

MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
April 1, 2015

55080.....55117

BUFFALO SEWER AUTHORITY

April 1, 2015

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Chairman</u>
	<u>Eleanor Wilson-DiVincenzo</u>	<u>Secretary</u>
	<u>David P. Comerford</u>	<u>General Manager</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Scott Steinwald</u>	<u>Intergovernmental Coordinator</u>
	<u>Julie Barrett-O'Neill</u>	<u>General Counsel</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Thomas Caulfield</u>	<u>Administrator of Capital</u>
	<u>Rosaleen Nogle, P.E.</u>	<u>Improvements & Development</u>
	<u>Timothy Blake</u>	<u>Associate Engineer</u>
	<u>Laura Surdej</u>	<u>Senior Instrument Technician</u>
		<u>Erie County Dept. of Environment</u>
		<u>& Planning</u>
Absent:	<u>none</u>	

The meeting was called to order at 9:02 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of March 4, 2015

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of April 1, 2015

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

March 23, 2015

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-July-12	Money Market		\$9,725,670.46	First Niagara	0.15%	Municipal Premium
			\$288.75	Wilmington Fund		
13-Mar-15	09-Sep-15	180	\$15,000,226.25	M&T Securities	0.25%	\$18,771.25
13-Mar-15	09-Sep-15	180	\$9,999,485.00	M&T Securities		\$12,512.50
			\$34,725,670.46			
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		\$1,093,603.80	First Niagara	0.15%	Municipal Premium
OPERATING FUND						
31-July-12	Super NOW		\$3,743,050.21	First Niagara	0.10%	Municipal Premium
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$34,952.26	First Niagara	0.02%	Municipal Premium
SURPLUS FUND						
			\$600.10	Wilmington Fund		
25-Feb-15	28-May-15	92	\$9,998,932.72	M&T Securities	0.12%	\$3,067.28
			\$9,999,532.82			
NET REVENUE FUND						
			\$511.00	Wilmington Fund		
30-Dec-14	31-Mar-15	91	\$5,999,724.24	M&T Securities	0.15%	\$2,275.76
14-Jan-15	13-Jul-15	180	\$6,999,642.65	M&T Securities	0.21%	\$7,357.35
28-Jan-15	29-Apr-15	91	\$14,999,828.05	M&T Securities	0.11%	\$4,171.95
25-Feb-15	29-Apr-15	63	\$2,919,489.00	M&T Securities	0.10%	\$511.00
			\$30,919,194.94			

DEBT RESERVE FUND**Series J**

02-Jul-14	15-Nov-33	7076	\$515,879.00	SLG	2.70%
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Series K

02-Jul-14	15-Feb-33	6803	\$361,415.00	SLG	2.70%
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Series L

27-Jul-06	01-Oct-35	10658	\$952,666.00	SLG	4.52%
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Series M Construction

			\$317,870.30	Wilmington Fund	
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Series M

27-Jun-14	01-May-44	10901	\$595,613.00	SLG	2.70%
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Series N

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	SLG	2.42%
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RECEIVE & FILE

Board Meeting of April 1, 2015

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

2/27/2015	00280105 SWWP Equip. Maintenance	-\$14,350.00	00300105 Blow Gasoline for Machinery	\$14,350.00
3/02/2015	00280105 Maintenance Contract Equip	-\$80.00	00520105 Main Small Tools	\$80.00
3/05/2015	00280105 Maintenance Contract Equip	-\$285.00	00520105 Main Small Tools	\$285.00
3/06/2015	00240106 PSED Repairs to Equip	-\$5,200.00	00300106 Blow Repairs to Equip	\$5,200.00
3/10/2015	00280105 SWWP Equip. Maintenance	-\$590.00	00250105 SECO Equip Maintenance	\$590.00
3/18/2015	00280105 SWWP Equip. Maintenance	-\$6,300.00	00250105 SECO Equip Maintenance	\$6,300.00

Sewer Maintenance Division

3/23/2015	00660107 SWRR Operating Equip	-\$5,125.00	00690107 Auto Cars and Other Vehicles	\$5,125.00
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General Financial Charges

3/13/2015	00800183 Financial Contingency	-\$68,381.00	00690107 Auto Cars and Other Vehicles	\$68,381.00
3/17/2015	00800183 Financial Contingency	-\$2,195.00	00600107 Eng Office Equip	\$2,195.00
3/17/2015	00800183 Financial Contingency	-\$1,493.00	00550105 IWS Spill Hazard Supplies	\$1,493.00

Engineering Division

3/13/2015	00600107 ENG Cars and Other Vehicle	-\$23,000.00	00690107 Auto Cars and Other Vehicle	\$23,000.00
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RECEIVE & FILE

Board Meeting of April 1, 2015

ITEM NO. 4

AUTHORIZATION FOR BANKING TRANSACTIONS

WHEREAS: The Buffalo Sewer Authority currently maintains banking relationships with M&T Bank, JP Morgan Chase Bank, M&T Securities, First Niagara Bank, Key Bank, Citizen's Bank, and Bank of America; and

WHEREAS: Regulations require corporate resolutions to designate individuals to complete banking transactions.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager, David P. Comerford, to execute banking agreements. In addition to Mr. Comerford, the Board of the Buffalo Sewer Authority designates: Ronald Brown, Executive Secretary; Thomas J. Peltz, Supervising Accountant; and Carlos Costner, Senior Accountant; as authorized persons in connection with all accounts hereafter maintained by the aforementioned banking institutions.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MR. KENNEDY</u>	
2 ND BY	<u>MR. ROOSEVELT</u>	
AYES	<u>4</u>	NOES <u>0</u>

Board Meeting of April 1, 2015

ITEM NO. 5

CONSIDERATION OF THE OPERATING FUND BUDGET FOR FISCAL YEAR 2015-2016

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority does hereby adopt the attached Operating Fund Budget and Five-Year Capital Plan for the fiscal year commencing July 1, 2015.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of April 1, 2015

ITEM NO. 6

PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES"

WHEREAS: The Buffalo Sewer Authority has hereto adopted a "Schedule of Sewer Rents and Other Charges" pursuant to Section 1180 of Title 8, Article 5 of Chapter 870 of the Laws of 1939 of the State of New York; and

WHEREAS: Such "Schedule of Sewer Rents and Other Charges" now requires adjustments to provide the required revenue to finance our Operating Fund Budget for the fiscal year July 1, 2015 to June 30, 2016.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority does hereby adopt the attached proposed amended "Schedule of Sewer Rents and Other Charges".

