

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
November 7, 2012**

**54091.....54120**



# BUFFALO SEWER AUTHORITY

November 7, 2012

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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**CALL OF THE ROLL**

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Wilson-DiVincenzo</u>	<u>Secretary</u>
	<u>David P. Comerford</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Scott Steinwald</u>	<u>Intergovernmental Coordinator</u>
	<u>Oluwole McFoy, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Julie Barrett-O'Neil</u>	<u>Consultant-Engineering Dept.</u>
	<u>James Keller</u>	<u>Treatment Plant Superintendent</u>
	<u>Yusef Myrick</u>	<u>Superintendent of Mechanical Maintenance</u>
	<u>Thomas Caulfield</u>	<u>Administrator of Capital Improvements &amp; Development</u>
	<u>Laura Surdej</u>	<u>Erie Co. Planning &amp; Environment</u>
	<u>Thomas Malecki</u>	<u>Drescher &amp; Malecki, LLP</u>
	<u>Luke Malecki</u>	<u>Drescher &amp; Malecki, LLP</u>
Absent:	<u>none</u>	<u></u>

The meeting was called to order at 9:05 A.M. A quorum was present.

## ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of October 10, 2012

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. WILSON-DIVINCENZO</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of November 7, 2012

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY  
BILLS)

October 24, 2012

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CAPITAL IMPROVEMENT FUND</b>						
15-Apr-02	Money Market		\$1.00	Chase	0.20%	High Yield
31-Jul-12	Money Market		\$500,000.00	First Niagara	0.15%	Municipal Premium
			<u>\$500,001.00</u>			
<b>CONSTRUCTION FUND</b>						
08-Apr-02	Money Market		\$1,209.98	Chase	0.20%	High Yield
31-July-12	Money Market		\$39,875,057.51	First Niagara	0.30%	Municipal Premium
			<u>\$39,876,267.49</u>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
22-Apr-02	Money Market		\$1.00	Chase	0.20%	High Yield
31-July-12	Money Market		\$1,001,366.79	First Niagara	0.20%	Municipal Premium
			<u>\$1,001,367.79</u>			
<b>OPERATING FUND</b>						
08-Apr-02	Money Market		\$1.00	Chase	0.20%	High Yield
31-July-12	Money Market		\$4,866,282.13	First Niagara	0.20%	Municipal Premium
			<u>\$4,866,283.13</u>			
<b>TRUST &amp; AGENCY FUND</b>						
06-May-02	Money Market		\$1.00	Chase	0.20%	High Yield
31-Jul-12	Money Market		\$33,291.05	First Niagara	0.02%	Municipal Premium
			<u>\$33,292.05</u>			
<b>SURPLUS FUND</b>						
			\$796.24	Wilmington US Treasury		
27-Sep-12	28-Dec-12	92	\$6,143,429.58	M&T Securities	0.10%	\$1,570.42
			<u>\$6,144,225.82</u>			
<b>NET REVENUE FUND</b>						
			\$884.72	Wilmington US Treasury		
30-Jul-12	29-Oct-12	91	\$5,245,744.82	M&T Securities	0.17%	\$2,255.18
29-Aug-12	28-Nov-12	91	\$4,999,103.79	M&T Securities	0.15%	\$1,896.21
28-Sep-12	28-Dec-12	91	\$3,499,115.28	M&T Securities	0.10%	\$884.72
			<u>\$13,744,848.61</u>			



ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>DEBT RESERVE FUND</b>						
<b>Series F</b>						
09-May-12	09-May-13	365	\$245,000.00	FDIC Brokered CD	0.35%	
01-Jun-12	31-May-13	364	\$245,000.00	FDIC Brokered CD	0.45%	
01-Jun-12	05-Jun-13	369	\$245,000.00	FDIC Brokered CD	0.30%	
13-Jun-12	12-Jun-13	364	\$245,000.00	FDIC Brokered CD	0.45%	
14-Jun-12	14-Jun-13	365	\$245,000.00	FDIC Brokered CD	0.40%	
15-Jun-12	14-Jun-13	364	\$132,000.00	FDIC Brokered CD	0.35%	
			<b>\$1,357,000.00</b>			
<b>Series I</b>						
01-Aug-08	06-Sep-13	1862	<b>\$8,240,877.50</b>	FHLB	4.00%	
<b>Series H</b>						
13-Mar-03	15-Apr-32	10,626	<b>\$2,825,593.00</b>	SLG	4.35%	
<b>Series J</b>						
04-Mar-04	15-Nov-33	10,848	<b>\$774,061.00</b>	SLG	3.82%	
<b>Series K</b>						
22-Jul-04	15-Feb-33	10,435	<b>\$498,654.00</b>	SLG	4.63%	
<b>Series L</b>						
27-Jul-06	01-Oct-35	10,658	<b>\$952,666.00</b>	SLG	4.52%	

**RECEIVE & FILE**

Board Meeting of November 7, 2012

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of Buffalo Sewer Authority's operating budget.

**Wastewater Treatment Plant**

10/31/2012	00380105 Incinerator Supplies	-\$1,500.00	00200105 Plant Supplies	\$1,500.00
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**Sewer Maintenance Division**

10/23/2013	00660105 Sewer Repair Supplies	-\$500.00	00670105 Sewer Cleaning Supplies	\$500.00
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**RECEIVE & FILE**

Board Meeting of November 7, 2012

## ITEM NO. 4

**CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND**

WHEREAS: On October 25, 2012, the Buffalo Sewer Authority and United Environmental Workers, CWA Local 1186, agreed to fully resolve Grievance No. 1-2012-022; and

WHEREAS: The City of Buffalo Law Department recommends payment in the amount of \$1,737.60 as full resolution of this Grievance.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Michelle Durham, 67 Riverview Place, Buffalo, New York, in the amount of \$1,737.60 as full resolution of Grievance No. 1-2012-022. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of November 7, 2012



## ITEM NO. 6

**AUTHORIZATION FOR CHANGE ORDER TO BLANKET ORDER NO. 21300325**

WHEREAS: On September 5, 2012, the Board of the Buffalo Sewer Authority authorized the General Manager to retain Randolph C. Oppenheimer of Damon Morey, LLP, for professional legal services in connection with an ongoing civil action regarding the termination of an employee; and

WHEREAS: Purchase Order No. 21300325 was established for these services in the amount of \$5,000.00; and

WHEREAS: Additional time and expenses have been incurred due to the complexity of this civil action; and

WHEREAS: The General Manager and staff recommend an increase in the amount of \$15,000.00 for these legal services for the remainder of this fiscal year.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to approve a change order in the amount of \$15,000.00, increasing Blanket Order No. 21300325 with Damon Morey, LLP, from \$5,000.00 to \$20,000.00 through June 30, 2013. Funds for this change order will be charged to account no. 00110106-432003.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 7, 2012



## ITEM NO. 8

**SINGLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT**

WHEREAS: On June 16, 2010, the Board of the Buffalo Sewer Authority designated various vendors and/or their local representatives on record as single sources for purchases/services. A Single Source procurement, in accordance with New York State Procurement Guidelines, is one in which two or more vendors can supply the commodity, technology, and/or perform the services required by an agency, but the agency selects one vendor over the others for reasons such as expertise or previous experience with similar contracts; and

WHEREAS: A review and update of the listing was recently performed; and

WHEREAS: The Buffalo Sewer Authority Purchasing Department has supporting documentation on file for the attached list of vendors for their designation as single sources for the specifically listed commodities, technology, and/or services only; and

WHEREAS: The Treatment Plant and Purchasing Department staff have reviewed all supporting documentation and recommend the attached list of vendors as single sources for the specifically listed commodities, technology, and/or services only.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby declares the attached list of vendors as single sources for the specifically listed commodities, technology, and/or services only.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 7, 2012

<b>VENDOR</b>	<b>DETAIL</b>
Comtel VOIP	For the purchase of upgrades, replacement parts and service for the existing phone system installed at the BSA facilities and 2012 installation of Voice Over Internet Protocol (VOIP).
Control System Laboratories	Repair service for Eastech Air Flow Meters and EIM Actuator Boards.
E. D. Farrell	For the replacements parts, supplies and service to BSA owned Yale forklift equipment.
ERA Resource Associates	For the purchase of chemical standards and state and EPA mandated proficiency test studies.
King Wholesale/Suburban Lock & Key	For the purchase of new equipment, replacement parts and keys, supplies and service for the Kaba Peak key system and Arrow key system at BSA facilities.



