

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
November 4, 2015**

BUFFALO SEWER AUTHORITY

November 4, 2015

REGULAR MEETING **9:00 A.M.** **1038 CITY HALL**

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CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Scott Steinwald</u>	<u>Intergovernmental Coordinator</u>
	<u>Rosaleen Nogle, P.E.</u>	<u>Associate Engineer</u>
	<u>Michael Letina</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Thomas Caulfield</u>	<u>Administrator of Capital</u>
	<u>Timothy Blake</u>	<u>Improvements & Development</u>
	<u>Laura Surdej</u>	<u>Sr. Instrument Technician</u>
		<u>Erie Co. Dept. of Sewerage</u>
Absent:	<u>None</u>	

The meeting was called to order at 9:15 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of October 7, 2015

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. PETRUCCI</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of November 4, 2015

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of October 29, 2015

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$12,189,963.50	First Niagara	0.15%	Municipal Premium
			\$13,296.65	Wilmington Fund		
09-Sep-15	08-Dec-15	90	\$24,993,451.25	M&T Securities	0.21%	\$13,125.00
01-Jul-15	30-Dec-15	182	\$2,501,992.54	M&T Securities	0.25%	\$ 3,163.51
22-May-15	12-May-16	356	\$14,200,650.45	M&T Securities	0.21%	\$29,523.97
			\$53,899,354.39			
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		\$1,083,169.94	First Niagara	0.15%	Municipal Premium
OPERATING FUND						
31-Jul-12	Super NOW		\$4,073,267.74	First Niagara	0.10%	Municipal Premium
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$35,426.49	First Niagara	0.02%	Municipal Premium
SURPLUS FUND						
			\$551.49	Wilmington Fund		
26-Aug-15	20-Nov-15	86	\$10,002,699.48	M&T Securities	0.16%	\$5,018.67
			\$10,003,250.97			
NET REVENUE FUND						
			\$0	Wilmington Fund		
26-Aug-15	20-Nov-15	86	\$3,500,544.87	M&T Securities	0.16%	\$1,756.33
08-Sep-15	07-Dec-15	90	\$7,001,389.31	M&T Securities	0.20%	\$672.22
30-Sep-15	30-Dec-15	91	\$7,999,958.86	M&T Securities	0.16%	\$3,236.77
26-Oct-15	26-Jan-16	92	\$10,994,060.00	M&T Securities	0.12%	\$3,373.33
			\$29,495,953.04			

DEBT RESERVE FUND**Series J (1004209)**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
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Series K (1004925)

02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
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Series L (3001357)

			\$704,011.52	Federated Treasury Obligation	
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Series M (1039308)

27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
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Series N (1002070)

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
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RECEIVE & FILE

Board Meeting November 4, 2015

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

10/15/2015	00280105 SWWP Equip. Maintenance	-\$6,635.00	00370105 Centrifuge Equip. Maintenance.	\$6,635.00
10/16/2015	00280105 SWWP Equip. Maintenance	-\$125.00	00520105 Main Chemicals and Gases	\$125.00
10/20/2015	00280105 SWWP Equip. Maintenance	-\$11,250.00	00290105 AER Equip. Maintenance	\$11,250.00
10/20/2015	00280105 SWWP Equip. Maintenance	-\$1,860.00	00380105 INCI Building Materials	\$1,860.00

General Financial Charges

10/15/2015	00800183 Financial Contingency	-\$900.00	00110105 Admin. Of Office Supplies	\$900.00
10/28/2015	00820102 Financial Contingency	-\$25,000.00	00200104 Plan Travel Expenses	\$25,000.00

RECEIVE & FILE

Board Meeting of November 4, 2015

ITEM NO. 4

SCHEDULE OF BOARD MEETINGS FOR CALENDAR YEAR 2016

WHEREAS: It is suggested that the new schedule for the calendar year 2016 be approved as follows:

2016

January 6	July 1 (ANNUAL MEETING) and 27
February 10	September 21
March 2	October 5
April 6	November 2
May 11 and 25	December 7
June 15	

All meetings are scheduled for Wednesdays at 9:00 AM at 1038 City Hall except the Annual Meeting scheduled for Friday, July 1, 2016, at 9:00 AM at the Wastewater Treatment Plant, Administration Building.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above Schedule of Board Meetings for the calendar year 2016.

