

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**BUFFALO SEWER AUTHORITY**  
**February 15, 2012**

53778.....53801



# BUFFALO SEWER AUTHORITY

February 15, 2012

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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**CALL OF THE ROLL**

Present:	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Wilson-DiVincenzo</u>	<u>Secretary</u>
	<u>David Comerford</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Oluwole McFoy, P.E.</u>	<u>Secretary to the General Manager</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Thomas Caulfield</u>	<u>Administrator of Capital</u>
	<u>Yusef Myrick</u>	<u>Improvements &amp; Development</u>
	<u>Darryl McPherson, Esq.</u>	<u>Superintendent of Mechanical</u>
	<u>Laura Surdej</u>	<u>Maintenance</u>
	<u></u>	<u></u>
	<u></u>	<u></u>
	<u></u>	<u></u>
	<u></u>	<u></u>
Absent:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John E. Kennedy, Jr.</u>	<u>Assistant Secretary</u>

The meeting was called to order at 9:00 AM. A quorum was present.

## ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of January 11, 2012

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. WILSON-DIVINCENZO</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of February 15, 2012

## ITEM NO. 2

## INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

February 2, 2012

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CAPITAL IMPROVEMENT FUND</b>						
15-Apr-02	Money Market		\$500,000.00	Chase	0.30%	High Yield
<b>CONSTRUCTION FUND</b>						
08-Apr-02	Money Market		\$38,870,044.81	Chase	0.30%	High Yield
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
22-Apr-02	Money Market		\$1,000,266.06	Chase	0.30%	High Yield
<b>OPERATING FUND</b>						
08-Apr-02	Money Market		\$3,735,285.11	Chase	0.30%	High Yield
<b>TRUST &amp; AGENCY FUND</b>						
06-May-02	Money Market		\$34,658.70	Chase	0.30%	High Yield
<b>SURPLUS FUND</b>						
			\$529.67	MTB Funds		
30-Dec-11	29-Mar-12	90	\$6,049,308.15	M&T Securities	0.31%	\$4,691.85
			<u>\$6,049,837.82</u>			
<b>NET REVENUE FUND</b>						
			\$293.61	MTB Funds		
30-Nov-11	28-Feb-12	90	\$5,500,000.00	M&T Commercial	0.22%	\$3,025.00
30-Dec-11	29-Mar-12	90	\$1,599,759.23	M&T Securities	0.31%	\$1,240.77
26-Jan-12	26-Apr-12	91	\$4,199,706.48	M&T Securities	0.31%	\$3,293.52
			<u>\$11,299,759.32</u>			

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>DEBT RESERVE FUND</b>						
<b>Series F</b>						
03-Jun-11	03-May-12	335	\$245,000.00	FDIC Brokered CD	0.45%	
01-Jun-11	01-June-12	366	\$245,000.00	FDIC Brokered CD	0.60%	
03-Jun-11	01-Jun-12	364	\$245,000.00	FDIC Brokered CD	0.45%	
13-Jun-11	13-Jun-12	366	\$245,000.00	FDIC Brokered CD	0.35%	
15-Jun-11	13-Jun-12	364	\$245,000.00	FDIC Brokered CD	0.30%	
15-Jun-11	15-Jun-12	366	\$132,000.00	FDIC Brokered CD	0.30%	
			<b>\$1,357,000.00</b>			
<b>Series I</b>						
01-Aug-08	06-Sep-13	1862	<b>\$8,240,877.50</b>	FHLB	4.00%	
<b>Series H</b>						
13-Mar-03	15-Apr-32		<b>\$2,825,593.00</b>	SLG	4.35%	
<b>Series J</b>						
04-Mar-04	15-Nov-33		<b>\$774,061.00</b>	SLG	3.82%	
<b>Series K</b>						
22-Jul-04	15-Feb-33		<b>\$498,654.00</b>	SLG	4.63%	
<b>Series L</b>						
27-Jul-06	01-Oct-35		<b>\$952,666.00</b>	SLG	4.52%	

**RECEIVE & FILE**

Board Meeting of February 15, 2012

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of Buffalo Sewer Authority's operating budget.

