

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
June 18, 2008**

52379.....52415

BUFFALO SEWER AUTHORITY

June 18, 2008

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

June 6, 2008

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CAPITAL IMPROVEMENT FUND						
15-Apr-02	Money Market		\$500,000.00	Chase	2.05%	High Yield
CONSTRUCTION FUND						
08-Apr-02	Money Market		\$3,373,419.54	Chase	2.05%	High Yield
01-Apr-08	30-Jun-08	90	\$9,000,000.00	Citizens	2.53%	\$56,925.00
29-Apr-08	30-Jun-08	62	\$11,825,000.00	Key	2.66%	\$54,171.63
03-June-08	30-June-08	27	\$15,000,000.00	HSBC	2.27%	\$25,357.50
			<u>\$39,198,419.54</u>			
LIABILITY AND CASUALTY RESERVE FUND						
22-Apr-02	Money Market		\$348,902.86	Chase	2.05%	High Yield
02-Jun-08	30-Jun-08	28	\$702,965.28	Citizens	2.26%	\$1,235.66
			<u>\$1,051,868.14</u>			
OPERATING FUND						
08-Apr-02	Money Market		\$3,574,626.19	Chase	2.05%	High Yield
TRUST & AGENCY FUND						
06-May-02	Money Market		\$35,327.02	Chase	2.05%	High Yield
SURPLUS FUND						
			\$819.71	MTB Funds		
29-Apr-08	30-Jun-08	62	\$5,404,189.40	M&T Securities	2.76%	\$25,810.60
			<u>\$5,405,009.11</u>			
NET REVENUE FUND						
			0.45	MTB Funds		
25-Apr-08	30-Jun-08	66	\$5,313,523.97	Key	2.75%	\$26,789.01
16-May-08	30-Jun-08	45	\$1,000,000.00	HSBC	2.40%	\$3,000.00
27-May-08	30-Jun-08	34	\$1,500,000.00	Key	2.22%	\$3,145.00
			<u>\$7,813,524.42</u>			

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
DEBT RESERVE FUND						
08-May-0	08-May-09	365	\$1,319,229.56	Series F FHLB	2.00%	
23-Sep-03	15-Aug-08	1788	\$7,350,000.00	Series I M&T Securities	3.25%	
13-Mar-03	15-Apr-32		\$2,825,593.00	Series H SLG	4.35%	
04-Mar-04	15-Nov-33		\$774,061.00	Series J SLG	3.82%	
22-Jul-04	15-Feb-33		\$498,654.00	Series K SLG	4.63%	
27-Jul-06	01-Oct-35		\$952,666.00	Series L SLG	4.52%	

RECEIVE & FILE

Board Meeting of June 18, 2008

ITEM NO. 3

INFORMATIVE: SEWER RENTS BASED ON ASSESSED VALUE AND COMPARISON

The Department of Assessment has fixed the following assessed valuation of property to use in the calculation of sewer rents for the 2008-2009 fiscal year. This results in the following sewer rents based on assessed value and comparison:

	SEWER RENT REQUIRED	TOTAL ASSESSED VALUE OF PROPERTY APPLICABLE FOR SEWER PURPOSES	SEWER RENT PER \$1,000 VALUE
2008-09	\$12,050,000	\$6,799,873,469	1.77209180
2007-08	\$12,050,000	\$6,689,039,582	1.80145443
Change	-0-	\$110,833,887	(.02936263)

This report is presented to the Board for their information to be acknowledged and received and filed.

RECEIVE AND FILE

Board Meeting of June 18, 2008

ITEM NO. 4

CONSTRUCTION FUND AMENDMENT #2

WHEREAS: The Buffalo Sewer Authority desires to fund the Five Year Capital Plan in order to continue its program of improving the sewer system; and

WHEREAS: There is funding available from the 2006-2007 Fund Balance designated for Capital Projects; and

WHEREAS: The General Manager recommends approval of this transfer.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the transfer of funds from the Fund Balance Designated for Capital Projects to the Construction Fund Budget Amendment for 2007-2008 for the funding of the listed projects as designated by the Amendment.

MOTION TO APPROVE

MADE BY MR. KENNEDY, JR.

2ND BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of June 18, 2008

**BUFFALO SEWER AUTHORITY
CONSTRUCTION FUND BUDGET AMENDMENT #2
2007-2008 FISCAL YEAR**

This Amendment to the Construction Fund utilizes funds from prior years to provide improvements to the infrastructure of the Buffalo Sewer Authority as designated by the Five Year Capital Plan.