MOTION TO APPROVE
 MADE BY MR. KENNEDY
 2ND BY MS. PETRUCCI
 AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 5

TRAVEL AUTHORIZATION - ALBANY, NEW YORK

WHEREAS: The New York Power Authority is hosting government representatives at its 2015 Innovators Summit, A Roadmap for an Energy Efficient New York on November 4, 2015; and

WHEREAS: It is imperative the Buffalo Sewer Authority remain current on energy policies and initiatives in order to ensure additional funding for critical efficiency projects; and

WHEREAS: The General Manager requests authorization for the General Counsel (BSA) to represent the Authority and attend the 2015 Innovators Summit in Albany, New York.

NOW THEREFORE
BE IT RESOLVED:

The Board of the Buffalo of Buffalo Sewer Authority hereby authorizes the General Counsel (BSA) to travel to Albany, New York from November 3 – November 5, 2015, for a cost not to exceed \$400.00. Account no. 00110104-450104 will be utilized for this travel.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of November 4, 2015

ITEM NO. 6

AUTHORIZATION FOR CHANGE ORDER TO PURCHASE ORDER NO. 21600240 FOR JANITORIAL SERVICES

WHEREAS: On May 6, 2015, the Board of the Buffalo Sewer Authority authorized the General Manager to renew the contract with the Preferred Source Vendor, NYSID through its member agency, Heritage Centers also known by Allentown Industries, to perform janitorial services at the Buffalo Sewer Authority facilities for a one-year period from July 1, 2015 to June 30, 2016, at a total cost not to exceed \$60,154.20; and

WHEREAS: The NYS Department of Labor's prevailing wage and supplemental benefit rate increased on July 1, 2015, from \$9.40 to \$12.78 per hour. On January 1, 2016 this rate will increase from \$12.78 to \$13.15 per hour, resulting in a total contract increase of \$6,770.24; and

WHEREAS: The total amount of this contract for fiscal year 2015-2016 should be revised from \$60,154.20 to a total not to exceed \$66,924.44 for the period July 1, 2015 to June 30, 2016, necessitating a change order to Purchase Order No. 21600240; and

WHEREAS: The Treatment Plant Superintendent and staff recommend the above change order.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to increase the previously authorized amount from \$60,154.20 to a total not to exceed \$66,924.44 for fiscal year 2015-2016 for janitorial services with Heritage Centers also known by Allentown Industries. Expenses for this contract will be charged to account no. 00110106-434000, 00200106-434000 and 00650106-434000.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of November 4, 2015

ITEM NO. 7

CHANGE ORDER NO. 4 – CONTRACT NO. 81300022

CONTRACTOR:	ORIGINAL CONTRACT COST	\$ 75,000.00
Mollenberg-Betz, Inc.	PREVIOUS CHANGE ORDERS	877,442.00
300 Scott Street	THIS CHANGE ORDER	<u>11,671.84</u>
Buffalo, NY 14204	ADJUSTED CONTRACT COST	\$ 964,113.84

WORK: In-Plant Steam Maintenance Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Increase the contract sum in the amount of \$11,671.84

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Accommodate additional steam repairs directed through the BSA Maintenance Department at the Treatment Plant

COST OF CHANGE OR EXTRA WORK:

Item #1 \$11,671.84

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$11,671.84

The total INCREASE to the contract as a result of this Change Order is \$11,671.84

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is unchanged. The project was completed on June 30, 2015.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 4 to Contract No. 81300022 as written in the above Agenda Item, increasing the contract cost in the amount of \$11,671.84, making the final adjusted contract cost \$964,113.84.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 8

