

MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

April 6, 2016

BUFFALO SEWER AUTHORITY

April 6, 2016

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of March 2, 2016	55535
2	Informative: Temporary Investments	55536-37
3	Informative: Reallocation of Funds	55538-39
4	Consideration of the Operating Fund Budget for Fiscal Year 2016-2017	55540
5	Proposed Amended "Schedule of Sewer Rents and Other Charges"	55541-51
6	Authorization to Publish Notice of Proposed Amended "Schedule of Sewer Rents and Other Charges"	55552
7	Payment from Judgment and Claims	55553
8	Contract Approval – Property and Crime Insurance	55554
9	Authorization for Change Order to Blanket Purchase Order No. 21600289 for Removal and Disposal of Aeration System Grit	55555
10	Authorization for Change Order to Blanket Purchase Order No. 21600124 for Removal and Disposal of Sewage Screenings	55556
11	Authorization for Purchase of Gas Sensors & Enclosures	55557
12	Authorization for Purchase of Chesterton Mechanical Seals for RAS	55558
13	Authorization for Purchase of Blackmer Pump Parts	55559
14	Report on Bids Received – Multiple Hearth Furnace #3 Upgrade (General Construction Bid)	55560
15	Report on Bids Received – Multiple Hearth Furnace #3 Upgrade (Furnace Construction Bid)	55561

16	Report on Bids Received – Elevator Maintenance	55562-63
17	Authorization to Purchase Various New and Unused Steel Products	55564
18	Authorization to Enter into a Contract with Research Foundation for SUNY - Vacant Lot Inspection Services	55565-67
19	Authorization to Enter into an Agreement with Wendel WD Architecture, Engineering, Surveying & Landscaping Architecture, PC for GIS and GPS Professional Services	55568
20	Utility Work Agreement (HC-140) – New York State Department of Transportation – PIN 5812.89	55569-70
21	Request for Extension of an Unpaid Medical Leave of Absence	55571
22	Amendment to Schedule of Job Classification Plan	55572
23	Confirmation of Appointments	55573-75
24	Tuition Reimbursement	55576
25	Tuition Assistance	55577
26	Adjournment of Meeting	55578

CALL OF THE ROLL

Present: <u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
<u>Eleanor Petrucci</u>	<u>Secretary</u>
<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
<u>Ronald Brown</u>	<u>Executive Secretary</u>
<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
<u>Julie Barrett-O’Neill, Esq.</u>	<u>General Counsel</u>
<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
<u>Michael Letina</u>	<u>Treatment Plant Superintendent</u>
<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
<u>Laura Surdej</u>	<u>Erie County Department of Sewerage</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
Absent: <u>none</u>	<u> </u>

The meeting was called to order at 9:05 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of March 2, 2016

MOTION TO	<u> </u>	ADOPT	<u> </u>
MADE BY	<u> </u>	MR. KENNEDY	<u> </u>
2 ND BY	<u> </u>	MS. PETRUCCI	<u> </u>
AYES	<u> 4 </u>	NOES	<u> 0 </u>

Board Meeting of April 6, 2016

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of March 22, 2016

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$3,062,118.94	First Niagara	0.15%	Municipal Premium
			\$575.24	Wilmington Fund		
30-Dec-15	29-Mar-16	90	\$2,501,761.61	M&T Securities	0.41%	\$ 2,564.55
22-May-15	12-May-16	356	\$14,211,028.86	M&T Securities	0.21%	\$29,523.97
08-Dec-15	06-Jun-16	181	\$12,525,908.91	M&T Securities	0.55%	\$34,679.35
08-Dec-15	20-Jun-16	195	\$12,524,968.32	M&T Securities	0.43%	\$29,198.43
			\$44,826,361.88			
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		\$1,076,574.69	First Niagara	0.15%	Municipal Premium
OPERATING FUND						
31-Jul-12	Super NOW		\$2,701,446.19	First Niagara	0.10%	Municipal Premium
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$35,999.58	First Niagara	0.02%	Municipal Premium
SURPLUS FUND						
			\$46.69	Wilmington Fund		
23-Feb-16	27-Apr-16	64	\$10,001,198.10	M&T Securities	0.31%	\$5,513.87
			\$10,001,244.79			
NET REVENUE FUND						
			\$-	Wilmington Fund		
30-Dec-15	29-Mar-16	90	\$8,006,519.58	M&T Securities	0.41%	\$8,207.17
26-Jan-16	27-Apr-16	92	\$9,507,385.82	M&T Securities	0.45%	\$10,937.65
23-Feb-16	27-Apr-16	64	\$10,797,895.24	M&T Securities	0.31%	\$4,413.60
			\$28,311,800.64			

DEBT RESERVE FUND**Series J (1004209)**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
-----------	-----------	------	---------------------	----------------------	-------

Series K (1004925)

02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
-----------	-----------	------	---------------------	----------------------	-------

Series L (3001357)

				Federated Treasury Obligation	
			\$14,474.96		
12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
			\$704,021.96		

Series M (1039308)

27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
-----------	-----------	-------	---------------------	---------------------	-------

Series N (1002070)

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
-----------	-----------	------	-----------------------	----------------------	-------

BSA – DSF PRIN & INT (185110558)

			\$0.00	Wilmington Fund	
--	--	--	---------------	-----------------	--

RECEIVE & FILE

Board Meeting of April 6, 2016

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

2/23/2016	00210105 RWWP Equip. Maintenance	-\$10,000.00	00370105 Centrifuge Equip, Maintenance	\$10,000.00
03/02/2016	00220105 SCRE Equip. Maintenance	-\$255.00	00200105 Plan Clothing Safety and Maintenance	\$255.00
03/09/2016	00240105 PSED Equip. Maintenance	-\$8,566.00	00230105 Grit Equip Maintenance	\$8,566.00
03/09/2016	00250105 SECO Equip. Maintenance	-\$482.00	00230105 Grit Equip Maintenance	\$482.00
03/09/2016	00250105 SECO Equip. Maintenance	-\$9,686.00	00220105 SCRE Equip. Maintenance	\$9,686.00
03/09/2016	00250105 SECO Equip. Maintenance	-\$241.00	00530105 Yard Small Tools	\$241.00
03/14/2016	00250105 SECO Equip. Maintenance	-\$1,200.00	00230105 Grit Equip Maintenance	\$1,200.00
3/14/2016	00250105 SECO Equip. Maintenance.	-\$15.00	00200105 Plan Equip. Maintenance	\$15.00
3/15/2016	00260105 PRIM Equip. Maintenance.	-\$1,500.00	00380105 INCIN Build Maintenance	\$1,500.00
2/19/2016	00220105 SCRE Equip. Maintenance	-\$3,840.00	00370105 Centrifuge Equip, Maintenance	\$3,840.00
2/19/2016	00220105 SCRE Equip. Maintenance	-\$70.00	00410105 Hamburg Equip Maintenance	\$70.00
3/22/2016	00260105 PRIM Equip. Maintenance	-\$11,850.00	00240105 PSED Equip. Maintenance	\$11,850.00
3/22/2016	00260105 PRIM Equip. Maintenance	-\$5,546.00	00350105 FILT Equip. Maintenance	\$5,546.00

