

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
December 4, 2013**



# BUFFALO SEWER AUTHORITY

December 4, 2013

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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**CALL OF THE ROLL**

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice-Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Wilson-Divincenzo</u>	<u>Secretary</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Scott Steinwald</u>	<u>Intergovernmental Coordinator</u>
	<u>Michael Letina</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Thomas Caulfield</u>	<u>Administrator of Capital</u>
	<u>Yusef Myrick</u>	<u>Improvements &amp; Development</u>
	<u>Laura Surdej</u>	<u>Superintendent of Mechanical</u>
	<u></u>	<u>Maintenance</u>
	<u></u>	<u>Erie County Department of</u>
	<u></u>	<u>Sewerage</u>
	<u></u>	<u></u>
	<u></u>	<u></u>
	<u></u>	<u></u>
	<u></u>	<u></u>
Absent:	<u>none</u>	<u></u>

The meeting was called to order at 9:00 AM. A quorum was present.

## ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of November 6, 2013

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. WILSON-DIVINCENZO</u>
2 <sup>ND</sup> BY	<u>MR. KENNEDY</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of December 4, 2013

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY  
BILLS)

November 20, 2013

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$500,001.00	First Niagara	0.15%	Municipal Premium
<b>CONSTRUCTION FUND</b>						
31-July-12	Money Market		\$40,618,515.44	First Niagara	0.20%	Municipal Premium
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
31-July-12	Money Market		\$1,000,444.99	First Niagara	0.20%	Municipal Premium
<b>OPERATING FUND</b>						
31-July-12	Super NOW		\$3,102,904.84	First Niagara	0.20%	Municipal Premium
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Money Market		\$32,482.08	First Niagara	0.02%	Municipal Premium
<b>SURPLUS FUND</b>						
28-Oct-13	27-Nov-13	30	\$5,999,532.82	Chase	0.10%	\$499.96
<b>NET REVENUE FUND</b>						
			\$934.97	Wilmington Fund		
28-Aug-13	26-Nov-13	90	\$6,999,074.73	M&T Securities	0.11%	\$1,925.27
28-Oct-13	27-Nov-13	30	\$14,200,000.00	Chase	0.10%	\$1,183.33
30-Oct-13	4-Dec-13	34	\$5,098,759.21	M&T Securities	0.05%	\$934.97
			<u>\$26,298,768.91</u>			

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>DEBT RESERVE FUND</b>						
<b>Series F</b>						
15-May-13	15-May-14	365	\$245,000.00	FDIC Brokered CD	0.25%	
<b>Series I</b>						
			\$9,934,740.40	Wilmington Fund		
<b>Series J</b>						
04-Mar-04	15-Nov-33	10848	\$774,061.00	SLG	3.82%	
<b>Series K</b>						
22-Jul-04	15-Feb-33	10435	\$498,654.00	SLG	4.63%	
<b>Series L</b>						
27-Jul-06	01-Oct-35	10658	\$952,666.00	SLG	4.52%	
<b>Series N</b>						
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	SLG	2.42%	

**RECEIVE & FILE**

Board Meeting of December 4, 2013

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

**Wastewater Treatment Plant**

10/29/2013	00210105 RWWP Supplies	-\$250.00	00470105 Water Supplies	\$250.00
10/29/2013	00210105 RWWP Supplies	-\$250.00	00490105 Niagara Supplies	\$250.00
10/29/2013	00210105 RWWP Supplies	-\$830.00	00470105 Water Supplies	\$830.00
11/1/2013	00210105 RWWP Supplies	-\$140.00	00520105 Maintenance Supplies	\$140.00
11/4/2013	00240106 PSED Services	-\$10,000.00	00200106 Plant Services	\$10,000.00
11/6/2013	00210105 RWWP Supplies	-\$800.00	00370105 Centrifuge Supplies	\$800.00
11/6/2013	00240106 PSED Services	-\$1,000.00	00250106 Secondary Services	\$1,000.00
11/7/2013	00210105 RWWP Supplies	-\$125.00	00490105 Niagara Supplies	\$125.00
11/8/2013	00210105 RWWP Supplies	-\$32,100.00	00290105 Aeration Supplies	\$32,100.00
11/14/2013	00240106 PSED Services	-\$1,000.00	00520106 Maintenance Services	\$1,000.00
11/14/2013	00240106 PSED Services	-\$1,000.00	00380106 Incinerator Services	\$1,000.00
11/15/2013	00210105 RWWP Supplies	-\$200.00	00380105 Incinerator Supplies	\$200.00
11/19/2013	00210105 RWWP Supplies	-\$8,200.00	00290105 Aeration Supplies	\$8,200.00

