

MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

May 7, 2014

BUFFALO SEWER AUTHORITY

May 7, 2014

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of April 2, 2014	54681
2	Temporary Investments (Certificates of Deposit and Treasury Bills)	54682-83
3	Reallocation of Funds	54684-85
4	Public Notice – Stormwater Annual Report (April 2013 – March 2014)	54686
5	Adoption of Amended “Final Schedule of Sewer Rents and Other Charges for 2004-2015”	54687-97
6	First Amendment to the Thirteenth Supplemental Sewer System Revenue Bond Resolution, Sewer System Revenue Bonds, Series M	54698-700
7	Claim Against Liability and Casualty Reserve Fund	54701
8	Claim Against Liability and Casualty Reserve Fund	54702
9	Travel Authorization – New York, NY	54703
10	Travel Authorization – Albany, New York	54704
11	Travel Authorization – Hauppauge, New York	54705
12	Travel Authorization – Pittsburgh, PA	54706-07
13	Authorization to Amend Board Resolution No. 22 of the Board Meeting of March 19, 2014	54708
14	Authorization to Enter into an Engineering Services Agreement with Arcadis, U.S., Inc.	54709
15	Authorization for Change Order to Service Order No. 21400742	54710

16	Amendment to Sole Source Listing for Selected Instrumentation, Maintenance, Laboratory, and Office Equipment	54711
17	Authorization for Purchase of Replacement Parts for Worm Gear Assembly for 5B Final Clarifier	54712
18	Authorization for Increase to Contract with Hohl Industrial Service, Inc.	54713
19	Change Order No. 1 – Contract No. 81300026	54714-15
20	Certificate of Acceptance and Occupancy	54716
21	Report on Bids Received – Induced Draft (ID) Fan Inspection, Preventative Maintenance & Repair Services	54717-18
22	Authorization to Purchase Vehicle Under the Chautauqua County Bid No. 2014	54719-20
23	Authorization to Purchase Vehicle Under the Chautauqua County Bid No. 2014	54721
24	Appointment of Stormwater Management Officer	54722
25	Authorization to Amend Board Resolution No. 35 of the Board Meeting of March 19, 2014	54723
26	Report on Bids Received – Sanitary Sewer Installation in High Street Between Washington and Ellicott Streets	54724
27	Report on Bids Received – Cornelius Creek Intercepting and Overflow Chamber Structural Repairs	54725
28	Utility Work Agreement (HC 140) – New York State Department of Transportation – PIN 5760.80	54726
29	Request for Extension of Leave of Absence	54727
30	Confirmation of Appointments	54728
31	Tuition Assistance	54729
32	Tuition Reimbursement	54730
33	Adjournment	54731

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

April 28, 2014

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-July-12	Money Market		\$47,406,858.79	First Niagara	0.15%	Municipal Premium
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		\$997,998.76	First Niagara	0.10%	Municipal Premium
OPERATING FUND						
31-July-12	Super NOW		\$2,666,697.01	First Niagara	0.10%	Municipal Premium
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$33,289.85	First Niagara	0.02%	Municipal Premium
SURPLUS FUND						
31-Mar-14	30-Apr-14	30	\$7,999,532.82	M&T	0.05%	\$333.31
			\$7,999,532.82			
NET REVENUE FUND						
31-Mar-14	30-Apr-14	30	\$3,000,000.00	M&T	0.05%	\$125.00
09-Apr-14	09-May-14	30	\$4,000,000.00	M&T	0.05%	\$166.67
			\$7,000,000.00			

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
DEBT RESERVE FUND						
Series F						
15-May-13	15-May-14	365	\$245,000.00	FDIC Brokered CD	0.25%	
Series I						
			\$9,935,010.08	Wilmington Fund		
Series J						
04-Mar-04	15-Nov-33	10848	\$774,061.00	SLG	3.82%	
Series K						
22-Jul-04	15-Feb-33	10435	\$498,654.00	SLG	4.63%	
Series L						
27-Jul-06	01-Oct-35	10658	\$952,666.00	SLG	4.52%	
Series N						
15-Nov-12	15-Apr-32	7091	\$2,167,157.00	SLG	2.42%	

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Board Meeting of May 7, 2014

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

3/21/2014	00280105 SWWP Supplies	-\$910.00	00520105 Maintenance Supplies	\$910.00
3/24/2014	00280105 SWWP Supplies	-\$3,872.00	00290105 Aeration Supplies	\$3,872.00
3/27/2014	00280105 SWWP Supplies	-\$1,470.00	00520105 Maintenance Supplies	\$1,470.00
3/27/2014	00360103 Dewatering Utilities	-\$500.00	00410103 Hamburg Utilities	\$500.00
4/1/2014	00220106 Screen Services	-\$8,000.00	00270106 Gas Services	\$8,000.00
4/2/2014	00520105 Maintenance Supplies	-\$2,500.00	00510105 Lab Supplies	\$2,500.00
4/4/2014	00280105 SWWP Supplies	-\$820.00	00240105 PSED Supplies	\$820.00
4/10/2014	00300103 Blower Utilities	-\$122,000.00	00360103 Dewatering Utilities	\$122,000.00
4/15/2014	00280106 SWWP Services	-\$3,800.00	00520106 Maintenance Services	\$3,800.00
4/15/2014	00280105 SWWP Supplies	-\$50.00	00530105 Yards Supplies	\$50.00
4/17/2014	00240106 PSED Services	-\$2,100.00	00250106 Secondary Services	\$2,100.00
4/21/2014	00240106 PSED Services	-\$4,300.00	00200106 Plant Services	\$4,300.00
4/23/2014	00280105 SWWP Supplies	-\$630.00	00520105 Maintenance Supplies	\$630.00
4/23/2014	00280105 SWWP Supplies	-\$1,620.00	00290105 Aeration Supplies	\$1,620.00
4/24/2014	00280105 SWWP Supplies	-\$615.00	00520105 Maintenance Supplies	\$615.00
4/24/2014	00280105 SWWP Supplies	-\$785.00	00520105 Maintenance Supplies	\$785.00