Sewer Maintenance

2/23/2016	00670107 SWRC Operating Equip.	-\$2,500.00	00690107 Auto Cars and Other Vehicle	\$2,500.00
3/1/2016	00660105 SWRR Road & Highway Maintenance.	-\$3,000.00	00690105 Auto Automotive Repairs	\$3,000.00
03/22/2016	00670105 SWRC Clothing and Maintenance	-\$1,100.00	00200105 Plan Clothing & Safety	\$1,100.00

General Financial Charges

2/19/2016	00800183 Financial Contingency	-\$1,500.00	00100104 Board Travel Expense	\$1,500.00
2/23/2016	00800183 Financial Contingency	-\$375.00	00110105 Admin Office Supplies	\$375.00
2/24/2016	00800183 Financial Contingency	-\$121,915.00	00600106 ENG Eng and Tech	\$121,915.00
2/24/2016	00800183 Financial Contingency	-\$5,000.00	00600106 Eng Advertising	\$5,000.00
2/26/2016	00800183 Financial Contingency	-\$5,000.00	00200106 Plan Eng and Tech	\$5,000.00
2/26/2016	00800183 Financial Contingency	-\$141,825.00	00600106 ENG Eng and Tech	\$141,825.00
3/1/2016	00800183 Financial Contingency	-\$100.00	00600104 Eng Registration Fees & Dues	\$100.00
3/2/2016	00800183 Financial Contingency	-\$19,500.00	00110106 Admin Rentals of Land & Build	\$19,500.00
03/04/2016	00800183 Financial Contingency	-\$300.00	00600107 Eng Office Equip.	\$300.00
03/09/2016	00800183 Financial Contingency	-\$11,200.00	00200106 Plan Maintenance Contract	\$11,200.00
3/16/2016	00800183 Financial Contingency	-\$168.11	00110106 Admin Maintenance Contract	\$168.11
3/17/2016	00800183 Financial Contingency	-\$25,745.00	00110106 Admin Auditing Services	\$25,745.00

RECEIVE & FILE

Board Meeting of April 6, 2016

ITEM NO. 4

CONSIDERATION OF THE OPERATING FUND BUDGET FOR FISCAL YEAR 2016-2017

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority does hereby adopt the attached Operating Fund Budget and Five-Year Capital Plan for the fiscal year commencing July 1, 2016.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of April 6, 2016

ITEM NO. 5

PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES"

WHEREAS: The Buffalo Sewer Authority has hereto adopted a "Schedule of Sewer Rents and Other Charges" pursuant to Section 1180 of Title 8, Article 5 of Chapter 870 of the Laws of 1939 of the State of New York; and

WHEREAS: Such "Schedule of Sewer Rents and Other Charges" now requires adjustments to provide the required revenue to finance our Operating Fund Budget for the fiscal year July 1, 2016 to June 30, 2017.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority does hereby adopt the attached proposed amended "Schedule of Sewer Rents and Other Charges".

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MS. PETRUCCI</u>	
2 ND BY	<u>MR. ROOSEVELT</u>	
AYES	<u>4</u>	NOES <u>0</u>

Board Meeting of April 6, 2016

PROPOSED SCHEDULE OF SEWER RENTS
AND OTHER CHARGES
FOR 2016-2017

TO PROVIDE FUNDS FOR THE FIXED CHARGES AND FOR THE OPERATION AND MAINTENANCE OF THE ENTIRE SEWER SYSTEM IN THE CITY OF BUFFALO AND ALL OF THE BUFFALO SEWER AUTHORITY FACILITIES FOR THE CONVEYANCE, TREATMENT AND DISPOSAL OF SEWAGE AND STORM WATER OPERATED BY THE BUFFALO SEWER AUTHORITY.

I. SEWER RENTS FOR PREMISES SITUATED WITHIN THE LIMITS OF THE CITY OF BUFFALO

(a) \$12,050,000 shall be collected from all real property in the City of Buffalo (the "City") by apportioning the said amount upon such property within the City as the same is set down on the last completed annual assessment roll of the City, except that no *ad valorem* sewer rent shall be assessed against real property exempt from real property taxes pursuant to subdivision one of section four hundred, sections four hundred four, four hundred six, four hundred twelve, four hundred eighteen, subdivision one section four hundred twenty, section four hundred forty-six, four hundred fifty-two, four hundred sixty-two and four hundred seventy-seven of the New York Real Property Tax Law.

(b) In the event a person, lot, parcel of land, building or premises, other than a City department, situated within the limits of the City, discharging sewage, water or other liquids into the Buffalo Sewer Authority (the "Authority") sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board or from any other source, and the quantity of water used is measured by a water meter acceptable to the Authority, then in each such case, the quantity of water used, as measured by said meter, shall be used to determine the sewer charge or rental, and the charge for such use shall be as follows: the first four thousand (4,000) cubic feet of water used per quarter year shall bear a sewer charge or rental of \$48.30, and any water used in excess thereof shall bear a sewer charge or rental of \$11.09 per thousand cubic feet (\$.0111 per cubic foot);

Provided that the minimum charge shall be \$16.10 per month if the meter is read monthly and \$48.30 per quarter year if the meter is read quarterly.

II. SEWER RENTS FOR PREMISES SITUATED OUTSIDE THE LIMITS OF THE CITY OF BUFFALO

(a) An annual service charge for the privilege of connecting with the facilities of the Authority shall be due for any premises situated outside the limits of the City for each \$1,000 of assessed valuation as determined on the last completed annual assessment, the same rate of \$2.71239 per \$1,000 of assessed valuation for 2016-2017.

