

**MINUTES OF THE REGULAR MEETING  
OF THE  
BUFFALO SEWER AUTHORITY  
January 6, 2016**

55436 .....55462



# BUFFALO SEWER AUTHORITY

January 6, 2016

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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**CALL OF THE ROLL**

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Julie Barrett-O'Neill, Esq.</u>	<u>General Counsel</u>
	<u>Scott Steinwald</u>	<u>Intergovernmental Coordinator</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Michael Letina</u>	<u>Treatment Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Timothy Blake</u>	<u>Sr. Instrument Technician</u>
	<u>James Skrabacz</u>	<u>Principal Chief Stationary Engineer</u>
	<u>Laura Surdej</u>	<u>Erie County Dept. of Sewerage</u>
Absent:	<u>none</u>	<u></u>

The meeting was called to order at 9:05 A.M. A quorum was present.

## ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of December 2, 2015

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of January 6, 2016

## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of December 28, 2015

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$7,469,346.00	First Niagara	0.15%	Municipal Premium
			\$174.68	Wilmington Fund		
01-Jul-15	30-Dec-15	182	\$2,502,938.80	M&T Securities	0.25%	\$3,163.51
22-May-15	12-May-16	356	\$14,192,404.59	M&T Securities	0.21%	\$29,523.97
08-Dec-15	06-Jun-16	181	\$12,493,326.77	M&T Securities	0.55%	\$34,679.35
08-Dec-15	20-Jun-16	195	\$12,503,907.84	M&T Securities	0.43%	\$29,198.43
			<u>\$49,162,098.68</u>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
31-July-12	Money Market		\$1,220,029.80	First Niagara	0.15%	Municipal Premium
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		\$2,731,405.06	First Niagara	0.10%	Municipal Premium
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Money Market		\$35,566.68	First Niagara	0.02%	Municipal Premium
<b>SURPLUS FUND</b>						
			\$341.28	Wilmington Fund		
20-Nov-15	23-Feb-16	95	\$9,997,796.40	M&T Securities	0.22%	\$5,808.46
			<u>\$9,998,137.68</u>			
<b>NET REVENUE FUND</b>						
			\$0.00	Wilmington Fund		
30-Sep-15	30-Dec-15	91	\$8,002,919.97	M&T Securities	0.16%	\$3,236.77
26-Oct-15	26-Jan-16	92	\$10,996,590.00	M&T Securities	0.12%	\$3,373.33
20-Nov-15	23-Feb-16	95	\$3,498,479.28	M&T Securities	0.22%	\$2,032.52
07-Dec-15	09-Mar-16	93	\$5,999,175.15	M&T Securities	0.33%	\$5,119.26
			<u>\$28,497,164.40</u>			



**DEBT RESERVE FUND****Series J (1004209)**

02-Jul-14	15-Nov-33	7076	<b>\$515,879.00</b>	UST State/Local Govt	2.70%
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**Series K (1004925)**

02-Jul-14	15-Feb-33	6803	<b>\$361,415.00</b>	UST State/Local Govt	2.70%
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**Series L (3001357)**

				Federated Treasury	
			\$14,474.60	Obligation	
			<b>\$689,547.00</b>	UST State/Local Govt	2.44%
			<b>\$704,021.60</b>		

**Series M (1039308)**

27-Jun-14	01-May-44	10901	<b>\$595,613.00</b>	US State/Local Govt	2.70%
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**Series N (1002070)**

15-Nov-12	15-Apr-32	7091	<b>\$2,167,157.00</b>	UST State/Local Govt	2.42%
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**BSA – DSF PRIN & INT (185110558)**

			<b>\$0.10</b>	Wilmington Fund	
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**RECEIVE & FILE**

Board Meeting January 6, 2016

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Wastewater Treatment Plant***