**Wastewater Treatment Plant**

1/3/2012	00520105 Maintenance Supplies	-\$25.01	00250105 Secondary Supplies	\$25.01
1/6/2012	00520105 Maintenance Supplies	-\$300.00	00200105 Plant Supplies	\$300.00
1/13/2012	00520105 Maintenance Supplies	-\$100.00	00200105 Plant Supplies	\$100.00
1/20/2012	00520105 Maintenance Supplies	-\$54.82	00200105 Plant Supplies	\$54.82
1/26/2012	00520105 Maintenance Supplies	-\$271.56	00200105 Plant Supplies	\$271.56
1/26/2012	00380105 Incineration Supplies	-\$930.00	00290105 Aeration Supplies	\$930.00
2/2/2012	00510105 Laboratory Supplies	-\$236.00	00250105 Maintenance Supplies	\$236.00
2/3/2012	00380103 Incineration Utilities	-\$1,000.00	00410103 Hamburg Utilities	\$1,000.00

**General Financial Charges**

1/19/2012	00800183 Financial Contingency	-\$462.50	00110106 Administrative Services	\$462.50
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**RECEIVE & FILE**

Board Meeting of February 15, 2012

## ITEM NO. 4

**TRAVEL AUTHORIZATION - FAYETTEVILLE, NEW YORK**

WHEREAS: The Buffalo Sewer Authority Laboratory must be up to date on current approved laboratory methods; and

WHEREAS: The New York State Association of Approved Environmental Laboratories (NYAAEL) is holding their annual seminar and quarterly meeting in Fayetteville, New York, March 19 – 20, 2012, covering Standard Operating Procedures: *The Architecture of SOP's: An SOP Building Workshop* as well as National Environmental Laboratory Accreditation Conference (NELAC) updates on the certification program; and

WHEREAS: The Treatment Plant Superintendent recommends that Stephen Tuhovak, Director of Laboratory, be authorized to attend this seminar and quarterly meeting.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes Stephen Tuhovak, Director of Laboratory, to travel to Fayetteville, New York, March 19 – 20, 2012, to attend this seminar and quarterly meeting at a total cost not to exceed \$350.00. Funds are available in account no. 00510104-458010 and 00510104-458012.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 15, 2012

## ITEM NO. 5

**AUTHORIZATION TO ENTER INTO AGREEMENT WITH KOESTER ASSOCIATES, INC.**

WHEREAS: The Buffalo Sewer Authority installed a fine bubble diffusion system on 16 aeration tanks at the Treatment Plant in 1995. Sanitaire, the original equipment manufacturer of the diffusers and the holder of the patent on the gas cleaning procedure, recommends annual gas cleaning of the diffuser elements. Lack of cleaning results in severe bio-fouling and loss of oxygen-transfer efficiency; and

WHEREAS: Performance reports have proven that the continued cleaning and maintenance of these diffusers lowers electrical usage and improves oxygen-transfer efficiency; and

WHEREAS: The annual cleaning was last performed in the spring of 2011. Plant staff recommend that annual cleaning of 13 aeration tank diffusers be performed at this time; and

WHEREAS: Koester Associates, Inc., a representative for Sanitaire, has submitted a quote in the amount of \$101,411.94 for the cleaning of 13 aeration tanks. The quote includes labor and chemicals (14 tanks of nitrogen and 74 tanks of hydrogen chloride); and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, and staff recommend accepting the quote from Koester Associates, Inc., for labor and chemicals at a total cost not to exceed \$101,411.94.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute an agreement with Koester Associates, Inc., for the annual cleaning of 13 aeration tank diffusers at a total cost not to exceed \$101,411.94. Expenses for this agreement will be charged to account no. 00290106-443301.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. WILSON-DIVINCENZO</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of February 15, 2012

## ITEM NO. 6

**CHANGE ORDER NO. 2 – CONTRACT NO. 85100013**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$38,000.00
Corrosion Products and Equipment, Inc.	PREVIOUS CHANGE ORDER	\$10,880.00
110 Elmgrove Park	THIS CHANGE ORDER	<u>\$15,620.00</u>
Rochester, NY 14624	ADJUSTED CONTRACT COST	\$64,500.00

WORK: EMERGENCY SERVICE ON SETTLED WASTEWATER PUMP NO. 5 AND RAW WASTEWATER PUMP NO. 4

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Service needed on Worthington Raw Wastewater Pump No. 4, including re-babbit bearing removal, repair, and installation

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Repairs needed on RWWP#4

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$15,620.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$15,620.00

The total INCREASE to the contract as a result of this Change Order is \$15,620.00

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.