**Sewer Maintenance Division**

11/19/2013	00690106 Auto Services	-\$1,200.00	00660106 Sewer Repair Services	\$1,200.00
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Board Meeting of December 4, 2013



## ITEM NO. 4

**TRAVEL AUTHORIZATION - ALBANY, NEW YORK**

WHEREAS: The National Association of Clean Water Agencies (NACWA) is a nationally-recognized leader in environmental policy and a resource on water quality and ecosystem protection; and

WHEREAS: The New York Water Environment Association (NYWEA) promotes sustainable clean water quality management through science, education, and training; and

WHEREAS: On November 23, 2013, NACWA is partnering with NYWEA to co-host an Integrated Planning Workshop in Albany, New York, for public agencies across New York State; and

WHEREAS: The General Manager wishes to attend this workshop on behalf of the Buffalo Sewer Authority; and

WHEREAS: The Board was polled on November 6, 2013, and verbally authorized this travel.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby formally authorizes the General Manager to travel to Albany, New York, on November 23, 2013, to participate in the Integrated Planning Workshop co hosted by the National Association of Clean Water Agencies and the New York Water Environment Association for a total cost not to exceed \$150.00. Account no. 00110104-458010 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of December 4, 2013

## ITEM NO. 5

**TRAVEL AUTHORIZATION - PITTSBURGH, PA**

WHEREAS: The Buffalo Sewer Authority utilizes an instrumentation and control system that was installed in 1999 at the Bird Island Sewer Treatment Plant to monitor its daily operations; and

WHEREAS: On December 7, 2011, the Board of the Buffalo Sewer Authority authorized the General Manger to enter into a Professional Services contract with Emerson Process Management to provide and install a new Distributed Control System (DCS) at the Bird Island Sewer Treatment Plant; and

WHEREAS: Throughout the DCS installation process, it will be necessary for Buffalo Sewer Authority staff to travel to Emerson Process Management's Training Facility in Pittsburgh, PA; and

WHEREAS: At this time it is necessary that a factory acceptance test be performed on Distributed Control Unit 14 for Incinerator No. 2; and

WHEREAS: The Treatment Plant Administrator recommends that the Principal Chief Stationary Engineer and the Senior Instrument Technician travel to Pittsburgh, PA, to perform this necessary factory acceptance test.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Principal Chief Stationary Engineer and Senior Instrument Technician to travel to Emerson Process Management's Training Facility in Pittsburgh, PA, from December 9, 2013 through December 12, 2013, to perform a factory acceptance test for Distributed Control Unit 14 for Incinerator No. 2. Account No. 00200104-458010 will be utilized for this travel in an amount not to exceed \$1,500.00.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of December 4, 2013

## ITEM NO. 6

**CHANGE ORDER NO. 1- CONTRACT NO. 85100036**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$205,500.00
Barton & Loguidice, PC	PREVIOUS CHANGE ORDER	\$0.00
290 Elwood Davis Road	THIS CHANGE ORDER	<u>\$ 42,200.00</u>
Syracuse, New York 13220	ADJUSTED CONTRACT COST	\$247,700.00

WORK: Electronic Document Management Services

- 
- WHEREAS: NYSDEC regulatory requirements mandate that information be kept current, readily accessible, and referred to, for the operation and maintenance of the Treatment Plant facility; and
- WHEREAS: Based upon proposal review and meetings with various consulting firms the Buffalo Sewer Authority selected Barton and Loguidice, P.C., for the Implementation of an Electronic Document Management System and update of O & M Manual needs of the Authority; and
- WHEREAS: This project includes scanning and implementation of engineering and design drawings and links with the Authority's Maximo system to easily navigate between the systems; and
- WHEREAS: The project is ongoing and additional O&Ms and full size drawings have been identified for scanning into the system as well as assistance for upgrade of the Maximo System software to 7.5x; and
- WHEREAS: Barton & Loguidice submitted a scope of work for the additional services at a cost of \$42,200.00; and
- WHEREAS: The Treatment Plant Administrator and staff have reviewed this scope of work and recommend approval of Change Order No. 1 to Contract No. 85100036.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 85100036 in the amount of \$42,200.00, making the adjusted contract cost not to exceed \$247,700.00. Expenses for this Contract will be funded from account no 02000333-432004.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of December 4, 2013

## ITEM NO. 7

**CHANGE ORDER NO. 3 - CONTRACT NO. 81300005**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$200,000.00
Quackenbush Company, Inc.	PREVIOUS CHANGE ORDER	400,000.00
495 Kennedy Road	THIS CHANGE ORDER	<u>125,000.00</u>
Buffalo, New York 14227	ADJUSTED CONTRACT COST	\$725,000.00

WORK: In-Plant Mechanical Services Contract

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Various tasks needed to maintain operations at the Treatment Plant including 6B Final Clarifier repairs, replace existing Air Handling Unit dampers

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Final tasks completed from 2012-2013 Contract

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$125,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$125,000.00

The total INCREASE to the contract as a result of this Change Order is \$125,000.00

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract supplements remains unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No 3 to Contract No. 81300005 as written in the above Agenda Item, increasing the contract cost in the amount of \$125,000.00, making the adjusted contract cost \$725,000.00.