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of April 1, 2015

PROPOSED SCHEDULE OF SEWER RENTS
AND OTHER CHARGES
FOR 2015-2016

TO PROVIDE FUNDS FOR THE FIXED CHARGES AND FOR THE OPERATION AND MAINTENANCE OF THE ENTIRE SEWER SYSTEM IN THE CITY OF BUFFALO AND ALL OF THE BUFFALO SEWER AUTHORITY FACILITIES FOR THE CONVEYANCE, TREATMENT AND DISPOSAL OF SEWAGE AND STORM WATER OPERATED BY THE BUFFALO SEWER AUTHORITY.

I. **SEWER RENTS FOR PREMISES SITUATED WITHIN THE LIMITS OF THE CITY OF BUFFALO**

(a) \$12,050,000 shall be collected from all real property in the City of Buffalo (the "City") by apportioning the said amount upon such property within the City as the same is set down on the last completed annual assessment roll of the City, except that no *ad valorem* sewer rent shall be assessed against real property exempt from real property taxes pursuant to subdivision one of section four hundred, sections four hundred four, four hundred six, four hundred twelve, four hundred eighteen, subdivision one section four hundred twenty, section four hundred forty-six, four hundred fifty-two, four hundred sixty-two and four hundred seventy-seven of the New York Real Property Tax Law.

(b) In the event a person, lot, parcel of land, building or premises, other than a City department, situated within the limits of the City, discharging sewage, water or other liquids into the Buffalo Sewer Authority (the "Authority") sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board or from any other source, and the quantity of water used is measured by a water meter acceptable to the Authority, then in each such case, the quantity of water used, as measured by said meter, shall be used to determine the sewer charge or rental, and the charge for such use shall be as follows: the first four thousand (4,000) cubic feet of water used per quarter year shall bear a sewer charge or rental of \$48.30, and any water used in excess thereof shall bear a sewer charge or rental of \$11.09 per thousand cubic feet (\$.0111 per cubic foot);

Provided that the minimum charge shall be \$16.10 per month if the meter is read monthly and \$48.30 per quarter year if the meter is read quarterly.

II. SEWER RENTS FOR PREMISES SITUATED OUTSIDE THE LIMITS OF THE CITY OF BUFFALO

(a) An annual service charge for the privilege of connecting with the facilities of the Authority shall be due for any premises situated outside the limits of the City for each \$1,000 of assessed valuation as determined on the last completed annual assessment, the same rate of \$2.71239 per \$1,000 of assessed valuation for 2015-2016.

(b) In the event a person, lot, parcel of land, building or premises, other than a City department, situated outside the limits of the City, discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board or from any other source, and the quantity of water used is measured by a water meter acceptable to the Authority, then in each such case, the quantity of water used, as measured by said meter, shall be used to determine the sewer charge or rental, and the charge for such use shall be as follows: the first four thousand (4,000) cubic feet of water used per quarter year shall bear a sewer charge or rental of \$48.30, and any water used in excess thereof shall bear a sewer charge or rental of \$11.09 per thousand cubic feet (\$.0111 per cubic foot);

Provided that the minimum charge shall be \$16.10 per month if the meter is read monthly and \$48.30 per quarter year if the meter is read quarterly.

III. GENERAL PROVISIONS

(a) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board, and the quantity of water used is not measured by a water meter acceptable to the Authority, then the sewer charge or rental for all such accounts shall be in the respective amounts (expressed in dollars) set forth in Exhibit A, attached hereto and made a part hereof, as the Authority determines applicable to such person, lot, parcel of land, building or premises.

(b) In addition to all other rentals and charges provided herein, a monthly drainage connection service charge shall be due for any and all persons, lots, parcels of land, building or premises, other than a City department, that discharge sewage, water or other liquids into the Authority sewer system, either directly or indirectly, as follows:

1. A monthly charge of \$6.00 shall be due for all lots, parcels, land, buildings or premises where the quantity of water used is not measured by a meter acceptable to the Authority.
2. A monthly charge in the amounts set forth below shall be due for all lots, parcels, land, building or premises where the quantity of water used is measured by a meter acceptable to the Authority in accordance with the following meter size:

Residential Users		Non-Residential Users	
<u>Meter Size</u>	<u>Charge (\$)</u>	<u>Meter Size</u>	<u>Charge (\$)</u>
5/8 inch	6.00	5/8 inch	6.00
3/4 inch	6.00	3/4 inch	6.00
1 inch	6.00	1 inch	6.00
1 1/2 inch	6.00	1 1/2 inch	55.00
2 inch	6.00	2 inch	55.00
3 inch	55.00	3 inch	55.00
4 inch or larger	55.00	4 inch or larger	55.00

(c) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, which directly or indirectly, uses water obtained from a source other than the Buffalo Water Board, and the water so obtained is not measured by a water meter acceptable to the Authority, then, in each such case, the owner, user or other interested party shall, at his own expense, furnish, install, and maintain a water meter or other water or sewage measuring device acceptable to the Authority and the quantity of water used, as measured by said meter, or as otherwise determined, shall be used to determine the sewer charge or rental and there shall be charged an amount determined as set forth in paragraphs II(a), III(a) and III(b) as the case may be.

