

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
May 7, 2008**

52334.....52351



# BUFFALO SEWER AUTHORITY

May 7, 2008

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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**CALL OF THE ROLL**

|          |                           |   |
|----------|---------------------------|---|
| Present: | Herbert L. Bellamy, Jr.   | Chairman                                    |
|          | Christopher Roosevelt     | Assistant Vice Chairman                     |
|          | Eleanor Wilson-DiVincenzo | Secretary                                   |
|          | John E. Kennedy, Jr.      | Assistant Secretary                         |
|          | David Comerford           | General Manager                             |
|          | Oluwole McFoy             | Secretary to the General Manager            |
|          | Jason Shell               | Intergovernmental Coordinator               |
|          | Franklin DiMascio, P.E.   | Principal Engineer                          |
|          | James Eagan, P.E.         | Senior Sanitary Engineering<br>Supervisor   |
|          | James Keller              | Treatment Plant Superintendent              |
|          | Angel Rivera              | Superintendent of Mechanical<br>Maintenance |
|          |                           |   |
| Absent:  | James D. Kennedy, Sr.     | Vice Chairman                               |
|          |                           |   |

The meeting was called to order at 9:02 A.M. A quorum was present.

**ITEM NO. 1**

Motion to Adopt the Minutes of the Meeting of April 16, 2008

|                    |                         |
|--------------------|-------------------------|
| MOTION TO          | <u>ADOPT</u>            |
| MADE BY            | <u>MR. ROOSEVELT</u>    |
| 2 <sup>ND</sup> BY | <u>MR. KENNEDY, JR.</u> |
| AYES               | <u>4</u> NOES <u>0</u>  |

Board Meeting of May 7, 2008

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

April 25, 2008

| ISSUE DATE                                 | MATURITY DATE | TOTAL DAYS | AMOUNT          | BANK     | RATE  | INTEREST AMOUNT |
|--|---------------|------------|-----------------|----------|-------|-----------------|
| <b>CAPITAL IMPROVEMENT FUND</b>            |               |            |                 |          |       |                 |
| 15-Apr-02                                  | Money Market  |            | \$500,000.00    | Chase    | 2.30% | High Yield      |
| <b>CONSTRUCTION FUND</b>                   |               |            |                 |          |       |                 |
| 08-Apr-02                                  | Money Market  |            | \$3,884,849.95  | Chase    | 2.30% | High Yield      |
| 05-Mar-08                                  | 03-Jun-08     | 90         | \$15,000,000.00 | Citizens | 2.86% | \$107,250.00    |
| 01-Apr-08                                  | 30-Jun-08     | 90         | \$9,000,000.00  | Citizens | 2.53% | \$56,925.00     |
|  |               |            | \$27,884,849.95 |          |       |                 |
| <b>LIABILITY AND CASUALTY RESERVE FUND</b> |               |            |                 |          |       |                 |
| 22-Apr-02                                  | Money Market  |            | \$347,614.55    | Chase    | 2.30% | High Yield      |
| 02-Apr-08                                  | 02-Jun-08     | 61         | \$700,000.00    | HSBC     | 2.50% | \$2,965.68      |
|  |               |            | \$1,047,614.55  |          |       |                 |
| <b>OPERATING FUND</b>                      |               |            |                 |          |       |                 |
| 08-Apr-02                                  | Money Market  |            | \$14,816,443.96 | Chase    | 2.30% | High Yield      |
| <b>TRUST &amp; AGENCY FUND</b>             |               |            |                 |          |       |                 |
| 06-May-02                                  | Money Market  |            | \$34,504.75     | Chase    | 2.30% | High Yield      |
| <b>SURPLUS FUND</b>                        |               |            |                 |          |       |                 |
|  |               |            | \$1.13          | MTB      |       |                 |
| 30-Jan-08                                  | 29-Apr-08     | 90         | \$5,405,007.02  | Citizens | 3.08% | \$41,618.55     |
|  |               |            | \$5,405,008.15  |          |       |                 |
| <b>NET REVENUE FUND</b>                    |               |            |                 |          |       |                 |
| 25-Apr-08                                  | 27-May-08     | 32         | \$1,500,000.00  | Key      | 2.62% | \$3,493.33      |
| 25-Apr-08                                  | 30-Jun-08     | 66         | \$5,313,523.97  | Key      | 2.75% | \$26,789.01     |
|  |               |            | \$6,813,523.97  |          |       |                 |