MOTION TO APPROVE  
 MADE BY MR. KENNEDY  
 2<sup>ND</sup> BY MR. ROOSEVELT  
 AYES 4 NOES 0

Board Meeting of December 4, 2013.

## ITEM NO. 8

**AUTHORIZATION TO ENTER INTO AN ENGINEERING SERVICE AGREEMENT WITH URS CORPORATION**

WHEREAS: The Buffalo Sewer Authority operates multiple hearth incinerators to process waste sludge generated during wastewater treatment. Ash generated during incineration is conveyed to ash silos and subsequently off loaded to dump trucks for disposal off site; and

WHEREAS: The Ash Handling System is 30 years old and is in need of replacement of some components. Operational changes in the sludge digestion and dewatering processes have changed the nature of the ash to a finer material that has rendered the dust control system less effective during the out load of ash; and

WHEREAS: Upon request, URS Corporation has submitted a proposal to the Buffalo Sewer Authority for Design, Bidding and Construction Administration for the Incinerator Ash Handling System Upgrades and has agreed to complete these tasks at a cost not to exceed \$298,860.00; and

WHEREAS: The General Manager and staff recommend accepting the proposal submitted by URS Corporation.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with URS Corporation, pursuant to their proposal for the Design, Bidding and Construction Administration for the Incinerator Ash Handling System Upgrades at a cost not to exceed \$298,860.00. Funds for the contract shall be charged to account no. 02000357-432004.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. WILSON-DIVINCENZO	_____
2 <sup>ND</sup> BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of December 4, 2013

## ITEM NO. 9

CONTRACT NO. 85100025

**CERTIFICATE OF ACCEPTANCE AND OCCUPANCY**

WORK: Sludge Cake Receiving System

BID: \$2,280,614.87

CONTRACTOR: Hohl Industrial Services, Inc.

WHEREAS: The Administrator of Capital Improvements of the Buffalo Sewer Authority has certified that the Contractor completed the work in accordance with the plans and specifications on April 1, 2013.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of April 1, 2013;
- c. The maintenance period commence on April 1, 2013;
- d. Final payment be made to the Contractor in the amount of \$92,315.85, making the final cost of the contract \$2,387,876.42.

MOTION TO APPROVEMADE BY MR. KENNEDY2<sup>ND</sup> BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of December 4, 2013



ITEM NO. 10

**AUTHORIZATION FOR PURCHASE TO RESTOCK SCUM EJECTOR PARTS**

WHEREAS: The Maintenance Department at the Authority’s Treatment Plant needs to purchase restock scum ejector parts; and

WHEREAS: Yoeman Chicago Corporation is the original equipment manufacturer for the scum ejector located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: Upon request, Gartner Equipment Company, Inc., the representative for Yeoman Chicago Corporation, submitted a quote in the amount of \$39,890.00 for the purchase to restock scum ejector parts; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff recommend this purchase; and

WHEREAS: Board approval is required on purchases over \$20,000.00

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the restock scum ejector parts from Gartner Equipment Company, Inc. at the total cost of \$39,890.00. This purchase will be charged to account no. 00290105-466107.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of December 4, 2013

## ITEM NO. 11

**AUTHORIZATION TO ENTER INTO AN ENGINEERING SERVICE AGREEMENT WITH DIDONATO ASSOCIATES, INC.**

WHEREAS: The Buffalo Sewer Authority has committed to alleviating the effects of combined sewer overflows through its Long Term Control Plan; and

WHEREAS: Significant development continues in the Medical Park neighborhood of the City of Buffalo which presents an opportunity to reevaluate the combined sewer system in the vicinity; and

WHEREAS: Upon request, DiDonato Associates, Inc., has submitted an engineering proposal to assist the Authority in design, bidding and construction administration activities associated with sewers along High Street in the Medical Park neighborhood at a total cost not to exceed \$10,600.00; and

WHEREAS: DiDonato Associates, Inc., brings extensive experience and knowledge for the implementation of the requested services; and

WHEREAS: The General Manager and staff recommend accepting the proposal submitted by DiDonato Associates, Inc.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with DiDonato Associates, Inc., pursuant to their proposal for High Street in the Medical Park neighborhood at a total cost not to exceed \$10,600.00. Funds for the contract shall be charged to account no. 02000358-432004.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. KENNEDY</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of December 4, 2013

## ITEM NO. 12

**CHANGE ORDER NO. 1 – CONTRACT NO. 81300028**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$78,000.00
Paul J. Gallo Contracting, Inc	PREVIOUS CHANGE ORDER	0
4242 Ridge Lea Road, Suite 11	THIS CHANGE ORDER	<u>(\$3,600.00)</u>
Amherst, New York 14226	ADJUSTED CONTRACT COST	\$74,400.00

WORK: Combined Sewer Overflow LTCP Sewer Regulator Optimization

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Decrease in the contract price to due to unused construction quantities for the work performed by Paul J. Gallo Contracting.