(d) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, uses water in excess of 4,000 cubic feet per quarter year and it can be shown to the satisfaction of the Authority, that a portion of the water as measured by the water meter does not and cannot enter the Authority sewer system, then the Authority may determine in such manner as may be found practicable the percentage of metered water entering the Authority sewer system and the quantity of water used to determine the sewer charge or rental shall be that percentage, so determined, of the quantity of water measured by the water meter, or the Authority may require or permit the installation of additional meters or measuring devices in such a manner as to determine the quantity of water or sewage actually entering the Authority sewer system, in which case the quantity of water used to determine the sewer charge or rental shall be the quantity of water actually entering the Authority sewer system and so determined.

(e) In the event a person, lot, parcel of land, building or premises discharges sewage or other wastes into the Authority sewer system which, in the opinion of the Authority, contain unduly high concentrations or any substances which add to the operating costs of the Authority facilities, then the Authority may elect to establish and collect special rates of charge, based on the quantity of these substances, which rate of charge may be established and collected in such manner as the Authority may elect and such charge shall be paid to the Authority, or it may elect to exclude such sewage or other wastes from its facilities.

(f) As a condition of a Buffalo Discharge Elimination System Permit (BPDES), a user may be required to pay an industrial waste surcharge for discharging sewage or waste exhibiting a strength of sewage or waste greater than normal domestic sewage. The Industrial Waste Surcharge Formula reflecting the Treatment Plant unit costs for treatment of Biochemical Oxygen Demand (BOD₅) Total Suspended Solids (TSS) and Total Phosphate (TPO₄) is as follows:

$$\text{Surcharge} = 8.34 \text{ QMGY} (0.1649 (\text{BOD}_5\text{-250}) + 0.2045 (\text{TSS-250}) + 0.039(\text{TPO}_4\text{-15.35}))$$

\$0.1649 Cost/lb. for treatment of BOD₅

\$0.2045 Cost/lb. for treatment of TSS

\$0.0390 Cost/lb. for treatment of TPO₄

QMGY shall mean the annual total industrial and sanitary discharge - water retention.

BOD₅ shall mean the average concentration of BOD₅ in sewage or waste discharged to the Authority facilities.

TSS shall mean the average concentration of TSS in sewage or waste discharged to the Authority facilities.

TPO₄ shall mean the average concentration of TPO₄ in sewage or waste discharged to the Authority facilities.

Surchargeable concentrations are as follows:

BOD₅ - Over 250 mg/L; TSS - Over 250 mg/L; TPO₄ - Over 15.35 mg/L

This formula shall be applied in computing the Buffalo Industrial Waste Surcharge subsequent to July 1, 2014 and ending June 30, 2015 for all users that discharge sewage or waste exhibiting a strength of sewage or waste greater than normal domestic sewage. In addition, this formula with the above rates will be used to calculate all monthly, quarterly, semiannual, and annual accounts subsequent to July 1, 2015.

(g) Any person who violates the Sewer Regulations of the Authority or the conditions of the permits issued thereunder shall be subject to fines as specified in said regulations.

(h) Whenever sewage or other wastes result in conditions in the Authority sewer system as to cause blockage or a substantial reduction in the flow, charges for the work necessary to eliminate such blockage or reduction in flow may be made, based upon costs incurred by the Authority for labor, materials, equipment hire, insurances, and other overhead, against the owner of the property or premises that caused the discharge of such sewage or other wastes into the Authority sewer system.

(i) Where sewer facilities have been installed to serve improved and unimproved property and have been paid for in whole or in part by the Authority, a charge shall be made based on a proportionate share of the original cost, determined by the foot frontage of the parcel served, or by the area of such parcels, or by such other method the Authority determines to be equitable, as a condition to a permit for a connection to the Authority's facilities.

(j) An application and inspection fee for sewer connection permits shall be paid as follows at the time said application is filed with the Authority:

<u>Tap Size</u>	<u>Fee (\$)</u>
4 inch	100.00
6 inch	200.00
8 inch	300.00
10 inch	500.00
12 inch	800.00
15 inch	1,200.00
18 inch	1,800.00
21 inch or greater	2,500.00

(k) An application fee of \$50.00 per 2,500 square feet or part thereof of soil disturbance or impervious area being drained, whichever is greater, shall be paid at time of plans and/or calculations are submitted to the Authority for site stormwater management review.

(l) All persons owning or operating a pump truck or other transport vehicle and desiring to discharge wastes, directly or indirectly, into the Authority's facilities shall first secure a valid Truckers Discharge Permit after paying an annual permit fee of \$120.00. In addition to said permit fee, a separate charge shall be billed based upon the quantity and character of the waste discharged and, if applicable, the point of discharge.

The following surcharge rates are hereby charged for such wastehaulers who are located outside the City:

DISCHARGE LOCATION	TOTAL SUSPENDED SOLIDS	BOD ₅
TOTAL PHOSPHATE		
Inlet/South Buffalo Pump	\$0.2063/lb	\$0.1670/lb.
Mixing Tank	\$0.1836/lb	\$0.1071/lb.
Thickener/Digester	\$0.1993/lb	\$0.1160/lb.
		\$0.039/lb.

The above surcharge rates, along with costs incurred by the Authority when handling, testing, conveying, and administering each wastehauler, will be used to determine the cost per gallon of each wastestream. The wastehauler user charges for various wastestreams are as follows:

1. Septage and portable toilet wastes - The rate of \$0.041 per gallon discharged will be assigned to all permitted septage and portable toilet wastehaulers.
2. Grease trap wastes - The rate of \$0.08 per gallon discharged will be assigned to all permitted grease trap wastehaulers.
3. Sludge wastes - This rate will vary dependent on strength and volume. Sludge rates will be calculated using the parameter costs for the mixing tank location.
4. Miscellaneous Wastes - This rate will vary dependent on strength of waste, volume and discharge location.

These rates will be used for all permits effective July 1, 2015.