CHANGE ORDER NO. 4 – CONTRACT NO. 81300024

CONTRACTOR:	ORIGINAL CONTRACT COST	\$200,000.00
O’Connell Electrical	PREVIOUS CHANGE ORDER	775,000.00
830 Phillips Road	THIS CHANGE ORDER	<u>23,915.68</u>
Victor, NY	ADJUSTED CONTRACT COST	\$998,915.68

WORK: In-Plant Electrical Maintenance Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Increase the contract sum in the amount of \$23,915.68

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Accommodate additional electrical repairs directed through the BSA Maintenance Department at the Treatment Plant

COST OF CHANGE OR EXTRA WORK:

Item #1 \$23,915.68

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$23,915.68

The total INCREASE to the contract as a result of this Change Order is \$23,915.68

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements unchanged. The project was completed on June 30, 2015.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 4 to Contract No. 81300024 as written in the above Agenda Item, increasing the contract cost in the amount of \$23,915.68, making the adjusted contract cost \$998,915.68.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 9

CHANGE ORDER NO. 1 – CONTRACT NO. 81300020

CONTRACTOR:	ORIGINAL CONTRACT COST	\$2,700,000.00
Emerson Process Management	PREVIOUS CHANGE ORDER	n/a
200 Beta Drive	THIS CHANGE ORDER	<u>227,924.40</u>
Pittsburgh, Pennsylvania 15238	ADJUSTED CONTRACT COST	\$ 2,927,924.40

WORK: Distributed Control System (DCS) Installation for Ash System and Centrifuge

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 Provide hardware and engineering modifications for new Centrifuge
- Item #2 Provide hardware and engineering modifications for new Ash Handling System

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 New centrifuge installation at WWTP.
- Item #2 Rehabilitation of Ash Handling System at WWTP.

COST OF CHANGE OR EXTRA WORK:

- Item #1 \$ 61,918.40
- Item #2 \$166,006.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$227,924.40

The total INCREASE to the contract as a result of this Change Order is \$227,924.40

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 365 calendar days.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
 BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81300020 as written in the above Agenda Item, increasing the contract cost in the amount of \$227,924.40, making the adjusted contract cost \$2,927,924.40.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 10

CHANGE ORDER NO. 1 – CONTRACT NO. 81500014

CONTRACTOR:	ORIGINAL CONTRACT COST	\$213,475.00
K&E Fabricating Co., Inc.	PREVIOUS CHANGE ORDER	n/a
40 Stanley Street	THIS CHANGE ORDER	<u>75,000.00</u>
Buffalo, NY 14206	ADJUSTED CONTRACT COST	\$288,475.00

WORK: Sludge Incinerator Refractory Rehabilitation

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Increase the contract sum in the amount of \$75,000.00

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Accommodate additional refractory repair required in Incinerator #1 as directed by the BSA Maintenance Department

COST OF CHANGE OR EXTRA WORK:

Item #1 \$75,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$75,000.00

The total INCREASE to the contract as a result of this Change Order is \$75,000.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is unchanged. The project will be completed on June 30, 2016.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81500014 as written in the above Agenda Item, increasing the contract cost in the amount of \$75,000.00, making the adjusted contract cost \$288,475.00.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 11

CHANGE ORDER NO. 1 – CONTRACT NO. 81500007

CONTRACTOR:	ORIGINAL CONTRACT COST	\$43,900.00
Watts Architecture & Engineering	PREVIOUS CHANGE ORDER	n/a
95 Perry Street, Suite 300	THIS CHANGE ORDER	<u>14,500.00</u>
Buffalo, NY 14203	ADJUSTED CONTRACT COST	\$58,400.00

WORK: Engineering Services for Chiller Demolition/Installation of New Chiller

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Increase the contract sum in the amount of \$14,500.00

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Accommodate additional design services for demolition drawings as well as necessary environmental survey

COST OF CHANGE OR EXTRA WORK:

Item #1 \$14,500.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$14,500.00

The total INCREASE to the contract as a result of this Change Order is \$14,500.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is unchanged. The project was completed on May 1, 2015.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

- 4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor’s Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
- 5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81500007 as written in the above Agenda Item, increasing the contract cost in the amount of \$14,500.00, making the adjusted contract cost \$58,400.00.