## ITEM NO. 9

**SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT**

WHEREAS: On June 16, 2010, the Board of the Buffalo Sewer Authority designated various vendors and/or their local representatives on record as sole sources for purchases/services. A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc., and there is no possibility of competition for the item; and

WHEREAS: A review and update of the listing was recently performed; and

WHEREAS: The Buffalo Sewer Authority Purchasing Department has supporting documentation on file from the original equipment manufacturers for their designation as a sole source for the specifically listed commodities, technology, and/or services only; and

WHEREAS: The Treatment Plant and Purchasing Department staff have reviewed all supporting documentation and recommend the attached list of original equipment manufacturers, and/or their local representatives on record as sole sources for the specifically listed commodities, technology, and/or services only.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby declares the attached list of vendors and/or their local representatives on record as sole sources for the specifically listed commodities, technology, and/or services only.

MOTION TO APPROVE  
MADE BY MS. WILSON-DIVINCENZO  
2<sup>ND</sup> BY MR. ROOSEVELT  
AYES 4 NOES 0

Board Meeting of November 7, 2012

MANUFACTURER	DETAIL
<b>GAS DETECTION EQUIPMENT</b>	
Scott Health & Safety	Scott Instruments gas detection equipment
Honeywell Analytics	Biosystems & Honeywell gas detection equipment
<b>INSTRUMENTS &amp; CONTROLS</b>	
ABB Inc.	Support of the Distribution Control System (DCS) a proprietary system primarily using hardware and software manufactured by ABB
ABB Inc. (Instrumentation Division)	ABB Instrumentation, analytical parts, supplies, and service.
Ametek Thermox	Ametek products (oxygen analyzers & pressure gauges) installed throughout the BSA facilities
Bently-Nevada	Bently-Nevada parts, supplies and service for all Bently-Nevada brand vibration analyzers
Eaton Corporation	Powerware Uninterruptible Power Supply (UPS) equipment and installation services used for the Supervisory Control and Data Acquisition (SCADA) System installed at the BSA facilities
Emerson Process Management, Rosemount Analytical Inc.	Rosemount Liquid Division Analyzers, Sensors and Systems
Control Techniques Americas LLC	Fincor Drives and Controls products
Danfoss	Variable Frequency Drives (VFD) (Standardized Item)
Fireye	Fireye brand combustion control systems and products
Fluid Components	FCI brand Therma Mass Flow meters parts and supplies.
Hays Cleveland	Hays Cleveland Controls brand boiler control products purchase of new equipment, supplies, replacement parts, service and repair
HACH	HACH Dissolved Oxygen Analyzers and Chlorine Residual Analyzers
Invensys Systems, Inc., Measurement & Instrument Division (Foxboro)	Foxboro branded Invensys Systems, Inc. measurement and instrument control products
Johnson Controls	For all Johnson Controls manufacture products including York Brand Chillers
Krohne Inc.	Krohne brand ultrasonic flow meters
Rockwell Automation	Allen-Bradley programmable logic controllers
Royce Technologies	Royce Technologies brand depth analyzers
Siemens Building Technologies, Inc.	Siemens brand HVAC control systems
Siemens Energy & Automation	Robicon/Ansaldo Ross Hill products
Siemens Industry	Milltronics brand ultrasonic level analyzers & instrumentation equipment
Square D	Square D Automation products
Thermo Environmental Instruments Inc.	TEI Model 51 series Total Hydrocarbon Analyzers for the Continuous Emissions Monitoring System (CEMS) at Incinerator Control