(m) In the event a person, lot, parcel of land, building or premises threatens to discharge or discharges sewage or waste into or near the Authority's publicly owned treatment works, either directly or indirectly, which in the opinion of the Authority will or is likely to bypass, upset, harm or endanger the facilities of the Authority, then such person or the owner or operator of such lot, parcel of land, building or premises shall pay to the Authority charges for any and all clean up, removal and remediation costs actually incurred by the Authority, including but not limited to labor, materials, equipment, insurances or laboratory services for the (i) containment or attempted containment of such discharge or threatened discharge, (ii) sampling and analysis of such discharge or threatened discharge, (iii) removal or attempted removal of such discharge or threatened discharge, (iv) taking of reasonable measures to prevent or mitigate damage to property, public health, safety or welfare, or (v) remediation, treatment, storage or disposal of such discharge or threatened discharge and all soils, water or structures affected by such discharge.

(n) All industrial users shall pay to the Authority a charge for the actual costs of analysis incurred by the Authority for the annual or other monitoring of any and all discharges of such industrial users.

(o) Any person who is granted a temporary permit to discharge into the facilities of the Authority shall pay a permit fee of \$500.00 to the Authority as a condition of the issuance of such permit.

(p) Except as otherwise defined herein, all terms and phrases used or contained in this schedule of sewer rents shall bear the same meaning and definition as set forth in the Authority's Sewer Use Regulations 21 N.Y.C.R.R. Part 10075 and New York Public Authorities Law Section 1175 *et seq.*

(q) Sewer rents and charges as herein provided shall be payable at the office of the Director of the Treasury for the City at Room 117, City Hall, Buffalo, New York 14202, or at such other location or address as may be set forth on the Authority's invoice, and shall become due and payable as follows:

1. So much of the sewer rents and charges as are based upon water use and the drainage connection service charge covering the respective premises, or such other charges as provided herein shall be due and payable, except as otherwise stated in this schedule or in such invoice, on the same day, one month following the month of the invoice billing date, and such invoice may be billed monthly, quarterly or as otherwise determined by the Authority; and
2. So much of the sewer rents and charges as are based upon the assessed valuation of chargeable real estate shall become due and payable from the first day of July 1938, and each year thereafter, and may be paid without interest on or before September 30th next succeeding.

(r) Such sewer rents and charges that remain unpaid after their respective due dates shall be charged interest, and such interest shall continue to be charged until such sewer rents and charges are paid in full, as follows:

1. Sewer rents based upon water use and drainage connection service charges shall be charged interest at the same rate as unpaid City taxes, to wit: four and one-half percent (4.5%) interest shall be added to amounts unpaid from the first through the thirtieth day after the due date, and thereafter one and one-half percent (1.5%) shall be added to all amounts that remain unpaid for each succeeding month;
2. Sewer rents based upon assessed valuation of chargeable real estate that remain unpaid on October 1 of each year shall be charged interest at the rate of two percent (2%), and such sewer rents that remain unpaid shall be charged two percent (2%) for each month thereafter until paid; and
3. All other sewer rents and charges of the Authority shall be charged interest at the rate of one and one-half percent (1.5%) per month if not paid by the due date stated on the invoice issued by the Authority.

(s) All persons and property served by the Authority shall be subject to paying reasonable costs and expenses, including attorney fees incurred in the collection of sewer rents and charges that remain unpaid, as may be determined by the Board of the Authority. In addition to any other remedy or provision hereof, the Authority reserves the right to engage in such collection activities, as it deems appropriate, for all accounts that remain unpaid after the due date. In consideration of such collection activities and to defray the cost thereof with respect to accounts based on water use and drainage connection service, the person or property served by the Authority may pay an additional charge of twenty-one percent (21%) of the amount of each such delinquent account, together with interest as provided herein, that remains unpaid for more than (i) one hundred twenty (120) days from the due date for metered accounts, and (ii) two hundred ten (210) days from the due date for non-metered flat rate accounts. Due date, as used herein, means the date that the Authority's sewer rent and other charges are due and payable pursuant to III (q) (1) and III (q) (2), herein, respectively.

(t) Invoice statements shall be mailed or delivered to the address of the owner or user, as the case may be, as such address appears on the Authority's records. Such mailing or delivery is a matter of convenience. Failure of an owner or user to receive an invoice statement shall not release such owner or user from the obligation to pay such invoice statement, together with any other charges and interest which may accrue on unpaid amounts.

(u) All invoices shall be paid in United States dollars and may be paid by cash, check or MasterCard and Visa at Room 117, City Hall, Buffalo, New York or such other location or address as may be provided on such invoice, by internet, or by telephone as set forth on the invoice. All persons who pay by credit or debit card made through the City of Buffalo Website shall pay the Authority a charge of the greater of two percent (2%) of the amount paid, or two dollars (\$2.00) for each credit card payment transaction as a handling charge. Also, all persons who pay by debit or check cards shall pay the Authority a two dollar (\$2.00) charge for each such transaction as a convenience fee. Multiple payments in the same transaction will be charged the convenience fee only once. The convenience fee will be added automatically to each transaction.

IV. LIEN OF SEWER RENT

From and after the due date thereof, such sewer rents and charges, together with any interest and collection costs shall constitute a lien upon the real property served by the facilities. Such lien shall have the same priority and superiority as the lien of the general tax of the City.

V. EFFECTIVE DATE OF THIS SCHEDULE

This schedule of sewer rents and other charges shall become effective July 1, 2015; provided, however, that the sewer rents and other charges herein set forth, applicable to water use, shall become effective on all billings on and after August 1, 2015, excepting only monthly metered accounts for July 2015, and Section "W" of the quarterly metered accounts for the period May, June, and July 2015, which shall be billed according to the schedule of rents in effect prior to July 1, 2015.