11/30/2015	00280105 SWWP Equip. Maintenance	-\$23,900.00	00290105 AER Equip. Maintenance	\$23,900.00
11/30/2015	00220105 SCRE Equip. Maintenance	-\$46,472.00	00290105 AER Equip. Maintenance	\$46,472.00
11/30/2015	00220105 SCRE Equip. Maintenance	-\$14,630.00	00290105 AER Equip. Maintenance	\$14,630.00
12/3/2015	00280105 SWWP Equip. Maintenance	-\$2,880.00	00290105 AER Equip. Maintenance	\$2,880.00
12/3/2015	00380103 INCL Gas	-\$192,316.00	00240105 PSED Equip. Maintenance	\$192,316.00
12/3/2015	00380103 INCL Gas	-\$171,660.00	00240106 PSED Equip. Maintenance	\$171,660.00
12/17/2015	00380103 INCL Gas	-\$50,000.00	00380106 INCI Engineering and TECH	\$50,000.00
12/22/2015	00280105 SWWP Equip. Maintenance	-\$268.00	00440105 KELS Equip. Maintenance	\$268.00

***General Financial Charges***

12/8/2015	00800183 Financial Contingency	-\$6,161.00	00200106 Plan Non-Professional	\$6,161.00
12/11/2015	00800183 Financial Contingency	-\$350.00	00100104 Board Registration and Dues	\$350.00
12/11/2015	00800183 Financial Contingency	-\$653.36	00600106 ENG Service and Equip Rental	\$653.36
12/14/2015	00800183 Financial Contingency	-\$1,500.00	00110104 ENG Maint. Contract	\$1,500.00
12/17/2015	00800183 Financial Contingency	-\$25.00	00100104 Board Travel Expenses	\$25.00
12/21/2015	00800183 Financial Contingency	-\$39,418.16	00200106 Plan Maintenance Contract	39,418.16

**RECEIVE & FILE**

Board Meeting of January 6, 2016

## ITEM NO. 4

**INFORMATIVE: REPORT ON FISCAL YEAR 2015-2016 RATES AND CHARGES FOR SEWER SERVICES**

Periodically a report on the rates and charges for sewer service is prepared for the Buffalo Sewer Authority. This report presents findings regarding the revenue requirements of the sewer system and the adequacy of the budgeted sewer rates and charges.

The Report on Fiscal Year 2015-2016 Rates and Charges for Sewer Services has been made available to your Honorable Body.

This report has been reviewed by the Audit Committee for the Buffalo Sewer Authority Board and is presented for the Board for their information to be acknowledged and received and filed.

**RECEIVE AND FILE**

Board Meeting of January 6, 2016

## ITEM NO. 5

**AMENDMENT TO RESOLUTION NO. 7 OF THE BOARD MEETING OF DECEMBER 2, 2015 - TRAVEL AUTHORIZATION - NEW YORK, NEW YORK**

WHEREAS: At the December 2, 2015 Meeting, the Board of Directors of the Buffalo Sewer Authority authorized the Chairman of the Board, General Manager, Treatment Plant Superintendent and Treatment Plant Administrator to travel to New York City from February 7-10, 2016, to attend the 88<sup>th</sup> Annual Meeting of the New York Water Environment Association, Inc.; and

WHEREAS: The General Manager recommends that the Shift Superintendent also attend this Meeting; and

WHEREAS: It is now necessary to amend this resolution to include the Shift Superintendent's attendance and increase the total cost of the travel from \$10,000.00 to \$12,000.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes Resolution No. 7 of the Board Meeting of December 2, 2015, to be amended to read as follows:

“That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board, General Manager, Treatment Plant Superintendent, Treatment Plant Administrator and **Shift Superintendent** to travel to New York City from February 7-10, 2016, to attend the 88<sup>th</sup> Annual Meeting of the New York Water Environment Association, Inc., at a total cost not to exceed **\$12,000.00**. Account nos. 00110104-458010, 00110104-458012, 00100104-458010, 00100104-458012, 00200104-458010, 00200104-458012, 00600104-458010 and 00600104-458012 will be utilized for this travel.”