(b) In the event a person, lot, parcel of land, building or premises, other than a City department, situated outside the limits of the City, discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board or from any other source, and the quantity of water used is measured by a water meter acceptable to the Authority, then in each such case, the quantity of water used, as measured by said meter, shall be used to determine the sewer charge or rental, and the charge for such use shall be as follows: the first four thousand (4,000) cubic feet of water used per quarter year shall bear a sewer charge or rental of \$48.30, and any water used in excess thereof shall bear a sewer charge or rental of \$11.09 per thousand cubic feet (\$.0111 per cubic foot);

Provided that the minimum charge shall be \$16.10 per month if the meter is read monthly and \$48.30 per quarter year if the meter is read quarterly.

III. GENERAL PROVISIONS

(a) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board, and the quantity of water used is not measured by a water meter acceptable to the Authority, then the sewer charge or rental for all such accounts shall be in the respective amounts (expressed in dollars) set forth in Exhibit A, attached hereto and made a part hereof, as the Authority determines applicable to such person, lot, parcel of land, building or premises.

(b) In addition to all other rentals and charges provided herein, a monthly drainage connection service charge shall be due for any and all persons, lots, parcels of land, building or premises, other than a City department, that discharge sewage, water or other liquids into the Authority sewer system, either directly or indirectly, as follows:

1. A monthly charge of \$6.00 shall be due for all lots, parcels, land, buildings or premises where the quantity of water used is not measured by a meter acceptable to the Authority.
2. A monthly charge in the amounts set forth below shall be due for all lots, parcels, land, building or premises where the quantity of water used is measured by a meter acceptable to the Authority in accordance with the following meter size:

Residential Users		Non-Residential Users	
<u>Meter Size</u>	<u>Charge (\$)</u>	<u>Meter Size</u>	<u>Charge (\$)</u>
5/8 inch	6.00	5/8 inch	6.00
3/4 inch	6.00	3/4 inch	6.00
1 inch	6.00	1 inch	6.00
1 1/2 inch	6.00	1 1/2 inch	55.00
2 inch	6.00	2 inch	55.00
3 inch	55.00	3 inch	55.00
4 inch or larger	55.00	4 inch or larger	55.00

(c) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, which directly or indirectly, uses water obtained from a source other than the Buffalo Water Board, and the water so obtained is not measured by a water meter acceptable to the Authority, then, in each such case, the owner, user or other interested party shall, at his own expense, furnish, install, and maintain a water meter or other water or sewage measuring device acceptable to the Authority and the quantity of water used, as measured by said meter, or as otherwise determined, shall be used to determine the sewer charge or rental and there shall be charged an amount determined as set forth in paragraphs II(a), III(a) and III(b) as the case may be.

(d) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, uses water in excess of 4,000 cubic feet per quarter year and it can be shown to the satisfaction of the Authority, that a portion of the water as measured by the water meter does not and cannot enter the Authority sewer system, then the Authority may determine in such manner as may be found practicable the percentage of metered water entering the Authority sewer system and the quantity of water used to determine the sewer charge or rental shall be that percentage, so determined, of the quantity of water measured by the water meter, or the Authority may require or permit the installation of additional meters or measuring devices in such a manner as to determine the quantity of water or sewage actually entering the Authority sewer system, in which case the quantity of water used to determine the sewer charge or rental shall be the quantity of water actually entering the Authority sewer system and so determined.

(e) In the event a person, lot, parcel of land, building or premises discharges sewage or other wastes into the Authority sewer system which, in the opinion of the Authority, contain unduly high concentrations or any substances which add to the operating costs of the Authority facilities, then the Authority may elect to establish and collect special rates of charge, based on the quantity of these substances, which rate of charge may be established and collected in such manner as the Authority may elect and such charge shall be paid to the Authority, or it may elect to exclude such sewage or other wastes from its facilities.

(f) As a condition of a Buffalo Discharge Elimination System Permit (BPDES), a user may be required to pay an industrial waste surcharge for discharging sewage or waste exhibiting a strength of sewage or waste greater than normal domestic sewage. The Industrial Waste Surcharge Formula reflecting the Treatment Plant unit costs for treatment of Biochemical Oxygen Demand (BOD₅) Total Suspended Solids (TSS) and Total Phosphate (TPO₄) is as follows:

$$\text{Surcharge} = 8.34 \text{ QMGY} (0.1073 (\text{BOD}_5\text{-250}) + 0.1288 (\text{TSS-250}) + 0.0180(\text{TPO}_4\text{-15.35}))$$

\$0.1073 Cost/lb. for treatment of BOD₅

\$0.1288 Cost/lb. for treatment of TSS

\$0.0180 Cost/lb. for treatment of TPO₄

QMGY shall mean the annual total industrial and sanitary discharge - water retention.

BOD₅ shall mean the average concentration of BOD₅ in sewage or waste discharged to the Authority facilities.

TSS shall mean the average concentration of TSS in sewage or waste discharged to the Authority facilities.

TPO₄ shall mean the average concentration of TPO₄ in sewage or waste discharged to the Authority facilities.

Surchargeable concentrations are as follows:

BOD₅ - Over 250 mg/L; TSS - Over 250 mg/L; TPO₄ - Over 15.35 mg/L

This formula shall be applied in computing the Buffalo Industrial Waste Surcharge subsequent to July 1, 2015 and ending June 30, 2016 for all users that discharge sewage or waste exhibiting a strength of sewage or waste greater than normal domestic sewage. In addition, this formula with the above rates will be used to calculate all monthly, quarterly, semiannual, and annual accounts subsequent to July 1, 2016.

(g) Any person who violates the Sewer Regulations of the Authority or the conditions of the permits issued thereunder shall be subject to fines as specified in said regulations.

(h) Whenever sewage or other wastes result in conditions in the Authority sewer system as to cause blockage or a substantial reduction in the flow, charges for the work necessary to eliminate such blockage or reduction in flow may be made, based upon costs incurred by the Authority for labor, materials, equipment hire, insurances, and other overhead, against the owner of the property or premises that caused the discharge of such sewage or other wastes into the Authority sewer system.

(i) Where sewer facilities have been installed to serve improved and unimproved property and have been paid for in whole or in part by the Authority, a charge shall be made based on a proportionate share of the original cost, determined by the foot frontage of the parcel served, or by the area of such parcels, or by such other method the Authority determines to be equitable, as a condition to a permit for a connection to the Authority's facilities.

(j) An application and inspection fee for sewer connection permits shall be paid as follows at the time said application is filed with the Authority:

<u>Tap Size</u>	<u>Fee (\$)</u>
4 inch	100.00
6 inch	200.00
8 inch	300.00
10 inch	500.00
12 inch	800.00
15 inch	1,200.00
18 inch	1,800.00
21 inch or greater	2,500.00

(k) An application fee of \$50.00 per 2,500 square feet or part thereof of soil disturbance or impervious area being drained, whichever is greater, shall be paid at time of plans and/or calculations are submitted to the Authority for site stormwater management review.

