

**MINUTES OF THE SPECIAL MEETING
OF THE
BUFFALO SEWER AUTHORITY
August 26, 2015**

BUFFALO SEWER AUTHORITY

August 26, 2015

SPECIAL MEETING

9:00 A.M.

1038 CITY HALL

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CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Michael Letina</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Oluwole McFoy, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Thomas Caulfield</u>	<u>Administrator of Capital Improvements & Development</u>
	<u>Rosaleen Nogle, P.E.</u>	<u>Associate Engineer</u>
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
Absent:	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	_____	_____

The meeting was called to order at 9:00 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of July 29, 2015

MOTION TO	<u>ADOPT</u>		
MADE BY	<u>MR. KENNEDY</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of August 26, 2015

ITEM NO. 2

AUTHORIZATION FOR CHANGE ORDER TO BLANKET ORDER NO. 21500016 FOR LEGAL SERVICES

WHEREAS: On May 28, 2015, the Board of the Buffalo Sewer Authority authorized the General Manager to retain Charles C. Martorana, of Hiscock & Barclay, LLP, for professional legal services for environmental matters, litigation, and arbitration matters on an as-needed basis for the fiscal year July 1, 2014 – June 30, 2015, for a maximum amount not to exceed \$80,000.00; and

WHEREAS: Blanket Order No. 21500016 was established for these legal services; and

WHEREAS: Effective June 1, 2015, Hiscock & Barclay, LLP and Damon Morey, LLP merged and the combined firm is now known as Barclay Damon, LLP; and

WHEREAS: On July 1, 2015, the Board of the Buffalo Sewer Authority authorized an increase of \$17,000.00 to Blanket Order No. 21500016, making the total not to exceed cost \$97,000.00 for fiscal year ending June 30, 2015; and

WHEREAS: Due to additional unexpected matters that required immediate attention, it is necessary to increase the maximum amount allowed for these legal services by \$1,771.85, making the total cost not to exceed \$98,771.85 for fiscal year 2014-2015.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes a change order in the amount of \$1,771.85 to Blanket Order No. 21500016 for legal services provided by Charles C. Martorana of Barclay Damon, LLP, for a total cost not to exceed \$98,771.85, for the period July 1, 2014 through June 30, 2015. Funds for this change order will be charged to account no. 00550106-432003.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MR. KENNEDY</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of August 26, 2015

ITEM NO. 3

AMENDMENT TO ITEM NO. 9 OF THE BOARD MEETING OF MAY 6, 2015 - TRAVEL AUTHORIZATION - CHICAGO, ILLINOIS

WHEREAS: At the May 6, 2015 Meeting, the Board of Directors of the Buffalo Sewer Authority authorized the Chairman of the Board and the Treatment Plant Superintendent to travel to Chicago, Illinois from September 26–30, 2015, to attend the Water Environment Federation’s Annual Technical Exhibition and Conference; and

WHEREAS: The Chairman of the Board recommends that the General Manager also attend this Exhibition and Conference; and

WHEREAS: It is now necessary to amend this resolution to include approval of the General Manager’s attendance and increase the total cost of the travel from \$6,000.00 to \$9,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes Item No. 9 of the Board Meeting of May 6, 2015, to be amended to read as follows:

“That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board, **the General Manager**, and the Treatment Plant Superintendent to travel to Chicago, Illinois from September 26-30, 2015 to attend the Water Environment Federation’s 88th Annual Technical Exhibition and Conference. The total cost of this travel shall not exceed **\$9,000.00** and shall be charged to account nos. 00100104-458010, 00100104-458012, **00110104-458010, 00110104-458012**, 00200104-458010, and 00200104-458012.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	3	NOES _____ 0

Board Meeting of August 26, 2015

ITEM NO. 4

TRAVEL AUTHORIZATION - WEST POINT, NEW YORK

WHEREAS: The New York Water Environmental Association (NYWEA) is holding its Board of Directors meeting in West Point, New York, on September 8, 2015; and

WHEREAS: The General Manager serves as the NYWEA Western Chapter Representative to the Board of Directors and is scheduled to be a participant at this meeting; and

WHEREAS: The General Manager requests authorization to attend this meeting on September 8, 2015.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to travel to West Point, New York, from September 8, 2015 – September 9, 2015, to attend the Board of Directors meeting for a cost not to exceed \$400.00. Account nos. 00110104-458012 and 00110104-458010 will be utilized for this travel.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MR. KENNEDY
AYES 3 NOES 0

Board Meeting of August 26, 2015

ITEM NO. 5

TRAVEL AUTHORIZATION - PHILADELPHIA, PENNSYLVANIA

WHEREAS: As part of the Long Term Control Plan implementation the Buffalo Sewer Authority is implementing a series of projects utilizing Green Stormwater Infrastructure to improve water quality throughout the City of Buffalo; and

WHEREAS: The City of Philadelphia will host a Green Cities, Clean Water Green Infrastructure (GSI) Practitioner Exchange at the Franklin Institute from September 16-18, 2015, in Philadelphia, Pennsylvania; and

WHEREAS: The Buffalo Sewer Authority's Green Infrastructure implementation and monitoring efforts are notable, and as such, the Authority has been invited to participate in the Practitioner Exchange; and

WHEREAS: The purpose of the Practitioner Exchange is to improve understanding of best practices in Green Infrastructure implementation, identify critical needs, and develop coordination opportunities with the goals of supporting cities and coming together to strategically advance this field; and

WHEREAS: The Principal Sanitary Engineer recommends the BSA General Counsel and Green Program Director to attend the Practitioner Exchange.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the BSA General Counsel to travel to Philadelphia, Pennsylvania, from September 15-18, 2015, to participate in the Green Cities, Clean Water GSI Practitioner Exchange for a cost not to exceed \$1,200.00. Account no. 00110104-458010 will be utilized for this travel.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. KENNEDY</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of August 26, 2015

ITEM NO. 6

CONFIRMATION OF APPOINTMENT

GENERAL MANAGER (EXEMPT)
 ADMINISTRATIVE OFFICES
 \$110,189 PER ANNUM
 EFFECTIVE: AUGUST 26, 2015

OLUWOLE A. McFOY, P.E.
 56 CAMP STREET
 BUFFALO, NY

WHEREAS: The preceding appointment was made by the Board of the Buffalo Sewer Authority.

NOW THEREFORE
 BE IT RESOLVED: That the preceding appointment is hereby confirmed by the Board of the Buffalo Sewer Authority

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. KENNEDY

AYES 3 NOES 0

Board Meeting of August 26, 2015

ITEM NO. 8

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MR. KENNEDY2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of August 26, 2015