

**MINUTES OF THE REGULAR MEETING**

**OF THE**

**BUFFALO SEWER AUTHORITY**

**May 11, 2016**



# BUFFALO SEWER AUTHORITY

May 11, 2016

**REGULAR MEETING**

**9:00 A.M.**

**1038 CITY HALL**

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## ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)  
MARKET VALUE

As of April 30, 2016

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
<b>CONSTRUCTION/CAPITAL IMPROVEMENT FUND</b>						
31-Jul-12	Money Market		\$23,645,357.30	First Niagara	0.15%	Municipal Premium
22-May-15	12-May-16	356	\$14,216,004.81	M&T Securities	0.21%	\$29,523.97
08-Dec-15	06-Jun-16	181	\$12,534,513.54	M&T Securities	0.55%	\$34,679.35
08-Dec-15	20-Jun-16	195	\$12,531,110.96	M&T Securities	0.43%	\$29,198.43
			<b>\$62,926,986.61</b>			
<b>LIABILITY AND CASUALTY RESERVE FUND</b>						
31-July-12	Money Market		<b>\$1,076,840.22</b>	First Niagara	0.15%	Municipal Premium
<b>OPERATING FUND</b>						
31-Jul-12	Super NOW		<b>\$2,286,410.03</b>	First Niagara	0.10%	Municipal Premium
<b>TRUST &amp; AGENCY FUND</b>						
31-Jul-12	Money Market		<b>\$36,631.52</b>	First Niagara	0.02%	Municipal Premium
<b>SURPLUS FUND</b>						
			\$782.60	Wilmington Fund		
27-Apr-16	29-Aug-16	124	\$9,997,470.40	M&T Securities	0.50%	\$17,249.78
			<b>\$9,998,253.00</b>			
<b>NET REVENUE FUND</b>						
26-Apr-16	26-May-16	30	\$499,875.00	M&T Securities	0.22%	\$91.67
27-Apr-16	30-June-16	64	\$2,896,970.70	M&T Securities	0.30%	\$1,546.13
27-Apr-16	03-Aug-16	98	\$2,998,645.65	M&T Securities	0.31%	\$3,433.43
			<b>\$6,395,491.35</b>			

**DEBT RESERVE FUND****Series J (1004209)**

02-Jul-14	15-Nov-33	7076	<b>\$515,879.00</b>	UST State/Local Govt	2.70%
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**Series K (1004925)**

02-Jul-14	15-Feb-33	6803	<b>\$361,415.00</b>	UST State/Local Govt	2.70%
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**Series L (3001357)**

				Federated Treasury Obligation	
12-Nov-15	01-Oct-35	7263	\$0.12 <b>\$689,547.00</b> <b>\$689,547.12</b>	UST State/Local Govt	2.44%

**Series M (1039308)**

27-Jun-14	01-May-44	10901	<b>\$595,613.00</b>	US State/Local Govt	2.70%
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**Series N (1002070)**

15-Nov-12	15-Apr-32	7091	<b>\$2,167,157.00</b>	UST State/Local Govt	2.42%
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**RECEIVE & FILE**

Board Meeting of May 11, 2016

## ITEM NO. 3

## INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

***Wastewater Treatment Plant***

03/30/2016	00300105 BLOW Equip. Maintenance	-\$3,220.00	00290105 AER Equip. Maintenance	\$3,220.00
03/30/2016	00210105 SCRE Equip. Maintenance	-\$8,165.00	00220105 SCRE Equip. Maintenance	\$8,165.00
04/05/2016	00240105 RWWP Equip. Maintenance	-\$8,905.00	00350105 FILT Equip. Maintenance	\$8,905.00
04/06/2016	00340105 THIC Equip. Maintenance	-\$14,630.00	00290105 AER Equip. Maintenance	\$14,630.00
04/07/2016	00300105 BLOW Equip. Maintenance	-\$1,540.00	00370105 Centrifuge Gasoline and Lub	\$1,540.00
04/11/2016	00300103 BLOW Electric Light & Power	-\$200,000.00	00360103 DEWA Water	\$200,000.00
04/12/2016	00300103 BLOW Electric Light & Power	-\$15,000.00	00230106 Refuse Disposal Services	\$15,000.00
04/18/2016	00340105 THIC Equip. Maintenance	-\$2,180.00	00290105 AER Equip. Maintenance	\$2,180.00
04/18/2016	00340105 THIC Equip. Maintenance	-\$1,630.00	00330105 FINA Build Maintenance	\$1,630.00
04/22/2016	00340105 THIC Equip. Maintenance	-\$1,065.00	00490105 Niag Equip. Maintenance	\$1,065.00