MANUFACTURER	DETAIL
Thermo Process Instruments, L.P.	Thermo Brandt STD 5000 & STD 6000 Series current to pressure transducers
GEA Mechanical Equipment Us Inc / GEA Westfalia Separator Division	For all Westfalia brand Centrifuge parts, supplies and service.
YSI Incorporated	YSI Dissolved Oxygen Probes, cables & meters
<b>LAB EQUIPMENT &amp; SERVICES</b>	
Horizon Technology	Manufacturer of the SPE-DEX 1000XL or 3000XL Automated Extractor System and DryVap Concentrator/Drying System to work with HEM 4790.
Perkin Elmer	All instrumentation manufactured and sold by Perkin Elmer LAS, Inc
Siemens Industry Inc.	Mixed bed deionizing cartridges installed in lab are property of Siemen's Water Technology and serviced monthly
<b>PROCESS EQUIPMENT</b>	
AAF McQuay Inc. dba AAF International	Manufacturer of the filtration system in the Dresser Roots blowers and air-handling units installed at the BSA
BSP Thermal Systems, Inc.	BSP 22 -3 O.D. x 12 hearth sludge incinerators installed at BSA facilities
Cameron Compression Systems	Cooper Turbo air and C-8 series compressors and Engineer (TA-MSG) compressed air
Diamond Power International, Inc.	Beaumont Birch ash handling systems & products support of the proprietary Ash System parts (original Beaumont Birch contract number CR-44284 and CR-95138)
Dresser Roots	Owner of proprietary drawings for Dresser Roots brand equipment (blowers, exhausters & compressors)
OVIVO	Eimco and Baker Process skimmer and drive components for all 4 primary sedimentation tanks
Greenheck Fan Corporation	Greenheck Fan products
Hauck Mfg.	Hauck combustion equipment (incinerator burners and afterburners, valves, blowers, control panels)
Infilco Degremont Incorporated	Infilco Climber Screens & Helico Presses which are a trademark of Ondeo Degremont, Inc. ( <i>former name</i> ) and were designed specifically for BSA's treatment and application
Ingersoll-Rand	(Parent company for Dresser Rand) the OEM for digester gas compressors and parts and for compressors in the Grit Building
JDV Equipment Corporation	JDV parts, supplies and service for all JDV brand screw conveyors
JWC Environmental	Muffin Monster brand grinder products
New York Blower Company	Purchase of parts and supplies for New York Blowers
Royal Purple, Inc.	Purchase of Synfilm GT 32 Oil for use in the Dresser Roots blowers
ITT Corp-Sanitaire Division	Purchase and service of various Sanitaire parts for diffuser and diffuser elements for Aeration Tanks
SFC-Adams, Inc. (d.b.a. R. P. Adams)	R. P. Adams automatic water strainers (self-flushing strainers)