The funds will be added to the various appropriation accounts as listed below:

REVENUES & RESOURCES

FUND BALANCE DESIGNATED FOR CAPITAL PROJECTS	<u>\$209,575</u>
TOTAL REVENUE & RESOURCES	<u>\$209,575</u>

APPROPRIATIONS

COLLECTION SYSTEM:	
CSO SYSTEM IMPROVEMENTS	\$209,575
TOTAL APPROPRIATIONS	<u>\$209,575</u>

ITEM NO. 5

ADJUSTMENT OF SEWER RENT

WHEREAS: In accordance with the Resolution adopted on December 15, 1982, requests for sewer cancellations, adjustments, or refunds in excess of \$400.00 must be submitted to the Board for its consideration and action; and

WHEREAS: Mr. Roy L. Ward owner of the premise located at 445 Madison, Buffalo New York, requests an adjustment of sewer rent based on water use for the February 2008 billing period in the amount of \$693.20 in sewer arrears; and

WHEREAS: Upon receiving a water bill in February 2008 that was approximately 400 percent higher than average, Mr. Ward contacted Roto-Rooter Plumbing & Drain Service, to inspect these premises. Upon their inspection, it was determined that the service waterline had ruptured, resulting in the excessively high water bill; and

WHEREAS: A review of this account by the Buffalo Sewer Authority staff recommends the requested adjustment of sewer rent arrears and penalty.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes and directs the General Manager to reduce the sewer rent based on water use in the amount of \$693.20 in sewer arrears for the premise located at 445 Madison for the February 2008 billing period.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. KENNEDY, SR.

AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 6

TRAVEL AUTHORIZATION - WATERBURY AND HARTFORD, CONNECTICUT

WHEREAS: The Buffalo Sewer Authority is in the design phase of a three million dollar incinerator upgrade to one of the multiple hearth furnaces located at the Treatment Plant. The Authority is also working towards becoming a regional solids handling facility; and

WHEREAS: Synagro, located in Waterbury, Connecticut, operates a privately owned regional solids handling facility. Synagro economically and effectively manages wastewater sludge through the utilization of the time-tested thermal processing technologies of multiple hearth and fluid bed incineration; and

WHEREAS: The Metropolitan District Commissions (MDC) facility, located in Hartford, Connecticut, has successfully completed an incinerator upgrade and also operates a successful regional solids handling facility; and

WHEREAS: The General Manager and Treatment Plant Superintendent request approval to travel to Waterbury and Hartford, Connecticut, on June 19-20, 2008, for site visits of the Synagro solids handling facility and the MDC facility. The Authority intends to gain insightful information beneficial to its projects during these site visits.

NOW THEREFORE
BE IT RESOLVED:

The Board of the Buffalo Sewer Authority hereby authorizes the General Manager and Treatment Plant Superintendent to travel to Waterbury and Hartford, Connecticut, from June 19 through June 20, 2008, at a total cost not to exceed \$500.00. The cost for this travel will be charged to account nos. 00110104-458010 and 00200104-458010.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. KENNEDY, SR.</u>
2 ND BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>5</u> NOES <u>0</u>

Board Meeting of June 18, 2008

ITEM NO. 7

TRAVEL AUTHORIZATION - CHICAGO, ILLINOIS

WHEREAS: Buffalo Sewer Authority staff are members of and participants in the Water Environment Federation (WEF). The Water Environment Federation's 81st Annual Technical Exhibition and Conference will be held October 18 –22, 2008, in Chicago, Illinois; and

WHEREAS: The Buffalo Sewer Authority staff annually participates in this international event to keep abreast of the latest technologies, innovations, and research in the wastewater field; and

WHEREAS: The General Manager recommends attendance at the Water Environment Federation's Annual Technical Exhibition and Conference.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes travel for the General Manager, the Chairman of the Board, the Principal Sanitary Engineer, and the Treatment Plant Superintendent to attend the Water Environment Federation's 81st Annual Technical Exhibition and Conference from October 18 - 22, 2008, in Chicago, Illinois, at a total cost not to exceed \$10,000.00. Funds are available in account nos. 00110104-458010 & 458012, 00100104-458010 & 458012, 00600104-458010 & 458012, and 00200104-458010 & 458012.

MOTION TO _____ APPROVE _____

MADE BY _____ MS. WILSON-DIVINCENZO _____

2ND BY _____ MR. ROOSEVELT _____

AYES _____ 5 _____ NOES _____ 0 _____

Board Meeting of June 18, 2008

ITEM NO. 8

AMENDED CONTRACT APPROVAL - PROPERTY AND CRIME INSURANCE

WHEREAS: The Buffalo Sewer Authority currently receives property insurance coverage through One Beacon Insurance, and crime insurance coverage through Travelers Insurance; and

WHEREAS: One Beacon Insurance and Travelers Insurance have proposed contract extensions; and

WHEREAS: One Beacon has proposed a one-year extension of the Buffalo Sewer Authority's property insurance coverage at a cost not to exceed \$219,390.74. The proposal includes an increase over last year's premium, which reflects inflationary adjustments to property values and the New York Fire Insurance Fee; and

WHEREAS: Traveler's Insurance has proposed a one-year extension of the Buffalo Sewer Authority's crime insurance coverage with an increase over last year's premium, which reflects inflationary adjustments to property values, at a cost not to exceed \$4,840.00; and

WHEREAS: The Insurance Consultants for the Buffalo Sewer Authority, Aldrich & Cox, Inc., have carefully reviewed the policies and recommend acceptance of these proposals; and

