

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
February 20, 2008**

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# BUFFALO SEWER AUTHORITY

February 20, 2008

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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**CALL OF THE ROLL**

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Wilson-DiVincenzo</u>	<u>Secretary</u>
	<u>John E. Kennedy, Jr.</u>	<u>Assistant Secretary</u>
	<u>David Comerford</u>	<u>General Manager</u>
	<u>Oluwole McFoy</u>	<u>Secretary to the General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Jason Shell</u>	<u>Intergovernmental Coordinator</u>
	<u>Franklin DiMascio, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>James Eagan, P.E.</u>	<u>Senior Sanitary Engineering Supervisor</u>
	<u>James Keller</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Angel Rivera</u>	<u>Superintendent of Mechanical Maintenance</u>
	<u>Edward Hennessy</u>	<u>Director of Sewer Maintenance</u>
	<u>Darryl McPherson</u>	<u>City Auditor</u>
	<u>David Rodriguez</u>	<u>Corporation Council</u>
Absent:	<u></u>	<u></u>

The meeting was called to order at 9:06 A.M. A quorum was present.

## ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of January 16, 2008

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. WILSON-DIVINCENZO</u>
2 <sup>ND</sup> BY	<u>MR. KENNEDY, JR.</u>
AYES	<u>5</u> NOES <u>0</u>

Board Meeting of February 20, 2008

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

February 8, 2008

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CAPITAL IMPROVEMENT FUND</b>						
15-Apr-02	Money Market		\$500,000.00	Chase	3.10%	High Yield
<b>CONSTRUCTION FUND</b>						
08-Apr-02	Money Market		\$170,720.75	Chase	3.10%	High Yield
14-Dec-07	12-Feb-08	60	\$13,400,000.00	HSBC	4.55%	\$101,616.67
04-Jan-08	04-Mar-08	60	\$15,000,000.00	Citizens	4.36%	\$109,000.00
			<u>\$28,570,720.75</u>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
22-Apr-02	Money Market		\$1,047,787.22	Chase	3.10%	High Yield
<b>OPERATING FUND</b>						
08-Apr-02	Money Market		\$3,399,668.86	Chase	3.10%	High Yield
<b>TRUST &amp; AGENCY FUND</b>						
06-May-02	Money Market		\$33,488.08	Chase	3.10%	High Yield
<b>SURPLUS FUND</b>						
			\$1.13	MTB		
30-Jan-08	29-Apr-08	90	\$5,405,007.02	Citizens	3.08%	\$41,618.55
			<u>\$5,405,008.15</u>			
<b>NET REVENUE FUND</b>						
			\$0.07	MTB		
25-Jan-08	25-Feb-08	31	\$1,500,000.00	Citizens	3.16%	\$4,081.67
25-Jan-08	25-Mar-08	60	\$1,500,000.00	Citizens	3.17%	\$7,925.00
25-Jan-08	25-Apr-08	91	\$15,538,523.81	Citizens	3.22%	\$126,474.95
			<u>\$18,538,523.88</u>			



ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>DEBT RESERVE FUND</b>						
15-May-07	15-May-08	366	\$1,255,988.58	Series F FNMA	5.00%	
23-Sep-03	15-Aug-08	1788	\$7,350,000.00	Series I M&T Securities	3.25%	
13-Mar-03	15-Apr-32		\$2,825,593.00	Series H SLG	4.35%	
04-Mar-04	15-Nov-33		\$774,061.00	Series J SLG	3.82%	
22-Jul-04	15-Feb-33		\$498,654.00	Series K SLG	4.63%	
27-Jul-06	01-Oct-35		\$952,666.00	Series L SLG	4.52%	
<b>CONSTRUCTION FUND SERIES H</b>						
			\$7,087.09	MTB Funds		
<b>CONSTRUCTION FUND SERIES K</b>						
31-Jan-08	14-Feb-08	14	\$59,281.98	HSBC	3.00%	\$69.16

**RECEIVE & FILE**

Board Meeting of February 20, 2008

ITEM NO. 3

**APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2007**

WHEREAS: The Comprehensive Annual Financial Report of the Buffalo Sewer Authority, prepared by Drescher & Malecki, Certified Public Accountants, has been made available to your Honorable Body; and