(l) An application fee of \$150.00 plus \$25.00 for every 100 linear feet or part thereof of new sanitary sewer pipe proposed shall be paid at the time that plans and/or calculations are submitted to the Authority for any facility proposing to discharge 2,500 gallons per day or more of additional sanitary and/or industrial flow than existing conditions.

(m) All persons owning or operating a pump truck or other transport vehicle and desiring to discharge wastes, directly or indirectly, into the Authority's facilities shall first secure a valid Truckers Discharge Permit after paying an annual permit fee of \$120.00. In addition to said permit fee, a separate charge shall be billed based upon the quantity and character of the waste discharged and, if applicable, the point of discharge.

The following surcharge rates are hereby charged for such wastehaulers who are located outside the City:

DISCHARGE LOCATION	TOTAL SUSPENDED SOLIDS	BOD ₅	TOTAL PHOSPHATE
Inlet/South Buffalo Pump	\$0.1174/lb	\$0.0611/lb.	\$0.0180/lb.
Mixing Tank	\$0.1052/lb	\$0.0551/lb.	\$0.0180/lb.
Thickener/Digester	\$0.1316/lb	\$0.1100/lb.	\$0.0180/lb.

The above surcharge rates, along with costs incurred by the Authority when handling, testing, conveying, and administering each wastehauler, will be used to determine the cost per gallon of each wastestream. The wastehauler user charges for various wastestreams are as follows:

1. Septage and portable toilet wastes - The rate of \$0.04 per gallon discharged will be assigned to all permitted septage and portable toilet wastehaulers.
2. Grease trap wastes - The rate of \$0.08 per gallon discharged will be assigned to all permitted grease trap wastehaulers.
3. Sludge wastes - This rate will vary dependent on strength and volume. Sludge rates will be calculated using the parameter costs for the mixing tank location.
4. Miscellaneous Wastes - This rate will vary dependent on strength of waste, volume and discharge location.

These rates will be used for all permits effective July 1, 2016.

(n) In the event a person, lot, parcel of land, building or premises threatens to discharge or discharges sewage or waste into or near the Authority's publicly owned treatment works, either directly or indirectly, which in the opinion of the Authority will or is likely to bypass, upset, harm or endanger the facilities of the Authority, then such person or the owner or operator of such lot, parcel of land, building or premises shall pay to the Authority charges for any and all clean up, removal and remediation costs actually incurred by the Authority, including but not limited to labor, materials, equipment, insurances or laboratory services for the (i) containment or attempted containment of such discharge or threatened discharge, (ii) sampling and analysis of such discharge or threatened discharge, (iii) removal or attempted removal of such discharge or threatened discharge, (iv) taking of reasonable measures to prevent or mitigate damage to property, public health, safety or welfare, or (v) remediation, treatment, storage or disposal of such discharge or threatened discharge and all soils, water or structures affected by such discharge.

(o) All industrial users shall pay to the Authority a charge for the actual costs of analysis incurred by the Authority for the annual or other monitoring of any and all discharges of such industrial users.

(p) Any person who is granted a temporary permit to discharge into the facilities of the Authority shall pay a permit fee of \$500.00 to the Authority as a condition of the issuance of such permit.

(q) Except as otherwise defined herein, all terms and phrases used or contained in this schedule of sewer rents shall bear the same meaning and definition as set forth in the Authority's Sewer Use Regulations 21 N.Y.C.R.R. Part 10075 and New York Public Authorities Law Section 1175 *et seq.*

(r) Sewer rents and charges as herein provided shall be payable at the office of the Director of the Treasury for the City at Room 117, City Hall, Buffalo, New York 14202, or at such other location or address as may be set forth on the Authority's invoice, and shall become due and payable as follows:

1. So much of the sewer rents and charges as are based upon water use and the drainage connection service charge covering the respective premises, or such other charges as provided herein shall be due and payable, except as otherwise stated in this schedule or in such invoice, on the same day, one month following the month of the invoice billing date, and such invoice may be billed monthly, quarterly or as otherwise determined by the Authority; and
2. So much of the sewer rents and charges as are based upon the assessed valuation of chargeable real estate shall become due and payable from the first day of July 1938, and each year thereafter, and may be paid without interest on or before September 30th next succeeding.

(s) Such sewer rents and charges that remain unpaid after their respective due dates shall be charged interest, and such interest shall continue to be charged until such sewer rents and charges are paid in full, as follows:

1. Sewer rents based upon water use and drainage connection service charges shall be charged interest at the same rate as unpaid City taxes, to wit: four and one-half percent (4.5%) interest shall be added to amounts unpaid from the first through the thirtieth day after the due date, and thereafter one and one-half percent (1.5%) shall be added to all amounts that remain unpaid for each succeeding month;
2. Sewer rents based upon assessed valuation of chargeable real estate that remain unpaid on October 1 of each year shall be charged interest at the rate of two percent (2%), and such sewer rents that remain unpaid shall be charged two percent (2%) for each month thereafter until paid; and
3. All other sewer rents and charges of the Authority shall be charged interest at the rate of one and one-half percent (1.5%) per month if not paid by the due date stated on the invoice issued by the Authority.

(t) All persons and property served by the Authority shall be subject to paying reasonable costs and expenses, including attorney fees incurred in the collection of sewer rents and charges that remain unpaid, as may be determined by the Board of the Authority. In addition to any other remedy or provision hereof, the Authority reserves the right to engage in such collection activities, as it deems appropriate, for all accounts that remain unpaid after the due date. In consideration of such collection activities and to defray the cost thereof with respect to accounts based on water use and drainage connection service, the person or property served by the Authority may pay an additional charge of twenty-one percent (21%) of the amount of each such delinquent account, together with interest as provided herein, that remains unpaid for more than (i) one hundred twenty (120) days from the due date for metered accounts, and (ii) two hundred ten (210) days from the due date for non-metered flat rate accounts. Due date, as used herein,

means the date that the Authority's sewer rent and other charges are due and payable pursuant to III (q) (1) and III (q) (2), herein, respectively.

(u) Invoice statements shall be mailed or delivered to the address of the owner or user, as the case may be, as such address appears on the Authority's records. Such mailing or delivery is a matter of convenience. Failure of an owner or user to receive an invoice statement shall not release such owner or user from the obligation to pay such invoice statement, together with any other charges and interest which may accrue on unpaid amounts.