WHEREAS: It is now necessary to formally ratify these authorizations.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves property insurance coverage with One Beacon Insurance at a cost not to exceed \$219,390.74, and crime insurance coverage with Travelers Insurance at a cost not to exceed \$4,840.00 effective April 15, 2008, for a one-year period, at a total cost not to exceed \$224,230.74, and that this cost be charged to the following accounts on a pro-rata basis: 00200108-452000 and 00650108-452000.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MR. KENNEDY, SR.</u>
AYES	<u>5</u> NOES <u>0</u>

Board Meeting of June 18, 2008

ITEM NO. 9

SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT FOR FISCAL YEAR 2008-2009

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc., and there is no possibility of competition for the item; and

WHEREAS: The Buffalo Sewer Authority Purchasing Department has contacted the attached list of original equipment manufacturers and has supporting documentation for their designation as a sole source for the specifically listed commodities, technology, and/or services only for fiscal year 2008-2009; and

WHEREAS: The Treatment Plant and Purchasing Department staff have reviewed all supporting documentation and recommend the attached list of original equipment manufacturers, and/or their local representatives on record as sole sources for the specifically listed commodities, technology, and/or services only for fiscal year 2008-2009.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby declares the attached list of vendors and/or their local representatives on record as sole sources for the specifically listed commodities, technology, and/or services only for fiscal year 2008-2009.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of June 18, 2008

**SOLE SOURCE LISTING
FISCAL YEAR 2008-09**

MANUFACTURER	DETAIL
<u>GAS DETECTION EQUIPMENT</u>	
Scott Health & Safety (Formerly Scott Instruments)	Scott Instruments gas detection equipment
<u>INSTRUMENTS & CONTROLS</u>	
ABB Inc.	Support of the Distribution Control System (DCS) a proprietary system primarily using hardware and software manufactured by ABB
ABB Inc. (Instrumentation Division)	Instrumentation, analytical parts, supplies, and service.
Ametek Thermox	Ametek products (oxygen analyzers & pressure gauges) installed throughout the BSA facilities
Bentley-Nevada	Bentley-Nevada parts, supplies and service for all Bentley-Nevada brand vibration analyzers
Coastal Environmental Systems	Weatherpak & Zeno brands equipment installed at BSA facilities
Eaton Electrical Inc. (Formerly Powerware Systems)	Powerware Uninterruptible Power Supply (UPS) equipment used for the Supervisory Control and Data Acquisition (SCADA) System installed at the BSA facilities
Emerson Process Management, Rosemount Analytical Inc.	Rosemount Products
Fincor Automation	Fincor Drives and Controls products
Fireye	Fireye brand combustion control systems and products
Fluid Components	For parts and supplies for FCI brand Therma Mass Flow meters.
Hays Cleveland	Hays Cleveland Controls brand boiler control products purchase of new equipment, supplies, replacement parts, service and repair
Invensys Systems, Inc., Measurement & Instrument Division (Foxboro)	Foxboro branded Invensys Systems, Inc. measurement and instrument control products
Johnson Controls	For all Johnson Controls manufacture products including York Brand Chillers
Krohne Inc.	Krohne brand ultrasonic flow meters
Rockwell Automation	Allen-Bradley programmable logic controllers
Royce Technologies	Royce Technologies brand depth analyzers and dissolved oxygen analyzers
Siemens Building Technologies, Inc.	Siemens brand pneumatic control system
Siemens Energy & Automation	Robicon/Ansaldo Ross Hill products
Siemens Energy & Automation (Formerly Milltronics)	Milltronics brand ultrasonic level analyzers & instrumentation equipment
Square D	Square D Automation products
Thermo Environmental Instruments Inc.	TEI Model 51 series Total Hydrocarbon Analyzers for the Continuous Emissions Monitoring System (CEMS) at Incinerator Control