Exhibit A

Stories High:	1	1 ½	2	2 ½	3	4	5
Under 25 ft	21.65	24.38	29.76	35.17	37.84	40.57	45.97
From 25 ft to 30 ft	24.38	29.76	35.17	37.84	40.57	45.97	51.35
From 31 ft to 35 ft	29.76	35.17	37.84	40.57	45.97	51.35	56.74
From 36 ft to 40 ft	35.17	37.84	40.57	45.97	51.35	56.74	59.44
From 41 ft to 45 ft	37.84	40.57	45.97	51.35	56.74	59.44	62.12
From 46 ft to 50 ft	40.57	45.97	51.35	56.74	59.44	62.12	67.56

The Following Rates Apply To More Than One Family Homes or Housekeeping:

1 Family	21.65
2 Families	43.29
3 Families	64.94
4 Families	86.58
5 Families	108.03
6 Families	129.87

Bathtubs & Showers *Bathtubs with attached showers are charged for only bathtubs

1 Bathtub	5.45
2 Bathtubs	10.91
3 Bathtubs	16.36
4 Bathtubs	21.81
5 Bathtubs	27.27
6 Bathtubs	32.72
7 Bathtubs	38.17
8 Bathtubs	43.63
9 Bathtubs	49.08

Toilets:	1 Family	2 Family	3 Family	4 Family	5 Family	6 Family
1 Toilet	10.86					
2 Toilets	19.15	21.73				
3 Toilets	27.43	30.01	32.59			
4 Toilets	35.72	38.30	40.88	43.46		
5 Toilets	44.00	46.58	49.16	51.74	54.32	
6 Toilets	52.29	54.87	57.45	60.03	62.61	65.19
7 Toilets	60.57	63.15	65.73	68.31	70.89	73.47
8 Toilets	68.86	71.44	74.02	76.60	79.18	81.76
9 Toilets	77.14	79.72	82.30	84.88	87.46	90.04
Each Additional Toilet	8.28					

Border or Roomer

1	4.13
2	8.26
3	12.38
4	16.51

Office with Water: 21.65

Office without Water: 10.86

Hot Water Heating Billed in November & February:

1	10.84
2	21.67
3	32.51
4	43.35
5	54.18
6	65.02
7	75.86
8	86.69

Car in Garage:

	Garage w/out Water	Garage w/Water
1 Car	10.84	21.66
2 Cars	21.67	43.32
3 Cars	32.51	64.98
4 Cars	43.35	86.69
5 Cars	54.18	108.30
6 Cars	65.02	129.96
7 Cars	75.86	151.62
8 Cars	86.69	173.28

ITEM NO. 7

AUTHORIZATION TO PUBLISH NOTICE OF PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES"

WHEREAS: The Buffalo Sewer Authority requires an amendment to the "Schedule of Sewer Rents and Other Charges."

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes and directs that the proposed amended "Schedule of Sewer Rents and Other Charges" be published as a notice once a week for three (3) successive weeks, in *The Buffalo News* and the City Record on Monday, April 6, April 13, and April 20, 2015. This notice shall state that the proposed amended "Schedule of Sewer Rents and Other Charges" will remain open for inspection in the office of the Authority for thirty (30) days from the date of said notice, and that objections thereto may be filed during said period with said Authority by any person conceiving himself or herself aggrieved thereby, and that the Authority shall hear and examine such complaints and may modify the proposed Schedule and shall adopt the final amended "Schedule of Sewer Rents and Other Charges" within sixty (60) days of such notice.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of April 1, 2015

ITEM NO. 8

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: Dwane A. Foster, of Buffalo, New York, filed a lawsuit against the City of Buffalo, Buffalo Sewer Authority, and the adjoining property owner, Almach, Inc., for damages incurred when he slipped and fell on a sewer grate located in the sidewalk area on the southwest corner of Kensington Avenue and Bailey Avenue on July 24, 2006; and

WHEREAS: The City of Buffalo’s Corporation Counsel negotiated a settlement for this lawsuit that is acceptable to all parties for the total amount of \$12,500.00; and

WHEREAS: Almach, Inc., the owner of the adjoining property was the defendant primarily liable with regard to the incident, and therefore, agreed to contribute \$10,000.00 to the settlement. The remaining \$2,500.00 will be contributed equally by the municipal defendants, the Buffalo Sewer Authority and the City of Buffalo.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to make payment to Dwane A. Foster in the amount of \$1,250.00 as full settlement. This payment will be charged to the Liability and Casualty Reserve Fund.

MOTION TO APPROVE
 MADE BY MR. KENNEDY
 2ND BY MS. WILSON-DIVINCENZO
 AYES 4 NOES 0

Board Meeting of April 1, 2015

ITEM NO. 9

WRITE-OFF OF CHARGES FOR VARIOUS SERVICES

WHEREAS: In accordance with the resolution adopted December 15, 1982, requests for sewer rent cancellations, adjustments or refunds in excess of \$400.00 must be submitted to the Buffalo Sewer Authority Board for its consideration and action; and

WHEREAS: The Buffalo Sewer Authority is currently transitioning into the MUNIS system for billing accounts receivables for various services provided by the Authority; and

WHEREAS: We continue to vigorously employ current methods, as well as legal means, to pursue payment of outstanding accounts receivables; and

WHEREAS: Numerous attempts to collect the listed outstanding balances have been unsuccessful as many of these businesses have been inactive an average of eight years due to closure, bankruptcy or special circumstances; and

WHEREAS: Due to the age and history of the accounts, these accounts are deemed to be uncollectible.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the write-off of the attached list of accounts that are determined to be uncollectible.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of April 1, 2015