(v) All invoices shall be paid in United States dollars and may be paid by cash, check or MasterCard and Visa at Room 117, City Hall, Buffalo, New York or such other location or address as may be provided on such invoice, by internet, or by telephone as set forth on the invoice. All persons who pay by credit or debit card made through the City of Buffalo Website shall pay the Authority a charge of the greater of two percent (2%) of the amount paid, or two dollars (\$2.00) for each credit card payment transaction as a handling charge. Also, all persons who pay by debit or check cards shall pay the Authority a two dollar (\$2.00) charge for each such transaction as a convenience fee. Multiple payments in the same transaction will be charged the convenience fee only once. The convenience fee will be added automatically to each transaction.

IV. LIEN OF SEWER RENT

From and after the due date thereof, such sewer rents and charges, together with any interest and collection costs shall constitute a lien upon the real property served by the facilities. Such lien shall have the same priority and superiority as the lien of the general tax of the City.

V. EFFECTIVE DATE OF THIS SCHEDULE

This schedule of sewer rents and other charges shall become effective July 1, 2016; provided, however, that the sewer rents and other charges herein set forth, applicable to water use, shall become effective on all billings on and after August 1, 2016, excepting only monthly metered accounts for July 2016, and Section "W" of the quarterly metered accounts for the period May, June, and July 2016, which shall be billed according to the schedule of rents in effect prior to July 1, 2016.

Exhibit A

Stories High:	1	1 ½	2	2 ½	3	4	5
Under 25 ft	21.65	24.38	29.76	35.17	37.84	40.57	45.97
From 25 ft to 30 ft	24.38	29.76	35.17	37.84	40.57	45.97	51.35
From 31 ft to 35 ft	29.76	35.17	37.84	40.57	45.97	51.35	56.74
From 36 ft to 40 ft	35.17	37.84	40.57	45.97	51.35	56.74	59.44
From 41 ft to 45 ft	37.84	40.57	45.97	51.35	56.74	59.44	62.12
From 46 ft to 50 ft	40.57	45.97	51.35	56.74	59.44	62.12	67.56

The Following Rates Apply To More Than One Family Homes or Housekeeping:

1 Family	21.65
2 Families	43.29
3 Families	64.94
4 Families	86.58
5 Families	108.03
6 Families	129.87

Bathtubs & Showers *Bathtubs with attached showers are charged for only bathtubs

1 Bathtub	5.45
2 Bathtubs	10.91
3 Bathtubs	16.36
4 Bathtubs	21.81
5 Bathtubs	27.27
6 Bathtubs	32.72
7 Bathtubs	38.17
8 Bathtubs	43.63
9 Bathtubs	49.08

Toilets:	1 Family	2 Family	3 Family	4 Family	5 Family	6 Family
1 Toilet	10.86					
2 Toilets	19.15	21.73				
3 Toilets	27.43	30.01	32.59			
4 Toilets	35.72	38.30	40.88	43.46		
5 Toilets	44.00	46.58	49.16	51.74	54.32	
6 Toilets	52.29	54.87	57.45	60.03	62.61	65.19
7 Toilets	60.57	63.15	65.73	68.31	70.89	73.47
8 Toilets	68.86	71.44	74.02	76.60	79.18	81.76
9 Toilets	77.14	79.72	82.30	84.88	87.46	90.04
Each Additional Toilet	8.28					

Boarder or Roomer

1	4.13
2	8.26
3	12.38
4	16.51

Office with Water: 21.65

Office without Water: 10.86

Hot Water Heating Billed in November & February:

1	10.84
2	21.67
3	32.51
4	43.35
5	54.18
6	65.02
7	75.86
8	86.69

Car in Garage:

1 Car
2 Cars
3 Cars
4 Cars
5 Cars
6 Cars
7 Cars
8 Cars

Garage w/out Water

10.84
21.67
32.51
43.35
54.18
65.02
75.86
86.69

Garage w/Water

21.66
43.32
64.98
86.69
108.30
129.96
151.62
173.28

ITEM NO. 6

AUTHORIZATION TO PUBLISH NOTICE OF PROPOSED AMENDED "SCHEDULE OF SEWER RENTS AND OTHER CHARGES"

WHEREAS: The Buffalo Sewer Authority requires an amendment to the "Schedule of Sewer Rents and Other Charges."

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes and directs that the proposed amended "Schedule of Sewer Rents and Other Charges" be published as a notice once a week for three (3) successive weeks, in *The Buffalo News* and the *City Record* on Monday, April 11, April 18, and April 25, 2016. This notice shall state that the proposed amended "Schedule of Sewer Rents and Other Charges" will remain open for inspection in the office of the Authority for thirty (30) days from the date of said notice, and that objections thereto may be filed during said period with said Authority by any person conceiving himself or herself aggrieved thereby, and that the Authority shall hear and examine such complaints and may modify the proposed Schedule and shall adopt the final amended "Schedule of Sewer Rents and Other Charges" within sixty (60) days of such notice.

MOTION TO	APPROVE		
MADE BY	MS. PETRUCCI		
2 ND BY	MR. KENNEDY		
AYES	4	NOES	0

Board Meeting of April 6, 2016

ITEM NO. 8

CONTRACT APPROVAL - PROPERTY AND CRIME INSURANCE

WHEREAS: The Buffalo Sewer Authority currently receives property insurance coverage through Affiliated FM Insurance Company, and crime insurance coverage through Fidelity & Deposit Co. of MD (Zurich Insurance Group); and

WHEREAS: Affiliated FM Insurance Company has proposed a renewal extension to the Buffalo Sewer Authority for property insurance coverage for the period April 15, 2016 through April 15, 2017, at a cost of \$163,135.91, which reflects a slight decrease from the 2015-2016 policy; and

WHEREAS: Fidelity & Deposit (Zurich Insurance Group) has proposed a renewal extension to the Buffalo Sewer Authority for crime insurance coverage for the period April 15, 2016 through April 15, 2017, at a cost of \$1,659.00. The insurer is not seeking an increase in this year's policy; and

WHEREAS: The Executive Secretary and Insurance Consultants for the Buffalo Sewer Authority, Aldrich & Cox, Inc., have carefully reviewed the policies and recommend acceptance of these proposals.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves property insurance coverage through Affiliated FM Insurance Company at a cost not to exceed \$163,135.91, and crime insurance coverage through Fidelity & Deposit (Zurich Insurance Group) at a cost not to exceed \$1,659.00 effective April 15, 2016, for a one-year period, at a total cost not to exceed \$164,794.91. These costs shall be charged to account nos. 00200108-452000 and 00650108-452000 on a pro rata basis.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. KENNEDY</u>
2 ND BY	<u>MS. PETRUCCI</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of April 6, 2016