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 The work tasks completed by the contractor were reduced

**COST OF CHANGE OR EXTRA WORK:**

Item #1 (\$3,600.00)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$3,600.00)

The total DECREASE to the contract as a result of this Change Order is \$3,600.00

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.



## ITEM NO. 13

CONTRACT NO. 85100022

**CERTIFICATE OF ACCEPTANCE AND OCCUPANCY**

WORK: Combined Sewer Overflow LTCP Sewer Regulator Optimization

BID: \$78,000.00

CONTRACTOR: Paul J. Gallo Contracting, Inc.  
4242 Ridge Lea Road, Suite 11  
Amherst, New York 14226

WHEREAS: The Principal Sanitary Engineer and staff have certified that the Contractor completed the work in accordance with the plans and specifications on October 8, 2013.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been completed and is accepted;
- b. The date of entrance and occupancy be fixed as of October 8, 2013;
- c. The maintenance period commence on October 8, 2013;
- d. Final payment will be made to the Contractor in the amount of \$3,720.00 making the final cost of the Contract \$74,400.00.

MOTION TO APPROVEMADE BY MR. ROOSEVELT2<sup>ND</sup> BY MS. WILSON-DIVINCENZOAYES 4 NOES 0

Board Meeting of December 4, 2013

## ITEM NO. 14

**CONFIRMATION OF APPOINTMENTS**

**SENIOR FIELD TECHINICIAN (PERMANENT)**  
 INDUSTRIAL WASTE SECTION  
 \$48,616 PER ANNUM  
 EFFECTIVE: NOVEMBER 4, 2013

MICHAEL SZILAGYI  
 80 PONTIAC ST.  
 BUFFALO, NY

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**MILLWRIGHT HELPER (PERMANENT)**  
 SEWAGE TREATMENT PLANT  
 \$21.23 PER HOUR  
 EFFECTIVE: NOVEMBER 18, 2013

JAMEL HARDIN  
 425 PORTER AVE.  
 BUFFALO, NY

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WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
 BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO                     APPROVE                      
 MADE BY                     MR. KENNEDY                      
 2<sup>ND</sup> BY                     MR. ROOSEVELT                      
 AYES           4           NOES           0          

Board Meeting of December 4, 2013

## ITEM NO. 15

**TUITION ASSISTANCE**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<b><u>EMPLOYEE</u></b>	<b><u>SCHOOL</u></b>	<b><u>COURSE</u></b>	<b><u>SEMESTER</u></b>	<b><u>TUITION</u></b>
Perry Pope	Erie Community College	Public Speaking	Fall 2013	\$ 1,171.13
Perry Pope	Erie Community College	Entrepreneurship	Fall 2013	\$ 1,171.12

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO                     APPROVE                      
MADE BY           MS. WILSON-DIVINCENZO            
2<sup>ND</sup> BY                     MR. ROOSEVELT                      
AYES           4           NOES           0          

Board Meeting of December 4, 2013

## ITEM NO. 16

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<b><u>EMPLOYEE</u></b>	<b><u>SCHOOL</u></b>	<b><u>COURSE</u></b>	<b><u>TUITION%</u></b>	<b><u>REIMBURSEMENT TOTAL</u></b>
William Bortel	California State University	Operation of Wastewater Treatment Plants, Volume II	100%	\$ 113.00
Thomas Caulfield	Walden University	Advanced Qualitative Reasoning & Analysis	90%	\$ 2,356.90
Peter Cicero	Buffalo Public Schools	Chief Facility Management – Part I	100%	\$ 205.00
Peter Cicero	Buffalo Public Schools	Chief Facility Management – Part II	100%	\$ 205.00
Michael Letina	N/A License Renewal	Grade 4A Wastewater Treatment Plant Operator	100%	\$ 160.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$ 3,039.90. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2<sup>ND</sup> BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of December 4, 2013



ITEM NO. 17

**ADJOURNMENT OF MEETING**MOTION TO APPROVEMADE BY MR. KENNEDY2<sup>ND</sup> BY MS. WILSON-DIVINCENZOAYES 4 NOES 0

Board Meeting of December 4, 2013