MANUFACTURER	DETAIL
Siemens Industry Inc.	US Filter/Envirex, Link-Belt and FMC Corporation brand equipment including sludge thickeners and final clarifier sludge withdrawal equipment installed at the BSA facilities
Smith and Loveless, Inc.	Smith & Loveless brand parts including the Pista Grit concentrators
Twin City Clarage, Inc	Zurn/Clarage ID fans installed throughout BSA's facilities
Teledyne Isco, Inc.	ISCO samplers
Trane Service of Western New York	Owner of proprietary drawings for Trane brand air handling units installed at the BSA facilities
Varec Biogas	Anderson Greenwood & Varec equip.
W.S.G. & Solutions	US Filter/Envirex, Link-Belt and FMC Corporation brand equipment including grit collectors and bar screen equipment installed at the BSA facilities
<b>PUMPS</b>	
Allis Chalmers/ITT	Allis Chalmers brand Wastewater , Process Water and Sump pumps installed throughout the BSA facilities
Bell and Gossett/ITT	Bell and Gossett brand Heating and Hot Water pumps installed throughout the BSA facilities
Blackmer Pump Company	Blackmer System One Vortex Centrifugal Pump (standardized equipment) purchase of new, parts and service
Fairbanks Morse/Pentair Water	Fairbanks pumps and components
Flowserve Pump Co.	Flowserve (formerly Ingersoll-Dresser Pump Co.) brand waste activated sludge pumps. Purchase of parts, supplies and service for Worthington brand pumps.
Gorman-Rupp Company	Gorman Rupp brand pumps installed at BSA's facilities
Goulds/ITT IP Division	Goulds brand pumps installed at BSA facilities
Xylem Water Solutions	ITT Flygt brand pumps installed throughout the BSA facilities
Moyno, Inc.	Moyno brand pumps and parts
Vaughan Co., Inc.	Vaughan Chopper Pumps installed at the Treatment Plant
Vogelsang	Vogelsang Rotary Lobe Sludge Feed Pumps and the Vogelsang Rota-Cut 5000E Macerator Equipment located in the north digester control building
WEMCO Pump/WEIR Specialty Pumps	WEMCO brand products
<b>SEWER REPAIRS</b>	
Source One Environmental, LLC	
<b>VALVES</b>	
AUMA Actuators	Auma control products (valve positioners) installed throughout the BSA facilities
EIM Controls	EIM valve actuators and controls
Fisher Controls International, LLC	Fisher control valves and actuators
Hydro Gate	Hydro Gate brand sluice gate and related equipment installed at the BSA facilities
Limitorque (A Div. of Flowserve)	Limitorque brand valve actuators

<b>MANUFACTURER</b>	<b>DETAIL</b>
Rodney Hunt	Parts and components for Rodney Hunt Brand Sluice Gates and Valves
Val-Matic Valve	Val-matic Valves and components
<b>VEHICLES, HEAVY EQUIPMENT &amp; PERIPHERALS</b>	
Aries Industries, Inc.	Aries Industries Sewer Televising equipment and associated hardware and software
CUES Inc.	Cues TV camera and associated hardware and software
Vactor Manufacturing Inc.	Parts & service for a Vactor 2100 Combination Sewer Cleaning Machine

## ITEM NO. 10

**REPORT ON BIDS RECEIVED - MULTIPLE HEARTH SLUDGE INCINERATOR  
REHABILITATION INCINERATOR NO. 3**

WHEREAS: Formal bids were advertised and solicited for the Multiple Hearth Sludge Incinerator Rehabilitation. The following bid was received and opened by the Buffalo Sewer Authority on October 23, 2012:

Sterling Refractory	\$229,235.00
; and	

WHEREAS: The proposal was received, and the contract will be awarded on the basis of unit bid and lump sum prices. The bid reflects the true amount of the contract; and

WHEREAS: The Principal Chief Stationary Engineer and staff reviewed the bid and recommend awarding the contract to Sterling Refractory at a cost not to exceed \$229,235.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Sterling Refractory at a cost not to exceed \$229,235.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of November 7, 2012

## ITEM NO. 11

**AUTHORIZATION TO ENTER INTO A THREE (3) YEAR ENGINEERING SERVICES AGREEMENT WITH ERDMAN, ANTHONY AND ASSOCIATES, INC., AND PARSONS MAIN OF NEW YORK, INC.**

WHEREAS: There is a need to retain the services of professional engineering firms on an as needed and as directed basis for small to medium size capital improvement projects; and

WHEREAS: A total of nine (9) engineering firms responded to an invitation to submit qualification proposals; and

WHEREAS: A Consultant Selection Committee reviewed and ranked the proposals received; and

WHEREAS: Six (6) firms were invited for personal interviews; and

WHEREAS: Based upon the proposal review and personal interviews, the Consultant Selection Committee, consisting of the General Manager, Principal Sanitary Engineer, Treatment Plant Superintendent, Administrator of Capital Improvements & Development, and Superintendent of Mechanical Maintenance recommend retaining the following firms for a three (3) year Engineering Services Term Agreement:

1. Erdman, Anthony and Associates, Inc.
2. Parsons Main of New York, Inc.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute contracts with Erdman, Anthony and Associates, Inc., and Parsons Main of New York, Inc. Costs associated with these contracts shall be charged to account nos. 02000340-432004 and 02000341-432004 respectively, in an aggregate amount not to exceed \$200,000.00.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. KENNEDY</u>
2 <sup>ND</sup> BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of November 7, 2012