MOTION TO APPROVE
 MADE BY MS. PETRUCCI
 2ND BY MR. KENNEDY
 AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 12

**AUTHORIZATION TO ENTER INTO AGREEMENT WITH ENVIRO-CARE COMPANY
FOR RENTAL OF FLO-BEAST SEPTAGE STATION PILOT**

- WHEREAS: The Buffalo Sewer Authority accepts liquid septage waste from various waste haulers at their Bird Island Wastewater Treatment Plant (WWTP). Lack of screening of the septage discharged from the waste haulers often leads to the transfer of deleterious materials into the secondary system; and
- WHEREAS: The Authority seeks to ensure that the receiving system technology is compatible with operations and has solicited Enviro-Care Company to pilot their Flo-Beast Liquid Waste Receiving System for a testing period at the WWTP; and
- WHEREAS: Enviro-Care Company has offered a Flo-Beast Liquid Waste Receiving System to the Buffalo Sewer Authority free of charge for a two week pilot period at the WWTP; and
- WHEREAS: The Flo-Beast Liquid Waste System is a package that includes screening, washing, and dewatering, including flow metering and a hauler access panel for data logging, security and billing; and
- WHEREAS: Enviro-Care Company has agreed to waive the \$2,500.00 per week rental fee provided that the Authority cover transportation and delivery fees not to exceed \$6,500.00; and
- WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator and staff have reviewed this proposal for the Enviro-care Company and recommend its approval.

NOW THEREFORE
BE IT RESOLVED:

The Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute an agreement with Enviro-Care Company for pilot analysis.. The Buffalo Sewer Authority will be responsible for transportation and delivery at a total cost not to exceed \$6,500.00. Expenses for this agreement will be charged to account no. 00290106-444255.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 13

**AUTHORIZATION FOR PARTS AND REPAIR SERVICES FROM COMAIRCO
EQUIPMENT AND INCREASE TOTAL AUTHORIZATION FOR TOTAL EXPENDITURES
FOR FISCAL YEAR 2015-2016**

WHEREAS: On July 29, 2015 the Board of the Sewer Authority designated Cameron International Corporation, the original equipment manufacturer, and/or their authorized local representative as a sole source for replacement parts, supplies and services for the air compressors in the Mega Structure Building located at the Bird Island Wastewater Treatment Plant (Treatment Plant); and

WHEREAS: The air compressors are a vital part in the process of the Treatment Plant facility; and

WHEREAS: The Superintendent of Mechanical Maintenance has determined a need for parts and repair services for Air Compressor #4 and Zander Dryer; and

WHEREAS: Upon request Comairco Equipment, the authorized local representative, submitted the following quotes:

Air Compressor #4 Repairs	\$17,522.01
Zander Dryer Preventive Maintenance	\$ 2,753.35
Total	\$20,275.36

; and

WHEREAS: Total monies payable to Comairco Equipment to date are \$9,114.98. The purchase of these parts and repair services would bring the total to \$29,390.34 for fiscal year 2015-2016; and

WHEREAS: Board approval is required on Parts/Services over \$20,000.00; and

WHEREAS: The Treatment Plant Superintendent, Superintendent of Mechanical Maintenance and staff recommend authorization for these parts and services.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize Comairco Equipment to provide repair services and parts as described for Air Compressor #4 and Zander Dryer for the total amount not to exceed \$20,275.36, bringing the total amount spent for fiscal year 2015-2016 to \$29,390.34. These parts/services will be charges to account numbers 00380105-466107 and 00380106-44301.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY Mr. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 14

**AUTHORIZATION FOR PARTS AND REPAIR SERVICES FROM OVIVO USA, LLC FOR
OVIVO C80B2 CLARIFIER DRIVE EQUIPMENT AND AUTHORIZATION FOR TOTAL
EXPENDITURES FOR FISCAL YEAR 2015-2016**