Sewer Maintenance Division

4/9/2014	00670105 Sewer Cleaning Supplies	-\$300.00	00660105 Sewer Repair Supplies	\$300.00
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General Financial Charges

4/8/2014	00800183 Financial Contingency	-\$8,500.00	00820102 Fringe Benefits	\$8,500.00
4/24/2014	00800183 Financial Contingency	-\$7,105.00	00550105 IWS Supplies	\$7,105.00
4/24/2014	00800183 Financial Contingency	-\$173,137.12	00200108 Plant Insurance	\$173,137.12
4/24/2014	00800183 Financial Contingency	-\$3,689.24	00650108 Sewer Maintenance Insurance	\$3,689.24

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Board Meeting of May 7, 2014

ITEM NO. 4

INFORMATIVE: PUBLIC NOTICE - STORMWATER ANNUAL REPORT (APRIL 2013 - MARCH 2014)

New York State's MS4 SPDES Permit, Section 2e: Public Involvement/Participation requires that the Buffalo Sewer Authority present the draft annual report at a meeting that is open to the public, where the public attendees are able to ask questions about and make comments on the report.

The Buffalo Sewer Authority will have the Annual Stormwater Report at their City Hall Office, Room 1038, Buffalo, New York, from 9:00 a.m. to 12:00 p.m. on Friday, May 09, 2014.

The Stormwater Annual Report for April 2013 – March 2014 will be completed and submitted after the public review and comment period.

This item is presented to the Board for their information to be acknowledged and received and filed.

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Board Meeting of May 7, 2014

ITEM NO. 5

ADOPTION OF AMENDED "FINAL SCHEDULE OF SEWER RENTS AND OTHER CHARGES FOR 2014-2015"

WHEREAS: The Buffalo Sewer Authority, in the meeting of April 2, 2014, adopted a proposed "Schedule of Sewer Rents and Other Charges for 2014-2015" and authorized the publication of this notice, commencing April 7, 2014, once a week for three (3) consecutive weeks, in the Buffalo News; and

WHEREAS: The thirty-day period for inspection of the Schedule, and the filing of, has now expired; and

WHEREAS: No protests were filed; and

WHEREAS: It is now in order to adopt the "Final Schedule of Sewer Rents and Other Charges for 2014-2015"; and

WHEREAS: The proposed "Schedule of Sewer Rents and Other Charges for 2014-2015" includes no increases to sewer rents based on the assessed value of property, the levy of sewer rents based on assessed value remains unchanged from the previous year at \$12,050,000; and

WHEREAS: The proposed "Schedule of Sewer Rents and Other Charges for 2014-2015" also includes no increases to sewer rents based on the use of water. Metered accounts will continue to be charged \$11.09 per thousand cubic feet of water used, and there will be no increases to the charges on flat rate accounts.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby adopts the "Final Schedule of Sewer Rents and Other Charges for 2014-2015".

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. ROOSEVELT
AYES 3 NOES 0

Board Meeting of May 7, 2014

FINAL SCHEDULE OF SEWER RENTS
AND OTHER CHARGES
FOR 2014-2015

TO PROVIDE FUNDS FOR THE FIXED CHARGES AND FOR THE OPERATION AND MAINTENANCE OF THE ENTIRE SEWER SYSTEM IN THE CITY OF BUFFALO AND ALL OF THE BUFFALO SEWER AUTHORITY FACILITIES FOR THE CONVEYANCE, TREATMENT AND DISPOSAL OF SEWAGE AND STORM WATER OPERATED BY THE BUFFALO SEWER AUTHORITY.

I. SEWER RENTS FOR PREMISES SITUATED WITHIN THE LIMITS OF THE CITY OF BUFFALO

(a) \$12,050,000 shall be collected from all real property in the City of Buffalo (the "City") by apportioning the said amount upon such property within the City as the same is set down on the last completed annual assessment roll of the City, except that no *ad valorem* sewer rent shall be assessed against real property exempt from real property taxes pursuant to subdivision one of section four hundred, sections four hundred four, four hundred six, four hundred twelve, four hundred eighteen, subdivision one section four hundred twenty, section four hundred forty-six, four hundred fifty-two, four hundred sixty-two and four hundred seventy-seven of the New York Real Property Tax Law.

(b) In the event a person, lot, parcel of land, building or premises, other than a City department, situated within the limits of the City, discharging sewage, water or other liquids into the Buffalo Sewer Authority (the "Authority") sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board or from any other source, and the quantity of water used is measured by a water meter acceptable to the Authority, then in each such case, the quantity of water used, as measured by said meter, shall be used to determine the sewer charge or rental, and the charge for such use shall be as follows: the first four thousand (4,000) cubic feet of water used per quarter year shall bear a sewer charge or rental of \$48.30, and any water used in excess thereof shall bear a sewer charge or rental of \$11.09 per thousand cubic feet (\$.0111 per cubic foot);

Provided that the minimum charge shall be \$16.10 per month if the meter is read monthly and \$48.30 per quarter year if the meter is read quarterly.

II. SEWER RENTS FOR PREMISES SITUATED OUTSIDE THE LIMITS OF THE CITY OF BUFFALO

(a) An annual service charge for the privilege of connecting with the facilities of the Authority shall be due for any premises situated outside the limits of the City for each \$1,000 of assessed valuation as determined on the last completed annual assessment, the same rate of \$2.71239 per \$1,000 of assessed valuation for 2014-2015.

(b) In the event a person, lot, parcel of land, building or premises, other than a City department, situated outside the limits of the City, discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board or from any other source, and the quantity of water used is measured by a water meter acceptable to the Authority, then in each such case, the quantity of water used, as measured by said meter, shall be used to determine the sewer charge or rental, and the charge for such use shall be as follows: the first four thousand (4,000) cubic feet of water used per quarter year shall bear a sewer charge or rental of \$48.30, and any water used in excess thereof shall bear a sewer charge or rental of \$11.09 per thousand cubic feet (\$.0111 per cubic foot);

Provided that the minimum charge shall be \$16.10 per month if the meter is read monthly and \$48.30 per quarter year if the meter is read quarterly.