***Sewer Maintenance***

04/18/2016	000660105 SWRC Road and Highway	-\$5,000.00	00690105 Auto Automotive Repairs	\$5,000.00
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***General Financial Charges***

04/1/2016	00800183 Financial Contingency	\$-94.00	00600104 Board Travel Expense	\$94.00
04/1/2016	00800183 Financial Contingency	-\$600.00	00110105 Admin Office Supplies	\$600.00
04/5/2016	00800183 Financial Contingency	-\$120.00	00110106 Admin Advertising	\$120.00
04/7/2016	00800183 Financial Contingency	-\$680.20	00510107 LAB Office Equip.	\$680.20
04/7/2016	00800183 Financial Contingency	-\$5,000.00	00200106 Plan Eng and Tech	\$5,000.00
04/12/2016	00800183 Financial Contingency	-\$279.00	00600104 ENG Registration Fees & Dues	\$279.00
04/14/2016	00800183 Financial Contingency	-\$15,511.86	00820102 FR Hospital & Surgical	\$15,511.86
04/14/2016	00800183 Financial Contingency	-\$500.00	00600104 ENG Registration Fees & Dues	\$500.00
04/15/2016	00800183 Financial Contingency	-\$300.00	00600107 Eng Office Equip.	\$300.00

55583

04/15/2016	00800183 Financial Contingency	-\$131,533.85	00200108 Plan Insurance	\$131,533.85
04/19/2016	00800183 Financial Contingency	-\$500.00	00200106 Plan Maintenance Contract	\$500.00
04/22/2016	00800183 Financial Contingency	-\$12,895.00	00200107 Plan Operating Equip.	\$12,895.00
04/22/2016	00800183 Financial Contingency	-\$351.00	00110106 Admin Maintenance Contract	\$351.00
04/22/2016	00800183 Financial Contingency	-\$78.00	00110106 Plan Maintenance Contract	\$78.00
04/22/2016	00800183 Financial Contingency	-\$21.00	00650106 SWRM Lease Equip. & Vehicles	\$21.00
04/22/2016	00800183 Financial Contingency	-\$3,000.00	00110105 Admin Office Supplies	\$3,000.00
04/26/2016	00800183 Financial Contingency	-\$1,000.00	00200106 Plan Maintenance Contract	\$1,000.00

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Board Meeting of May 11, 2016

## ITEM NO. 4

**INFORMATIVE: PUBLIC NOTICE - STORMWATER ANNUAL REPORT  
(MARCH 10, 2015 - MARCH 9, 2016)**

New York State's MS4 SPDES Permit, Section 2e: Public Involvement/Participation requires that the Buffalo Sewer Authority present the draft annual report at a meeting that is open to the public, where the public attendees are able to ask questions about and make comments on the report.

The Buffalo Sewer Authority will have the Annual Stormwater Report at their City Hall Office, Room 1038, Buffalo, New York, from 9:00 a.m. to 12:00 p.m. on Friday, May 13, 2016.

The Stormwater Annual Report for March 10, 2015 – March 9, 2016 will be completed and submitted to the New York State Department of Environmental Conservation after the public review and comment period.

This item is presented to the Board for their information to be acknowledged and received and filed.

