

MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
November 5, 2014

54916.....54943

BUFFALO SEWER AUTHORITY

November 5, 2014

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

October 28, 2014

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-July-12	Money Market		\$40,758,337.08	First Niagara	0.15%	Municipal Premium
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		\$1,097,377.82	First Niagara	0.15%	Municipal Premium
OPERATING FUND						
31-July-12	Super NOW		\$2,919,884.35	First Niagara	0.10%	Municipal Premium
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$34,103.33	First Niagara	0.02%	Municipal Premium
SURPLUS FUND						
			\$533.07	Wilmington Fund		
28-Aug-14	26-Nov-14	90	\$7,998,999.75	M&T Securities	0.10%	\$2,000.25
			\$7,999,532.82			
NET REVENUE FUND						
			\$263.64	Wilmington Fund		
08-Sep-14	08-Dec-14	91	\$6,499,356.69	M&T Securities	0.10%	\$1,643.31
30-Sep-14	30-Dec-14	91	\$7,000,584.04	M&T Securities	0.08%	\$1,415.96
27-Oct-14	28-Jan-15	93	\$14,999,736.36	M&T Securities	0.11%	\$4,263.64
18-Jul-14	14-Jan-15	180	\$6,999,993.00	M&T Securities	0.20%	\$7,007.00
			\$35,499,933.73			

DEBT RESERVE FUND**Series J**

02-Jul-14	15-Nov-33	7076	\$515,879.00	SLG	2.70%
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Series K

02-Jul-14	15-Feb-33	6803	\$361,415.00	SLG	2.70%
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Series L

27-Jul-06	01-Oct-35	10658	\$952,666.00	SLG	4.52%
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Series M Construction

			\$317,870.30	Wilmington Fund	
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Series M

27-Jun-14	01-May-44	10901	\$595,613.00	SLG	2.70%
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Series N

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	SLG	2.42%
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RECEIVE & FILE

Board Meeting of November 5, 2014

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

9/29/2014	00520105 Maintenance Supplies	-\$45.00	00420105 Amherst Supplies	\$45.00
9/30/2014	00520105 Maintenance Supplies	-\$1,070.00	00280105 SWWP Supplies	\$1,070.00
10/2/2014	00240106 PSED Services	-\$16,400.00	00200106 Plant Services	\$16,400.00
10/2/2014	00300103 Blower Utilities	-\$65,318.91	00390103 Hamburg Drain Utilities	\$65,318.91
10/7/2014	00360105 Dewatering Supplies	-\$1,075.00	00350105 Filter Supplies	\$1,075.00
10/8/2014	00520106 Maintenance Services	-\$7,500.00	00380106 Incinerator Services	\$7,500.00
10/16/2014	00520106 Maintenance Services	-\$320.00	00200106 Plant Services	\$320.00
10/20/2014	00520105 Maintenance Supplies	-\$20.00	00350105 Filter Supplies	\$20.00

General Financial Charges

10/17/2014	00800183 Financial Contingency	-\$506.91	00600105 Engineering Supplies	\$506.91
10/21/2014	00800183 Financial Contingency	-\$773.00	00600105 Engineering Supplies	\$773.00

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Board Meeting of November 5, 2014

ITEM NO. 4

SCHEDULE OF BOARD MEETINGS FOR CALENDAR YEAR 2015

WHEREAS: It is suggested that the new schedule for the calendar year 2015 be approved as follows:

2015

January 7	July 1 (ANNUAL MEETING) and 22
February 11	September 23
March 4	October 7
April 1	November 4
May 6 and 27	December 2
June 10	

All meetings are scheduled for Wednesdays at 9:00 AM at 1038 City Hall except the Annual Meeting scheduled for Wednesday, July 1, 2015, at 9:00 AM at the Wastewater Treatment Plant, Administration Building.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above Schedule of Board Meetings for the calendar year 2015.

MOTION TO _____ APPROVE _____

MADE BY _____ MR. KENNEDY _____

2ND BY _____ MR. ROOSEVELT _____

AYES _____ 4 _____ NOES _____ 0 _____

Board Meeting of November 5, 2015

ITEM NO. 5

PAYMENT FROM JUDGMENT AND CLAIMS

WHEREAS: Board approval is required for charges made against the Buffalo Sewer Authority's current budget for services and/or materials received during a prior fiscal year; and

WHEREAS: The following service was received during the 2013-2014 fiscal year and will be charged to the 2014-2015 budget account no. 00800108-480214:

VENDOR	AMOUNT
ComDoc	\$242.31

; and

WHEREAS: The General Manager and staff recommend the above payment from the Judgment and Claims account.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above payment from the Judgment and Claims account no. 00800108-480214.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 5, 2014

ITEM NO. 9

CHANGE ORDER NO. 2 – CONTRACT NO. 81300007

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,781,000.00
Hohl Industrial Services, Inc.	PREVIOUS CHANGE ORDER	35,963.26
770 Riverview Blvd.	THIS CHANGE ORDER(INCREASE)	8,595.00
Tonawanda, NY 14150	ADJUSTED CONTRACT COST	<u>\$1,825,558.26</u>

WORK: BSA Multiple Hearth Incinerator Upgrade (Burner Install-16D)

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Increase the contract sum in the amount of \$515.00.