III. GENERAL PROVISIONS

(a) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board, and the quantity of water used is not measured by a water meter acceptable to the Authority, then the sewer charge or rental for all such accounts shall be in the respective amounts (expressed in dollars) set forth in Exhibit A, attached hereto and made a part hereof, as the Authority determines applicable to such person, lot, parcel of land, building or premises.

(b) In addition to all other rentals and charges provided herein, a monthly drainage connection service charge shall be due for any and all persons, lots, parcels of land, building or premises, other than a City department, that discharge sewage, water or other liquids into the Authority sewer system, either directly or indirectly, as follows:

1. A monthly charge of \$6.00 shall be due for all lots, parcels, land, buildings or premises where the quantity of water used is not measured by a meter acceptable to the Authority.
2. A monthly charge in the amounts set forth below shall be due for all lots, parcels, land, building or premises where the quantity of water used is measured by a meter acceptable to the Authority in accordance with the following meter size:

Residential Users		Non-Residential Users	
<u>Meter Size</u>	<u>Charge (\$)</u>	<u>Meter Size</u>	<u>Charge (\$)</u>
5/8 inch	6.00	5/8 inch	6.00
3/4 inch	6.00	3/4 inch	6.00
1 inch	6.00	1 inch	6.00
1 1/2 inch	6.00	1 1/2 inch	55.00
2 inch	6.00	2 inch	55.00
3 inch	55.00	3 inch	55.00
4 inch or larger	55.00	4 inch or larger	55.00

(c) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, which directly or indirectly, uses water obtained from a source other than the Buffalo Water Board, and the water so obtained is not measured by a water meter acceptable to the Authority, then, in each such case, the owner, user or other interested party shall, at his own expense, furnish, install, and maintain a water meter or other water or sewage measuring device acceptable to the Authority and the quantity of water used, as measured by said meter, or as otherwise determined, shall be used to determine the sewer charge or rental and there shall be charged an amount determined as set forth in paragraphs II(a), III(a) and III(b) as the case may be.

(d) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, uses water in excess of 4,000 cubic feet per quarter year and it can be shown to the satisfaction of the Authority, that a portion of the water as measured by the water meter does not and cannot enter the Authority sewer system, then the Authority may determine in such manner as may be found practicable the percentage of metered water entering the Authority sewer system and the quantity of water used to determine the sewer charge or rental shall be that percentage, so determined, of the quantity of water measured by the water meter, or the Authority may require or permit the installation of additional meters or measuring devices in such a manner as to determine the quantity of water or sewage actually entering the Authority sewer system, in which case the quantity of water used to determine the sewer charge or rental shall be the quantity of water actually entering the Authority sewer system and so determined.

(e) In the event a person, lot, parcel of land, building or premises discharges sewage or other wastes into the Authority sewer system which, in the opinion of the Authority, contain unduly high concentrations or any substances which add to the operating costs of the Authority facilities, then the Authority may elect to establish and collect special rates of charge, based on the quantity of these substances, which rate of charge may be established and collected in such manner as the Authority may elect and such charge shall be paid to the Authority, or it may elect to exclude such sewage or other wastes from its facilities.

(f) As a condition of a Buffalo Discharge Elimination System Permit (BPDES), a user may be required to pay an industrial waste surcharge for discharging sewage or waste exhibiting a strength of sewage or waste greater than normal domestic sewage. The Industrial Waste Surcharge Formula reflecting the Treatment Plant unit costs for treatment of Biochemical Oxygen Demand (BOD₅) Total Suspended Solids (TSS) and Total Phosphate (TPO₄) is as follows:

$$\text{Surcharge} = 8.34 \text{ QMGY} (0.1649 (\text{BOD}_5\text{-250}) + 0.2045 (\text{TSS-250}) + 0.039(\text{TPO}_4\text{-15.35}))$$

\$0.1649 Cost/lb. for treatment of BOD₅

\$0.2045 Cost/lb. for treatment of TSS

\$0.0390 Cost/lb. for treatment of TPO₄

QMGY shall mean the annual total industrial and sanitary discharge - water retention.

BOD₅ shall mean the average concentration of BOD₅ in sewage or waste discharged to the Authority facilities.

TSS shall mean the average concentration of TSS in sewage or waste discharged to the Authority facilities.

TPO₄ shall mean the average concentration of TPO₄ in sewage or waste discharged to the Authority facilities.

Surchargeable concentrations are as follows:

BOD₅ - Over 250 mg/L; TSS - Over 250 mg/L; TPO₄ - Over 15.35 mg/L

This formula shall be applied in computing the Buffalo Industrial Waste Surcharge subsequent to July 1, 2013 and ending June 30, 2014 for all users that discharge sewage or waste exhibiting a strength of sewage or waste greater than normal domestic sewage. In addition, this formula with the above rates will be used to calculate all monthly, quarterly, semiannual, and annual accounts subsequent to July 1, 2014.

(g) Any person who violates the Sewer Regulations of the Authority or the conditions of the permits issued thereunder shall be subject to fines as specified in said regulations.

(h) Whenever sewage or other wastes result in conditions in the Authority sewer system as to cause blockage or a substantial reduction in the flow, charges for the work necessary to eliminate such blockage or reduction in flow may be made, based upon costs incurred by the Authority for labor, materials, equipment hire, insurances, and other overhead, against the owner of the property or premises that caused the discharge of such sewage or other wastes into the Authority sewer system.

(i) Where sewer facilities have been installed to serve improved and unimproved property and have been paid for in whole or in part by the Authority, a charge shall be made based on a proportionate share of the original cost, determined by the foot frontage

of the parcel served, or by the area of such parcels, or by such other method the Authority determines to be equitable, as a condition to a permit for a connection to the Authority's facilities.

(j) An application and inspection fee for sewer connection permits shall be paid as follows at the time said application is filed with the Authority:

<u>Tap Size</u>	<u>Fee (\$)</u>
4 inch	100.00
6 inch	200.00
8 inch	300.00
10 inch	500.00
12 inch	800.00
15 inch	1,200.00
18 inch	1,800.00
21 inch or greater	2,500.00

(k) An application fee of \$50.00 per 2,500 square feet or part thereof of soil disturbance or impervious area being drained, whichever is greater, shall be paid at time of plans and/or calculations are submitted to the Authority for site stormwater management review.