| ISSUE DATE               | MATURITY DATE | TOTAL DAYS | AMOUNT         | BANK                       | RATE  | INTEREST AMOUNT |
|--------------------------|---------------|------------|----------------|----------------------------|-------|-----------------|
| <b>DEBT RESERVE FUND</b> |               |            |                |                            |       |                 |
| 15-May-07                | 15-May-08     | 366        | \$1,255,988.58 | Series F<br>FNMA           | 5.00% |                 |
| 23-Sep-03                | 15-Aug-08     | 1788       | \$7,350,000.00 | Series I<br>M&T Securities | 3.25% |                 |
| 13-Mar-03                | 15-Apr-32     |            | \$2,825,593.00 | Series H<br>SLG            | 4.35% |                 |
| 04-Mar-04                | 15-Nov-33     |            | \$774,061.00   | Series J<br>SLG            | 3.82% |                 |
| 22-Jul-04                | 15-Feb-33     |            | \$498,654.00   | Series K<br>SLG            | 4.63% |                 |
| 27-Jul-06                | 01-Oct-35     |            | \$952,666.00   | Series L<br>SLG            | 4.52% |                 |

**CONSTRUCTION FUND SERIES H**

\$0.00 Closed April 2008

**CONSTRUCTION FUND SERIES K**

\$0.00 Closed April 2008

**RECEIVE & FILE**

Board Meeting of May 7, 2008

## ITEM NO. 3

**AMEND BOARD RESOLUTION ITEM NO. 7, AUTHORIZATION TO PUBLISH NOTICE OF PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES", OF THE BOARD MEETING OF APRIL 16, 2008**

WHEREAS: At the April 16, 2008, Board Meeting, the Board of the Buffalo Sewer Authority authorized and directed the proposed amended "Schedule of Sewer Rents and Other Charges" to be published as a notice once a week for three (3) successive weeks, in *The Buffalo News* and the City Record on Friday, April 23, April 30, and May 6, 2008; and

WHEREAS: It is necessary to amend the dates of publication to Monday, April 21, April 28, and May 6, 2008.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby amends Board Item No. 7 from the April 16, 2008, Board Meeting, Authorization to Publish Notice of Proposed Amended "Schedule of Sewer Rents and Other Charges", to read "That the Board of the Buffalo Sewer Authority authorizes and directs that the proposed amended 'Schedule of Sewer Rents and Other Charges' be published as a notice once a week for three (3) successive weeks, in *The Buffalo News* and the City Record on Monday, April 21, April 28, and May 6, 2008."

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 4 NOES 0

Board Meeting of May 7, 2008

ITEM NO. 4

**CONTRACT APPROVAL - LEGAL SERVICES**

WHEREAS: The Buffalo Sewer Authority has many complex regulatory, enforcement, and environmental matters that require the skills of a specialized attorney; and

WHEREAS: Charles Martorana, of Hiscock & Barclay, LLP, has extensive expertise in these areas. Mr. Martorana also represents the Buffalo Sewer Authority in litigation and arbitration matters as needed; and

WHEREAS: The Buffalo Sewer Authority wishes to continue to utilize his expertise and services; and

WHEREAS: The General Manager and the members of his committee recommend approval to continue to retain Charles Martorana, of Hiscock & Barclay, LLP, for legal services on an as-needed basis for the fiscal year July 1, 2008 through June 30, 2009.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to continue to retain Charles Martorana, of Hiscock & Barclay, LLP, for legal services on an as-needed basis for the fiscal year July 1, 2008 through June 30, 2009. Mr. Martorana shall be compensated at the rate of \$200.00 per hour, to a maximum of \$60,000.00. Expenses for these legal services will be charged to account no. 00550106-432003.

MOTION TO APPROVE

MADE BY MR. KENNEDY, JR.