MANUFACTURER	DETAIL
Thermo Process Instruments, L.P.	Thermo Brandt STD 5000 & STD 6000 Series current to pressure transducers
Time Trak	Time Trak Badge Reader/Time Data Terminals
Westfalia Separator, Inc.	For all Westfalia brand Centrifuge parts, supplies and service.
YSI Environmental	YSI Dissolved Oxygen Probes, cables & meters
<u>LAB EQUIPMENT</u>	
Horizon Technology	HEM 4790 Automated Extractor and Speed Vap
<u>PROCESS EQUIPMENT</u>	
American Air Filter International	Manufacturer of the filtration system in the Dresser Roots blowers and air-handling units installed at the BSA
BDP Industries	2.0M BDP Model E Belt Presses installed throughout the BSA facilities
BSP Thermal Systems	BSP 22 -3 O.D. x 12 hearth sludge incinerators installed at BSA facilities
Cameron Compression Systems (Formerly Cooper Compression)	Cooper Turbo air and C-8 series compressors and Engineer (TA-MSG) compressed air
Diamond Power International, Inc.	Ash handling systems & products support of the proprietary Ash System parts (original Beaumont Birch contract number CR-44284 and CR-95138)
Dresser Roots	Owner of proprietary drawings for Dresser Roots brand equipment (blowers, exhausters & compressors)
Greenheck Fan Corporation	Greenheck Fan products
Hauck Mfg.	Hauck combustion equipment (incinerator burners & afterburners)
Hyundai Ideal Electric (Formerly Ideal Electric)	Hyundai Ideal Electric Company and Electric Machinery motors
Infilco Degremont Incorporated	Climber Screens & Helico Presses which are a trademark of Ondeo Degremont, Inc. (<i>former name</i>) and were designed specifically for BSA's treatment and application
Ingersoll-Rand	(Parent company for Dresser Rand) the OEM for digester gas compressors
JDV Equipment Corporation	JDV parts, supplies and service for all JDV brand screw conveyors
JWC Environmental	Muffin Monster brand grinder products
New York Blower Company	Purchase of parts and supplies for New York Blowers
SFC-Adams, Inc. (d.b.a. R.P. Adams)	R. P. Adams automatic water strainers (self-flushing strainers)
Siemens Water Technologies Corp. (formerly U.S. Filter/Envirex)	Davco Pimp and pump parts used at the Waterfront Village station, US Filter/Envirex, Link-Belt and FMC Corporation brand equipment including sludge thickeners and final clarifier sludge withdrawal equipment installed at the BSA facilities
Siemen's Water Technologies Corporation (formerly U. S. Filter)	Mixed bed deionizing cartridges installed in lab are property of U. S. Filter and serviced monthly
Smith and Loveless, Inc.	Smith & Loveless brand parts including the Pista Grit concentrators

MANUFACTURER	DETAIL
T C Clarage, Incorporated	Zurn/Clarage ID fans installed throughout BSA's facilities
Teledyne Isco, Inc. (formerly Isco, Inc.)	ISCO samplers
Trane Service of Western New York	Owner of proprietary drawings for Trane brand air handling units installed at the BSA facilities
Varec Biogas	Anderson Greenwood & Varec equip.
W.S.G. & Solutions (Formerly Siemens Water Technologies Corp. & formerly U.S. Filter/Envirex)	US Filter/Envirex, Link-Belt and FMC Corporation brand equipment including grit collectors and bar screen equipment installed at the BSA facilities
<u>PUMPS</u>	
Allis Chalmers/ITT	Allis Chalmers brand Wastewater, Process Water and Sump pumps installed throughout the BSA facilities
Bell and Gossett/ITT	Bell and Gossett brand Heating and Hot Water pumps installed throughout the BSA facilities
Edwards Vacuum Inc (Formerly BOC Edwards)	BOC vacuum pumps installed throughout the Treatment Plant
Fairbanks Morse/Pentair Water	Fairbanks pumps and components
Flowserve Pump Co.	Flowserve (formerly Ingersoll-Dresser Pump Co.) brand waste activated sludge pumps. Purchase of parts, supplies and service for Worthington brand pumps.
Gorman-Rupp Company	Gorman Rupp brand pumps installed at BSA's facilities
Goulds/ITT IP Division	Goulds brand pumps installed at BSA facilities
ITT Flygt	ITT Flygt brand pumps installed throughout the BSA facilities
Moyno, Inc.	Moyno brand pumps
Pulsafeeder Incorporated	Pulsafeeder brand chemical feed pumps
Vaughan Co., Inc.	Vaughan Chopper Pumps installed at the Treatment Plant
Vogelsang	Vogelsang Rotary Lobe Sludge Feed Pumps and the Vogelsang Rota-Cut 5000E Macerator Equipment located in the north digester control building
Watson-Marlow	Watson-Marlow brand chemical feed pumps.
WEMCO Pump	WEMCO brand products
<u>VALVES</u>	
AUMA Actuators	Auma control products (valve positioners) installed throughout the BSA facilities
EIM Controls	EIM valve actuators and controls
Fisher Controls International, LLC	Fisher control valves and actuators
Hydro Gate	Hydro Gate brand sluice gate and related equipment installed at the BSA facilities
Limitorque (A Div. of Flowserve)	Limitorque brand valve actuators
Rodney Hunt	Parts and components for Rodney Hunt Brand Sluice Gates and Valves
Val-Matic Valve	Val-matic Valves

VEHICLES, HEAVY EQUIPMENT & PERIPHERALS

Aries Industries, Inc.	Aries Industries Sewer Televising equipment and associated hardware and software
CUES Inc.	Cues TV camera and associated hardware and software

ITEM NO. 10

SINGLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT FOR FISCAL YEAR 2008-2009

WHEREAS: A Single Source procurement, in accordance with New York State Procurement Guidelines, is one in which two or more vendors can supply the commodity, technology, and/or perform the services required by an agency, but the agency selects one vendor over the others for reasons such as expertise or previous experience with similar contracts; and

WHEREAS: The Buffalo Sewer Authority Purchasing Department has supporting documentation for the attached list of vendors for their designation as single sources for the specifically listed commodities, technology, and/or services only for fiscal year 2008-2009; and

WHEREAS: The Treatment Plant and Purchasing Department staff have reviewed all supporting documentation and recommend the attached list of vendors as single sources for the specifically listed commodities, technology, and/or services only for fiscal year 2008-2009.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby declares the attached list of vendors as single sources for the specifically listed commodities, technology, and/or services only for fiscal year 2008-2009.