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MS. PETRUCCI</u>
2 <sup>ND</sup> BY	<u>MR. KENNEDY</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of January 6, 2016

## ITEM NO. 6

**AMENDMENT TO RESOLUTION NO. 9 OF THE BOARD MEETING OF NOVEMBER 4, 2015 – CHANGE ORDER NO. 1 – CONTRACT NO. 81300020**

WHEREAS: On November 4, 2015, the Board of the Buffalo Sewer Authority approved Change Order No. 1 to Contract No. 81300020 in the amount of \$227,924.40 for a Total Adjusted Contract Cost of \$2,927,924.40; and

WHEREAS: Based on the contract agreement, the original contract cost is \$2,543,506.00 ; and

WHEREAS: The correct information is as follows:

**CHANGE ORDER NO. 1 – CONTRACT NO. 81300020**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$2,543,506.00
Emerson Process Management	PREVIOUS CHANGE ORDER	n/a
200 Beta Drive	THIS CHANGE ORDER	<u>\$384,418.40</u>
Pittsburgh, Pennsylvania 15238	ADJUSTED CONTRACT COST	\$ 2,927,924.40

WORK: Distributed Control System (DCS) installation for Ash System and Centrifuge

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

- Item #1 Provide hardware and engineering modifications for new Centrifuge 1
- Item #2 Provide hardware and engineering modifications for new Ash Handling System
- Item #3 Provide additional modifications for ongoing DCS

**REASON FOR CHANGE OR EXTRA WORK:**

- Item #1 New centrifuge installation at WWTP
- Item #2 Rehabilitation of Ash Handling System at WWTP
- Item #3 Proposed modifications

COST OF CHANGE OR EXTRA WORK:

Item #1      \$ 61,918.40

Item #2      \$166,006.00

Item #3      \$156,494.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK                      \$384,418.40

The total Increase to the contract as a result of this Change Order is                      \$384,418.40

NOW THEREFORE

BE IT RESOLVED:

That the Board Resolution No. 9 of the November 4, 2015 Board Meeting is amended to read as follows:

:

**“That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81300020 as written in the above Agenda Item, increasing the contract cost in the amount of \$384,418.40, making the adjusted contract cost \$2,927,924.40.**

MOTION TO                                          APPROVE                    MADE BY                                          MR. KENNEDY                    2<sup>ND</sup> BY                                          MS. PETRUCCI                    AYES                                          4                          NOES                                          0                    

Board Meeting of January 6, 2016

## ITEM NO. 7

**AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 21600289 - ALLIED WASTE NIAGARA FALLS LANDFILL LLC**

WHEREAS: On March 4, 2015, the Board of the Buffalo Sewer Authority authorized the General Manager to renew the contract with Allied Waste Niagara Falls Landfill LLC, for removal and disposal of aeration system grit at the Bird Island Wastewater Treatment Plant for the period July 1, 2015 to June 30, 2016, for a total cost not to exceed \$17,697.00; and

WHEREAS: Blanket Purchase Order No. 21600289 was established for these services in the amount of \$17,697.00 with current expenditures to date for this fiscal year of \$15,081.49; and

WHEREAS: The Buffalo Sewer Authority project administration staff has determined that additional grit removal from the aeration basins and influent channels is required and requests an increase in an amount of \$55,000.00 to Blanket Purchase Order No. 21600289, from \$17,697.00 to \$72,697.00; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator and project administration staff recommend this increase.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to increase Blanket Purchase Order 21600289 in the amount of \$55,000.00, from \$17,697.00 to \$72,697.00, for removal and disposal of aeration system grit for fiscal year 2015-2016. Funds for this change order will be charged to account no. 02000270-474080.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 <sup>ND</sup> BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of January 6, 2016

## ITEM NO. 8

CONTRACT NO. 81400001

**CERTIFICATE OF ACCEPTANCE AND OCCUPANCY**

WORK: Cleaning of Digester #4 &amp; North Mix Tank

BID: \$331,176.75

CONTRACTOR: National Vacuum, Inc.  
408 7<sup>th</sup> Street  
Niagara Falls, NY 14304

WHEREAS: The Administrator of Capital Improvements &amp; Development and staff of the Buffalo Sewer Authority have certified that the Contractor completed the work in accordance with the plans and specifications on June 11, 2014.

THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of June 11, 2014;
- c. No maintenance period is applicable to this project;
- d. The contract was modified for a net deduct of \$76,123.17;
- e. Final payment will be made to the Contractor in the amount of \$12,752.68 making the final cost of the contract \$255,053.58.