**RECEIVE & FILE**

Board Meeting of May 11, 2016



**FINAL SCHEDULE OF SEWER RENTS**  
**AND OTHER CHARGES**  
**FOR 2016-2017**

TO PROVIDE FUNDS FOR THE FIXED CHARGES AND FOR THE OPERATION AND MAINTENANCE OF THE ENTIRE SEWER SYSTEM IN THE CITY OF BUFFALO AND ALL OF THE BUFFALO SEWER AUTHORITY FACILITIES FOR THE CONVEYANCE, TREATMENT AND DISPOSAL OF SEWAGE AND STORM WATER OPERATED BY THE BUFFALO SEWER AUTHORITY.

I. **SEWER RENTS FOR PREMISES SITUATED WITHIN THE LIMITS OF THE CITY OF BUFFALO**

(a) \$12,050,000 shall be collected from all real property in the City of Buffalo (the "City") by apportioning the said amount upon such property within the City as the same is set down on the last completed annual assessment roll of the City, except that no *ad valorem* sewer rent shall be assessed against real property exempt from real property taxes pursuant to subdivision one of section four hundred, sections four hundred four, four hundred six, four hundred twelve, four hundred eighteen, subdivision one section four hundred twenty, section four hundred forty-six, four hundred fifty-two, four hundred sixty-two and four hundred seventy-seven of the New York Real Property Tax Law.

(b) In the event a person, lot, parcel of land, building or premises, other than a City department, situated within the limits of the City, discharging sewage, water or other liquids into the Buffalo Sewer Authority (the "Authority") sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board or from any other source, and the quantity of water used is measured by a water meter acceptable to the Authority, then in each such case, the quantity of water used, as measured by said meter, shall be used to determine the sewer charge or rental, and the charge for such use shall be as follows: the first four thousand (4,000) cubic feet of water used per quarter year shall bear a sewer charge or rental of \$48.30, and any water used in excess thereof shall bear a sewer charge or rental of \$11.09 per thousand cubic feet (\$.0111 per cubic foot);

Provided that the minimum charge shall be \$16.10 per month if the meter is read monthly and \$48.30 per quarter year if the meter is read quarterly.

## II. SEWER RENTS FOR PREMISES SITUATED OUTSIDE THE LIMITS OF THE CITY OF BUFFALO

(a) An annual service charge for the privilege of connecting with the facilities of the Authority shall be due for any premises situated outside the limits of the City for each \$1,000 of assessed valuation as determined on the last completed annual assessment, the same rate of \$2.71239 per \$1,000 of assessed valuation for 2016-2017.

(b) In the event a person, lot, parcel of land, building or premises, other than a City department, situated outside the limits of the City, discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board or from any other source, and the quantity of water used is measured by a water meter acceptable to the Authority, then in each such case, the quantity of water used, as measured by said meter, shall be used to determine the sewer charge or rental, and the charge for such use shall be as follows: the first four thousand (4,000) cubic feet of water used per quarter year shall bear a sewer charge or rental of \$48.30, and any water used in excess thereof shall bear a sewer charge or rental of \$11.09 per thousand cubic feet (\$.0111 per cubic foot);

Provided that the minimum charge shall be \$16.10 per month if the meter is read monthly and \$48.30 per quarter year if the meter is read quarterly.

## III. GENERAL PROVISIONS

(a) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, is a user of water supplied by the Buffalo Water Board, and the quantity of water used is not measured by a water meter acceptable to the Authority, then the sewer charge or rental for all such accounts shall be in the respective amounts (expressed in dollars) set forth in Exhibit A, attached hereto and made a part hereof, as the Authority determines applicable to such person, lot, parcel of land, building or premises.