MOTION TO APPROVE

MADE BY MR. KENNEDY, SR.

2ND BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of June 18, 2008

**SOLE SOURCE LISTING
FISCAL YEAR 2008-09**

VENDOR	DETAIL
Comtel	For the purchase of upgrades, replacement parts and service for the existing phone system installed at the BSA facilities. The original purchase of this system was awarded to Comtel after competitive bids.
Control System Laboratories	Repair service for Eastech Air Flow Meters and EIM Actuator Boards.
E. D. Farrell	For the replacements parts, supplies and service to BSA owned Yale forklift equipment.
ERA Resource Associates	For the purchase of chemical standards and state and EPA mandated proficiency test studies.
Industrial Fabrics	For the purchase of Durotex brand fabric dewatering belts. Manufacturer of Durotex brand fabric dewatering belts used on belt presses installed at the BSA facilities.
Kinequip	For replacement parts, supplies and service to BSA owned Zander air dryer.
King Wholesale/Suburban Lock & Key	For the purchase of new equipment, replacement parts and keys, supplies and service for the Kaba Peak key system at BSA facilities.

ITEM NO. 11

NYS PREFERRED SOURCE - JANITORIAL SERVICES CONTRACT RENEWAL

WHEREAS: New York State Industries for the Disabled (NYSID) is a not-for-profit corporation appointed by the New York State Department of Education to secure and administer contracts on behalf of community rehabilitation agencies. NYSID is a New York State preferred source under Section 162 of the State Finance Law. This preferred source status authorizes state and local governments to utilize and purchase NYSID products and services without competitive bidding; and

WHEREAS: The Buffalo Sewer Authority utilized a contract with NYSID through their member agency, Phoenix Frontier, Inc., during the period July 1, 2007 to June 30, 2008, to perform janitorial services at the Buffalo Sewer Authority facilities; and

WHEREAS: Phoenix Frontier, Inc., has performed these services in a satisfactory manner; and

WHEREAS: The General Manager, Treatment Plant Superintendent, and staff recommend renewal of this contract for janitorial services for fiscal year 2008-2009.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract renewal with NYSID through its member agency, Phoenix Frontier, Inc., to perform janitorial services at the Buffalo Sewer Authority facilities for a one-year period from July 1, 2008 to June 30, 2009, at a total cost not to exceed \$73,536.00. Expenses for this contract will be charged to account nos. 00110106-434000, 00200106-434000, and 00650106-434000.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY, JR.	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	5	NOES _____ 0

Board Meeting of June 18, 2008

ITEM NO. 12

AUTHORIZATION TO PURCHASE VARIOUS LABORATORY SUPPLIES UNDER STATE CONTRACT FROM VWR SCIENTIFIC FOR FISCAL YEAR 2008-2009

WHEREAS: Board approval is required on purchases over \$10,000.00; and

WHEREAS: The Buffalo Sewer Authority’s Laboratory utilizes State Contract pricing to purchase various laboratory supplies from VWR Scientific. Other departments also utilize VWR Scientific for various State Contract purchases; and

WHEREAS: Based upon historical purchases from VWR Scientific the Treatment Plant Superintendent and staff recommend approval for purchases anticipated for fiscal year 2008-2009 in an amount not to exceed \$30,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize State Contract pricing, when applicable, to purchase various supplies from VWR Scientific for the period July 1, 2008 to June 30, 2009, at a total cost not to exceed \$30,000.00. Expenses for these purchases will be charged to the appropriate accounts.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 13

REPORT ON BIDS RECEIVED - ANALYTICAL SERVICES

WHEREAS: Formal bids were advertised and solicited for analytical services; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on June 4, 2008:

Life Science Laboratories	\$49,703.00
IsleChem, LLC	\$49,973.73
Microbac Laboratories	\$54,797.00
Test America	\$55,670.00

; and

WHEREAS: The Treatment Plant Superintendent, Industrial Waste Administrator, Associate Chemist, and staff reviewed the bids and recommend awarding a contract to the low bidder, Life Science Laboratories, at a total cost not to exceed \$49,703.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Life Science Laboratories to provide analytical services for the period July 1, 2008 through June 30, 2009, with an option to renew for three (3) one-year periods, at an estimated annual cost not to exceed \$49,703.00. Expenses for this contract will be charged to account no. 00550106-432004.

MOTION TO _____ APPROVE _____

MADE BY _____ MR. ROOSEVELT _____

2ND BY _____ MR. KENNEDY, JR. _____

AYES _____ 5 _____ NOES _____ 0 _____

Board Meeting of June 18, 2008

ITEM NO. 14

AUTHORIZATION TO ENTER INTO AGREEMENT WITH KOESTER ASSOCIATES, INC.