WHEREAS: The Audit Committee of the Board of Directors of the Buffalo Sewer Authority recommends approval of the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2007.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2007.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of February 20, 2008

## ITEM NO. 4

**CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND**

WHEREAS: On September 12, 2005, Destro & Brothers Concrete Company, Inc., 411 Ludington Street, Buffalo, New York, filed a Claim with the Buffalo Sewer Authority; and

WHEREAS: The Claim stated that damages were incurred to a vehicle owned by Destro & Brothers Concrete Company, Inc., on December 2, 2004, by the Buffalo Sewer Authority; and

WHEREAS: The City of Buffalo Law Department and the General Manager reviewed this Claim and determined that the Buffalo Sewer Authority is liable in this matter; and

WHEREAS: The City of Buffalo Law Department and the General Manager negotiated a full settlement for this Claim in the amount of \$1,442.40.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Destro & Brothers Concrete Company, Inc., 411 Ludington Street, Buffalo, New York, in the amount of \$1,442.40 as full settlement. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. KENNEDY, SR.

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of February 20, 2008

ITEM NO. 5

**EXTENSION OF AGREEMENT FOR ENERGY CONSULTING SERVICES**

WHEREAS: On April 11, 2007, the Board of the Buffalo Sewer Authority authorized the General Manager to accept and execute a contract with United Energy for energy consulting services for the period through June 30, 2008, with an option to renew for two (2) one-year periods through June 30, 2010; and

WHEREAS: The Buffalo Sewer Authority desires to continue to utilize the services of United Energy for the period through June 30, 2009; and

WHEREAS: United Energy has agreed to the extension of their agreement, under the existing terms and conditions, for the period of July 1, 2008 through June 30, 2009, at a base annual fee of \$36,000.00 plus a cost of 20% of savings realized (for a cumulative total equal to or less than \$150,000.00) and a cost of 25% of savings realized (for a cumulative total greater than \$150,000.00) due to repositioning of natural gas purchases; and

WHEREAS: The General Manager and his committee recommend authorization to accept and execute a one (1) year renewal of the agreement, under the existing terms and conditions, with United Energy through June 30, 2009.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to accept and execute a one (1) year renewal of the agreement with United Energy, under the existing terms and conditions, through June 30, 2009.

MOTION TO \_\_\_\_\_ APPROVE \_\_\_\_\_

MADE BY \_\_\_\_\_ MR. KENNEDY, SR. \_\_\_\_\_

2<sup>ND</sup> BY \_\_\_\_\_ MS. WILSON-DIVINCENZO \_\_\_\_\_

AYES \_\_\_\_\_ 5 \_\_\_\_\_ NOES \_\_\_\_\_ 0 \_\_\_\_\_

Board Meeting of February 20, 2008

## ITEM NO. 6

**AGREEMENT BETWEEN THE BUFFALO SEWER AUTHORITY, COUNTY OF ERIE, AND BUFFALO URBAN DEVELOPMENT CORPORATION WITH REGARD TO THE BUFFALO LAKESIDE COMMERCE PARK**

WHEREAS: The Buffalo Sewer Authority, a public benefit corporation organized and existing pursuant to the New York Public Authorities Law, with the responsibility of conveyance and treatment of wastewater within the City of Buffalo, seeks to promote the development of the Buffalo Lakeside Commerce Park; and

WHEREAS: The County of Erie and the Buffalo Urban Development Corporation have caused to be constructed a sewer system to service the Buffalo Lakeside Commerce Park; and

WHEREAS: The Buffalo Sewer Authority, County of Erie, and Buffalo Urban Development Corporation have established this agreement as provided herein for cooperative sewer services to users of the Buffalo Lakeside Commerce Park.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby adopts the attached agreement between the Buffalo Sewer Authority, County of Erie, and Buffalo Urban Development Corporation with regard to the Buffalo Lakeside Commerce Park, and authorizes the General Manager to sign said agreement on behalf of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MR. KENNEDY, SR.