## ITEM NO. 12

**SUPPLEMENTAL AUTHORIZATION TO THREE (3) YEAR ENGINEERING SERVICES AGREEMENT WITH GREENMAN PEDERSEN, INC.**

WHEREAS: At the January 5, 2011, Board Meeting the Board of the Buffalo Sewer Authority authorized retaining Greenman Pedersen, Inc., for a three (3) year Engineering Services Agreement for small to medium-sized capital projects; and

WHEREAS: The original amount budgeted for authorized engineering services was \$100,000; and

WHEREAS: At the May 9, 2012, Board Meeting, the Board of the Buffalo Sewer Authority authorized increasing this agreement from \$100,000.00 to \$140,000.00; and

WHEREAS: There is a need to increase this amount; and

WHEREAS: The Principal Sanitary Engineer and staff recommend increasing the amount of this agreement from \$140,000 to \$200,000.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves an increase of \$ 60,000.00, making the total cost not to exceed \$200,000, for the three (3) year Engineering Services Agreement between the Buffalo Sewer Authority and Greenman Pedersen, Inc. Account no. 02000286-432004 will be utilized for these services.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. ROOSEVELT	_____
2 <sup>ND</sup> BY	_____	MR. KENNEDY	_____
AYES	_____	4	NOES _____ 0

Board Meeting of November 7, 2012



## ITEM NO. 13

**CHANGE ORDER NO. 4 – CONTRACT NO. 85000020**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$300,00.00
URS Corporation	PREVIOUS CHANGE ORDER	72,500.00
77 Goodell Street	THIS CHANGE ORDER	111,500.00
Buffalo, New York 14203	ADJUSTED CONTRACT COST	<u>\$484,000.00</u>

WORK: CSO Outfall No. 060 Sewer Separation Project

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

- Item #1 Significant revisions to the NYSDEC approved Engineering Report;
- Item #2 Inclusion of a licensed professional certified Arborist on site during excavations to ensure tree protection;
- Item #3 Additional infiltration tests along all green streets;
- Item #4 Two (2) years of post-construction monitoring and Annual Report.

**REASON FOR CHANGE OR EXTRA WORK:**

The Environmental Facilities Corporation required significant revisions to the Engineering Report. Additional infiltration tests and two years of post-construction monitoring services were required to satisfy the Green Innovation Grant Program requirements. The City of Buffalo Department of Public Works required the use of a certified Arborist on site during excavations to ensure tree protection. This work was not included in the original scope of services; therefore URS Corporation requests a change order in the amount not to exceed \$83,600.00.

**COST OF CHANGE OR EXTRA WORK:**

Item #1	\$ 15,000.00
Item #2	\$ 4,600.00
Item #3	\$ 8,300.00
Item #4	\$ 83,600.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$111,500.00

The total INCREASE to the contract as a result of this Change Order is \$111,500.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings and under the provisions of the original contract, including compliance with applicable Equipment Specifications, General Specifications and Project Specifications for the same type of work.
3. This contract supplement, unless otherwise provided herein, does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 4 to Contract No. 85000020 as written in the above Agenda Item, increasing the contract cost in the amount of \$111,500.00, making the adjusted contract cost \$484,000.00.

MOTION TO                     APPROVE                      
 MADE BY                     MR. KENNEDY                      
 2<sup>ND</sup> BY                     MS. WILSON-DIVINCENZO                      
 AYES           4           NOES           0          

Board Meeting of November 7, 2012



## ITEM NO. 15

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN (“SEASONAL”  
LABORERS AND CLERKS)**

WHEREAS:                    There is a need to modify the Job Classification Plan.

NOW THEREFORE

BE IT RESOLVED:        That the Board of the Buffalo Sewer Authority hereby amends the pay of  
“Seasonal” Laborers and Clerks from the current daily rate of pay of \$95.00 to  
\$100.00 to reflect the Living Wage.