WHEREAS: The Buffalo Sewer Authority installed a fine bubble diffusion system on 16 aeration tanks at the Treatment Plant in 1995. Sanitaire, the original equipment manufacturer of the diffusers and the holder of the patent on the gas cleaning procedure, recommends annual gas cleaning of the diffuser elements. Lack of cleaning results in severe bio-fouling and loss of oxygen-transfer efficiency; and

WHEREAS: Performance reports have proven that the continued cleaning and maintenance of these diffusers lowers electrical usage and improves oxygen-transfer efficiency; and

WHEREAS: The annual cleaning was last performed in the fall of 2007. Plant staff recommend that annual cleaning of all 16 aeration tank diffusers be performed at this time; and

WHEREAS: Koester Associates, Inc., a representative for Sanitaire, has submitted a quote in the amount of \$96,940.00 for the gas cleaning of all 16 aeration tank diffusers; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, and staff reviewed the quote received from Koester Associate, Inc., and recommend this annual gas cleaning.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute an agreement with Koester Associates, Inc., for the annual cleaning of all 16 aeration tank diffusers to be performed in fiscal year 2008-2009 at a total cost of \$96,940.00. Expenses for this agreement will be charged to account no. 02000239-490740.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. WILSON-DIVINCENZO</u>
2 ND BY	<u>MR. KENNEDY, JR.</u>
AYES	<u>5</u> NOES <u>0</u>

Board Meeting of June 18, 2008

ITEM NO. 16

REPORT ON BIDS RECEIVED - CRANE INSPECTION, PREVENTATIVE MAINTENANCE, AND CORRECTIVE REPAIR SERVICES

WHEREAS: The Buffalo Sewer Authority has a total of 29 cranes at the Treatment Plant and Outlying Stations; and

WHEREAS: Formal bids were advertised and solicited for an annual contract for the inspection, preventative maintenance, and corrective repair services of these cranes. The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on June 6, 2008:

Vendors	Annual Inspection	Annual Preventative Maintenance	Team Hourly Rate (based on estimate of 40 hours)	Parts mark up (based on estimate of \$4,000 in parts needed)	Total Bid
Total Crane Systems	\$5,440	\$5,440	\$4,920 (\$123.00/hr.)	\$5,000 (25%)	\$20,800
Volland Electric Equipment	\$8,200	\$2,750	\$5,200 (\$130/hr.)	\$4,720 (18%)	\$20,870
Simmers Crane Design & Services	\$8,204	\$3,190	\$6,640 (\$166/hr.)	\$4,800 (20%)	\$22,834
Armor Electric Motor & Crane	\$7,990	\$7,200	\$5,200 (\$130/hr.)	\$4,600 (15%)	\$24,990

; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff reviewed the bids received and recommend awarding a contract to the low bidder, Total Crane Systems, at a total cost not to exceed \$20,800.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Total Crane Systems for the inspection, preventative maintenance and corrective repair services on the Buffalo Sewer Authority's 29 cranes for the period July 1, 2008 through June 30, 2009, at an estimated annual cost not to exceed \$20,800.00. This contract has an option to renew for three (3) one-year periods through June 30, 2012. Expenses for this contract will be charged to account no. 00520106-443421.

MOTION TO APPROVE
 MADE BY MR. KENNEDY, SR.
 2ND BY MR. ROOSEVELT
 AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 17

REPORT ON BIDS RECEIVED - PURCHASE OF BOILER FEEDWATER CHEMICALS AND SERVICE

WHEREAS: Based upon historical purchases for boiler feedwater chemicals, informal bids were solicited and received for the purchase of boiler feedwater chemicals and service at the Treatment Plant. The following bids were solicited and received by the Buffalo Sewer Authority Purchase Department:

Buffalo Industrial Chemicals	\$18,364.10
M.I.S. of America, Inc.	\$23,884.10
The Metro Group, Inc.	\$26,157.50
Amrex Chemical Co.	no bid
Chemical Distributors, Inc.	no bid
General Electric Co.	no bid

; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer, and staff reviewed the bids received and recommend awarding a contract to the low bidder, Buffalo Industrial Chemicals, at a total cost not to exceed \$18,364.10.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Buffalo Industrial Chemicals for the purchase of boiler feedwater chemicals and service at the Treatment Plant for a one-year period beginning July 1, 2008, at a total cost not to exceed \$18,364.10. This contract has an option to renew for three (3) one-year periods through June 30, 2012. Expenses for this contract will be charged to account no. 00380105-467044.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. ROOSEVELT	_____
2 ND BY	_____	MS. WILSON-DIVINCENZO	_____
AYES	_____	5	NOES _____ 0

Board Meeting of June 18, 2008

ITEM NO. 18

AUTHORIZATION FOR ORIGINAL EQUIPMENT MANUFACTURER PURCHASES OVER \$10,000 FOR FISCAL YEAR 2008-2009

WHEREAS: At this meeting, the Board of the Buffalo Sewer Authority has designated various original equipment manufacturers, and/or their local representatives as sole sources for the purchase of various commodities, technology, and/or services for fiscal year 2008-2009; and