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of February 20, 2008

ITEM NO. 7

**TRAVEL AUTHORIZATION - CINCINNATI, OHIO, AND LOUISVILLE, KENTUCKY  
(AMENDED DATES OF TRAVEL AND TOTAL COST)**

WHEREAS: The Buffalo Sewer Authority is interested in exploring several new technologies that would provide considerable cost-savings to the Authority; and

WHEREAS: The City of Cincinnati, Ohio, is currently using Actiflo Clarifiers during heavy rainfall events that allow for more effective treatment of wastewater; and

WHEREAS: In addition, the City of Cincinnati utilizes a “predictive maintenance” technology that tests large equipment on a regular basis to determine the necessity of maintenance, thereby preventing equipment downtime; and

WHEREAS: The City of Louisville, Kentucky, utilizes “real time control” strategy to reduce combined sewer overflows in the region, saving over \$117 million on their overflow abatement program; and

WHEREAS: The General Manager, Principal Sanitary Engineer, Treatment Plant Superintendent, and Superintendent of Mechanical Maintenance desire to make site visits from **January 29-30, 2008 (amended to February 27 – 29, 2008)**, to Cincinnati, Ohio and Louisville, Kentucky, to observe and evaluate these programs for potential cost-saving opportunities for the Buffalo Sewer Authority.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes travel for the General Manager, Principal Sanitary Engineer, Treatment Plant Superintendent, and Superintendent of Mechanical Maintenance to travel to Cincinnati, Ohio, and Louisville, Kentucky, from **January 29-30, 2008 (amended to February 27 – 29, 2008)**, at a **total cost not to exceed \$2,000.00 (amended total cost not to exceed \$4,000.00.)** Funds are available in account nos. 00110104-458010, 00600104-458010, and 00200104-458010.

MOTION TO REMOVE FROM TABLE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of February 20, 2008

MOTION TO APPROVE AS AMENDED

MADE BY MR. KENNEDY, SR.

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of February 20, 2008

ITEM NO. 8

**TRAVEL AUTHORIZATION - SYRACUSE, NEW YORK**

WHEREAS: The Buffalo Sewer Authority Laboratory must be up to date on current approved laboratory methods; and

WHEREAS: The New York State Association of Approved Environmental Laboratories (NYAAEL) is holding a Wastewater Sampling Seminar and quarterly meeting in Syracuse, New York, on March 17-18, 2008, covering new NPDES requirements by the Environmental Protection Agency; and

WHEREAS: The Treatment Plant Superintendent recommends that Gary Aures, Associate Chemist, be authorized to attend this seminar and quarterly meeting.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes Gary Aures, Associate Chemist, to travel to Syracuse, New York, from March 16-18, 2008, to attend this seminar and quarterly meeting at a cost not to exceed \$625.00. Funds are available in account nos. 00510104-458010 and 00510104-458012.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of February 20, 2008



## ITEM NO. 9

**EXTENSION OF STATE CONTRACT FOR THE PURCHASE OF VARIOUS LABORATORY SUPPLIES FROM VWR SCIENTIFIC FOR FISCAL YEAR 2007-2008**

WHEREAS: On July 18, 2007, the Board of the Buffalo Sewer Authority authorized the General Manager to utilize State Contract No. PC57260, Group No. 12000, Award No. 11760-G pricing to purchase laboratory supplies from VWR Scientific for the period July 1, 2007 through February 28, 2008, the valid dates for the State Contract award; and

WHEREAS: The Authority has recently been informed that the above State Contract has been extended to May 31, 2008; and

WHEREAS: The Treatment Plant Superintendent, the Associate Chemist in charge of the Laboratory, and staff recommend the continued utilization of State Contract pricing for these purchases.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to continue to utilize State Contract No. PC57260, Group No. 12000, Award No. 11760-G pricing to purchase laboratory supplies from VWR Scientific for the period through May 31, 2008, and further authorizes any subsequent extensions authorized by the State for the remainder of this fiscal year through June 30, 2008.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of February 20, 2008

## ITEM NO. 10

**REPORT ON BIDS RECEIVED - PURCHASE OF PERISTALTIC PUMPS**

WHEREAS: On October 1, 2007, formal bids were advertised and solicited for the purchase of two (2) new and unused Watson-Marlow Peristaltic Pumps or equivalent. The following bids were received:

Vendor	Pump Manufacturer	Total Cost for two (2)
Shrier-Martin Process Equipment	Barnant/Masterflex 940-2610	\$17,672.00 (\$8,836.00 each)
Watson-Marlow	Watson-Marlow 704U/RET	\$24,042.00 (\$12,021.00 each)