(l) All persons owning or operating a pump truck or other transport vehicle and desiring to discharge wastes, directly or indirectly, into the Authority's facilities shall first secure a valid Truckers Discharge Permit after paying an annual permit fee of \$120.00. In addition to said permit fee, a separate charge shall be billed based upon the quantity and character of the waste discharged and, if applicable, the point of discharge.

The following surcharge rates are hereby charged for such wastehaulers who are located outside the City:

DISCHARGE LOCATION	TOTAL SUSPENDED SOLIDS	BOD ₅	TOTAL PHOSPHATE
Inlet/South Buffalo Pump	\$0.2063/lb	\$0.1670/lb.	\$0.039/lb.
Mixing Tank	\$0.1836/lb	\$0.1071/lb.	\$0.039/lb.
Thickener/Digester	\$0.1993/lb	\$0.1160/lb.	\$0.039/lb.

The above surcharge rates, along with costs incurred by the Authority when handling, testing, conveying, and administering each waste hauler, will be used to determine the cost per gallon of each wastestream. The waste hauler user charges for various wastestreams are as follows:

1. Septage and portable toilet wastes - The rate of \$0.041 per gallon discharged will be assigned to all permitted septage and portable toilet waste haulers.
2. Grease trap wastes - The rate of \$0.08 per gallon discharged will be assigned to all permitted grease trap waste haulers.
3. Sludge wastes - This rate will vary dependent on strength and volume. Sludge rates will be calculated using the parameter costs for the mixing tank location.
4. Miscellaneous Wastes - This rate will vary dependent on strength of waste, volume and discharge location.

These rates will be used for all permits effective July 1, 2014.

(m) In the event a person, lot, parcel of land, building or premises threatens to discharge or discharges sewage or waste into or near the Authority's publicly owned treatment works, either directly or indirectly, which in the opinion of the Authority will or is likely to bypass, upset, harm or endanger the facilities of the Authority, then such person or the owner or operator of such lot, parcel of land, building or premises shall pay to the Authority charges for any and all clean up, removal and remediation costs actually incurred by the Authority, including but not limited to labor, materials, equipment, insurances or laboratory services for the (i) containment or attempted containment of such discharge or threatened discharge, (ii) sampling and analysis of such discharge or threatened discharge, (iii) removal or attempted removal of such discharge or threatened discharge, (iv) taking of reasonable measures to prevent or mitigate damage to property, public health, safety or welfare, or (v) remediation, treatment, storage or disposal of such discharge or threatened discharge and all soils, water or structures affected by such discharge.

(n) All industrial users shall pay to the Authority a charge for the actual costs of analysis incurred by the Authority for the annual or other monitoring of any and all discharges of such industrial users.

(o) Any person who is granted a temporary permit to discharge into the facilities of the Authority shall pay a permit fee of \$500.00 to the Authority as a condition of the issuance of such permit.

(p) Except as otherwise defined herein, all terms and phrases used or contained in this schedule of sewer rents shall bear the same meaning and definition as set forth in the Authority's Sewer Use Regulations 21 N.Y.C.R.R. Part 10075 and New York Public Authorities Law Section 1175 *et seq.*

(q) Sewer rents and charges as herein provided shall be payable at the office of the Director of the Treasury for the City at Room 117, City Hall, Buffalo, New York 14202, or at such other location or address as may be set forth on the Authority's invoice, and shall become due and payable as follows:

1. So much of the sewer rents and charges as are based upon water use and the drainage connection service charge covering the respective premises, or such other charges as provided herein shall be due and payable, except as otherwise stated in this schedule or in such invoice, on the same day, one month following the month of the invoice billing date, and such invoice may be billed monthly, quarterly or as otherwise determined by the Authority; and
2. So much of the sewer rents and charges as are based upon the assessed valuation of chargeable real estate shall become due and payable from the first day of July 1938, and each year thereafter, and may be paid without interest on or before September 30th next succeeding.

(r) Such sewer rents and charges that remain unpaid after their respective due dates shall be charged interest, and such interest shall continue to be charged until such sewer rents and charges are paid in full, as follows:

1. Sewer rents based upon water use and drainage connection service charges shall be charged interest at the same rate as unpaid City taxes, to wit: four and one-half percent (4.5%) interest shall be added to amounts unpaid from the first through the thirtieth day after the due date, and thereafter one and one-half percent (1.5%) shall be added to all amounts that remain unpaid for each succeeding month;
2. Sewer rents based upon assessed valuation of chargeable real estate that remain unpaid on October 1 of each year shall be charged interest at the rate of two percent (2%), and such sewer rents that remain unpaid shall be charged two percent (2%) for each month thereafter until paid; and
3. All other sewer rents and charges of the Authority shall be charged interest at the rate of one and one-half percent (1.5%) per month if not paid by the due date stated on the invoice issued by the Authority.

(s) All persons and property served by the Authority shall be subject to paying reasonable costs and expenses, including attorney fees incurred in the collection of sewer rents and charges that remain unpaid, as may be determined by the Board of the Authority. In addition to any other remedy or provision hereof, the Authority reserves the right to engage in such collection activities, as it deems appropriate, for all accounts that remain unpaid after the due date. In consideration of such collection activities and to defray the cost thereof with respect to accounts based on water use and drainage connection service, the person or property served by the Authority may pay an additional

charge of twenty-one percent (21%) of the amount of each such delinquent account, together with interest as provided herein, that remains unpaid for more than (i) one hundred twenty (120) days from the due date for metered accounts, and (ii) two hundred ten (210) days from the due date for non-metered flat rate accounts. Due date, as used herein, means the date that the Authority's sewer rent and other charges are due and payable pursuant to III (q) (1) and III (q) (2), herein, respectively.