WHEREAS: Based upon historical usage, the Superintendent of Mechanical Maintenance anticipates the following not to exceed purchase costs for fiscal year 2008-2009:

Original Equipment Manufacturer	Estimated Purchases
ABB, Inc.	\$50,000
BSP Thermal Systems	\$30,000
Diamond Power International, Inc.	\$30,000
EIM Controls	\$50,000
Fairbanks Morse/Pentair Water	\$20,000
Gorman-Rupp Company	\$15,000
ITT Flygt	\$30,000
JWC Environmental	\$15,000
Moyno, Inc.	\$90,000
Royce Technologies	\$20,000
Siemens Water Technologies Corp.	\$30,000
Smith & Loveless, Inc.	\$15,000
Varec Biogas	\$15,000
Vaughan Company, Inc.	\$50,000
Vogelsang	\$15,000

; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend approval for the estimated amounts listed for the various original equipment manufacturers for purchases anticipated for fiscal year 2008-2009; and

WHEREAS: Board approval is required on purchases made over \$10,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase original equipment commodities, as needed, from the original equipment manufacturers, or their designated local representatives, at a total cost not to exceed the listed amounts for fiscal year 2008-2009 and to charge them to the appropriate departmental accounts.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 19

AUTHORIZATION TO PURCHASE OEM REPLACEMENT PARTS FOR AERATION TANK CLEANING PROJECT

WHEREAS: On July 18, 2007, the Board of the Buffalo Sewer Authority designated Gorman Rupp Company, the original equipment manufacturer, and/or their authorized local service representative as a sole source for replacement parts, supplies, and service for the Gorman Rupp brand pumps installed at the Treatment Plant facility; and

WHEREAS: The Authority is currently utilizing staff to clear the aeration system tanks and channels of grit depositions and is in need of replacement parts for a Gorman Rupp pump utilized for this project; and

WHEREAS: Siewert Equipment Company, the authorized local representative, has submitted a quote in the amount of \$7,173.21 for these necessary replacement parts, plus estimated freight charges not to exceed \$150.00; and

WHEREAS: This purchase will bring the total monies payable to Siewert Equipment Company for fiscal year 2007-2008 to over \$10,000.00; and

WHEREAS: Board approval is required on purchases over \$10,000.00; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the purchase of these necessary replacement parts from Siewert Equipment Company at a cost of \$7,173.21, plus freight charges.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary replacement parts for the Gorman Rupp pump from Siewert Equipment Company at a cost of \$7,173.21, plus estimated freight charges not to exceed \$150.00. This purchase will be charged to the Aeration Tank Cleaning Project, account no. 02000270-474080.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 20

AUTHORIZATION TO PURCHASE STONE AND SLAG UTILIZING CITY CONTRACT PRICING FOR FISCAL YEAR 2008-2009

WHEREAS: Board of approval is required on purchases made over \$10,000.00; and

WHEREAS: The Sewer Maintenance Department purchases the following commodities available through City Contract:

Product	Vendor	City Contract	Estimated Amount	Account No.
Stone & Slag	Buffalo Crushed Stone	Formal # 7234 (through 6/30/09)	\$ 40,000.00	00660105-466269

; and

WHEREAS: The Treatment Plant Superintendent, Director of Sewer Maintenance, and staff recommend the utilization of City Contract pricing for these purchases.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize City Contract pricing to purchase the above commodities at a cost not to exceed \$40,000.00 and to charge these items account no. 00660105-466269.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 21

AUTHORIZATION TO PURCHASE VARIOUS COMMODITIES UTILIZING STATE CONTRACT PRICING FOR FISCAL YEAR 2008-2009

WHEREAS: Board approval is required on purchases made over \$10,000.00; and

WHEREAS: The Treatment Plant's Sewer Maintenance Division purchases the following commodities available through State Contract pricing:

Product	Vendor	NYS Contract	Amount	Account No.
Automotive Replacement Parts	NuWay Auto Parts	PC60415 Group: 30306 Award: 18349RM (through 7/31/08)	\$ 14,000.00	00520105-465001 (\$6,000.00) 00690105-465001 (\$8,000.00)
Tires and Related Services	Goodyear	PC61334 Group: 30600 Award: 18894 (through 7/31/09)	\$ 12,000.00	00520105-465001 (\$4,000.00) 00690105-465001 (\$8,000.00)
Gasoline	Kurk Fuel Oil	PC63212 Group: 05600 Award: 20835 (through 7/23/09)	\$ 89,000.00	00520105-462600 (\$34,000.00) 00690105-462600 (\$55,000.00)
Diesel Fuel	Kurk Fuel Oil	PC63236 Group: 05602 Award: 20986 (through 8/13/09)	\$ 56,500.00	00520105-462600 (\$14,500.00) 00690105-462600 (\$42,000.00)

; and

WHEREAS: The Treatment Plant Superintendent, Director of Sewer Maintenance, and staff recommend the utilization of State Contract pricing for these purchases.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize State Contract pricing to purchase the above commodities for fiscal year 2008-2009 at a cost not to exceed the amounts listed and further authorizes any subsequent extensions of the above State Contract awards for the fiscal year through June 30, 2009.