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of May 7, 2008

## ITEM NO. 5

**CONTRACT APPROVAL - AUDIT OF BILLING AND COLLECTION PROCEDURES**

WHEREAS: The Buffalo Sewer Authority desires a thorough review of its billing and collection transactions to ensure compliance and adherence to applicable standards; and

WHEREAS: The Buffalo Sewer Authority desires a thorough review of its billing and collection transactions to ensure compliance and adherence to applicable standards; and

WHEREAS: Drescher & Malecki, LLP, has proposed a service contract with the Buffalo Sewer Authority for the purpose of comprehensively investigating the billing and collections facilitated through American Water Services, Inc; and

WHEREAS: The General Manager and the members of his committee recommend acceptance of the proposal from Drescher & Malecki, LLP.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves and authorizes the General Manager to enter into an agreement with Drescher & Malecki, LLP, for the purpose of comprehensively investigating the billing and collections procedures facilitated through American Water Services, Inc. Compensation shall be at the following rates: partner - \$145.00 per hour, supervisor - \$125.00 per hour, senior staff - \$110.00 per hour, staff - \$100.00 per hour, and out-of pocket expenses up to a maximum of \$40,000.00. The cost for performing the required financial evaluation will be charged to account no. 00110106-432001.

MOTION TO APPROVE

MADE BY MR. KENNEDY, JR.

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of May 7, 2008

ITEM NO. 6

**ADDITION TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT FOR FISCAL YEAR 2007-2008**

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc., and there is no possibility of competition for the item; and

WHEREAS: On July 18, 2007, the Board of the Buffalo Sewer Authority approved and designated a list of original equipment manufacturers as sole sources for fiscal year 2007-2008; and

WHEREAS: The Buffalo Sewer Authority Purchasing Department has supporting documentation to classify the following original equipment manufacturer, and/or their local representative on record, as a sole source for the specifically indicated commodities, technology, and/or service as follows:

|   |  |
|---|--|
| JDV Equipment (proprietary owner of this custom built equipment)  | For all JDV screw conveyor brand parts. This equipment was competitively bid as part of the Centrifuge Construction Project.   |
| Bentley-Nevada (proprietary owner of this custom built equipment) | For all Bentley-Nevada vibration probes and analyzers located on the four (4) large aeration blowers. This equipment was competitively bid and provided as part of the original Treatment Plant Secondary Treatment Construction Project and subsequent 1996 Fine Bubbler Diffuse Project. |

NOW THEREFORE BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority approves the addition of the above original equipment manufacturers, and/or their local representative on record, as a sole source for the equipment indicated for fiscal year 2007-2008.

MOTION TO \_\_\_\_\_ APPROVE \_\_\_\_\_

MADE BY \_\_\_\_\_ MS. WILSON-DIVINCENZO \_\_\_\_\_

2<sup>ND</sup> BY \_\_\_\_\_ MR. KENNEDY, JR. \_\_\_\_\_

AYES \_\_\_\_\_ 4 \_\_\_\_\_ NOES \_\_\_\_\_ 0 \_\_\_\_\_

## ITEM NO. 7

**REPORT ON BIDS RECEIVED - PURCHASE OF THREE (3) SODIUM HYPOCHLORITE TANKS**

WHEREAS: Formal bids were advertised and solicited for the purchase of three (3) new and unused sodium hypochlorite tanks; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchasing Department on April 23, 2008:

| Vendor                      | Total Cost for three (3) tanks including inspection, testing, and freight charges |
|-----------------------------|---|
| Plas-Tanks Industries, Inc. | \$55,565.00   |
| An-Cor Industrial Plastics  | \$81,068.00   |
| Belco Manufacturing         | \$87,267.00   |

; and

WHEREAS: The Treatment Plant Superintendent, Administrator of Capital Improvements and Development, and staff reviewed the bids and recommend awarding the purchase of three (3) new and unused sodium hypochlorite tanks to the low bidder, Plas-Tanks Industries/KT Sales, at a total cost of \$55,565.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase three (3) new and unused sodium hypochlorite tanks from the low bidder, Plas-Tanks Industries/KT Sales, at a total cost of \$55,565.00. This purchase will be charged to account no. 02000275-490740.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 4 NOES 0

