

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
May 6, 2009**



# BUFFALO SEWER AUTHORITY

May 6, 2009

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

April 27, 2009

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CAPITAL IMPROVEMENT FUND</b>						
15-Apr-02	Money Market		\$500,000.00	Chase	0.55%	High Yield
<b>CONSTRUCTION FUND</b>						
08-Apr-02	Money Market		\$1,507,167.72	Chase	0.55%	High Yield
26-Jan-09	01-May-09	95	\$4,000,000.00	Citizens	0.91%	\$9,605.56
02-Mar-09	01-Jun-09	91	\$11,825,000.00	Citizens	0.92%	\$27,499.69
03-Apr-09	30-Jun-09	88	\$15,000,000.00	Citizens	0.85%	\$31,166.67
			<u>\$32,332,167.72</u>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
22-Apr-02	Money Market		\$1,053,693.04	Chase	0.55%	High Yield
<b>OPERATING FUND</b>						
08-Apr-02	Money Market		\$3,049,293.57	Chase	0.55%	High Yield
<b>TRUST &amp; AGENCY FUND</b>						
06-May-02	Money Market		\$37,696.40	Chase	0.55%	High Yield
<b>SURPLUS FUND</b>						
02-Feb-09	30-Jun-09	148	\$6,310,184.15	Citizens	1.36%	\$35,280.94
<b>NET REVENUE FUND</b>						
			\$770.94	MTB Funds		
25-Feb-09	26-May-09	90	\$3,999,979.75	M&T Securities	0.90%	\$9,020.25
25-Mar-09	30-Jun-09	97	\$10,848,235.68	M&T Securities	0.96%	\$28,132.59
27-Apr-09	30-Jun-09	64	\$1,799,597.33	M&T Securities	0.75%	\$2,402.67
			<u>\$16,648,583.70</u>			

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>DEBT RESERVE FUND</b>						
08-May-08	08-May-09	365	\$1,319,229.56	Series F FHLB	2.00%	
01-Aug-08	06-Sep-13	1862	\$8,240,877.50	Series I FHLB	4.00%	
13-Mar-03	15-Apr-32		\$2,825,593.00	Series H SLG	4.35%	
04-Mar-04	15-Nov-33		\$774,061.00	Series J SLG	3.82%	
22-Jul-04	15-Feb-33		\$498,654.00	Series K SLG	4.63%	
27-Jul-06	01-Oct-35		\$952,666.00	Series L SLG	4.52%	

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Board Meeting of May 6, 2009

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of Buffalo Sewer Authority's operating budget.

**Wastewater Treatment Plant**

<u>Date</u>	<u>From Account</u>	<u>Amount</u>	<u>To Account</u>	<u>Amount</u>
4/2/2009	00380103 Incinerator Utilities	-3,000.00	00400103 South Utilities	3,000.00
4/2/2009	00380103 Incinerator Utilities	-100.00	00500103 Walden Utilities	100.00
4/2/2009	00300103 Blower Utilities	-300.00	00490103 Niagara Utilities	300.00
4/2/2009	00340105 Thickener Area Supplies	-1,500.00	00380105 Incinerator Supplies	1,500.00
4/2/2009	00230105 Grit Supplies	-1,244.45	00210105 Raw Wastewater Pumps Supplies	1,244.45
4/2/2009	00350105 Filter Supplies	-2,170.95	00520105 Maintenance Supplies	2,170.95
4/7/2009	00300106 Blower Services	-10,000.00	00380106 Incinerator Services	10,000.00
4/7/2009	00520106 Maintenance Services	-1,000.00	00250106 Secondary Control Services	1,000.00
4/7/2009	00360105 Dewatering Supplies	-2,000.00	00510105 Lab Supplies	2,000.00
4/7/2009	00480105 Tift Supplies	-520.00	00210105 Raw Wastewater Pumps Supplies	520.00
4/7/2009	00230105 Grit Supplies	-50.68	00220105 Screen Supplies	50.68
4/7/2009	00230105 Grit Supplies	-1,180.00	00290105 Aeration Supplies	1,180.00
4/7/2009	00230105 Grit Supplies	-2,000.00	00380105 Incinerator Supplies	2,000.00
4/7/2009	00530105 Yard Supplies	-800.00	00520106 Maintenance Services	800.00
4/13/2009	00380104 Incinerator Travel	-600.00	00550104 Plant Travel	600.00
4/13/2009	00230105 Grit Supplies	-635.00	00300105 Blower Supplies	635.00
4/13/2009	00250105 Secondary Control Supplies	-1,000.00	00380105 Incinerator Supplies	1,000.00
4/13/2009	00200107 Plant Capital Outlay	-244.00	00330107 Final Effluent Capital Outlay	244.00
4/14/2009	00300106 Blower Services	-10,600.00	00380106 Incinerator Services	10,600.00
4/15/2009	00260105 Primary Control Supplies	-6,057.61	00360105 Dewatering Supplies	6,057.37
4/15/2009	00260105 Primary Control Supplies	-2,259.58	00300106 Blower Services	2,259.58
4/16/2009	00380103 Incinerator Utilities	-1,000.00	00490103 Niagara Utilities	1,000.00