NON-COLLECTIBLE ACCOUNTS TO BE WRITTEN OFF INVOICES 1992-2014

Vendor Name	Reason Unable to Collect	Type of Service	Period	Principal Balance	Interest	Total Amount Due
1ST BATTALION MARINES	Unable to locate	SPILL	1996	\$267.10	\$834.48	\$1,101.58
ALDEN SANITARY SERVICES	Inactive on NYSDOS since 2009	WASTEHAULER	2007-2008	32,289.66	42,722.91	75,012.57
BALL TOILETS & SEPTIC	Billing error - never adjusted	WASTEHAULER	1995	9,327.04	29,638.65	38,965.69
J.C. BROCK	Inactive on NYSDOS since 1999	ANALYSIS & SURCHARGE	1995	26,227.11	85,252.64	111,479.75
BROCK'S FRESH FOOD	Inactive on NYSDOS since 2012	SURCHARGE	1996	46,371.87	148,761.06	195,132.93
BUFFALO COLOR	Inactive on NYSDOS since 2009	SURCHARGE	2003-2004	87,905.87	200,296.30	288,202.17
DEMARCO TRUCKING	Inactive on NYSDOS since 1998	SPILL	1998	74.85	219.50	294.35
EMPIRE GRILL	Out of business in 2014	SEWER CLEANING	2013	528.33	210.85	739.18
ENTECH MANAGEMENT	Inactive on NYSDOS since 2002	INDUSTRIAL WASTE CHARGES	1992	\$2,937.17	2,249.90	5,187.07
ENVIRONMENTAL DEVELOPMENT	Ch. 11 bankruptcy filed 11/12/13	WASTEHAULER	2011	3,280.00	2,240.12	5,520.12
ERIE COUNTY S.D. #1	Billing error - never adjusted	SEWER RENT O/C	2003-2005	196,779.10	401,920.79	598,699.89
ERIE COUNTY S.D. #4	Billing error - never adjusted	SEWER RENT O/C	2005	235,329.92	457,731.83	693,061.75
FLDDBROOK FARMS	Inactive on NYSDOS since 2004	WASTEHAULER	1997-98	\$67,535.73	\$198,175.47	\$265,711.20
GEORGI SANITATION	Filed bankruptcy in 2004	WASTEHAULER	2001-2003	40,651.94	118,690.71	159,342.65

Vendor Name	Reason Unable to Collect	Type of Service	Period	Principal Balance	Interest	Total Amount Due
KLINCK BROS.	Inactive on NYSDOS since 1998	INDUSTRIAL WASTE CHARGES	1989-1994	2,388.00	9,835.33	12,223.33
KRYGIER, CAROL	Property sold in 2008	OC/SC	2008	49.37	61.32	110.69
MARLETTE PLATING	Inactive on NYSDOS since 2012	ANALYSIS	1997-2008	6,901.15	15,134.36	22,035.51
NIAGARA CERAMICS	Out of business in 2013	ANALYSIS & SURCHARGE	2013	4053.95	1,559.31	5,613.26
POHLMAN FOUNDRY	Inactive on NYSDOS since 2012	S/R WATER	2001-2002	6,528.10	15,811.71	22,339.81
ROBERT REINIG	Deceased (retired employee)	REFUND OF EXPENDITURE	1999	951.69	0.00	951.69
ROYAL FLUSH	Inactive since 2008	WASTEHAULER	2008	37.12	45.96	83.08
RURAL SANITATION	Inactive on NYSDOS since 2012	WASTEHAULER	2000-2002	26,502.00	67,435.27	93,937.27
TRIPLE PLATE PROCESS	Out of business	ANALYSIS	2011-2012	272.30	122.44	394.74
TOTALS				\$797,189.37	\$1,798,950.91	\$2,596,140.28

ITEM NO. 10

TRAVEL AUTHORIZATION - ALBANY, NEW YORK

WHEREAS: The New York Water Environmental Association (NYWEA) is holding the 2015 Legislative and Regulatory Dialogue in Albany, New York, on May 5, 2015; and

WHEREAS: Legislative and Regulatory topics being covered are of special interest to the Buffalo Sewer Authority and the General Manager is scheduled to be a participant at this conference; and

WHEREAS: The General Manager requests authorization to attend this conference on May 5, 2015, to represent the Authority.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to Albany, New York, from May 4, 2014 – May 5, 2014, to attend NYWEA's 2015 Legislative and Regulatory Dialogue for a cost not to exceed \$250.00. Account nos. 00110104-458012 and 00110104-458010 will be utilized for this travel.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of April 1, 2015

ITEM NO. 11

CONTRACT APPROVAL - PROPERTY AND CRIME INSURANCE

WHEREAS: The Buffalo Sewer Authority has received the following proposals for property and crime insurance:

PROPERTY

Broker	Company	Bid
Lawley	Affiliated FM	\$163,188
USI	Liberty Mutual	\$196,066
USI	Zurich	\$255,791
Brown & Brown	Travelers	\$247,695

CRIME

Broker	Company	Bid
Lawley	Fidelity & Deposit	\$1,659
USI	Great American	\$7,478
Brown & Brown	n/a	No Quote

; and

WHEREAS: These proposals have been carefully reviewed by the Buffalo Sewer Authority's insurance consultants, Aldrich & Cox, Inc. They have prepared an analysis comparing the various components of the coverage to be provided and the associated costs of the premiums and recommend acceptance of the proposal from Affiliated FM for property insurance for a total cost of \$163,188 and the proposal from Fidelity & Deposit for crime insurance for a total cost of \$1,659; and

WHEREAS: The Executive Secretary and staff concur with the recommendation; and

WHEREAS: The combined cost for the proposed policies from Affiliate FM and Fidelity & Deposit is \$164,847, which represents a savings of \$26,194 from the previous year.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves accepting the proposals from Affiliated FM for property insurance coverage and Fidelity & Deposit for crime insurance coverage for a total cost not to exceed \$164,847. These policies shall be effective April 15, 2015 to April 15, 2016, and costs will be charged to account nos. 00200108-452000 and 00650108-452000 on a pro rata basis.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of April 1, 2015