Item # 2 Increase the contract in the amount of \$8,080.00.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Supply and install new digester gas straightener spools (4 units) to replace existing deteriorated conduit.

Item #2 Provide modifications to the pilot shutdown (13 units) in the new control panels.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$ 515.00

Item #2 \$8,080.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$8,595.00

The total INCREASE to the contract as a result of this Change Order is \$8,595.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is unchanged. The project was completed on March 21, 2014.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

ITEM NO. 10

CHANGE ORDER NO. 1 - CONTRACT NO. 81300021

CONTRACTOR:	ORIGINAL CONTRACT COST	\$500,000.00
Mollenberg-Betz, Inc.	PREVIOUS CHANGE ORDER	n/a
300 Scott Street	THIS CHANGE ORDER	<u>500,000.00</u>
Buffalo, NY 14204	ADJUSTED CONTRACT COST	\$1,000,000.00

WORK: In-Plant Mechanical Maintenance Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Various mechanical maintenance repair items including HVAC, incineration and process equipment.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Additional mechanical repairs.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$500,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$500,000.00

The total INCREASE to the contract as a result of this Change Order is \$500,000.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the Original contract or as modified by previous Contract Supplements remains unchanged.
2. Any additional work to be performed under this Contract Supplement shall be carried out in compliance with the specifications included in the preceding Description of Changes involved with the Supplemental Contract Drawings designated none and under the provisions of the Original Contract, including compliance with applicable Equipment specifications, General Specifications and Project Specifications for the same type of work.
3. This Contract Supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract, particularly those pertaining to performance and operation of equipment.

ITEM NO. 11

AUTHORIZATION TO ENTER INTO AN ENGINEERING AGREEMENT WITH GHD CONSULTING SERVICES, INC., FOR DESIGN, INSPECTION, AND CONSTRUCTION ADMINISTRATION FOR THE MULTIPLE HEARTH FURNACE EQUIPMENT AND CONTROLS UPGRADE PROJECT AT THE BIRD ISLAND WASTEWATER TREATMENT PLANT

- WHEREAS: The Buffalo Sewer Authority (BSA) has been taking biosolids from the Town of Amherst for over two (2) years and has recently started accepting biosolids from the Town of Tonawanda; and
- WHEREAS: This is an important revenue source for the BSA, and therefore, BSA must build redundancy to guarantee reliability to our customers; and
- WHEREAS: The BSA recently upgraded one (1) of the facility's three (3) multiple hearth (MH) furnace units and would now like to upgrade a second MH furnace; and
- WHEREAS: The second MH furnace will serve as a backup for the facility and will help to provide more efficient biosolids incinerating capacity for the BSA; and
- WHEREAS: The BSA recognizes the design aspects associated with upgrading existing MH furnace equipment systems is a specialized engineering field; and
- WHEREAS: GHD Consulting Services, Inc., (GHD) has special expertise in incineration and has also worked on the first MH upgrade; and
- WHEREAS: An engineering proposal was submitted by GHD for engineering services for design, inspection, and construction administration for the Multiple Hearth Furnace Equipment and Controls Upgrade Project at a total cost not to exceed \$938,300.00; and
- WHEREAS: The General Manager, Treatment Plant Superintendent, Treatment Plant Administrator, and staff have reviewed the proposal and recommend entering into a contract with GHD.

ITEM NO. 13

REPORT ON BIDS RECEIVED - PURCHASE OF ONE (1) NEW AND UNUSED MULTI-CONDUCTOR TYPE COLOR SEWER TELEVISION INSPECTION SYSTEM

WHEREAS: Formal bids were advertised and solicited for the purchase of (1) one new and unused multi-conductor type color sewer televising inspection system; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on September 30, 2014:

Vendor	Multi-Conductor type color sewer TV Inspection System	Price	One New and Unused Ford E-450 (or equal)	Price	Total Cost
Joe Johnson Equipment	Envirosight Rovver X	\$84,685.00	Ford E 450	\$72,829.00	\$157,514.00
Cyncon Equipment	2015 Rapidview Orion Zoom T76 B535 & KW305	\$115,302.00	Ford E 450 14' Rockport FRP Body	\$64,325.00	\$179,627.00
J&J Equipment	Aries Pathfinder	\$155,645.00	Ford E 450 Super Duty	\$39,355.00	\$195,000.00
Pierce Eagle					No Bid
Tracey Road Equipment					No Bid

; and

WHEREAS: The Director of Sewer Maintenance and staff carefully reviewed the bids and recommend that this purchase be awarded to the lowest bidder, Joe Johnson Equipment, at a total cost of \$157,514.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to award the purchase of one (1) new and unused multi-conductor type color sewer televising inspection system from Joe Johnson Equipment, at a cost not to exceed \$157,514.00. Funds for this purchase will be charged to account no. 00690107-474200.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 5, 2014