MOTION TO APPROVE _____
MADE BY MR. KENNEDY, SR. _____
2ND BY MR. ROOSEVELT _____
AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 22

REPORT ON BIDS RECEIVED - REPLACEMENT OF 115KV JOSLYN CIRCUIT SWITCHERS

WHEREAS: Formal bids were advertised and solicited for replacement of 115KV Joslyn circuit switchers. The following bids were received and opened by the Buffalo Sewer Authority on June 11, 2008:

Ferguson Electric Co., Inc.	\$132,339.00
O'Connell Electric Co., Inc.	\$175,998.00
; and	

WHEREAS: The proposals were received and the contract will be awarded on the basis of the lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the bids and recommend awarding the contract to the lowest bidder, Ferguson Electric Co., Inc., at a cost not to exceed \$132,339.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Ferguson Electric Co., Inc., for the replacement of 115KV Joslyn circuit switchers a cost not to exceed \$132,339.00. Expenses for this contract will be charged to account no. 02000294-480000.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 23

AUTHORIZATION FOR CHANGE ORDER NO. 1 TO CONTRACT NO. 84600005 WITH J.A. BRUNDAGE/THE DRAIN DOCTOR, INC., FOR SEWER CLEANING AND INTERNAL TELEVISION INSPECTIONS

- WHEREAS: Formal bids were received and opened by the Buffalo Sewer Authority on April 18, 2005, for sewer cleaning and internal television inspection services; and
- WHEREAS: The only bid was submitted by J.A. Brundage/The Drain Doctor, Inc., in the amount of \$323,850.00; and
- WHEREAS: The Board of the Buffalo Sewer Authority accepted this bid on May 4, 2005; and
- WHEREAS: Subsequent to the award of the contract with J.A. Brundage/The Drain Doctor, the Board of the Buffalo Sewer Authority budgeted \$300,000.00 for sewer cleaning and TV inspection for fiscal years 2006-07, 2007-08, and 2008-09; and
- WHEREAS: The original contracted amount from fiscal year 2005-06 has been depleted; and
- WHEREAS: J.A. Brundage/The Drain Doctor, Inc., agreed to hold cleaning and inspection unit costs as per the original bid of April 18, 2005, in the amount of \$323,850.00; and
- WHEREAS: It is recommended by the Principal Sanitary Engineer that the contract amount be increased by \$300,000.00 to allow for continued sewer cleaning and TV inspection services.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 84600005 in the amount of \$300,000.00, making the adjusted contract cost \$623,850.00. Expenses for this contract will be charged to account no. 02000226-490740.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY, JR.

AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 24

ADOPTION OF NEGATIVE DECLARATION OF STATE ENVIRONMENTAL QUALITY REVIEW FOR CSO OUTFALL 035 SEWER SEPARATION PROJECT

WHEREAS: The Buffalo Sewer Authority (BSA) proposes to construct new storm sewers within the existing street rights-of-way in the City of Buffalo and Town of West Seneca to redirect storm water runoff to Cazenovia Creek through existing Outfall 035; and

WHEREAS: The Project is bounded by Indian Church Road on the north, the corporate boundary between the City of Buffalo and the Town of West Seneca on the east and southeast, and Cazenovia Creek on the west and south; and

WHEREAS: The Project will reduce discharges of combined sanitary and storm water to Cazenovia Creek which occurs during significant storm events; and

WHEREAS: The Project constitutes an Unlisted Action under the State Environmental Quality Review Act (SEQRA); and

WHEREAS: A Short Environment Assessment Form (EAF), which can be used to evaluate Unlisted Actions, has been completed to evaluate the Project; and

WHEREAS: The BSA and its consultant, URS Corporation, have considered the Project and reviewed Part 1 and Part 2 of the EAF and the criteria set forth in SEQRA in order to determine whether the Project will have a significant adverse impact on the environment; and

WHEREAS: In concert with URS Corporation and BSA staff, it has been concluded that the Project will not have a significant environmental impact.

NOW THEREFORE
BE IT RESOLVED:

That based upon review of the appropriate provisions of the SEQRA, the Buffalo Sewer Authority hereby finds that no significant environmental impacts will occur through construction of the CSO 035 Sewer Separation Project and hereby adopts a Negative Declaration.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. WILSON-DIVINCENZO

AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 26

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>SEMESTER</u>	<u>TUITION</u>
Jason Shell	University of Buffalo	<i>Human Resource Assistant</i>	Summer 2008	\$495.00

WHEREAS: No funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MR. KENNEDY, SR.
AYES 5 NOES 0

Board Meeting of June 18, 2008

ITEM NO. 28

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MR. KENNEDY, SR.2ND BY MS. WILSON-DIVINCENZOAYES 5 NOES 0

Board Meeting of June 18, 2008