MOTION TO APPROVEMADE BY MR. KENNEDY2<sup>ND</sup> BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of January 6, 2016



## ITEM NO. 9

**AUTHORIZATION TO PURCHASE LARGE-FORMAT PRINTERS UNDER NEW YORK STATE CONTRACT #PT66604**

WHEREAS: Both the Buffalo Sewer Authority's Engineering Department and Wastewater Treatment Plant Administration Department use and store large numbers of large format prints with colorized notations; and

WHEREAS: Neither department currently has access to a large format color printer, copier and scanner unit, thereby requiring that delicate and unique drawings be sent out for scanning and copying by vendors; and

WHEREAS: The large format printers and copiers currently available to these departments are obsolete; and

WHEREAS: The Principal Sanitary Engineer and Treatment Plant Administrator request approval to purchase the following printers with installation, training and a three (3) year maintenance program:

NYS Contract #	Vendor	Item	Unit Cost	Number of Units	Total Cost
PT66604	Biel's Document Management	Epson SureColor T7270 Dual Roll 44" with Epson SC44 Scanner	\$ 9,995.00	2	\$19,990.00
		Installation and Training	\$ 500.00	2	\$ 1,000.00
		3 Year Maintenance Program	\$ 2,400.00	2	\$ 4,800.00
		Total Printer Cost:	\$12,895.00	2	\$25,790.00

; and

WHEREAS: The Principal Sanitary Engineer and Treatment Plant Administrator recommend the purchase of the above printers at a total cost of \$25,790.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority authorizes the General Manager to purchase the above printers, with installation, training and a three (3) year maintenance program from Biel's Document Management, at a total cost of \$25,790.00. This purchase will be charged to account nos. 00600107-474100 and 00800183-480221.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of January 6, 2016

## ITEM NO. 10

**AUTHORIZATION TO ENTER INTO AN ENGINEERING AGREEMENT WITH ARCADIS OF NEW YORK, INC., FOR ENGINEERING ASSISTANCE WITH DESIGN AND CONSTRUCTION OF A SECOND CAKE PUMP FOR THE SLUDGE CAKE RECEIVING SYSTEM AT THE BIRD ISLAND WASTEWATER TREATMENT PLANT**

- WHEREAS: On September 24, 2014, following a formal Request for Qualification process in which sixteen (16) firms submitted proposals, the Board of the Buffalo Sewer Authority authorized ARCADIS of New York, Inc. (ARCADIS) for professional engineering services for large projects; and
- WHEREAS: The Buffalo Sewer Authority requires engineering assistance with the design and construction-phase services for the installation of a second cake pump for the sludge cake receiving system; and
- WHEREAS: ARCADIS has previously performed the task for the design and installation of the sludge cake receiving system; and
- WHEREAS: A proposal was submitted by ARCADIS to perform the required work to assist in the pump and ancillary equipment installation at a total cost not to exceed \$43,232.00; and
- WHEREAS: The Treatment Plant Administrator and her committee have reviewed the proposal from ARCADIS; and
- WHEREAS: The Treatment Plant Administrator recommends entering into a contract with ARCADIS of New York, Inc.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with ARCADIS of New York, Inc., for Engineering Services for design and construction-phase services for the installation of a second cake pump for the sludge cake receiving system at the Bird Island Wastewater Treatment Plant at a cost not to exceed \$43,232.00. Funds for this contract will be charged to account no. 02000413-432004.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of January 6, 2016

## ITEM NO. 11

**AUTHORIZATION FOR PURCHASE OF BLACKMER PUMP PARTS**

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Blackmer Pump Company, the original equipment manufacturer, and/or their authorized local representative, as a sole source for Blackmer brand pumps located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for Blackmer pump parts. Upon request, Corrosion Products and Equipment, Inc., the authorized local representative, submitted a quote in the amount of \$11,850.00; and

WHEREAS: Monies payable to date to Corrosion Products and Equipment Inc., in fiscal year 2015-2016 are \$10,341.92. This purchase will bring the total monies payable for purchases to \$22,191.92; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend the purchase of the Blackmer pump parts; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Blackmer pump parts at a total cost of \$11,850.00; and further authorizes total monies payable to Corrosion Products and Equipment, Inc., of \$22,191.92 for fiscal year 2015-2016. This purchase will be charged to account no. 00240105-466107.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 <sup>ND</sup> BY	<u>MS. PETRUCCI</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of January 6, 2016