WHEREAS: On July 29, 2015, the Board of the Sewer Authority designated Ovivo USA, LLC, the parent company of EIMCO Water Technologies, the original equipment manufacturer, and/or their authorized local representative as a sole source for equipment repairs and supplies for the Primary Clarifiers located in Primary Sedimentation at the Bird Island Wastewater Treatment Plant (Treatment Plant); and

WHEREAS: These primary clarifiers are a vital part in the process of the Treatment Plant facility; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator and Acting Superintendent of Mechanical Maintenance has determined a need for parts and repair services for Primary Clarifiers 1 through 4; and

WHEREAS: Upon request Ovivo USA, LLC has submitted the following quotes:

Parts for Primary Clarifiers 2 and 3	\$192,316.00
Repairs for Primary Clarifiers 1 and 4	\$171,660.00
Total	\$363,976.00

; and

WHEREAS: Total monies payable to Ovivo USA, LLC to date are \$3,700.00. These parts and repairs services would bring the total to \$367,676.00 for fiscal year 2015-2016; and

WHEREAS: Board approval is required on parts/services over \$20,000.00; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Acting Superintendent of Mechanical Maintenance, and staff recommend authorization for these parts and services; and

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to utilize Ovivo USA, LLC to provide repair services and parts as described for the Primary Clarifiers 1 through 4 for the total amount not to exceed \$363,976.00, bringing the total amount spent for fiscal year 2015-2016 to \$367,676. These parts/services will be charges to account numbers 00240105-466107 and 00240106-443301.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 15

REPORT ON BIDS RECEIVED - PURCHASE OF FOUR (4) WEIL VERTICAL DISCHARGE SUBMERSIBLE PUMPS WITH TWO (2) DUPLEX ALTERNATING PUMP CONTROL PANELS

WHEREAS: Formal Bids were advertized and solicited for purchase of four (4) Weil Vertical Discharge Submersible Pumps Model 2224 With Two (2) Duplex Alternating Pump Control Panels Model 8151-063 (or equivalent) for the Final Clarifier Control Buildings 1B and 3B; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on October 27, 2015:

FOUR (4) NEW & UNUSED WEIL 2224 Model Vertical Discharge Submersible Pumps (OR EQUIVALENT)	Two (2) Model 8151-063 Duplex Alternating Pump Control Panels (OR EQUIVALENT)	GRAND TOTAL
-------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------	--------------------

VENDOR	Unit Price	Oty	Extended Price	Unit Price	Oty	Extended Price	
Frank P. Langley	\$4,953.00 Mfg.: Weil Model: 2224	4	\$19,812.00	\$2,044.00 Mfg: Model: 8151-063	2	\$4,088.00	\$23,900.00
U.S. Pump Corp.	\$4,585.00 Mfg: Goulds Model: 4Sd	4	\$18,336.00	\$3,160.00 Mfg: SCE Model: 20168 ELJ	2	\$6,320.00	\$24,656.00
Glauber Equipment	NO BID		\$0.00	NO BID		\$0.00	\$0.00

; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer, and staff reviewed the bids received and recommend an award to the lowest responsible bidder Frank P. Langley at a total cost not to exceed \$23,900.00; and

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Frank P. Langley for the purchase of four (4) Weil Vertical Discharge Submersible Pumps Model 2224 With Two (2) Duplex Alternating Pump Control Panels Model 8151-063 at a total cost not to exceed \$23,900.00. Funding for this purchase will be charged to account no. 00290105-466107.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUSSI

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 16

REPORT ON BIDS RECEIVED - PURCHASE OF FOUR (4) SHONE FOUR INCH VALVES

WHEREAS: Formal Bids were advertised and solicited for purchase of four (4) Shone Model 97808061 four inch check valves (or equivalent); and

WHEREAS: The following bid was received and opened by the Buffalo Sewer Authority Purchase Department on October 6, 2015:

Vendor	Unit Price	Extended Price	Total Cost
Siewert Equipment	\$11,618.00	\$46,472.00	\$46,472.00
GP Jager Associates	No Response		
Gartner Equipment	No Response		
Val-Matic	No Response		
Yeomans	No Response		

; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer, and staff have reviewed the bid received and recommend awarding the bid to the sole bidder, Siewert Equipment at a total cost not to exceed \$46,472.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Siewert Equipment for the purchase of four (4) Shone Model 9780861 four inch check valves at a total cost not to exceed \$46,472.00. Funding for this purchase will be charged to account no. 00290105-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 17

AUTHORIZATION TO ENTER INTO PROFESSIONAL SERVICES AGREEMENT - NIAGARA STREET PHASE 3 AND PHASE 4 STREETScape IMPROVEMENT PROJECT – GREEN INFRASTRUCTURE BETTERMENT

WHEREAS: In compliance with the requirements of its Long Term Control Plan (LTCP), the Buffalo Sewer Authority (“the Authority”) will be pursuing green infrastructure initiatives throughout the City of Buffalo; and

WHEREAS: The City of Buffalo Department of Public Works, Parks and Streets has proposed to enter into an agreement with Watts Architecture and Engineering (“Watts”), to prepare plans and specifications and advertise for sealed bids for the Streetscape Improvement Project - Niagara Street Phase 3&4 - Porter Avenue to Ontario Street; and

WHEREAS: As part of the proposal of work, Watts has submitted a professional services proposal along with its sub-consultant Stoss for the Green Infrastructure Design as Part of the Niagara Street Phase 3 and Phase 4 Streetscape Improvement; and

WHEREAS: The Associate Engineer and staff of the Authority have reviewed this proposal and recommend retaining Watts together with its sub-consultant Stoss to perform the design services for this project as outlined for an amount to exceed \$483,213.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into an agreement with Watts Architecture and Engineering to perform design services for the Niagara Street Phase 3 and Phase 4 Streetscape Improvement – Green Infrastructure betterment in an amount not to exceed \$483,213.00. Account no. 02000409-432004 will be utilized for these services.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 18

AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH THE RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK

- WHEREAS: On March 18, 2014, the United States Environmental Protection Agency and New York State Department of Environmental Conservation issued an Amended Administrative Order approving the Buffalo Sewer Authority's Combined Sewer Overflow Long Term Control Plan (LTCP); and
- WHEREAS: The State University of New York at (SUNY) at Buffalo, also known as SUNY at Buffalo and/or University at Buffalo (UB) Research and Education in eEnergy, Environment and Water (RENEW) is a university-wide and interdisciplinary program created in 2014 with a focus on complex urban energy and environmental issues; and
- WHEREAS: The UB RENEW faculty team includes national experts in the field of model calibration, environmental engineering and water systems modeling industry leading "super-computing" facilities that enable the expeditious processing of complex, data rich modeling programs; and
- WHEREAS: The Authority has an interest in partnering with UB RENEW to collaborate in model calibration, energy analyses, and green infrastructure evaluation in support of the Authority's LTCP; and
- WHEREAS: The Research Foundation for the SUNY serves as the contracting and fiscal agent for UB RENEW; and
- WHEREAS: Upon request, UB RENEW has submitted a multi-year proposal for at a cost not to exceed \$1,042,556.00, inclusive for model calibration, energy, and green infrastructure support; and
- WHEREAS: The General Manager, General Counsel and staff recommend accepting the proposal submitted by UB RENEW.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Sewer Authority hereby authorizes the General Manager to enter into and execute a contract agreement with The Research Foundation of the SUNY in conjunction with UB RENEW for professional services in support of the LTCP model calibration, energy analyses, and green infrastructure efforts at a total cost not to exceed \$1,042,556.00. Funds for the contract shall be charged to account no. 02000410-480000.