ITEM NO. 9

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 21600289 FOR REMOVAL AND DISPOSAL OF AERATION SYSTEM GRIT

- WHEREAS: On March 4, 2015, the Board of the Buffalo Sewer Authority authorized the renewal of the contract with Allied Waste Niagara Falls Landfill LLC, for removal and disposal of aeration system grit at the Bird Island Wastewater Treatment Plant for the period July 1, 2015 to June 30, 2016, at a total cost not to exceed \$17,697.00; and
- WHEREAS: Blanket Purchase Order No. 21600289 was established for these services in the amount of \$17,697.00; and
- WHEREAS: On January 6, 2016, the Board of the Buffalo Sewer Authority authorized a change order to increase Blanket Order No. 21600289 in an amount of \$55,000.00, from \$17,697.00 to \$72,697.00; and
- WHEREAS: The Buffalo Sewer Authority project administration staff has determined that additional grit removal from the aeration basins and influent channels is required and requests an additional increase in an amount of \$20,000.00 to Blanket Purchase Order No. 21600289, from \$72,697.00 to \$92,697.00; and
- WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator and project administration staff recommend this increase.
- NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to increase Blanket Purchase Order 21600289 in the amount of \$20,000.00, from \$72,697.00 to \$92,697.00, for removal and disposal of aeration system grit for fiscal year 2015-2016. Funds for this change order will be charged to account no. 02000270-474080.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of April 6, 2016

ITEM NO. 10

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 21600124 FOR REMOVAL AND DISPOSAL OF SEWAGE SCREENINGS

WHEREAS: On March 4, 2015, the Board of the Buffalo Sewer Authority authorized the General Manger to renew the contract with Allied Waste Niagara Falls Landfill LLC, for the removal and disposal of sewage screenings for the period July 1, 2015 to June 30, 2016, at a total cost not to exceed \$25,558.50; and

WHEREAS: Blanket Purchase Order No. 21600124 was established for the removal and disposal of sewage screenings; and

WHEREAS: Due to additional funds being needed that is required, it is necessary to increase the maximum amount allowed for these services by \$15,000.00 to Blanket Purchase Order No. 21600124, making the total not to exceed cost \$40,558.50 for fiscal year ending June 30, 2016.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes a change order in the amount of \$15,000.00 to Blanket Purchase Order No. 21600124 for the contract renewal with Allied Waste Niagara Falls Landfill LLC, for the removal and disposal of sewage screenings for the period July 1, 2015 to June 30, 2016, at a total cost not to exceed \$40,558.50. Expenses for this contract will be charged to account no. 00300103-441003.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of April 6, 2016

ITEM NO. 11

AUTHORIZATION FOR PURCHASE OF GAS SENSORS & ENCLOSURES

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Scott Health & Safety the new original equipment manufacturer, and/or their local representatives, as a sole source for the purchase of Scott Instruments gas detection equipment utilized at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for the purchase of Scott Health & Safety brand parts. A quote was requested and received from Martech Controls Inc., the new authorized local representative, in the amount of \$37,865.00; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff recommend the purchase of Scott Health & Safety brand parts; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Scott Health & Safety parts from Martech Controls Inc., for the total amount of \$37,865.00. This purchase will be charged to account nos. 00220105-466107 and 00230105-466107.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of April 6, 2016

ITEM NO. 12

AUTHORIZATION FOR PURCHASE OF CHESTERTON MECHANICAL SEALS FOR RAS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Chesterton Mechanical Seals for various pumps the original equipment manufacturer, and/or their authorized local representative, as a sole source for parts and service for Chesterton Products located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for Chesterton mechanical seals for RAS. Upon request, Corrosion Products & Equipment Inc., the authorized local representative, submitted a quote in the amount of \$14,630.00; and

WHEREAS: Monies payable to date to Corrosion Products & Equipment Inc., in fiscal year 2015-2016 are \$14,630.00. This purchase will bring the total monies payable for purchase to \$29,260.00; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend the purchase of the Chesterton mechanical seals for RAS; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Chesterton Mechanical Seals for RAS at a total cost of \$14,630.00, and further authorizes total monies payable to Corrosion Products and Equipment, Inc., of \$29,260.00 for fiscal year 2015-2016. The purchase will be charged to account no. 00290105-466107.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND	_____	MS. PETRUCCI	_____
AYES	_____	4	NOES _____ 0

Board Meeting of April 6, 2016

ITEM NO. 13

AUTHORIZATION FOR PURCHASE OF BLACKMER PUMP PARTS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Blackmer Division of Dover Energy Inc., the original equipment manufacturer, and/or their authorized local representative, as a sole source for Blackmer brand pumps located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for Blackmer restock 4x4 pump parts and sludge pump parts. Upon request, Corrosion Products & Equipment Inc., the authorized local representative, submitted quotes in the amount of \$8,901.60 for the restock 4x4 pumps and \$11,850.00 for the sludge pump parts ; and

WHEREAS: Monies payable to date to Corrosion Products and Equipment, Inc., in fiscal year 2015-2016 are \$22,191.92. These purchases will bring the total monies payable for purchases to \$42,943.52; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quotes received and recommend the purchases of the Blackmer restock 4x4 pump parts and sludge pump parts; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Blackmer restock 4x4 pump parts for a cost of \$8,901.60 and sludge pump parts for a cost of \$11,850.00, bringing the total cost to \$20,751.60. The Board further authorizes total monies payable to Corrosion Products and Equipment, Inc., of \$42,943.52 for fiscal year 2015-2016. These purchases will be charged to account nos. 00240105-466107 and 00350105-466107.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MS. PETRUCCI</u>		
2 ND BY	<u>MR. ROOSEVELT</u>		
AYES	<u>4</u>	NOES	<u>0</u>

Board Meeting of April 6, 2016

ITEM NO. 14

**REPORT ON BIDS RECEIVED FOR MULTIPLE HEARTH FURNACE #3 UPGRADE
(GENERAL CONSTRUCTION BID)**

WHEREAS: Formal bids were advertised and solicited for the Multiple Hearth Furnace #3 Upgrade (General Construction Bid) Project at the Bird Island Wastewater Treatment Plant. The following bids were received and opened on March 30, 2016:

<u>Vendor</u>	<u>Bid</u>
Quackenbush, Inc.	\$4,057,000.00
Hohl Industrial	\$4,200,000.00