ITEM NO. 12

REPORT ON BIDS RECEIVED - SECURITY GUARD SERVICES

WHEREAS: Formal bids were advertised and solicited for Security Guard Services; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on March 17, 2015:

VENDOR	HOURLY RATE	TOTAL ANNUAL COST (cost/hr. multiplied by 17,568)
Securitas Security	\$17.21	\$302,345.28
US Security	\$17.94	\$315,169.92
G4J Secure Solutions	\$18.04	\$316,926.72
L.B. Security & Investigations	\$18.18	\$319,386.24
Command Security Corporation	\$18.73	\$329,048.64
Rivera/BCJS Investigations/Securities	\$19.85	\$348,724.80
Eagle Solutions Group Inc	\$21.14	\$371,387.52
Sentrex Security Systems		NO REPLY
Bay Ridge Security		NO REPLY

; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, and staff reviewed the bids received and recommend an award to the lowest bidder, Securitas Security Services, at a cost of \$17.21 per hour for a total amount not to exceed \$302,345.28, for the period July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Securitas Security Services, for Security Guard Services at a total cost not to exceed \$302,345.28 for the period July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods. Funding for these services will be charged to account no. 00200106-434000.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of April 1, 2015

ITEM NO. 13

REPORT ON BIDS RECEIVED - AIR HANDLING UNIT (AHU) REPLACEMENT

WHEREAS: Formal bids were advertised and solicited for the AHU Replacement in the Maintenance and Sewer Maintenance Buildings at the Bird Island Wastewater Treatment Plant. The following bids were received and opened on February 27, 2015:

VENDOR	BID
Quackenbush Co., Inc.	\$478,000.00
O'Connor Mechanical Corp.	\$498,000.00
Mollenberg-Betz, Inc.	\$519,000.00

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of lump sum prices and an understanding of the control system required for this equipment. The bids reflect the true amount of the contract; and

WHEREAS: The apparent low bidder submitted an incomplete bid package and therefore, based upon the Authority's purchasing guidelines was deemed non-responsive; and

WHEREAS: The Buffalo Sewer Authority's staff reviewed the bids and recommend awarding the contract to the second lowest bidder, O'Connor Mechanical, at a cost not to exceed \$498,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with O'Connor Mechanical, at a cost not to exceed \$ 498,000.00. Expenses for this contract will be charged to account no. 02000389-490740.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of April 1, 2015

ITEM NO. 15

AUTHORIZATION FOR PURCHASE OF CLARIFIER PARTS

WHEREAS: On November 7, 2012, the Board of the Buffalo Sewer Authority designated Siemens Water Technologies, now known as Evoqua Water Technologies, as the original equipment manufacturer, and/or their authorized local service representative, as a sole source for replacement parts, supplies, and services for US Filter/Envirex, Link-Belt, and FMC Corporation brand equipment including sludge thickeners and final clarifier sludge withdrawal equipment installed at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for clarifier parts; and

WHEREAS: Upon request G.P. Jager and Associates, Inc., the authorized local representative, submitted a quote in the amount of \$14,517.90 for the needed parts; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Superintendent of Mechanical Maintenance, and staff reviewed the quote received and recommend this purchase; and

WHEREAS: Monies payable to date to G.P. Jager and Associates, Inc., for Siemens Industry, Inc., Filter/Envirex replacement parts and supplies in fiscal year 2014-2015 are \$9,992.70. This purchase will bring the total monies payable for purchases to \$24,510.60; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed clarifier parts from G.P. Jager and Associates, Inc., at a total cost of \$14,517.90. This purchase will be charged to account no. 00290105-466107.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. WILSON-DIVINCENZO</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of April 1, 2015

ITEM NO. 16

AUTHORIZATION FOR PURCHASE OF BLACKMER PUMP PARTS

WHEREAS: On November 7, 2012, the Board of the Buffalo Sewer Authority designated Blackmer Pump Company, the original equipment manufacturer, and/or their authorized local representative, as a sole source for Blackmer brand pumps located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for Blackmer pump parts. Upon request, Corrosion Products and Equipment, Inc., the authorized local representative, submitted a quote in the amount of \$6,300.00; and

WHEREAS: Monies payable to date to Corrosion Products and Equipment, Inc., in fiscal year 2014-2015 are \$23,438.92. This purchase will bring the total monies payable for purchases to \$29,738.92; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Superintendent of Mechanical Maintenance, and staff reviewed the quote received and recommend the purchase of the Blackmer pump parts; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Blackmer pump parts at a total cost of \$6,300.00, and further authorizes total monies payable to Corrosion Products and Equipment, Inc., of \$29,738.92 for fiscal year 2014-2015. This purchase will be charged to account no. 00250105-466107.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. KENNEDY</u>
2 ND BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of April 1, 2015

ITEM NO. 17

DESIGNATION OF AUTHORIZED REPRESENTATIVE FOR GREEN INFRASTRUCTURE GRANT PROGRAM VACANT LOT GREEN INFRASTRUCTURE PROJECT

WHEREAS: On March 18, 2014, the United States Environmental Protection Agency and New York State Department of Environmental Conservation issued an Amended Administrative Order approving the Buffalo Sewer Authority's (BSA's) Combined Sewer Overflow Long Term Control Plan (LTCP); and

WHEREAS: The LTCP includes a study of the potential for wide scale use of green infrastructure approaches to improve the stormwater performance of vacant lots through modification of the demolition process; and

WHEREAS: The Authority was afforded a \$1.8 million New York State Environmental Facilities Corporation (EFC) grant to partner with the City of Buffalo to change the demolition specifications and extend green infrastructure technologies, specifically soil amendments and shallow bioretention facilities, on up to 23 acres of recently demolished lots.