Board Meeting of May 7, 2008

ITEM NO. 8

**REPORT ON BIDS RECEIVED - PURCHASE OF THREE (3) DUPLEX PUMP SYSTEMS AND THREE (3) COMPLETE SETS OF SPARE REBUILD PARTS**

WHEREAS: Formal bids were advertised and solicited for the purchase of three (3) new and unused duplex pump systems and three (3) complete sets of spare rebuild parts; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchasing Department on April 22, 2008:

| Vendor             | Equipment/Model            | Duplex pump system - unit cost | Spare parts - unit cost | Total purchase cost |
|--------------------|----------------------------|--------------------------------|-------------------------|---------------------|
| Gehring Pumps      | KSB/KRT E 80-200/24XG      | \$7,995.00                     | \$2,960.00              | \$32,865.00         |
| ITT Flygt          | ITT Flygt/DS 3068.180(472) | \$10,724.00                    | \$1,622.00              | \$37,038.00         |
| Koester Associates | ABS/AFP 0831 – 2046 – 60Hz | \$13,692.00                    | \$2,517.00              | \$48,627.00         |

; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff reviewed the bids and recommend awarding the purchase of three (3) new and unused duplex pump systems and three (3) complete sets of spare rebuild parts to the low bidder, Gehring Pumps, at a total cost of \$32,865.00.

NOW THEREFORE BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase three (3) new and unused duplex pump systems and three (3) complete sets of spare rebuild parts from the low bidder, Gehring Pumps, at a total cost of \$32,865.00. This purchase will be charged to account nos. 00210105-466105, 00290105-466107, 00330105-466107, and 00520105-466107.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 4 NOES 0

## ITEM NO. 9

**EXTENSION OF THE CONTRACT FOR ELEVATOR MAINTENANCE**

WHEREAS: On November 7, 2007, the Board of the Buffalo Sewer Authority awarded a contract to D.C.B. Elevator Co., Inc., for Elevator Maintenance at the Treatment Plant for a total cost not to exceed \$130,440.00 for the period through June 30, 2008, with an option to renew for three (3) one-year periods; and

WHEREAS: D.C.B. Elevator Co., Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2008-2009; and

WHEREAS: D.C.B. Elevator Co., Inc., has been satisfactorily performing repairs and preventative maintenance on the four (4) passenger elevators and one (1) freight elevator at the Treatment Plant. The annual cost for the continuance of preventative maintenance for these elevators for fiscal year 2008-2009 is \$17,400.00 with an estimated \$69,600.00 for labor and parts for any repairs that may be needed; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend this extension at a total cost not to exceed \$87,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority authorizes the General Manager to renew the contract with D.C.B. Elevator Co., Inc., for Elevator Maintenance at the Treatment Plant, up to a maximum amount of \$87,000.00 for a one-year period, July 1, 2008 to June 30, 2009. Expenses for this contract will be charged to account nos. 00380106-443421, 00520106-443421, and 00650106-443421.

|                    |       |                  |              |
|--------------------|-------|------------------|--------------|
| MOTION TO          | _____ | APPROVE          | _____        |
| MADE BY            | _____ | MR. ROOSEVELT    | _____        |
| 2 <sup>ND</sup> BY | _____ | MR. KENNEDY, JR. | _____        |
| AYES               | _____ | 4                | NOES _____ 0 |

Board Meeting of May 7, 2008



ITEM NO. 10

**EXTENSION OF CONTRACT FOR INSPECTION AND PREVENTATIVE MAINTENANCE OF OVERHEAD DOORS**

WHEREAS: On November 7, 2007, the Board of the Buffalo Sewer Authority awarded a contract to National Overhead Door, Inc., for Inspection and Preventative Maintenance of Overhead Doors at the Treatment Plant and Outlying Stations for 58 overhead doors at a total cost not to exceed \$97,112.00 for the period through June 30, 2008, with an option to renew for three (3) one-year periods; and