; and

WHEREAS: Upon review of the bids, it was noted that an error had been made in the specifications regarding the pump head, tubing, and spare parts. Due to this error, the first bid was rejected and revised specifications were completed; and

WHEREAS: The Treatment Plant Superintendent also recommended that the total quantity be increased to four (4) peristaltic pumps; and

WHEREAS: Formal bids were advertised and solicited for the purchase of four (4) new and unused Watson-Marlow Peristaltic Pumps Model No. 704U/RET or equivalent. The following bids were received and opened by the Buffalo Sewer Authority on February 5, 2008:

Vendor	Pump Manufacturer	Total Cost for four (4)
Shrier Martin Process Equipment	Barnant/Masterflex 940-2610	\$27,884.00 (\$6,971.00 each)
Koester Associates	PeriFlo Chem TUFF CT22T	\$28,700.00 (\$7,175.00 each)
Watson Marlow, Inc.	Watson-Marlow 704U/RET	\$36,232.00 (\$9,058.00 each)
Lock Pump & Equipment	N/A	No bid

; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff carefully reviewed these bids and recommend awarding the purchase of four (4) new and unused Barnant/Masterflex 940-2610 peristaltic pumps to Shrier Martin Process Equipment at a total cost of \$27,884.00 as these pumps meet the equivalent needs specified.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to purchase four (4) new and unused Barnant/Masterflex 940-2610 peristaltic pumps from Shrier Martin Process Equipment at a total cost of \$27,884.00. This purchase will be charged to the Capital Improvement Fund.

MOTION TO                                  APPROVE                                 

MADE BY                                  MR. KENNEDY, SR.                                 

2<sup>ND</sup> BY                                  MR. ROOSEVELT                                 

AYES           5           NOES           0          

Board Meeting of February 20, 2008

## ITEM NO. 11

**AUTHORIZATION FOR PREVENTATIVE MAINTENANCE AND REPAIRS FROM INGERSOLL-RAND ON THE DIGESTER GAS COMPRESSORS**

WHEREAS: On July 18, 2007, the Board of the Buffalo Sewer Authority designated Ingersoll-Rand, the parent company for the original equipment manufacturer, Dresser Rand, as a sole source for equipment repairs and supplies for the digester gas compressors located at the Treatment Plant; and

WHEREAS: On November 7, 2007, the Board authorized the General Manager to utilize the services of Ingersoll-Rand, for the quarterly preventative maintenance on the four air compressors, in an amount not to exceed \$4,000.00 for any unforeseen repairs; and

WHEREAS: The second and third quarterly preventative maintenance reports identified repairs needed as follows:

<b>Quarter</b>	<b>Repairs needed</b>	<b>Repair amount</b>
Fall	Replace lube pumps	\$ 2,593.51
Winter	Bare OL5 pump	\$ 7,834.83
Total		\$10,428.34

; and

WHEREAS: The identified repairs needed total \$10,428.34 and exceed the \$4000 authorized on November 7, 2007 for preventative maintenance and unforeseen repairs; and

WHEREAS: Quarterly preventative maintenance is scheduled for the upcoming final spring quarter and may reveal additional unforeseen repairs; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff request approval for unforeseen repairs for the upcoming final spring quarter, not to exceed \$4000 and approval of \$10,428.34 to cover identified repairs for a total of \$14,428.34; and

WHEREAS: The total monies payable to Ingersoll-Rand for fiscal year 2007-2008 is over \$20,000.00; and

WHEREAS: Board approval is required on services over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority authorizes the general Manager to utilize the services of Ingersoll-Rand for preventative maintenance and corrective repairs on the digester gas compressors for an amount not to exceed \$14,428.34 for the remainder of the current fiscal year through June 30, 2008, under account nos. 00230106-443301 and 00270106-443301.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of February 20, 2008

ITEM NO. 12

**AUTHORIZATION TO PURCHASE REPLACEMENT PARTS FOR INCINERATORS**

WHEREAS: On July 18, 2007, the Board of the Buffalo Sewer Authority designated BSP Thermal Systems, Inc., the original equipment manufacturer, and/or their authorized local representative as a sole source for replacement parts, supplies, and service for the BSP hearth sludge incinerators located at the Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined that replacement parts for these BSP hearth sludge incinerators is needed; and