(t) Invoice statements shall be mailed or delivered to the address of the owner or user, as the case may be, as such address appears on the Authority's records. Such mailing or delivery is a matter of convenience. Failure of an owner or user to receive an invoice statement shall not release such owner or user from the obligation to pay such invoice statement, together with any other charges and interest which may accrue on unpaid amounts.

(u) All invoices shall be paid in United States dollars and may be paid by cash, check or MasterCard and Visa at Room 117, City Hall, Buffalo, New York or such other location or address as may be provided on such invoice, by internet, or by telephone as set forth on the invoice. All persons who pay by credit or debit card made through the City of Buffalo Website shall pay the Authority a charge of the greater of two percent (2%) of the amount paid, or two dollars (\$2.00) for each credit card payment transaction as a handling charge. Also, all persons who pay by debit or check cards shall pay the Authority a two dollar (\$2.00) charge for each such transaction as a convenience fee. Multiple payments in the same transaction will be charged the convenience fee only once. The convenience fee will be added automatically to each transaction.

IV. LIEN OF SEWER RENT

From and after the due date thereof, such sewer rents and charges, together with any interest and collection costs shall constitute a lien upon the real property served by the facilities. Such lien shall have the same priority and superiority as the lien of the general tax of the City.

V. EFFECTIVE DATE OF THIS SCHEDULE

This schedule of sewer rents and other charges shall become effective July 1, 2014; provided, however, that the sewer rents and other charges herein set forth, applicable to water use, shall become effective on all billings on and after August 1, 2014, excepting only monthly metered accounts for July 2014, and Section "W" of the quarterly metered accounts for the period May, June, and July 2014, which shall be billed according to the schedule of rents in effect prior to July 1, 2014.

Exhibit A

Stories High:	1	1 ½	2	2 ½	3	4	5
Under 25 ft	21.65	24.38	29.76	35.17	37.84	40.57	45.97
From 25 ft to 30 ft	24.38	29.76	35.17	37.84	40.57	45.97	51.35
From 31 ft to 35 ft	29.76	35.17	37.84	40.57	45.97	51.35	56.74
From 36 ft to 40 ft	35.17	37.84	40.57	45.97	51.35	56.74	59.44
From 41 ft to 45 ft	37.84	40.57	45.97	51.35	56.74	59.44	62.12
From 46 ft to 50 ft	40.57	45.97	51.35	56.74	59.44	62.12	67.56

The Following Rates Apply To More Than One Family Homes or Housekeeping:

1 Family	21.65
2 Families	43.29
3 Families	64.94
4 Families	86.58
5 Families	108.03
6 Families	129.87

Bathtubs & Showers *Bathtubs with attached showers are charged for only bathtubs

1 Bathtub	5.45
2 Bathtubs	10.91
3 Bathtubs	16.36
4 Bathtubs	21.81
5 Bathtubs	27.27
6 Bathtubs	32.72
7 Bathtubs	38.17
8 Bathtubs	43.63
9 Bathtubs	49.08

Toilets:	1 Family	2 Family	3 Family	4 Family	5 Family	6 Family
1 Toilet	10.86					
2 Toilets	19.15	21.73				
3 Toilets	27.43	30.01	32.59			
4 Toilets	35.72	38.30	40.88	43.46		
5 Toilets	44.00	46.58	49.16	51.74	54.32	
6 Toilets	52.29	54.87	57.45	60.03	62.61	65.19
7 Toilets	60.57	63.15	65.73	68.31	70.89	73.47
8 Toilets	68.86	71.44	74.02	76.60	79.18	81.76
9 Toilets	77.14	79.72	82.30	84.88	87.46	90.04
Each Additional Toilet	8.28					

Border or Roomer

1	4.13
2	8.26
3	12.38
4	16.51

Office with Water: 21.65

Office without Water: 10.86

Hot Water Heating Billed in November & February:

1	10.84
2	21.67
3	32.51
4	43.35
5	54.18
6	65.02
7	75.86
8	86.69

Car in Garage:

	Garage w/out Water	Garage w/Water
1 Car	10.84	21.66
2 Cars	21.67	43.32
3 Cars	32.51	64.98
4 Cars	43.35	86.69
5 Cars	54.18	108.30
6 Cars	65.02	129.96
7 Cars	75.86	151.62
8 Cars	86.69	173.28

ITEM NO. 6

**FIRST AMENDMENT TO THE THIRTEENTH SUPPLEMENTAL SEWER SYSTEM
REVENUE BOND RESOLUTION, SEWER SYSTEM REVENUE BONDS, SERIES M****EXTRACT OF MINUTES
Meeting of the Buffalo Sewer Authority
of the City of Buffalo, County of Erie, New York
May 7, 2014**

A regular meeting of the Buffalo Sewer Authority of the City of Buffalo, in the County of Erie, New York, was held at City Hall, Buffalo, New York, on May 7, 2014, at 9:00 o'clock A.M. (Prevailing Time)

There were present: 11

Members: 3

There were absent: 1

Also present:

Member DIVINCENZO offered the following resolution and offered its adoption:

2ND BY MR. ROOSEVELT
 AYES 3 NOES 0

Board Meeting of May 7, 2014

BUFFALO SEWER AUTHORITY**First Amendment to
Thirteenth Supplemental Sewer System Revenue Bond Resolution
Authorizing Up To \$20,000,000 Sewer System Revenue Bonds, Series M**

BE IT RESOLVED by the Board of the Buffalo Sewer Authority (the "Authority") as follows:

WHEREAS, the Authority, on March 18, 2009, adopted that certain Thirteenth Supplemental Sewer System Revenue Bond Resolution Authorizing Up To \$20,000,000 Sewer System Revenue Bonds, Series M (as amended hereby, the "Thirteenth Supplemental Resolution"), for the purpose of providing permanent long-term financing for the Hamburg Drain Floatables Control Facility (CWSRF Project No. C9-6602-09-00), as more fully described therein; and

WHEREAS, the Authority wishes to specify more clearly the Debt Reserve Requirement, as defined in the Sewer System Revenue Bond Resolution adopted by the Authority on June 29, 1977 (as heretofore amended, the "General Resolution"), applicable to the Series M Bonds, as defined in the Thirteenth Supplemental Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Authority, pursuant to the General Resolution and the Thirteenth Supplemental Resolution, as follows:

1. Definitions. All terms which are defined in the General Resolution or in the Thirteenth Supplemental Resolution shall have the same meanings, respectively, in this Amendment as such terms are given in said Resolution or Thirteenth Supplemental Resolution, respectively.
2. Amendment to Article II of Thirteenth Supplemental Resolution. A new Section 209 is hereby added to Article II of the Thirteenth Supplemental Resolution, to read as follows:

Section 209. Debt Reserve Requirement for the Series M Bonds. The Debt Reserve Requirement for the Series M Bonds shall be an amount equal to, as of any date of calculation, the lesser of (i) the maximum amount of principal and interest coming due in any calendar year on Series M Bonds, (ii) 10% of the original principal amount of the Series M Bonds, or (iii) one hundred twenty-five percent (125%) of the average annual principal and interest due on the Series M Bonds and shall be set forth in the Project Finance Agreement.

3. Effective Date. This Amendment of the Thirteenth Supplemental Resolution shall be fully effective immediately upon its adoption.

CERTIFICATE

I, the undersigned, Secretary of the Buffalo Sewer Authority (the Authority) in the county of Erie, State of New York, DO HEREBY CERTIFY that I have compared the annexed extract of the minutes of the meeting of the Authority, including the resolution contained therein, held the 7th day of May, 2014, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Authority and of such resolution set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Authority Board had due notice of said meeting, said meeting was duly held, pursuant to Article 7 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and public notice of the time and place of said meeting was duly given in accordance with such Article 7, and there was a quorum of the members of the Authority Board present throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Authority this 7th day of May, 2014.

(SEAL)

Eleanor C. Wilson-DiVincenzo
Secretary of the Board

ITEM NO. 7

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: On September 21, 2013, Bautista Rios of 48 Madison Avenue, Buffalo, New York, had damages at the claimant's property at 83 18th Street and 428 Massachusetts, Buffalo, New York; and

WHEREAS: The City of Buffalo Law Department and the General Manager negotiated a settlement for this Claim in the amount of \$1,950.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Bautista Rios of 48 Madison Avenue, Buffalo, New York, in the amount of \$1,950.00 as final settlement to the claim filed October 4, 2013. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. WILSON-DIVINCENZO

AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 10

TRAVEL AUTHORIZATION - ALBANY, NEW YORK

WHEREAS: The New York Water Environmental Association (NYWEA) is holding the 2014 Legislative and Regulatory Dialogue in Albany, New York, on May 13, 2014; and

WHEREAS: Legislative and Regulatory topics being covered are of special interest to the Buffalo Sewer Authority (the Authority) and the General Manager is scheduled to be a guest speaker at this conference; and

WHEREAS: The General Manager requests authorization to attend this conference on May 13, 2014, to represent the Authority.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Albany, New York, from May 12, 2014 – May 13, 2014, to attend NYWEA's 2014 Legislative and Regulatory Dialogue for a cost not to exceed \$200.00. Account nos. 00110104-458012 and 00110104-458010 will be utilized for this travel.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 11

TRAVEL AUTHORIZATION - HAUPPAUGE, NEW YORK

WHEREAS: The New York Water Environmental Association (NYWEA) is holding its 2014 Spring Technical Conference and Exhibition in Hauppauge, New York, from June 1, 2014 – June 4, 2014; and

WHEREAS: The General Manager recommends attendance at this conference for himself and the Principal Sanitary Engineer; and

WHEREAS: The General Manager and Principal Sanitary Engineer are on various state committees that hold their semi-annual meeting at this conference. In addition, this conference provides an important opportunity to share issues and ideas with other wastewater professionals across the state.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager and the Principal Sanitary Engineer to travel to Hauppauge, New York, to attend the NYWEA Spring Technical Conference and Exhibition from May 31, 2014 – June 4, 2014, at a total cost not to exceed \$4,000.00. Account nos. 00110104-458012, 00110104-458010, 00600104-458010, and 00600104-458012 will be utilized for this travel.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of May 7, 2014

ITEM NO. 12

TRAVEL AUTHORIZATION - PITTSBURGH, PA

- WHEREAS: The Buffalo Sewer Authority utilizes an instrumentation and control system that was installed in 1999 at the Bird Island Wastewater Treatment Plant (WWTP) to monitor its daily operations; and
- WHEREAS: On December 7, 2011, the Board of the Buffalo Sewer Authority authorized the General Manger to enter into a Professional Services contract with Emerson Process Management to provide and install a new Distributed Control System (DCS) at the Bird Island WWTP; and
- WHEREAS: Throughout the DCS installation process, it will be necessary for Buffalo Sewer Authority staff to travel to the Emerson Process Management (Emerson) Training Facility and/or Factory in Pittsburgh, PA; and
- WHEREAS: At this time it is necessary that the Senior Instrument Technician, the Shift Superintendent, and the Computer Systems Coordinator to travel to Pittsburgh, PA from May 11, 2014 – May 16, 2014 to attend one week of training classes at the Emerson Training Facility; and
- WHEREAS: It will be necessary for the Treatment Plant Superintendent and Senior Instrument Technician to perform a factory acceptance test on the first group of digital control units at the Emerson Factory. At this time, it is expected that this group of digital control units will be ready to be tested during the month of June 2014; and
- WHEREAS: The Treatment Plant Administrator recommends that the above Buffalo Sewer Authority staff travel to Pittsburgh, PA, for the necessary training and factory acceptance testing; and
- WHEREAS: The cost for the training classes is included in the contract with Emerson. However, additional monies of \$5,000.00 will be needed for travel expenses and accommodations.

ITEM NO. 16

AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT

WHEREAS: A Sole Source procurement, in accordance with New York State Procurement Guidelines, is one in which an item is only available from one source due to patents, exclusive franchises, etc., and there is no possibility of competition for the item; and

WHEREAS: The Board of the Buffalo Sewer Authority approves and designates a list of original equipment manufacturers as sole source; and

WHEREAS: An amendment is requested to the sole source listing for the following original equipment manufacturer for process equipment due to a company name change:

Siemens Water Technologies company name changed to **Evoqua Water Technologies LLC**
; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, Purchasing Department, and staff have reviewed all supporting documentation and recommend this amendment to the sole source listing.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above amendment to the sole source listing.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 18

AUTHORIZATION FOR INCREASE TO CONTRACT WITH HOHL INDUSTRIAL SERVICE, INC.