MOTION TO _____ APPROVE _____

MADE BY _____ MR. ROOSEVELT _____

2ND BY _____ MR. KENNEDY _____

AYES _____ 4 _____ NOES _____ 0 _____

Board Meeting of November 4, 2015

STATE OF NEW YORK)
) SS.:
COUNTY OF ERIE)

I, the undersigned Secretary of the Buffalo Sewer Authority (the "Authority"), DO HEREBY CERTIFY that I have compared the attached board resolution of the meeting of the Authority held the 4th day of November, 2015, with the original thereof on file in my office.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

I FURTHER CERTIFY that all members of said Authority Board had due notice of said meeting, said meeting was duly held, pursuant to Article 7 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and public notice of the time and place of said meeting was duly given in accordance with such Article 7, and there was a quorum of the members of the Authority Board present throughout said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand this 4th day of November, 2015.

Eleanor C. Petrucci
Secretary of the Board

ITEM NO. 19

AMEND ITEM NO. 14, OF THE BOARD MEETING OF OCTOBER 7, 2015 - REQUEST FOR UNPAID MEDICAL LEAVE OF ABSENCE

WHEREAS: On October 7, 2015, the Buffalo Sewer Authority Board approved Item No. 14, Request for an Unpaid Medical Leave of Absence for Lance E. Parker; and

WHEREAS: The item incorrectly stated Lance E. Parker’s permanent title as Equipment Operator; and

WHEREAS: Lance E. Parker’s correct permanent title is a Laborer II and this item should be amended to state “We have received a request from Lance E. Parker, a **Laborer II (Permanent)**, for a six (6) month unpaid medical leave of absence beginning September 25, 2015”.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby accepts this amendment to the October 7, 2015, Board Item No. 14, Request for Unpaid Medical Leave of Absence for Lance E. Parker.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND BY	_____	MS. PETRUCCI	_____
AYES	_____	4	NOES _____ 0

Board Meeting of November 4, 2015

ITEM NO. 20

REQUEST FOR LEAVE OF ABSENCE

WHEREAS: We have received a request from Yusef Myrick, a permanent Superintendent of Mechanical Maintenance, for a six (6) month unpaid personal leave of absence to commence October 16, 2015; and

WHEREAS: The General Manager has reviewed this request and recommends approval of this unpaid personal leave of absence for a period of six (6) months.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Yusef Myrick a six (6) month unpaid personal leave of absence to commence on October 16, 2015 and extending until April 16, 2016.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 21

CONFIRMATION OF APPOINTMENT

ASSISTANT SANITARY ENGINEER
ENGINEERING DEPARTMENT
\$60, 210 PER ANNUM
EFFECTIVE: OCTOBER 27, 2015

ROBERT McCARTNEY
69 GROTE STREET
BUFFALO, NY

WHEREAS: The preceding appointment was made by the General Manger since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointment is hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 22

AGREEMENT BETWEEN BUFFALO SEWER AUTHORITY AND COMMUNICATIONS WORKERS OF AMERICA, AFL-CIO, LOCAL 1186

WHEREAS: Negotiations have concluded and an Agreement has been reached for a Four (4) year contract retroactive to July 1, 2014, and ending June 30, 2018; and

WHEREAS: Changes from the expired contract include the following increases in wages:

Effective 7/1/2014 – 2%

Effective 7/1/2015 – 2%

Effective 7/1/2016 – 2%

Effective 7/1/2017 – 2%

; and

WHEREAS: Other changes are detailed in a Tentative Agreement, including those relating to reduction in personal leave credits, reduction in sick leave credits, tuition reimbursement, compensatory earnings, Wastewater Operator II Licensing, and Medical Coverage.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute, on behalf of the Buffalo Sewer Authority, this Agreement with the Communications Workers of America, AFL-CIO, Local 1186, for the four (4) year period ending June 30, 2018.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 23

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>SEMESTER</u>	<u>TUITION</u>
Thomas Caulfield	Walden University	PPPA 9000 Dissertation for Public Administration	Fall 2015	\$3,070.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 4, 2015

ITEM NO. 24

ADJOURNMENT OF MEETING

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of November 4, 2015