## ITEM NO. 7

**REJECTION OF BID RECEIVED – INDUCED DRAFT FAN PROCUREMENT**

WHEREAS: Formal bids were advertised and solicited for Induced Draft Fan Procurement. The following bid was received and opened by the Buffalo Sewer Authority on July 22, 2011:

Clarage (Division of Twin City Fan)	\$242,009.00
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; and

WHEREAS: The Authority could not reach an agreeable contract with the bidder; and

WHEREAS: The General Manager, Treatment Plant Administrator, and the Authority's consulting engineers, GHD Consulting Engineers, LLC and CH2M Hill, have reviewed the requested changes in the contract terms and conditions and recommend rejecting it.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby rejects the bid received for the Bird Island Sewage Treatment Plant Induced Draft Fan Procurement.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 15, 2012



## ITEM NO. 9

**AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT**

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: On June 16, 2010, the Board of the Buffalo Sewer Authority designated ITT Water and Wastewater USA, Inc, Flygt Products, the original equipment manufacturer, and/or their authorized local service representative as a sole source for replacement parts, supplies and service for ITT Flygt brand pumps installed throughout the Authority's facilities. The Board also designated ITT Corporation-Sanitaire Division, as a sole source for the purchase and service of various Sanitaire parts for diffuser and diffuser elements for aeration tanks; and

WHEREAS: ITT Corporation has notified the Authority that they are now operating under a new name, Xylem Water Solutions USA, Inc.; and

WHEREAS: The June 16, 2010, sole source listing needs to be amended to read as follows:

Xylem Water Solutions USA, Inc.	ITT Flygt brand pumps installed throughout the Buffalo Sewer Authority facilities and various Sanitaire parts for diffuser and diffuser elements for aeration tanks
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; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend the above amendment to the sole source listing.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above amendment to the June 16, 2010, sole source listing.

MOTION TO \_\_\_\_\_ APPROVE \_\_\_\_\_

MADE BY \_\_\_\_\_ MS. WILSON-DIVINCENZO \_\_\_\_\_

2<sup>ND</sup> BY \_\_\_\_\_ MR. ROOSEVELT \_\_\_\_\_

AYES \_\_\_\_\_ 3 \_\_\_\_\_ NOES \_\_\_\_\_ 0 \_\_\_\_\_

Board Meeting of February 15, 2012



## ITEM NO. 11

**AUTHORIZATION TO PURCHASE REPLACEMENT PARTS FOR REHABILITATION OF FLOWSERVE PUMPS**

WHEREAS: On June 16, 2010, the Board of the Buffalo Sewer Authority designated Flowserve Pump Company, the original equipment manufacturer, and/or their authorized local representative, as a sole source for parts, supplies, and service for Flowserve (formerly Ingersoll-Dresser Pump Co.) brand waste activated sludge pumps at the Treatment Plant; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for replacement parts to rehabilitate the six (6) raw wastewater pumps. A quote was requested and received from G. P. Yager & Associates, Inc., the authorized local representative, in the amount of \$247,208.56 for the needed replacement parts; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff reviewed the quote received and recommend the purchase of these replacement parts; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed replacement parts for the rehabilitation of the six (6) raw wastewater pumps from G. P. Yager & Associates, Inc., at a total cost of \$247,208.56. This purchase will be charged to account no. 00210105-466107.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 15, 2012