ITEM NO. 12

**REPORTS ON BIDS RECEIVED - PURCHASE OF VARIOUS NEW AND UNUSED STEEL PRODUCTS**

WHEREAS: Formal bids were advertised and solicited for the purchase of the following various new and unused steel products:

- 1.) (20) 2' x 2' Steel Frame
  - 2.) (20) 4" Dark Curb Boxes
  - 3.) (20) 5" Dark Curb Boxes
  - 4.) (20) 6" Dark Curb Boxes
  - 5.) (20) 7" Dark Curb Boxes
  - 6.) (30) Single Inlet Plate Catch Basins
- ; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on December 15, 2015:

<b>Vendor</b>	<b>Total Cost:</b>
Melius Welding	\$16,590.00
Goergen Mackwirth	\$35,591.10
EJ USA	\$20,450.00
Hohl Machine	NO BID
Neenah Foundry	\$26,200.00
Emcom Industries	NO RESPONSE

;and

WHEREAS: The Director of Sewer Maintenance and staff reviewed the quotes received for each item needed and recommend awarding the entire purchase to the lowest bidder, Melius Welding at a cost not to exceed \$16,590.00.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the above listed various new and unused steel products from the lowest bidder, Melius Welding a total cost of \$16,590.00. This purchase will be charged to account no. 00660105-466269.

MOTION TO APPROVE \_\_\_\_\_

MADE BY MS. PETRUCCI \_\_\_\_\_

2<sup>ND</sup> BY MR. KENNEDY \_\_\_\_\_

AYES 4 NOES 0

Board Meeting of January 6, 2016

## ITEM NO. 13

**CHANGE ORDER NO. 1 – CONTRACT NO 81500021**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$264,750.00
GHD Consulting Engineers, LLC	PREVIOUS CHANGE ORDER	0
200 John James Audubon Pkwy.	THIS CHANGE ORDER	<u>130,000.00</u>
Amherst, New York 14228	ADJUSTED CONTRACT COST	\$394,750.00

WORK: Combined Sewer Overflow Long Term Control Plan Swan Trunk Sewer System

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WHEREAS: The Buffalo Sewer Authority received approval of its Long Term Control Plan (LTCP) to address combined sewer overflows from United States Environmental Protection Agency and New York State Department of Environmental Conservation on March 18, 2014; and

WHEREAS: The Authority agreed to implement various projects recommended to and approved by the New York State Department of Environmental Conservation and the United States Environmental Protection Agency including flow redirection, supplemental capacity, and system storage tributary to the Swan Trunk Sewer System; and

WHEREAS: Upon request, GHD Consulting Engineers, LLC, has submitted an engineering proposal for the following deliverables at a total not to exceed cost of \$130,000.00:

- Task #1 Development of North Relief Tunnel concept
  - Task #2 Evaluation of Real Time Control preliminary projects
  - Task #3 Development of a required flow monitoring work plan
  - Task #4 Construction administration services for SPP's 97A, 180, 332 and 336A
- ; and

WHEREAS: The Principal Sanitary Engineer and staff have reviewed the proposal and recommend approval of Change Order No. 1 to Contract No. 81500021.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81500021 in the amount of \$130,000.00, making the adjusted contract cost \$394,750.00. Expenses for this Contract will be funded from account no. 02000304-432004.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of January 6, 2016



## ITEM NO. 14

**CHANGE ORDER NO. 1 – CONTRACT NO. 81500022**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$ 2,094,375.00
Mark Cerrone, Inc.	PREVIOUS CHANGE ORDER	N/A
2368 Maryland Ave.	THIS CHANGE ORDER	<u>59,012.90</u>
Niagara Falls, NY 14305	ADJUSTED CONTRACT COST	\$2,153,387.90

WORK: Miscellaneous System Wide Sewer Repairs

---

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

- Item #1 Tree removals at a cost not to exceed \$19,205.00
- Item #2 Fence and retaining wall repair not to exceed \$39,807.90

**REASON FOR CHANGE OR EXTRA WORK:**

- Item #1 Tree removals required for support to modified soil installation in vacant lots
- Item #2 Fence and retaining wall repairs between shoreline trail and Bird Island Wastewater Treatment Plant