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority's staff has reviewed the bids and recommend awarding the contract to the lowest bidder, Quackenbush, Inc., at a cost not to exceed \$4,057,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Quackenbush, Inc. Expenses for this contract will be charged to account no. 02000418-490740.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of April 6, 2016

ITEM NO. 15

**REPORT ON BIDS RECEIVED FOR MULTIPLE HEARTH FURNACE #3 UPGRADE
(FURNACE CONSTRUCTION BID)**

WHEREAS: Formal bids were advertised and solicited for the Multiple Hearth Furnace #3 Upgrade (Furnace Construction Bid) Project at the Bird Island Wastewater Treatment Plant. The following bids were received and opened on March 30, 2016:

Vendor	Bid
Industrial Furnace Company	\$1,401,076.00
K & E , Inc.	\$1,799,900.00

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority's staff reviewed the bids and recommend awarding the contract to the lowest bidder, Industrial Furnace Company, Inc., at a cost not to exceed \$1,401,076.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Industrial Furnace Company, Inc. Expenses for this contract will be charged to account no. 02000419-490740.

MOTION TO _____ APPROVE _____

MADE BY _____ MR. ROOSEVELT _____

2ND BY _____ MS. PETRUCCI _____

AYES _____ 4 _____ NOES _____ 0 _____

Board Meeting of April 6, 2016

ITEM NO. 16

REPORT ON BIDS RECEIVED - ELEVATOR MAINTENANCE

WHEREAS: Formal Bids were advertised and solicited for elevator maintenance, inspections and annual operation located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on March 15, 2016:

	D.C.B. ELEVATOR CO., INC.		OTIS ELEVATOR COMPANY	
A. TOTAL MAINTENANCE BID	\$10,800.00		\$10,800.00	
B-1. REPAIRS NOT DEFINED BY MAINT. SPECIFICATIONS				
<i>Hourly rate for Mechanic</i>	\$150.00		\$175.00	
<i>Hourly rate for Helper</i>	\$115.00		\$125.00	
<i>Hourly rate for Team</i>	\$265.00		\$300.00	
B-2. TEAM RATE	\$265.00		\$300.00	
<i>Hourly rate for Team x 400 hrs.</i>		\$106,000.00		\$120,000.00
C. PARTS/MATERIALS NOT DEFINED BY MAINT. SPECIFICATIONS	10%		10%	
<i>% mark-up x \$20,000 (est.)</i>		\$22,000.00		\$22,000.00
D. GRAND TOTAL (A+B2+C)	\$138,800.00		\$152,800.00	

Downey-Goodlein Elevator Corp.	Did Not Respond
Thyssenkrupp Elevator Corp.	No Bid

; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the bids received and recommend an award to the lowest responsible bidder, D.C.B. Elevator Co., Inc., at a total cost not to exceed \$138,800.00.

ITEM NO. 17

AUTHORIZATION TO PURCHASE VARIOUS NEW AND UNUSED STEEL PRODUCTS

WHEREAS: Formal bids were advertised and solicited for the purchase of various new and unused steel products. The bids were received and opened by the Buffalo Sewer Authority Purchase Department on May 27, 2015; and

WHEREAS: On June 10, 2015, The Board of the Buffalo Sewer Authority authorized the General Manager to purchase various products from the low bidders, Melius Welding and Goergen Mackwirth, at a cost not to exceed \$81,900.00, with an option to purchase additional quantities within one year from the original award of purchase, with the approval of awarded vendor; and

WHEREAS: Additional quantities of various awarded items are now needed for the operations of the Sewer Maintenance Repair Department. Melius Welding, the low bidder for these items, has agreed to supply additional quantities at the original bid price; and

WHEREAS: The items needed to purchase at this time are:

- 1.) (20) 23" x 9"; 7" Reveal Curb boxes
- 2.) (90) 23" x 8"; 6" Reveal Curb boxes
- 3.) (20) McConnell 23" x 10"; 8" Reveal Curb boxes
- 4.) (10) Single Inlet Plate Catch Basins; and

WHEREAS: The Director of Sewer Maintenance and staff recommend purchasing the listed items from the low bidder, Melius Welding at a total cost of \$14,500.00

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the above listed various new and unused steel products from the low bidder, Melius Welding, at a total cost of \$14,500.00. This purchase will be charged to account no. 00660105-466269.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of April 6, 2016

ITEM NO. 18

AUTHORIZATION TO ENTER INTO CONTRACT WITH RESEARCH FOUNDATION FOR SUNY – VACANT LOT INSPECTION SERVICES

- WHEREAS: On March 18, 2014, the United States Environmental Protection Agency and New York State Department of Environmental Conservation issued an Amended Administrative Order approving the Buffalo Sewer Authority's Combined Sewer Overflow Long Term Control Plan (LTCP); and
- WHEREAS: BSA was afforded a US Environmental Protection Agency technical assistance grant to develop a tablet based site inspection protocol including on site soil tests to confirm model assumptions; and
- WHEREAS: The State University of New York at Buffalo, also known as SUNY at Buffalo and/or University at Buffalo operates a student internship program designed to give students practical experience in environmental and civil engineering practices, under the direction of qualified University faculty; and
- WHEREAS: The Research Foundation for SUNY is the fiscal agent for SUNY at Buffalo; and
- WHEREAS: Upon request, the University at Buffalo has prepared a proposal to deploy teams of University at Buffalo students under the supervision of University faculty to inspect the vacant lots in support of the Long Term Control Plan at a cost not to exceed \$34,000.00 for the fiscal year 2016-2017; with the option to renew for four (4) one year periods; and
- WHEREAS: The General Manager, Principal Sanitary Engineer and staff reviewed the proposal and recommend this service.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Sewer Authority hereby authorizes the General Manager to enter into a contract with the UB Research Foundation for vacant lot inspection services, at a total cost not to exceed \$34,000.00 for the period July 1, 2016 to June 30, 2017, with an option to renew for four (4) one-year periods. Funding for these services will be charged to account 00600106-432004.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of April 6, 2016

STATE OF NEW YORK)
) SS.:
COUNTY OF ERIE)

I, the undersigned Secretary of the Buffalo Sewer Authority (the "Authority"), DO HEREBY CERTIFY that I have compared the attached board resolution of the meeting of the Authority held the 6th day of April, 2016, with the original thereof on file in my office.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

I FURTHER CERTIFY that all members of said Authority Board had due notice of said meeting, said meeting was duly held, pursuant to Article 7 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and public notice of the time and place of said meeting was duly given in accordance with such Article 7, and there was a quorum of the members of the Authority Board present throughout said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of April, 2016.