## ITEM NO. 12

**AUTHORIZATION TO PURCHASE PARTS FOR CLIMBER SCREENS FOR FISCAL YEAR 2011-2012**

WHEREAS: On June 16, 2010, the Board of the Buffalo Sewer Authority designated Infilco Degremont, Inc., the original equipment manufacturer, as a sole source for Infilco Climber Screens & Helico Presses which were designed specifically for the Buffalo Sewer Authority; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for restock parts for the climber screens. Upon request, Infilco Degremont, Inc., submitted a quote in the amount of \$24,243.54; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff reviewed the quote received and recommend the purchase of these restock parts; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed restock parts for the climber screens from Infilco Degremont, Inc., at a total cost of \$24,243.54. This purchase will be charged to account no. 00220105-466107.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 3 NOES 0

Board Meeting of February 15, 2012

## ITEM NO. 13

**AUTHORIZATION TO PURCHASE REPLACEMENT PARTS FOR THE REHABILITATION OF SWWP NO. 3 AND AUTHORIZATION FOR PURCHASES FOR FISCAL YEAR 2011-2012**

WHEREAS: On June 15, 2011, the Board of the Buffalo Sewer Authority amended the June 16, 2010, sole source listing and designated ITT/Goulds as the original equipment manufacturer, and/or their authorized local service representative as a sole source for replacement parts, supplies, and service for Allis Chalmers brand Wastewater, Process Water and Sump Pumps and Goulds brand pumps installed throughout the Authority's facilities; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for replacement parts to rehabilitate SWWP No. 3. A quote was requested and received from Fluid Kinetics, the authorized local representative, in the amount of \$115,276.33 for the needed replacement parts; and

WHEREAS: Monies payable to date to Fluid Kinetics in fiscal year 2011-2012 are \$3,746.63. This purchase will bring the total monies payable for purchases to \$119,022.96; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff reviewed the quote received and recommend the purchase of these replacement parts and further recommend authorization for total monies payable to Fluid Kinetics for fiscal year 2011-2012 not to exceed \$130,000.00.

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed replacement parts for the rehabilitation of SWWP No. 3 from Fluid Kinetics at a total cost of \$115,276.33. Account no. 00280105-466107 will be charged for this purchase. The Board further authorizes total monies payable to Fluid Kinetics for fiscal year 2011-2012 not to exceed \$130,000.00.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. WILSON-DIVINCENZO</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of February 15, 2012

## ITEM NO. 14

**AUTHORIZATION TO PURCHASE PIPE PATCH KITS FOR SEWER REPAIR AND AUTHORIZATION FOR PURCHASES FOR FISCAL YEAR 2011-2012**

WHEREAS: On June 16, 2010, the Board of the Buffalo Sewer Authority designated Source One Environmental, LLC as the original equipment manufacturer, and/or their authorized local service representative as a sole source for various patch parts and kits; and

WHEREAS: The Assistant Superintendent of Sewer Maintenance has determined a need for additional winter and summer pipe patch kits for sewer repairs. A quote was requested and received from FN At Ballston Spa, LLC, the authorized local representative, in the amount of \$13,440.00 for the needed kits and parts; and

WHEREAS: Monies payable to date to FN At Ballston Spa, LLC in fiscal year 2011-2012 are \$11,460.00. This purchase will bring the total monies payable for purchases to \$24,900.00; and

WHEREAS: The Director of Sewer Maintenance, Assistant Superintendent of Sewer Maintenance, and staff reviewed the quote received and recommend the purchase of these pipe patch kits and parts and further recommend authorization for total monies payable to FN At Ballston Spa, LLC for fiscal year 2011-2012 not to exceed \$34,900.00; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed pipe patch kits and parts for the repair of various sewers from FN At Ballston Spa, LLC at a total cost of \$13,440.00. Account no. 00660105-466269 will be charged for this purchase. The Board further authorizes total monies payable to FN At Ballston Spa, LLC for fiscal year 2011-2012 not to exceed \$34,900.00.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of February 15, 2012



## ITEM NO. 16

**AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT**

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc. and there is no possibility of competition for the item; and

WHEREAS: On June 16, 2010, the Board of the Buffalo Sewer Authority approved and designated a list of original equipment manufacturers as sole sources; and