MOTION TO                                      APPROVE                  

MADE BY                                        MR. KENNEDY                  

2<sup>ND</sup> BY                                          MS. WILSON-DIVINCENZO                  

AYES                                   4              NOES                                0          

Board Meeting of November 7, 2012

ITEM NO. 16

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

**One (1) Laborer I**

**00530161 411001**

MOTION TO                                      APPROVE                  

MADE BY                              MS. WILSON-DIVINCENZO          

2<sup>ND</sup> BY                                      MR. ROOSEVELT                  

AYES                              4              NOES                              0          

Board Meeting of November 7, 2012

## ITEM NO. 17

**CONFIRMATION OF APPOINTMENTS**

**PRINCIPAL SANITARY ENGINEER (PROVISIONAL)**  
ENGINEERING DEPARTMENT  
\$99,354 PER ANNUM  
EFFECTIVE: OCTOBER 1, 2012

OLUWOLE MCFOY  
56 CAMP ST.  
BUFFALO, NY

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**LABORER I (PERMANENT)**  
**CHANGE OF STATUS ONLY**  
SEWAGE TREATMENT PLANT  
\$16.72 PER HOUR  
EFFECTIVE: OCTOBER 10, 2012

BRIAN NAGY  
78 KIMBERLY  
BUFFALO, NY

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**LABORER I (PERMANENT)**  
**CHANGE OF STATUS ONLY**  
SEWAGE TREATMENT PLANT  
\$16.72 PER HOUR  
EFFECTIVE: OCTOBER 10, 2012

BRIAN RAY  
315 FRENCH  
BUFFALO, NY

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**ELECTRICIAN (PERMANENT)**  
**SEWAGE TREATMENT PLANT**  
**\$22.70 PER HOUR**  
**EFFECTIVE: OCTOBER 22, 2012**

JOHN ALLEN  
 733 EGGERT RD.  
 BUFFALO, NY

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WHEREAS:                   The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS:                   The General Manager requests confirmation of each appointment.

NOW THEREFORE  
 BE IT RESOLVED:           That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO                                     APPROVE                  

MADE BY                                     MR. ROOSEVELT                  

2<sup>ND</sup> BY                                     MR. KENNEDY                  

AYES                             4             NOES                             0          

Board Meeting of November 7, 2012

## ITEM NO. 18

**REQUEST FOR EXTENSION OF LEAVE OF ABSENCE**

WHEREAS: Ronald Rodolph, a permanent Laborer II, was granted an extension of his unpaid medical leave of absence for the period April 17, 2012 through October 17, 2012. Mr. Rodolph has requested an additional extension of his unpaid medical leave of absence, effective October 17, 2012; and

WHEREAS: The General Manager has reviewed this request and recommends approving this extension of Ronald Rodolph's unpaid medical leave of absence for a period of six (6) months.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Ronald Rodolph an extension of his medical leave of absence without pay beginning October 17, 2012, and extending until April 17, 2013.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 7, 2012



## ITEM NO. 19

**TUITION ASSISTANCE**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>SEMESTER</u>	<u>TUITION</u>
Thomas E. Caulfield	Walden University	PPPA 8390 - Strategic Management for Local Government	Fall 2012	\$2,600.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO                     APPROVE                      
 MADE BY                     MR. KENNEDY                      
 2<sup>ND</sup> BY                     MR. ROOSEVELT                      
 AYES           4           NOES           0          

Board Meeting of November 7, 2012

## ITEM NO. 20

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Michael A. Letina	NYWEA	Nitrification/Denitrification	100%	\$50.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$50.00. This Reimbursement will be charged to account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 7, 2012

## ITEM NO. 21

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Alexander Emmerson	NYWEA	Nitrification/Denitrification	100%	\$50.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$50.00. This Reimbursement will be charged to account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of November 7, 2012

ITEM NO. 22

**ADJOURNMENT OF MEETING**MOTION TO APPROVEMADE BY MS. WILSON-DIVINCENZO2<sup>ND</sup> BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of November 7, 2012