WHEREAS: On April 3, 2013, the Board of the Buffalo Sewer Authority awarded a contract extension to Hohl Industrial Services, Inc., for induced draft (ID) fan inspection, preventive maintenance, and repair services at the Bird Island Wastewater Treatment Plant through the fiscal year ending June 30, 2014, with a total cost not to exceed \$25,955.00; and

WHEREAS: Unanticipated additional major repair work (multiple bearing replacements, alignments, and balancings) for the ID fans necessitate an increase to the contract amount for fiscal year 2013-2014 in the amount of \$35,000.00, for a total cost of \$60,955.00; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer, and staff recommend authorization for this increase.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to increase the contract with Hohl Industrial Services, Inc., for the induced draft fan inspection, preventive maintenance, and repair services at the Bird Island Wastewater Treatment Plant for fiscal year 2013-2014 in an amount of \$35,000.00, increasing the amount from \$25,955.00 to \$60,955.00. Expenses for this contract increase will be charged to account no. 00380106-443421.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. WILSON-DIVINCENZO

AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 19

CHANGE ORDER NO. 1 – CONTRACT NO. 81300026

CONTRACTOR:	ORIGINAL CONTRACT COST	\$566,500.00
Hohl Industrial Services	PREVIOUS CHANGE ORDER	N/A
770 Riverview Drive	THIS CHANGE ORDER(DEDUCT)	<u>(27,494.25)</u>
Tonawanda, NY 14150	ADJUSTED CONTRACT COST	\$539,005.75

WORK: Large Pump & Motor Repair

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Reduce contract in the amount of \$27,494.25

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Deduct for unused portion of repair allowance to the motor.

COST OF CHANGE

Item #1 (\$27,494.25)

AMOUNT OF CHANGE OR DEDUCTED WORK:

The total DECREASE to the contract as a result of this Change Order is (\$27,494.25)

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby unchanged making the final completion date of 3/14/14.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

ITEM NO. 21

REPORT ON BIDS RECEIVED - INDUCED DRAFT (ID) FAN INSPECTION, PREVENTATIVE MAINTENANCE & REPAIR SERVICES

WHEREAS: Formal bids were advertised and solicited for Induced Draft (ID) Fan Inspection, Preventative Maintenance & Repair Services for the Bird Island Wastewater Treatment Plant; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on April 3, 2014:

Vendor Name	Inspection & PM Monthly cost (x 12)	Inspection & PM Semi-Annual cost (x 2)	Corr. & Emerg. Repairs Hourly Rate Mechanic Hourly Rate Helper Total Hourly Team Rate Total Annual	Parts/Materials % mark-up (x \$10,000) Total Annual Cost	Grand Total
General Electric	\$ 5,920.00 /month Total Annual \$71,040.00 /annual	\$4,470.00 /month Total Annual \$8,940.00 /annual	\$219.00 /hr-mechanic \$219.00 /hr-helper \$438.00 /hr-team rate \$52,560.00	15% mark up \$11,500.00 /annual	\$144,040.00
10100 Maint. St DBA Act Associates	NO BID				
Hohl Industrial	\$2,912.00 /month \$34,944.00 /annual	\$2,912.00 /month \$5,824.00 /annual	\$ 95.00 /hr-mechanic \$ 87.00 /hr-helper \$182.00/hr.-team rate \$21,840.00	8 % mark up \$10,800.00/ annual	\$73,408.00
Mollenberg Betz Contracting, LLC dba Custom Sheet Metal Contracting, LLC	\$1,190.00 /month \$14,280.00 /annual	\$4,970.00 /month \$9,940.00 /annual	\$ 88.00 /hr-mechanic \$ 68.00 /hr-helper \$156.00 /hr-team rate \$18,720.00	15 % mark up \$11,500.00 /annual	\$54,440.00

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance, and staff reviewed the bids received and recommend an award to the low bidder, Mollenberg Betz Contracting, LLC dba Custom Sheet Metal Contracting, LLC, at a total cost not to exceed \$54,440.00.

ITEM NO. 22

AUTHORIZATION TO PURCHASE VEHICLE UNDER THE CHAUTAUQUA COUNTY BID NO. 2014

WHEREAS: In 2006-2007 the Buffalo Sewer Authority implemented a vehicle replacement plan in order to update its current fleet and budget responsibly; and

WHEREAS: As part of this plan, the Director of Sewer Maintenance and Head Motor Equipment Mechanic request approval to purchase the following vehicle, with additional options, available under Chautauqua County Contract to add to the existing fleet:

County Contract	Vendor	Vehicle	Cost
Bid No. 2014 Group no. 6 Item 2 Veh 2	Van Bortel Ford	One (1) 2015 Ford F-450 XL Super Cab 4x4 162" WB 60"CA PP:	\$33,933.00
		6.7L Powerstroke Diesel V-8 Engine:	
		9FT Steel Gallon Dump Body Model #130U-9-108x84:	\$ 6,995.00
		Various Options Totaling:	\$13,150.00
		Delivery Charge:	\$ 1,721.60
		Total Vehicle Cost:	<u>\$ 140.00</u>
			\$55,939.60

; and

WHEREAS: The Director of Sewer Maintenance and the Head Motor Equipment Mechanic recommend the purchase of the above vehicle at the total cost of \$55,939.60.