WHEREAS: National Overhead Door, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2008-2009; and

WHEREAS: National Overhead Door, Inc., has been satisfactorily performing inspections and preventative maintenance of the Authority's overhead doors. The annual cost for fiscal year 2008-2009 for the continuance of preventative maintenance is \$23,452.00 and the annual cost for quarterly inspections is \$2,980.00 for these overhead doors, with an estimated \$48,568.00 for labor and parts for any repairs that may be needed; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend this extension at a total cost not to exceed \$75,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to renew the contract with National Overhead Door, Inc., for Inspection and Preventative Maintenance of Overhead Doors at the Treatment Plant and Outlying Stations at a team rate of \$149.00 per hour, parts mark-up of fifteen (15%) percent, annual quarterly inspections of \$2,980.00, and annual preventative maintenance of \$23,452.00 for 58 overhead doors at a total cost not to exceed \$75,000.00 for a one-year period, July 1, 2008 to June 30, 2009. Expenses for this contract will be charged to account nos. 00520106-443421 and 00650106-443421.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 4 NOES 0

## ITEM NO. 11

**AUTHORIZATION TO PURCHASE REPLACEMENT PARTS FOR THE TRASH RACKS**

WHEREAS: On July 18, 2007, the Board of the Buffalo Sewer Authority designated WSG & Solutions, Inc., the original equipment manufacturer for formerly owned U.S. Filter/Envirex grit collectors and bar screen equipment installed at the Treatment Plant, as a sole source for replacement parts, supplies, and service on this equipment located at the Treatment Plant and Outlying Stations; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for replacement parts for the bar screen equipment (trash racks) at Main Pump and the Hamburg Street Station; and

WHEREAS: WSG & Solutions, Inc., has submitted a quote in the amount of \$35,929.90, with no additional cost for freight charges, for these necessary replacement parts; and

WHEREAS: Board approval is required on purchases over \$10,000.00; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the purchase of these necessary replacement parts for the trash racks at Main Pump and the Hamburg Street Station at a cost of \$35,929.90.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary replacement parts for the trash racks at Main Pump and the Hamburg Street Station at a total cost of \$35,929.90, with no additional cost for freight charges. This purchase will be charged to account nos. 00210105-466107 and 00410105-466107.

MOTION TO APPROVE  
MADE BY MS. WILSON-DIVINCENZO  
2<sup>ND</sup> BY MR. KENNEDY, JR.  
AYES 4 NOES 0

Board Meeting of May 7, 2008

ITEM NO. 12

**AUTHORIZATION TO PURCHASE REPLACEMENT PARTS FOR MOYNO PROGRESSIVE CAVITY PUMPS**

WHEREAS: On July 18, 2007, the Board of the Buffalo Sewer Authority designated Moyno, Inc., the original equipment manufacturer, and/or their authorized local representative as a sole source for replacement parts, supplies, and service for the Moyno brand pumps located at the Treatment Plant; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined that additional restock of miscellaneous replacement parts for these Moyno brand pumps is needed; and

WHEREAS: Shrier Martin, the authorized local representative for Moyno, Inc., has submitted a quote in the amount of \$24,312.84, plus freight charges estimated not to exceed \$1,300.00, for these necessary replacement parts; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the purchase of these necessary replacement parts for the Moyno brand pumps from Shrier Martin at a cost of \$24,312.84, plus freight charges estimated not to exceed \$1,300.00; and

WHEREAS: Board approval is required on purchases over \$10,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary replacement parts for the Moyno brand pumps from Shrier Martin at a cost of \$24,312.84, plus freight charges estimated not to exceed \$1,300.00. This purchase will be charged to account no. 00520105-466107.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of May 7, 2008

## ITEM NO. 13

**AUTHORIZATION TO PURCHASE REPLACEMENT FLOWMETERS FOR THE DISSOLVED OXYGEN CONTROL SYSTEM**

WHEREAS: On July 18, 2007, the Board of the Buffalo Sewer Authority designated Fluid Components International, the original equipment manufacturer, and/or their authorized local service representative as a sole source for replacement parts and supplies for FCI brand therma mass flowmeters located at the Treatment Plant; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for FCI replacement flowmeters for the dissolved oxygen control system; and