4/16/2009	00200106 Plant Services	-2,000.00	00510106 Lab Services	2,000.00
4/16/2009	00510105 Lab Supplies	-20.69	00520105 Maintenance Supplies	20.69
4/16/2009	00200105 Plant Supplies	-4.20	00520105 Maintenance Supplies	4.20
4/17/2009	00200107 Plant Capital Outlay	-600.00	00520107 Maintenance Capital Outlay	600.00
4/17/2009	00260105 Primary Control Supplies	-4,234.00	00300105 Blower Supplies	4,234.00
4/22/2009	00520106 Maintenance Services	-2,005.00	00200106 Plant Services	2,005.00
4/22/2009	00520106 Maintenance Services	-900.00	00380106 Incinerator Services	900.00
4/23/2009	00230105 Grit Supplies	-243.50	00210105 Raw Wastewater Pumps Supplies	243.50
4/23/2009	00800183 Financial Contingency	-10,000.00	00800108 Financial Charges	10,000.00
4/24/2009	00520105 Maintenance Supplies	-280.00	00320105 Chemical Supplies	280.00
4/24/2009	00520105 Maintenance Supplies	-399.68	00200105 Plant Supplies	399.68
4/24/2009	00200105 Plant Supplies	-2,118.00	00250105 Secondary Control Supplies	2,118.00
4/28/2009	00260105 Primary Control Supplies	-1,907.45	00380105 Incinerator Supplies	1,907.45
4/28/2009	00240105 Gas Supplies	-1,408.36	00240105 Primary Sedimentation Supplies	1,408.36

### Sewer Maintenance Division

<u>Date</u>	<u>From Account</u>	<u>Amount</u>	<u>To Account</u>	<u>Amount</u>
4/21/2009	00660105 Sewer Repair Supplies	-50.00	00690105 Automotive Supplies	50.00
4/21/2009	00660105 Sewer Repair Supplies	-250.00	00650105 Sewer Maintenance	250.00

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Board Meeting of May 6, 2009









## ITEM NO. 8

**AUTHORIZATION FOR SERVICES FROM ABB, INC.**

- WHEREAS: The Buffalo Sewer Authority installed a Supervisory Control and Data Acquisition (SCADA) System for its daily plant operations in 1999. This system monitors and controls plant processes; and
- WHEREAS: On June 18, 2008, the Board of the Buffalo Sewer Authority designated ABB, Inc., the original equipment manufacturer of this proprietary system, as a sole source for support of the SCADA system; and
- WHEREAS: On September 10, 2008, the Board of the Buffalo Sewer Authority approved the renewal of the agreement with ABB, Inc., for SCADA software management services for the period July 1, 2008 to June 30, 2009, in the amount of \$32,500.00; and
- WHEREAS: In April 2009, a quote was requested from ABB, Inc., for repairs to module boards for the SCADA system in the amount of \$9,175.30; and
- WHEREAS: In October, 2008 and April, 2009 quotes were also requested and received from various vendors for calibration, verification and certification of various Treatment Plant flowmeters. ABB, Inc., was the low bidder for these service at a total cost of \$2,499.50 in 2008 and 2009; and
- WHEREAS: The SCADA software management agreement along with the above needed repairs brings the total monies payable to ABB, Inc., to \$46,674.30; and
- WHEREAS: Board approval is required on services over \$20,000.00; and
- WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer, and staff recommend both repairs quoted in April 2009 totaling \$11,674.80 and further recommend approval for total services from ABB, Inc., in an amount not to exceed \$50,000.00 for fiscal year 2008-2009.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority authorizes the General Manager to proceed with the above quoted repairs and further authorizes services from ABB, Inc., in an amount not to exceed \$50,000.00 for fiscal year 2008-2009.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY, JR.