ITEM NO. 24

APPOINTMENT OF STORMWATER MANAGEMENT OFFICER

WHEREAS: New York State's MS4 SPDES Permit, Section 2d: Public Involvement/Participation requires that the Buffalo Sewer Authority (BSA) identify a local point of contact for public concerns regarding stormwater management and compliance with this permit; and

WHEREAS: The General Manager and his committee have deemed that Rosaleen B. Nogle, P.E., Associate Engineer, is qualified to serve as Stormwater Management Officer.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the appointment of Rosaleen B. Nogle, P.E., Associate Engineer, as Stormwater Management Officer for the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 25

AUTHORIZATION TO AMEND BOARD RESOLUTION NO. 35 OF THE BOARD MEETING OF MARCH 19, 2014 – SUPPLEMENTAL AUTHORIZATION TO THREE (3) YEAR ENGINEERING SERVICES AGREEMENT WITH GREENMAN-PEDERSEN, INC.

WHEREAS: On March 19, 2014, the Board of the Buffalo Sewer Authority authorized an increase of \$50,00.00 to a three (3) year Engineering Services Agreement between the Buffalo Sewer Authority and Greenman-Pedersen, Inc., making the total cost of this agreement not to exceed \$190,000.00 as Resolution No. 35; and

WHEREAS: Due to an oversight, this Resolution, did not include an additional \$60,000.00 approved by the Board at the November 7, 2012, Meeting, making the total amount previously authorized for this agreement \$200,000.00; and

WHEREAS: Resolution No. 35 should be corrected to add the approved \$50,000.00 increase to the previously authorized total of \$200,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes Board Resolution No. 35 of the March 19, 2014, Board Meeting be amended to read as follows:

“That the Board of the Buffalo Sewer Authority hereby approves an increase of \$50,000.00, to the three (3) year Engineering Services Agreement between the Buffalo Sewer Authority and Greenman-Pedersen, Inc., making the total cost not to exceed \$250,000.00. Account no. 02000286-432004 will be utilized for these services.”

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. ROOSEVELT	_____
2 ND BY	_____	MS. WILSON-DIVINCENZO	_____
AYES	_____	3	NOES _____ 0

Board Meeting of May 7, 2014

ITEM NO. 27

REPORT ON BIDS RECEIVED - CORNELIUS CREEK INTERCEPTING AND OVERFLOW CHAMBER STRUCTURAL REPAIRS

WHEREAS: Formal bids were advertised and solicited for the Cornelius Creek Intercepting and Overflow Chamber Structural Repairs. The following bids were received and opened by the Buffalo Sewer Authority on March 27, 2014:

<u>Contractor</u>	<u>Bid</u>
Kandey Co., Inc.	\$194,450.00
Pinto Construction Services, Inc.	\$274,405.00
Union Concrete & Construction Corp.	\$333,750.00
Patterson-Stevens, Inc.	\$342,100.00

; and

WHEREAS: The proposals were received and the contract will be awarded on the basis of unit bid and lump sum prices. The bids do not reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority's consultant, Wendel, has reviewed the proposals and recommend award of the contract to the lowest responsible bidder, Kandey Co., Inc.; and

WHEREAS: The Principal Sanitary Engineer and staff concur with the recommendation provided by Wendel to award the contract to the lowest responsible bidder, Kandey Co., Inc.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Kandey Co., Inc., for the Cornelius Creek Intercepting and Overflow Chamber Structural Repairs. Expenses for this contract will be charged to account no. 02000367-490740.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 28

UTILITY WORK AGREEMENT (HC 140)- NEW YORK STATE DEPARTMENT OF TRANSPORTATION – PIN 5760.80

WHEREAS: The New York State Department of Transportation (NYSDOT) desires to perform work under PIN 5760.80, the New York Gateway Connections Improvement Project to the US Peace Bridge Plaza and Access Improvements to/from Peace Bridge, City of Buffalo, Erie County, New York; and

WHEREAS: It is a recommendation of the NYSDOT that a Utility Work Agreement be executed by a duly authorized agent of the affected utility to allow the State of New York to perform said work within the Buffalo Sewer Authority; and

WHEREAS: The plans and specifications for this work have been reviewed by the Engineering Division of the Buffalo Sewer Authority; and

WHEREAS: This work will be done at no cost to the Buffalo Sewer Authority.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute, on behalf of the Buffalo Sewer Authority, the above-mentioned Agreement with the New York State Department of Transportation.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 29

REQUEST FOR EXTENSION OF LEAVE OF ABSENCE

WHEREAS: The Buffalo Sewer Authority has received a request from Kevin O'Connor, a permanent Electrician, who was granted an unpaid personal leave of absence for the period October 30, 2013 through April 30, 2014, to pursue an employment opportunity as an Electrician with the City of Buffalo Department of Permits and Inspections; and

WHEREAS: Kevin O'Connor has requested a six (6) month extension of his unpaid personal leave of absence to pursue employment with the City of Buffalo Department of Permits and Inspections; and

WHEREAS: The General Manager has reviewed this request and recommends approval.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Kevin O'Connor an extension of his personal leave of absence without pay beginning April 30, 2014 and extending until October 30, 2014.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 30

CONFIRMATION OF APPOINTMENTS

LABORER I (TEMPORARY)
 SEWAGE TREATMENT PLANT
 \$17.05 PER HOUR
 EFFECTIVE: APRIL 28, 2014

JASON AUSTIN
 8 WINCHESTER AVENUE
 BUFFALO, NY

CLERK (PERMANENT)
 CITY HALL ADMINISTRATION
 \$34,977 PER ANNUM
 EFFECTIVE: APRIL 24, 2014

TIFFANY FERGUSON
 44 BEITERWALK
 BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
 BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 31

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>SEMESTER</u>	<u>TUITION</u>
Yusef Myrick	University of Kansas	Maintenance Management Module III	May 2014	\$1,000.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 32

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Yusef Myrick	University of Kansas	Maintenance Management Module II	90%	\$900.00

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$ 900.00. This Reimbursement will be charged to account no. 00820102-421026.

MOTION TO APPROVE
 MADE BY MR. ROOSEVELT
 2ND BY MS. WILSON-DIVINCENZO
 AYES 3 NOES 0

Board Meeting of May 7, 2014

ITEM NO. 33

ADJOURNMENT OF MEETINGMOTION TO APPROVE MADE BY MS. WILSON-DIVINCENZO 2ND BY MR. ROOSEVELT AYES 3 NOES 0

Board Meeting of May 7, 2014