WHEREAS: BSP Thermal Systems, Inc., has submitted a quote in the amount of \$21,668.00, plus freight charges not to exceed \$500.00, for these necessary replacement parts; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer, and staff recommend the purchase of these necessary replacement parts from BSP Thermal Systems, Inc., at a cost of \$21,668.00, plus freight charges not to exceed \$500.00; and

WHEREAS: Board approval is required on purchases over \$10,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary replacement parts for the BSP hearth sludge incinerators from BSP Thermal Systems, Inc., at a cost of \$21,668.00, plus freight charges not to exceed \$500.00. This purchase will be charge to account no. 00380105-466107.

MOTION TO APPROVE

MADE BY MR. KENNEDY, SR.

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of February 20, 2008

## ITEM NO. 13

**AUTHORIZATION TO PURCHASE RESTOCK OF PARTS FOR VAUGHAN CHOPPER PUMPS**

WHEREAS: On July 18, 2007, the Board of the Buffalo Sewer Authority designated Vaughan Company, Inc., the original equipment manufacturer, and/or their authorized local service representative as a sole source for replacement parts, supplies, and service for the Vaughan chopper pumps located at the Treatment Plant; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined that additional restock of miscellaneous replacement parts for these Vaughan chopper pumps is needed; and

WHEREAS: Pioneer Pump Systems, the authorized local representative for Vaughan Company, Inc., has submitted a quote in the amount of \$12,706.10, plus freight charges estimated not to exceed \$450.00, for these necessary replacement parts; and

WHEREAS: Board approval is required on purchases over \$10,000.00; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the purchase of these necessary replacement parts for the Vaughan chopper pumps from Pioneer Pump Systems at a cost of \$12,706.10, plus freight charges estimated not to exceed \$450.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary replacement parts for the Vaughan chopper pumps from Pioneer Pump Systems at a cost of \$12,706.10, plus freight charges estimated not to exceed \$450.00. This purchase will be charged to account no. 00260105-466107.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of February 20, 2008

## ITEM NO. 14

**REPORT ON BIDS RECEIVED - PURCHASE OF ELECTRIC FORK TRUCK**

WHEREAS: The Buffalo Sewer Authority's existing electric fork truck is approximately 30 years old and in need of extensive uneconomical repairs; and

WHEREAS: Formal bids were advertised and solicited for the purchase of one (1) new and unused electric fork truck on January 3, 2008, as follows:

Vendor	Manufacturer and Model	Total Cost
Doosan Infracore Forklifts	Doosan – B10R	\$21,820.00
E. D. Farrell	Mariotti –ME12	\$32,392.00
United Services Group		No bid
JIT Toyota-Lift		No bid
Pro Lift		No bid

; and

WHEREAS: The two (2) bids received deviated from the Authority's specifications; and therefore, were not accepted. Based upon the deviations and information provided, the Buffalo Sewer Authority revised the original specifications to suit applicable needs of the Authority and rebid this purchase; and

WHEREAS: Formal bids were again advertised and solicited for the purchase of one (1) new and unused electric fork truck. The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on February 5, 2008:

Vendor	Manufacturer and Model	Total Cost
E. D. Farrell	Mariotti – Mycros 13C	\$32,392.00
Doosan Infracore Forklifts		No bid
United Services Group		No bid
J & T Toyota-Lift		No bid
Pro Lift		No bid

; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend this purchase be awarded to the sole bidder, E. D. Farrell, at a total cost of \$32,392.00.





ITEM NO. 15

**PRELIMINARY UTILITY WORK AGREEMENT - NEW YORK STATE DEPARTMENT OF TRANSPORTATION**

WHEREAS: The New York State Department of Transportation desires to perform work on the Kensington Expressway pedestrian bridge, Erie County PIN 5512.43.101; and

WHEREAS: It is a recommendation of the NYSDOT that a Utility Work Agreement be executed by a duly authorized agent of the affected utility to allow the State of New York to perform said work within the Authority’s jurisdiction; and

WHEREAS: The plans and specifications for this work have been reviewed by the Engineering Division of the Buffalo Sewer Authority; and

WHEREAS: This work will be done at no cost to the Buffalo Sewer Authority.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes and directs the General Manager to execute, on behalf of the Buffalo Sewer Authority, the above mentioned Agreement with the New York State Department of Transportation.