NOW THEREFORE
BE IT RESOLVED:

The Board of the Buffalo Sewer Authority hereby authorizes the General Manager to properly execute a Grant Agreement with the New York State Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Buffalo Sewer Authority's obligations under the GIGP Grant Agreement.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of April 1, 2015

ITEM NO. 18

**AUTHORIZATION OF LOCAL MATCH FOR GREEN INNOVATION GRANT PROGRAM
VACANT LOT GREEN INFRASTRUCTURE**

WHEREAS: On March 18, 2014, the United States Environmental Protection Agency and New York State Department of Environmental Conservation issued an Amended Administrative Order approving the Buffalo Sewer Authority's Combined Sewer Overflow Long Term Control Plan (LTCP); and

WHEREAS: The LTCP includes a study of the potential for wide scale use of green infrastructure approaches to improve the stormwater performance of vacant lots through modification of the demolition process; and

WHEREAS: The Authority was afforded a \$1.8 million New York State Environmental Facilities Corporation (EFC) grant to partner with the City of Buffalo for its \$2 million Green Site Restoration Project which will modify the demolition specifications and extend green infrastructure technologies, specifically soil amendments and shallow bioretention facilities, on up to 23 acres of recently demolished lots; and

WHEREAS: As part of the Green Infrastructure Grant Program (GIGP), the Authority is required to submit a 10% match, not to exceed \$200,000.00 based upon an estimated maximum project cost of \$2 million, as contribution toward the Green Site Restoration Project.

NOW THEREFORE
BE IT RESOLVED:

The Buffalo Sewer Authority authorizes and appropriates a minimum of 10% local match, as required by the Green Innovation Grant Program for the Authority's GIGP Green Site Restoration Project. Under the GIGP program, this local match must be at least 10% of the total actual project costs. The source of the local match, and any amount in excess of the match, shall be Buffalo Sewer Authority funds. The local share shall not exceed \$200,000.00 based upon an estimated maximum project cost of \$2 million. The General Manager may increase this local match through the use of in kind services without further approval from the Board.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. KENNEDY</u>
2 ND BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of April 1, 2015

ITEM NO. 19

AUTHORIZATION TO ENTER INTO A CONTRACT WITH BUFFALO NEIGHBORHOOD STABILIZATION CORPORATION FOR POST DEMOLITION GREEN INFRASTRUCTURE SERVICES

- WHEREAS: On March 18, 2014, the United States Environmental Protection Agency and New York State Department of Environmental Conservation issued an Amended Administrative Order approving the Buffalo Sewer Authority's (BSA's) Combined Sewer Overflow Long Term Control Plan (LTCP); and
- WHEREAS: The LTCP includes a study of the potential for wide scale use of green infrastructure approaches to improve the stormwater performance of vacant lots through modification of the demolition process; and
- WHEREAS: The Authority was afforded a \$1.8 million New York State Environmental Facilities Corporation (EFC) grant to partner with the City of Buffalo for its \$2 million Green Site Restoration Project which will modify the demolition specifications and extend green infrastructure technologies, specifically soil amendments and shallow bioretention facilities, on up to 23 acres of recently demolished lots; and
- WHEREAS: The Authority issued a Request For Proposals (RFP) from community based organizations with the experience, expertise and capability of partnering with the Authority to develop and study the proposed, post demolition vacant lot green infrastructure treatment; and
- WHEREAS: People United for Sustainable Housing (PUSH), indicating that it will utilize its subsidiary Buffalo Neighborhood Stabilization Co., Inc., (BNSC) to perform installation services, submitted a timely response to the RFP and the Authority, in reliance upon representations in their response to the RFP, has identified PUSH and BNSC as the most qualified respondent to deliver the services subject to strict compliance with all Federal, State, and local laws and regulations; and
- WHEREAS: Upon request, PUSH and BNSC prepared a proposal at a cost not to exceed \$2 million to secure specified sites immediately upon completion of the demolition process and as soon as possible thereafter install shallow bioretention facilities in accordance with the Post Demolition Bioretention Feasibility Study; and
- WHEREAS: The General Manager, Principal Sanitary Engineer, and staff have reviewed the proposal and recommend this service; and
- WHEREAS: Board approval is required on services over \$35,000.00.

ITEM NO. 20

REQUEST FOR LEAVE OF ABSENCE

WHEREAS: Charles Riley, a permanent Senior Accountant, has requested an unpaid personal leave of absence beginning April 1, 2015, for a period of six (6) months to pursue an employment opportunity with Erie I Boces in West Seneca, NY; and

WHEREAS: The General Manager has reviewed this request and recommends approving this leave of absence request for a period of six (6) months.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Charles Riley a six (6) month unpaid personal leave of absence beginning April 1, 2015 and extending until September 30, 2015.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of April 1, 2015

ITEM NO. 21

CONFIRMATION OF APPOINTMENTS

LABORER II (PERMANENT)
 TREATMENT PLANT
 \$17.57-\$19.59 PER HOUR
 EFFECTIVE: MARCH 16, 2015

RONALD CHRISTOPHER
 800 GRANT ST.
 BUFFALO, NY

MAINTENANCE ASSISTANT (SEWER CLEANING)
 (PERMANENT)
 TREATMENT PLANT
 \$18.67-\$21.23 PER HOUR
 EFFECTIVE: MARCH 30, 2015

JOEL JAMES
 230 WEIMAR
 BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manger since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
 BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE
 MADE BY MR. KENNEDY
 2ND BY MR. ROOSEVELT
 AYES 4 NOES 0

Board Meeting of April 1, 2015

ITEM NO. 22

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>SEMESTER</u>	<u>TUITION</u>
Thomas Caulfield	Walden University	PPPA 9000 – 6: Dissertation in Public Administration	Spring 2015	\$3,120.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE
MADE BY MS. WILSON-DIVINCENZO
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of April 1, 2015

ITEM NO. 23

ADJOURNMENT OF MEETINGMOTION TO APPROVE MADE BY MS. WILSON-DIVINCENZO 2ND BY MR. ROOSEVELT AYES 4 NOES 0

Board Meeting of April 1, 2015