Eleanor C. Petrucci
Secretary of the Board

ITEM NO. 19

**AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH WENDEL WD
ARCHITECTURE, ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, PC
FOR GIS AND GPS PROFESSIONAL SERVICES**

WHEREAS: The Buffalo Sewer Authority (BSA) issued a request for proposals (RFP) for up to a three (3) year term agreement for Geographic Information System (GIS) and Global Positioning System (GPS) services on March 3, 2016; and

WHEREAS: The RFP was issued to Wendel WD Architecture, Engineering, Surveying, & Landscape Architecture, PC (Wendel), Foit-Albert Associates, Architecture, Engineering and Surveying, P.C., Bergmann Associates (Bergmann), and KHEOPS Architecture, Engineering & Survey, DPC; and

WHEREAS: Bergmann and Wendel responded to a request for proposals by the specified deadline of 11:00 am, March 17, 2016; and

WHEREAS: A Consultant Selection Committee, consisting of the Principal Sanitary Engineer, Associate Engineer, Junior Sanitary Engineer and an Assistant Sanitary Engineer, reviewed and ranked the proposals received; and

WHEREAS: Based upon the proposal review, the Consultant Selection Committee recommends retaining Wendel for a three (3) year Engineering Services Term Agreement.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with Wendel, at a cost not-to-exceed \$160,000.00 to complete the engineering services defined in the proposal dated March 17, 2016. The cost of this contract will be funded from account no. 02000420-432004.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. KENNEDY	_____
AYES	_____	4	NOES _____ 0

Board Meeting of April 6, 2016

STATE OF NEW YORK)
) SS.:
COUNTY OF ERIE)

I, the undersigned Secretary of the Buffalo Sewer Authority (the “Authority”), DO HEREBY CERTIFY that I have compared the attached board resolution of the meeting of the Authority held the 6th day of April, 2016, with the original thereof on file in my office.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

I FURTHER CERTIFY that all members of said Authority Board had due notice of said meeting, said meeting was duly held, pursuant to Article 7 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and public notice of the time and place of said meeting was duly given in accordance with such Article 7, and there was a quorum of the members of the Authority Board present throughout said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of April, 2016.

Eleanor C. Petrucci
Secretary of the Board

ITEM NO. 21

REQUEST FOR EXTENSION OF AN UNPAID MEDICAL LEAVE OF ABSENCE

WHEREAS: We have received a request from Lance E. Parker, a permanent Laborer II, for an extension of his unpaid medical leave of absence beginning March 25, 2016. Mr. Parker has provided required supporting documentation; and

WHEREAS: The General Manager has reviewed this request and recommends approving the request for an extension of his unpaid medical leave of absence for a period of thirty (30) days.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Lance E. Parker an extension of his unpaid medical leave of absence beginning March 25, 2016 and extending until April 25, 2016.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of April 6, 2016

ITEM NO. 22

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority approves the addition of the following position to the Job Classification Plan:

One (1) Motor Equipment Mechanic 00690171 411001

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of April 6, 2016

ITEM NO. 23

CONFIRMATION OF APPOINTMENTS

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$18.22 PER HOUR
EFFECTIVE: MARCH 14, 2016

JAMES CROCE
37 CARMEL RD. APT. #2
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$18.22 PER HOUR
EFFECTIVE: MARCH 14, 2016

RYAN SULLIVAN
25 OAKHURST AVE.
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$18.22 PER HOUR
EFFECTIVE: MARCH 14, 2016

MICHAEL RENALDO
310 HARTWELL RD.
BUFFALO, NY

LABORER I (TEMPORARY)
SEWAGE TREATMENT PLANT
\$17.74 PER HOUR
EFFECTIVE: MARCH 14, 2016

TONY FOUNTAIN
276 MASTEN AVE.
BUFFALO, NY

WASTERWATER TREATMENT PLANT OPERATOR I
(PERMANENT)
SEWAGE TREATMENT PLANT
\$18.28 PER HOUR
EFFECTIVE: MARCH 14, 2016

JUSTIN R. LEWIS
718 EGGERT RD.
BUFFALO, NY

WASTEWATER TREATMENT PLANT OPERATOR I
(PERMANENT)
SEWAGE TREATMENT PLANT
\$18.28 PER HOUR
EFFECTIVE: MARCH 14, 2016

ROSCOE R. HILL
147 BRUNSWICK BLVD.
BUFFALO, NY

WASTEWATER TREATMENT PLANT OPERATOR I
(PERMANENT)
SEWAGE TREATMENT PLANT
\$18.28 PER HOUR
EFFECTIVE: MARCH 14, 2016

PATRICK LAUERMAN
162 DEPEW AVE.
BUFFALO, NY

WASTEWATER TREATMENT PLANT OPERATOR I
(PERMANENT)
SEWAGE TREATMENT PLANT
\$18.28 PER HOUR
EFFECTIVE: MARCH 14, 2016

ROBERT KURCHARSKI
63 PAVONIA ST.
BUFFALO, NY

WASTEWATER TREATMENT PLANT OPERATOR I
(PERMANENT)
SEWAGE TREATMENT PLANT
\$18.28 PER HOUR
EFFECTIVE: MARCH 14, 2016

MATTHEW WIATROWSKI
104 CARMEL RD.
BUFFALO, NY

WASTEWATER TREATMENT PLANT OPERATOR I
(PERMANENT)
SEWAGE TREATMENT PLANT
\$18.28 PER HOUR
EFFECTIVE: MARCH 14, 2016

THOMAS LENNON
108 PORTLAND
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE _____

MADE BY MR. ROOSEVELT _____

2ND BY MR. KENNEDY _____

AYES 4 NOES 0

Board Meeting of April 6, 2016

ITEM NO. 24

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Michael Curran	Office of Water Programs – California State University, Sacramento	Operation of Wastewater Treatment Plants, Vol, II	100%	\$99.00
Scott Steinwald	Buffalo State College	His 107 - US History	75%	\$801.25

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$900.25. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of April 6, 2016

ITEM NO. 25

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>SEMESTER</u>	<u>TUITION</u>
Perry Pope	Erie Community College	En 110 - College Writing	Spring 2016	\$959.00
Perry Pope	Buffalo State College	Human Resource Management	Spring 2016	\$959.00

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Assistance.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of April 6, 2016

ITEM NO. 26

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MS. PETRUCCI2ND BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of April 6, 2016