MOTION TO APPROVE  
MADE BY MS. WILSON-DIVINCENZO  
2<sup>ND</sup> BY MR. KENNEDY, JR.  
AYES 5 NOES 0

Board Meeting of February 20, 2008

## ITEM NO. 16

**AUTHORIZATION TO AMEND BOARD RESOLUTION ITEM NO. 16 OF THE BOARD MEETING OF SEPTEMBER 5, 2007**

WHEREAS: On September 5, 2007, the Board of the Buffalo Sewer Authority approved Item No. 16, Authorization to Enter Into a Three (3) Year Engineering Services Agreement with Nussbaumer & Clark, Inc.; Wendel Duchscherer, P.C.; Greenman-Pendersen, Inc.; Watts Architecture & Engineering, P.C.; and Parson Engineering of New York, Inc.; and

WHEREAS: Parsons Engineering of New York, Inc., is being replaced by Clough Harbour & Associates, LLP. in this three (3) year Engineering Services Agreement.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Clough Harbour & Associates, LLC, in an amount not to exceed \$100,000.00 as a replacement for Parson Engineering of New York, Inc., and to amend Board Resolution Item No. 16 of the Board Meeting of September 5, 2007, to read: "Authorization to Enter Into a Three (3) Year Engineering Services Agreement with Nussbaumer & Clark, Inc.; Wendel Duchscherer, P.C.; Greenman-Pendersen, Inc.; Watts Architecture & Engineering, P.C.; and Clough Harbour & Associates, LLP."

MOTION TO APPROVE

MADE BY MR. KENNEDY, SR.

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of February 20, 2008

ITEM NO. 17

**AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR GEOGRAPHIC INFORMATION SYSTEMS (GIS) ASSISTANCE**

WHEREAS: The Buffalo Sewer Authority is in need of an experienced Geographic Information System (GIS) consulting firm for Phase I of a GIS implementation project; and

WHEREAS: A detailed process for GIS implementation was recently completed and outlines a three-year GIS implementation plan and strategy for the Buffalo Sewer Authority. The three-year GIS implementation is based on a phased-in approach and will help the Buffalo Sewer Authority to prioritize GIS data and application development over this period; and

WHEREAS: Phase I will include database design, data conversion, application development and staff training; and

WHEREAS: A quote was requested and received from Bergmann Associates, Inc., P. C., in the amount of \$49,500.00; and

WHEREAS: The Buffalo Sewer Authority applied and was approved for a grant from the Local Government Records Management Improvement Fund which will cover the entire cost of these consulting fees.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute an agreement with Bergmann Associates, Inc., P. C., for Geographic Information System (GIS) assistance at a cost of \$49,500.00. Expenses for this service will be charged to account no. 02000284-432004.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of February 20, 2008

ITEM NO. 18

CONTRACT NO. 84800003

**CERTIFICATE OF ACCEPTANCE AND OCCUPANCY**

WORK: Primary Clarifier Improvements

BID: \$93,955.00

CONTRACTOR: Hohl Industrial  
770 Riverview Blvd.  
Tonawanda, New York 14150

WHEREAS: The Superintendent of Mechanical Maintenance and staff have certified that the Contractor completed the work in accordance with the plans and specifications on January 23, 2008.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted.
- b. The date of entrance and occupancy be fixed as of January 23, 2008.
- c. The maintenance period commence on January 23, 2008.
- d. Final payment be made to the Contractor in the amount of \$4,697.75, making the final cost of the Contract \$93,955.00.

MOTION TO APPROVE \_\_\_\_\_

MADE BY MR. ROOSEVELT \_\_\_\_\_

2<sup>ND</sup> BY MR. KENNEDY, SR. \_\_\_\_\_

AYES 5 NOES 0 \_\_\_\_\_

Board Meeting of February 20, 2008

ITEM NO. 19

**REPORT ON BIDS RECEIVED - MISCELLANEOUS ROOF REPLACEMENTS**

WHEREAS: Formal bids were advertised and solicited for roof and masonry repairs/replacement. The following bids were received and opened by the Buffalo Sewer Authority on January 28, 2008:

Jameson Roofing Company	\$521,900.00
Grove Roofing	\$556,100.00
Jos. A. Sanders & Sons, Inc.	\$568,441.00
Weaver Metal & Roofing, Inc.	\$629,600.00
Progressive Roofing, Inc.	\$634,900.00
; and	

WHEREAS: The proposals were received, and the contract will be awarded on the basis of unit bid and lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the bids and recommend awarding the contract to the lowest bidder, Jameson Roofing, Inc., at a cost not to exceed \$521,900.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Jameson Roofing Company at a cost not to exceed \$521,900.00. Expenses for this contract will be charged to account no. 02000274-490740.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of February 20, 2008

## ITEM NO. 20

**REPORT ON BIDS RECEIVED - FINAL CLARIFIER WEIR RENOVATIONS**

WHEREAS: Formal bids were advertised and solicited for final clarifier weir renovations. The following bids were received and opened by the Buffalo Sewer Authority on January 25, 2008:

Quackenbush Company	\$375,780.00
Kandey Company, Inc.	\$478,400.00
John W. Danforth Company	\$588,000.00
; and	

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the bids and recommend awarding the contract to the lowest bidder, Quackenbush Company, at a cost not to exceed \$375,780.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Quackenbush Company at a cost not to exceed \$375,780.00. Expenses for this contract will be charged to account no. 02000292-490740.

MOTION TO APPROVE

MADE BY MR. KENNEDY, JR.

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of February 20, 2008

ITEM NO. 21

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:            That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

**One (1) Head Motor Equipment Mechanic                    00690171 411001**

MOTION TO                                      APPROVE

MADE BY                                        MR. KENNEDY, SR.

2<sup>ND</sup> BY                                           MR. ROOSEVELT

AYES                                    5        NOES                              0

Board Meeting of February 20, 2008



## ITEM NO. 22

**CONFIRMATION OF APPOINTMENTS**

**INTERGOVERNMENTAL COORDINATOR (EXEMPT)**  
ADMINISTRATIVE OFFICES  
\$42,656 PER ANNUM  
EFFECTIVE: JANUARY 28, 2008

JASON SHELL  
489 DELAWARE AVE.  
BUFFALO, NY

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**LABORER I (TEMPORARY)**  
**CHANGE OF STATUS ONLY**  
SEWAGE TREATMENT PLANT  
\$14.46 PER HOUR  
EFFECTIVE: FEBRUARY 11, 2008

NICKLAUS BEVELOCK  
213 LONGNECKER  
BUFFALO, NY

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**HEAD MOTOR EQUIPMENT MECHANIC (PROVISIONAL)**  
SEWER MAINTENANCE DEPARTMENT  
\$23.26 PER HOUR  
EFFECTIVE: FEBRUARY 25, 2008

WILLIAM FITZPATRICK  
7101 BRANDYWINE DR.  
DERBY, NY

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WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

52254

NOW THEREFORE  
BE IT RESOLVED:

That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 5 NOES 0

Board Meeting of February 20, 2008

## ITEM NO. 23

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<b>EMPLOYEE</b>	<b>SCHOOL</b>	<b>COURSE</b>	<b><u>TUITION%</u></b>	<b><u>REIMBURSEMENT</u></b> <b><u>TOTAL</u></b>
Alexander Emmerson	Buffalo State College	<i>Global Climate Change</i>	65%	\$ 561.60
Alexander Emmerson	Buffalo State College	<i>Ecology and Evolution</i>	65%	\$ 561.60
George Giambrone	Empire Safety College	<i>Driver Safety</i>	100%	\$ 35.00
Victor Orlando	Michigan State University	<i>Supervisory Management</i>	100%	\$ 325.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$1,483.20. These Reimbursements will be charged to account no. 00800108-480214.

MOTION TO APPROVE  
MADE BY MR. ROOSEVELT  
2<sup>ND</sup> BY MR. KENNEDY  
AYES 5 NOES 0

Board Meeting of February 20, 2008

ITEM NO. 24

**ADJOURNMENT OF MEETING**

MOTION TO                     APPROVE                    

MADE BY           MS. WILSON-DIVINCENZO          

2<sup>ND</sup> BY                     MR. KENNEDY, JR.                    

AYES           5           NOES           0          

Board Meeting of February 20, 2008