ITEM NO. 15

CHANGE ORDER NO. 2 – CONTRACT NO. 81400013

CONTRACTOR:	ORIGINAL CONTRACT COST	\$194,450.00
Kandey Company, Inc.	PREVIOUS CHANGE ORDER	90,305.00
19 Ransier Drive	THIS CHANGE ORDER	16,073.47
West Seneca, New York 14224	ADJUSTED CONTRACT COST	<u>\$300,828.47</u>

WORK: Cornelius Creek Intercepting and Overflow Chamber Structural Repairs

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Replacement of existing chain link fence around Cornelius Creek outfall and inlet area with new black vinyl coated steel chain link fence.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Facilitate maintenance access to grass and shrubs behind fence, replace deteriorating fence which is creating health and safety concerns, and create an aesthetic betterment to coincide with redesign of adjacent park.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$16,073.47

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$16,073.47

The total INCREASE to the contract as a result of this Change Order is \$16,073.47

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract remains unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated Cornelius Creek Intercepting and Overflow Weir Optimization under the provisions of the original contract, and as specified in Contract documents dated March 2014 including compliance with applicable equipment specifications, general specifications and project specifications for the same type of work.

ITEM NO. 16

CHANGE ORDER NO. 1 – INFRASTRUCTURE IMPROVEMENTS AS PART OF THE NIAGARA STREET PHASE I STREETScape IMPROVEMENTS

CONTRACTOR:	ORIGINAL CONTRACT COST	\$110,163.05
Nova Site Company, LLC	PREVIOUS CHANGE ORDER	n/a
6 Lena Court	THIS CHANGE ORDER	391,944.46
West Seneca, New York 14224	ADJUSTED CONTRACT COST	<u>\$502,107.51</u>

WORK: Green Infrastructure Betterment as Part of the Niagara Street Phase I Streetscape Improvements

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Replacement of approximately six hundred linear feet (600 LF) of 30” brick sewer, three (3) brick manholes, eight (8) tile and brick laterals with appurtenance with 30” RCP sewer, pre-cast concrete manholes, PVC laterals and appurtenances.

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Televising inspection identified the 30” pipe as in need of replacement during the expected service life of the Streetscape Improvements and inclusion in this project result in savings to the Buffalo Sewer Authority due to decreased mobilization and restoration costs.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$391,944.46

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$391,944.46

The total INCREASE to the contract as a result of this Change Order is \$391,944.46

ITEM NO. 17

REQUEST FOR EXTENSION OF LEAVE OF ABSENCE

WHEREAS: Kevin O'Connor, a permanent Electrician, was granted an unpaid personal leave of absence for the period April 30, 2014 through October 30, 2014, to pursue an employment opportunity as an Electrician with the City of Buffalo Department of Permits and Inspections; and

WHEREAS: Kevin O'Connor has requested a six (6) month extension of his unpaid personal leave of absence to continue employment with the City of Buffalo Department of Permits and Inspections; and

WHEREAS: The General Manager has reviewed this request and recommends approval.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Kevin O'Connor an extension of his personal leave of absence without pay beginning October 31, 2014 and extending until April 30, 2015.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 5, 2014

ITEM NO. 18

REQUEST FOR OF LEAVE OF ABSENCE

WHEREAS: On October 20, 2014, Robert W. Tomani, a permanent Millwright, requested an unpaid leave of absence for the period November 3, 2014 through May 3, 2015 to pursue an employment opportunity; and

WHEREAS: The General Manager has reviewed this request and recommends approval.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby grants Robert W. Tomani an unpaid personal leave of absence without pay beginning November 3, 2014 and extending until May 3, 2015.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of November 5, 2014

ITEM NO. 19

CONFIRMATION OF APPOINTMENTS

ASSISTANT SUPERVISOR FIXED ASSETS &
 INVENTORY (PERMANENT)
 SEWAGE TREATMENT PLANT
 \$52,025 PER ANNUM
 EFFECTIVE: OCTOBER 20, 2014

THOMAS P. MANCINI
 149 COMO AVE.
 BUFFALO, NY

LABORER I (PERMANENT)
 SEWAGE TREATMENT PLANT
 \$17.05 PER HOUR
 EFFECTIVE: OCTOBER 27, 2014

HORACE HARPER
 397 PRATT ST.
 BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
 BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority

MOTION TO APPROVE
 MADE BY MR. KENNEDY
 2ND BY MR. ROOSEVELT
 AYES 4 NOES 0

Board Meeting of November 5, 2014

ITEM NO. 22

ADJOURNMENT OF MEETINGMOTION TO APPROVE MADE BY MR. KENNEDY 2ND BY MR. ROOSEVELT AYES 4 NOES 0

Board Meeting of November 5, 2014