**COST OF CHANGE OR EXTRA WORK:**

- Item #1 \$ 19,205.00
- Item #2 \$ 39,807.90

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$59,012.90

The total INCREASE to the contract as a result of this Change Order is \$59,012.90

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81500022 as written in the above Agenda Item, increasing the contract cost in the amount of \$59,012.90, making the adjusted contract cost \$2,153,387.90.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 <sup>ND</sup> BY	_____	MS. PETRUCCI	_____
AYES	_____	4	NOES _____ 0

Board Meeting of January 6, 2016

ITEM NO. 15

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:        That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

One (1) Supervising Accountant                    00110121 411001

MOTION TO                                      APPROVE                  

MADE BY                                      MS. PETRUCCI                  

2<sup>ND</sup> BY                                      MR. ROOSEVELT                  

AYES                              4           NOES                              0          

Board Meeting of January 6, 2016

ITEM NO. 16

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:            That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

One (1) Stock Clerk                    00520161 411001

MOTION TO                                      APPROVE                  

MADE BY                                      MS. PETRUCCI                  

2<sup>ND</sup> BY                                      MR. KENNEDY                  

AYES                              4           NOES                              0          

Board Meeting of January 6, 2016

ITEM NO. 17

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:            That the Board of the Buffalo Sewer Authority approves the addition of the following title to the Job Classification Plan:

Waste Water Treatment Plant Operator II (with 4A License)  
00360161 411001

MOTION TO                                      APPROVE                  

MADE BY                                        MR. KENNEDY                  

2<sup>ND</sup> BY                                           MR. ROOSEVELT                  

AYES                                   4           NOES                              0          

Board Meeting of January 6, 2016

## ITEM NO. 18

**CONFIRMATION OF APPOINTMENTS**

PRINCIPAL SANITARY ENGINEER (TEMPORARY)  
ADMINISTRATION (ENGINEERING)  
\$81,626 PER ANNUM  
EFFECTIVE: NOVEMBER 30, 2015

CATHERINE H. KNAB  
125 EDWARD STREET, UNIT D  
BUFFALO, NY

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LABORER I (TEMPORARY)  
SEWAGE TREATMENT PLANT  
\$17.74 PER HOUR  
EFFECTIVE: DECEMBER 7, 2015

ALLEN PICKENS  
191 LANGFIELD DR.  
BUFFALO, NY

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SEWER CONSTRUCTION WORKER (TEMPORARY)  
SEWAGE TREATMENT PLANT  
\$19.42 PER HOUR  
EFFECTIVE: DECEMBER 7, 2015

PATRICK O'CONNOR  
202 CULVER RD.  
BUFFALO, NY

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LABORER II (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$19.27 PER HOUR  
EFFECTIVE: DECEMBER 7, 2015

OTIS BARKER JR.  
435 STARIN AVE.  
BUFFALO, NY

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SENIOR 1<sup>ST</sup> CLASS STATIONARY ENGINEER (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$23.20 PER HOUR  
EFFECTIVE: DECEMBER 7, 2015

DAVID AMOIA JR.  
659 AMHERST ST.  
BUFFALO, NY

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WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE  
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO                     APPROVE                      
MADE BY                     MS. PETRUCCI                      
2<sup>ND</sup> BY                     MR. ROOSEVELT                      
AYES           4           NOES           0          

Board Meeting of January 6, 2016

## ITEM NO. 19

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<b><u>EMPLOYEE</u></b>	<b><u>SCHOOL</u></b>	<b><u>COURSE</u></b>	<b><u>TUITION%</u></b>	<b><u>REIMBURSEMENT TOTAL</u></b>
Regina Harris	State University of New York at Buffalo	FE Review Course	100%	\$500.00
Sean Morrison	n/a	4A License	100%	\$257.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$757.00. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO                     APPROVE                      
MADE BY                     MS. PETRUCCI                      
2<sup>ND</sup> BY                     MR. KENNEDY                      
AYES           4           NOES           0          

Board Meeting of January 6, 2016



ITEM NO. 20

**ADJOURNMENT OF MEETING**MOTION TO                     APPROVE                    MADE BY                     MS. PETRUCCI                    2<sup>ND</sup> BY                     MR. ROOSEVELT                    AYES           4           NOES           0          

Board Meeting of January 6, 2016