AYES 4 NOES 0

Board Meeting of May 6, 2009





## ITEM NO. 11

**RESCIND ITEM NO. 20 OF THE BUFFALO SEWER AUTHORITY BOARD MEETING OF FEBRUARY 18, 2009**

WHEREAS: The Board of the Buffalo Sewer Authority approved Item No. 20 at its Board Meeting of February 18, 2009; and

WHEREAS: The action taken under Item No. 20 at the February 18, 2009, meeting awarded a contract for Miscellaneous System Wide Sewer Repairs to C. Destro Development Co., Inc., at a low bid of \$371,260.00; and

WHEREAS: C. Destro Development Co., Inc., was advised of the Board Action on February 18, 2009, and was directed to supply the necessary and required bonds and insurance for the project; and

WHEREAS: C. Destro Development Co., Inc., has failed to provide the necessary bonds and insurance as per the contract specifications and, is non-responsive.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby rescinds the action taken under Item No. 20 of the February 18, 2009, Board Meeting.

MOTION TO	<u>TABLE</u>
MADE BY	<u>MR. KENNEDY, JR.</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of May 6, 2009

## ITEM NO. 12

**REPORT ON BIDS RECEIVED - MISCELLANEOUS SYSTEM WIDE SEWER REPAIRS**

WHEREAS: Formal bids were advertised and solicited for miscellaneous system wide sewer repairs. The following bids were received and opened by the Buffalo Sewer Authority on February 2, 2009:

C. Destro Development Co., Inc.	\$371,260.00
Man O' Trees, Inc.	\$415,330.00
Kandey Company, Inc.	\$574,450.00
Visone Construction, Inc.	\$609,000.00
Pinto Construction, Inc.	\$789,510.00
Nichols Long & Moore, Inc.	\$829,300.00
Mar-Wal Construction, Inc.	\$892,450.00
; and	

WHEREAS: The bids were received and the contract will be awarded on the basis of a combined unit and lump sum bid. The bids do not reflect the true amount of the contract, but rather are subject to some variance. These variances are due to the actual amount of the quantities used as they appear in the estimate column multiplied by the unit price as bid; and

WHEREAS: This project was previously awarded to C. Destro Development Co., Inc., at the February 18, 2009, Buffalo Sewer Authority Board Meeting but his proposal has since been determined to be non-responsive; and

WHEREAS: The second low bidder, Man O' Trees, Inc., has agreed to hold to their prices as stated in their February 2, 2009 proposal; and

WHEREAS: The Principal Sanitary Engineer and staff reviewed the bids and recommend awarding the contract to the lowest responsible bidder, Man O' Trees, Inc., at a cost not to exceed \$415,330.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Man O' Trees, Inc., at a cost not to exceed \$415,330.00. Expenses for this contract will be charged to account no. 02000268-490740.

MOTION TO TABLE  
MADE BY MS. WILSON-DIVINCENZO  
2<sup>ND</sup> BY MR. KENNEDY, JR.  
AYES 4 NOES 0

Board Meeting of May 6, 2009





## ITEM NO. 15

**CONFIRMATION OF APPOINTMENT**

**WASTEWATER TREATMENT PLANT OPERATOR II  
(PERMANENT)  
SEWAGE TREATMENT PLANT  
\$16.56 PER HOUR  
EFFECTIVE: APRIL 27, 2009**

ANTHONY CROCE  
640 COLUMBUS PKWY.  
BUFFALO, NY

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WHEREAS: The preceding appointment was made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointment is hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MR. KENNEDY, JR.</u>	
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>	
AYES	<u>4</u>	NOES <u>0</u>

Board Meeting of May 6, 2009





## ITEM NO. 18

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Andrew Heidinger	Erie County Health Dept.	EMT – Basic	50%	\$387.50
Eugene Kujawa	California State University	Utility Management	100%	\$ 79.00
Richard Slinkosky	California State University	Treatment of Metal Wastestreams	100%	\$ 79.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$545.50. These Reimbursements will be charged to account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MR. KENNEDY, JR.

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of May 6, 2009

ITEM NO. 19

**ADJOURNMENT OF MEETING**MOTION TO                     APPROVE                    MADE BY                     MR. ROOSEVELT                    2<sup>ND</sup> BY                     MS. WILSON-DIVINCENZO                    AYES           4           NOES           0          

Board Meeting of May 6, 2009