WHEREAS: Fluid Components International has submitted a quote in the amount \$16,306.00, plus freight charges estimated not to exceed \$150.00, for these necessary replacement flowmeters; and

WHEREAS: Board approval is required on purchases over \$10,000.00; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the purchase of these necessary replacement flowmeters for the dissolved oxygen control system from Fluid Components International at a cost of \$16,306.00, plus freight charges not to exceed \$150.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary replacement flowmeters for the dissolved oxygen control system from Fluid Components International at a cost of \$16,306.00, plus freight charges estimated not to exceed \$150.00. This purchase will be charged to account no. 00290105-466107.

|                    |       |                  |              |
|--------------------|-------|------------------|--------------|
| MOTION TO          | _____ | APPROVE          | _____        |
| MADE BY            | _____ | MR. KENNEDY, JR. | _____        |
| 2 <sup>ND</sup> BY | _____ | MR. ROOSEVELT    | _____        |
| AYES               | _____ | 4                | NOES _____ 0 |

Board Meeting of May 7, 2008

ITEM NO. 14

**CONFIRMATION OF APPOINTMENTS**

**CLERK (SEASONAL)**  
ADMINISTRATIVE OFFICES  
\$90.00 PER DAY  
EFFECTIVE: APRIL 28, 2008

EVELYN VIERA  
95 HOYT ST.  
BUFFALO, NY

---

**LABORER I (PERMANENT)**  
**CHANGE OF STATUS ONLY**  
SEWAGE TREATMENT PLANT  
\$14.46 PER HOUR  
EFFECTIVE: APRIL 28, 2008

NICKLAUS BEVELOCK  
213 LONGNECKER  
BUFFALO, NY

---

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE  
MADE BY MR. ROOSEVELT  
2<sup>ND</sup> BY MS. WILSON-DIVINCENZO  
AYES 4 NOES 0

Board Meeting of May 7, 2008

## ITEM NO. 15

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

| <u>EMPLOYEE</u>    | <u>SCHOOL</u>            | <u>COURSE</u>                  | <u>TUITION%</u> | <u>REIMBURSEMENT<br/>TOTAL</u> |
|--------------------|--------------------------|--------------------------------|-----------------|--------------------------------|
| Alexander Emmerson | Buffalo State<br>College | <i>Grade 3<br/>Supervision</i> | 100%            | \$500.00                       |
| Alexander Emmerson | Buffalo State<br>College | <i>Activated Sludge</i>        | 100%            | \$500.00                       |

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$1,000.00. This Reimbursement will be charged to account no. 00800108-480214.

MOTION TO APPROVE  
 MADE BY MR. ROOSEVELT  
 2<sup>ND</sup> BY MR. KENNEDY, JR.  
 AYES 4 NOES 0

Board Meeting of May 7, 2008

ITEM NO. 16

**TUITION ASSISTANCE**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

| <u>EMPLOYEE</u> | <u>SCHOOL</u>    | <u>COURSE</u>                              | <u>SEMESTER</u> | <u>TUITION</u> |
|-----------------|------------------|--|-----------------|----------------|
| Charles Riley   | Canisius College | MBA 641 - <i>Human Resource Management</i> | Summer 2008     | \$1,953.00     |

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO \_\_\_\_\_ APPROVE \_\_\_\_\_

MADE BY \_\_\_\_\_ MS. WILSON-DIVINCENZO \_\_\_\_\_

2<sup>ND</sup> BY \_\_\_\_\_ MR. ROOSEVELT \_\_\_\_\_

AYES \_\_\_\_\_ 4 \_\_\_\_\_ NOES \_\_\_\_\_ 0 \_\_\_\_\_

Board Meeting of May 7, 2008

ITEM NO. 17

**ADJOURNMENT OF MEETING**MOTION TO                     APPROVE                    MADE BY           MS. WILSON-DIVINCENZO          2<sup>ND</sup> BY                     MR. KENNEDY, JR.                    AYES           4           NOES           0          

Board Meeting of May 7, 2008