

**MINUTES OF THE ANNUAL MEETING
OF THE
BUFFALO SEWER AUTHORITY
July 1, 2008**

52416.....52422

BUFFALO SEWER AUTHORITY

July 1, 2008

ANNUAL MEETING

9:00 A.M.

TREATMENT PLANT

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ITEM NO. 2

ELECTION OF OFFICERS

	MOTION TO	<u>APPROVE</u>
CHAIRMAN	MADE BY	<u>MS. WILSON-DIVINCENZO</u>
HERBERT L. BELLAMY, JR.	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>4</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
VICE CHAIRMAN	MADE BY	<u>MR. ROOSEVELT</u>
JOHN D. KENNEDY, SR.	2 ND BY	<u>MS. WILSON-DIVINCENZO</u>
	AYES <u>4</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
ASSISTANT VICE CHAIRMAN	MADE BY	<u>MS. WILSON-DIVINCENZO</u>
CHRISTOPHER ROOSEVELT	2 ND BY	<u>MR. KENNEDY, SR.</u>
	AYES <u>4</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
SECRETARY	MADE BY	<u>MR. KENNEDY, SR.</u>
ELEANOR WILSON-DIVINCENZO	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>4</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
ASSISTANT SECRETARY	MADE BY	<u>MS. WILSON-DIVINCENZO</u>
JOHN E. KENNEDY, JR.	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>4</u>	NOES <u>0</u>

ITEM NO. 3

ELECTION OF MEMBERS TO AUDIT COMMITTEE

	MOTION TO	<u>APPROVE</u>
CHAIRPERSON	MADE BY	<u>MS. WILSON-DIVINCENZO</u>
JOHN D. KENNEDY, SR.	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>4</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. KENNEDY, SR.</u>
ELEANOR WILSON-DIVINCENZO	2 ND BY	<u>MR. ROOSEVELT</u>
	AYES <u>4</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MS. WILSON-DIVINCENZO</u>
CHRISTOPHER ROOSEVELT	2 ND BY	<u>MR. KENNEDY, SR.</u>
	AYES <u>4</u>	NOES <u>0</u>

Board Meeting of July 1, 2008

ITEM NO. 4

ELECTION OF MEMBERS TO GOVERNANCE COMMITTEE

	MOTION TO	<u>APPROVE</u>
CHAIRPERSON	MADE BY	<u>MS. WILSON-DIVINCENZO</u>
CHRISTOPHER ROOSEVELT	2 ND BY	<u>MR. KENNEDY, SR.</u>
	AYES <u>4</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. ROOSEVELT</u>
ELEANOR WILSON-DIVINCENZO	2 ND BY	<u>MR. KENNEDY, SR.</u>
	AYES <u>4</u>	NOES <u>0</u>
	MOTION TO	<u>APPROVE</u>
MEMBER	MADE BY	<u>MR. KENNEDY, SR.</u>
JOHN E. KENNEDY, JR.	2 ND BY	<u>MS. WILSON-DIVINCENZO</u>
	AYES <u>4</u>	NOES <u>0</u>

Board Meeting of July 1, 2008

ITEM NO. 5

AUTHORIZATION FOR CHANGE ORDER TO BLANKET ORDER NO. 20800141 FOR LEGAL SERVICES

WHEREAS: On June 7, 2007, the Board of the Buffalo Sewer Authority approved a contract to retain the services of Charles Martorana, of Hiscock & Barclay, LLP, for legal services on an as-needed basis for the fiscal year July 1, 2007 through June 30, 2008 up to a maximum amount of \$50,000.00; and

WHEREAS: Blanket Order No. 20800141 was established in the amount of \$50,000.00 to facilitate payments of this contract for fiscal year 2007-2008; and

WHEREAS: Additional funds are needed to cover the costs of the legal services provided for fiscal year 2007-2008; and

WHEREAS: The General Manager and members of his committee recommend an increase of \$15,000.00 to Blanket Order No. 20800141 from \$50,000.00 to \$65,000.00; and

WHEREAS: Due to time constraints, the Board of the Buffalo Sewer Authority was polled on June 26, 2008, and verbally authorized this change order increase of \$15,000.00; and

WHEREAS: It is now necessary to formally ratify that authorization.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority formally authorizes the General Manager to approve a change order in the amount of \$15,000.00, increasing Blanket Order No. 20800141 with Hiscock & Barclay, LLP, from \$50,000.00 to \$65,000.00 for legal services on an as-needed basis for the fiscal year 2007-2008. Funds for this change order will be charged to account no. 00550106-432003.

MOTION TO APPROVE
MADE BY MR. KENNEDY, SR.
2ND BY MS. WILSON-DIVINCENZO
AYES 4 NOES 0

ITEM NO. 6

REPORT ON BIDS RECEIVED - PURCHASE OF ONE (1) NEW AND UNUSED PORTABLE POLE MOUNTED VIDEO INSPECTION CAMERA

WHEREAS: Formal bids were advertised and solicited for the purchase of one (1) new and unused Cues Quick ZoomCAM portable pole mounted video inspection camera or equivalent; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on June 23, 2008:

Elxsi d/b/a Cues, Inc.	\$11,337.35
Joe Johnson Equipment, Inc.	\$12,650.00
Fosters' Equipment, Inc.	\$12,925.00

; and

WHEREAS: The Director of Sewer Maintenance and staff reviewed the bids and recommend awarding a contract to the low bidder, Elxsi d/b/a Cues, Inc., at a total cost of \$11,337.35; and

WHEREAS: Board approval is required on purchases over \$10,000.00; and

WHEREAS: Due to the necessity to expedite this purchase the Board was polled and approved this purchase on June 26, 2008; and

WHEREAS: It is now necessary to formally ratify that authorization.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby formally authorizes the General Manager to purchase (1) new and unused Cues Quick ZoomCAM portable pole mounted video inspection camera, Model No. QZ350-1, from Elxsi, d/b/a Cues, Inc., at a total cost of \$11,337.35. Expenses for this purchase will be charged to account no. 00670107-474100.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of July 1, 2008

ITEM NO. 7

ADJOURNMENT OF MEETING

MOTION TO APPROVE

MADE BY MR. KENNEDY, SR.

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of July 1, 2008