WHEREAS: An amendment is requested to the sole source listing to add the following original equipment manufacturer for the Sewer Combination Cleaning Machine that is currently owned and operated by the Sewer Maintenance Department for sewer cleaning and maintenance:

Vactor Manufacturing, Inc.	Parts and service for a Vactor 2100 Combination Sewer Cleaning Machine
----------------------------	--

; and

WHEREAS: The Director of Sewer Maintenance and Purchasing Department staff have reviewed all supporting documentation and recommend the above amendment to the sole source listing.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the addition of Vactor Manufacturing, Inc., to the June 16, 2010, sole source listing.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of February 15, 2012

## ITEM NO. 17

**REPORT ON BIDS RECEIVED - MISCELLANEOUS SYSTEM WIDE SEWER REPAIRS**

WHEREAS: Formal bids were advertised and solicited for miscellaneous system wide sewer repairs. The following bids were received and opened by the Buffalo Sewer Authority on January 30, 2012:

Nova Site Company, LLC	\$ 640,825.00
Occhino Corp.	\$ 692,533.24
Vison Construction	\$ 836,600.02
Mark Cerrone	\$ 896,940.00
Milherst Construction	\$ 922,400.00
Paul J. Gallo	\$ 1,146,065.00

; and

WHEREAS: The bids were received, and the contract will be awarded on the basis of a combined unit and lump sum bid. The bids do not reflect the true amount of the contract, but rather are subject to some variance. These variances are due to the actual amount of the quantities used as they appear in the estimate column multiplied by the unit price as bid; and

WHEREAS: The Secretary to the General Manager and staff reviewed the bids and recommend awarding the contract to the lowest bidder, Nova Site Company, LLC, at a cost not to exceed \$640,825.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Nova Site Company, LLC., at a cost not to exceed \$640,825.00. Expenses for this contract will be charged to account no. 02000332-490740.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 3 NOES 0

Board Meeting of February 15, 2012

ITEM NO. 18

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:        That the Board of the Buffalo Sewer Authority hereby approves the addition of the following position to the Job Classification Plan:

**One (1) Sr. First Class Stationary Engineer                    00380161 411001**

MOTION TO                                      APPROVE                 

MADE BY                                      MR. ROOSEVELT                 

2<sup>ND</sup> BY                                      MS. WILSON-DIVINCENZO                 

AYES                                      3                         NOES                                      0                 

Board Meeting of February 15, 2012

## ITEM NO. 19

**CONFIRMATION OF APPOINTMENTS**

**LABORER I (SEASONAL)**  
 SEWAGE TREATMENT PLANT  
 \$95.00 PER DAY  
 EFFECTIVE: JANUARY 30, 2012

MICHAEL CHAPMAN II  
 107 MARIGOLD  
 BUFFALO, NY

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**WASTEWATER TREATMENT PLANT OPERATOR I  
 (PERMANENT)**  
 SEWAGE TREATMENT PLANT  
 \$16.89 PER HOUR  
 EFFECTIVE: FEBRUARY 13, 2012

PETER CICERO  
 417 COLVIN AVE.  
 BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
 BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE  
 MADE BY MS. WILSON-DIVINCENZO  
 2<sup>ND</sup> BY MR. ROOSEVELT  
 AYES 3 NOES 0

Board Meeting of February 15, 2012

## ITEM NO. 20

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Timothy Blake	Empire State College	Contract Evaluation	90%	\$ 1,147.50
Thomas Caulfield	Walden University	Quantitative Reasoning for Public Administration	90%	\$ 1,984.50
Alexander Emmerson	NYWEA	Pump Hydraulics Seminar	100%	\$65.00
George Giambrone	NYWEA	Pump Hydraulics Seminar	100%	\$65.00
Michael Letina	NYWEA	Pump Hydraulic Seminar	100%	\$65.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$3,327.00. These Reimbursements will be charged to account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 3 NOES 0

Board Meeting of February 15, 2012



ITEM NO. 22

**ADJOURNMENT OF MEETING**MOTION TO APPROVEMADE BY MR. ROOSEVELT2<sup>ND</sup> BY MS. WILSON-DIVINCEZOAYES 3 NOES 0

Board Meeting of February 15, 2012