(b) In addition to all other rentals and charges provided herein, a monthly drainage connection service charge shall be due for any and all persons, lots, parcels of land, building or premises, other than a City department, that discharge sewage, water or other liquids into the Authority sewer system, either directly or indirectly, as follows:

1. A monthly charge of \$6.00 shall be due for all lots, parcels, land, buildings or premises where the quantity of water used is not measured by a meter acceptable to the Authority.
2. A monthly charge in the amounts set forth below shall be due for all lots, parcels, land, building or premises where the quantity of water used is measured by a meter acceptable to the Authority in accordance with the following meter size:

<b>Residential Users</b>		<b>Non-Residential Users</b>	
<u>Meter Size</u>	<u>Charge (\$)</u>	<u>Meter Size</u>	<u>Charge (\$)</u>
5/8 inch	6.00	5/8 inch	6.00
3/4 inch	6.00	3/4 inch	6.00
1 inch	6.00	1 inch	6.00
1 1/2 inch	6.00	1 1/2 inch	55.00
2 inch	6.00	2 inch	55.00
3 inch	55.00	3 inch	55.00
4 inch or larger	55.00	4 inch or larger	55.00

(c) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, which directly or indirectly, uses water obtained from a source other than the Buffalo Water Board, and the water so obtained is not measured by a water meter acceptable to the Authority, then, in each such case, the owner, user or other interested party shall, at his own expense, furnish, install, and maintain a water meter or other water or sewage measuring device acceptable to the Authority and the quantity of water used, as measured by said meter, or as otherwise determined, shall be used to determine the sewer charge or rental and there shall be charged an amount determined as set forth in paragraphs II(a), III(a) and III(b) as the case may be.

(d) In the event a person, lot, parcel of land, building or premises discharging sewage, water or other liquids into the Authority sewer system, either directly or indirectly, uses water in excess of 4,000 cubic feet per quarter year and it can be shown to the satisfaction of the Authority, that a portion of the water as measured by the water meter does not and cannot enter the Authority sewer system, then the Authority may determine in such manner as may be found practicable the percentage of metered water entering the Authority sewer system and the quantity of water used to determine the sewer charge or rental shall be that percentage, so determined, of the quantity of water measured by the water meter, or the Authority may require or permit the installation of additional meters or measuring devices in such a manner as to determine the quantity of water or sewage actually entering the Authority sewer system, in which case the quantity of water used to determine the sewer charge or rental shall be the quantity of water actually entering the Authority sewer system and so determined.

(e) In the event a person, lot, parcel of land, building or premises discharges sewage or other wastes into the Authority sewer system which, in the opinion of the Authority, contain unduly high concentrations or any substances which add to the operating costs of the Authority facilities, then the Authority may elect to establish and collect special rates of charge, based on the quantity of these substances, which rate of charge may be established and collected in such manner as the Authority may elect and such charge shall be paid to the Authority, or it may elect to exclude such sewage or other wastes from its facilities.

(f) As a condition of a Buffalo Discharge Elimination System Permit (BPDES), a user may be required to pay an industrial waste surcharge for discharging sewage or waste exhibiting a strength of sewage or waste greater than normal domestic sewage. The Industrial Waste Surcharge Formula reflecting the Treatment Plant unit costs for treatment of Biochemical Oxygen Demand (BOD<sub>5</sub>) Total Suspended Solids (TSS) and Total Phosphate (TPO<sub>4</sub>) is as follows:

$$\text{Surcharge} = 8.34 \text{ QMGY} (0.1073 (\text{BOD}_5\text{-250}) + 0.1288 (\text{TSS-250}) + 0.0180(\text{TPO}_4\text{-15.35}))$$

\$0.1073 Cost/lb. for treatment of BOD<sub>5</sub>

\$0.1288 Cost/lb. for treatment of TSS

\$0.0180 Cost/lb. for treatment of TPO<sub>4</sub>

QMGY shall mean the annual total industrial and sanitary discharge - water retention.

BOD<sub>5</sub> shall mean the average concentration of BOD<sub>5</sub> in sewage or waste discharged to the Authority facilities.

TSS shall mean the average concentration of TSS in sewage or waste discharged to the Authority facilities.

TPO<sub>4</sub> shall mean the average concentration of TPO<sub>4</sub> in sewage or waste discharged to the Authority facilities.

Surchargeable concentrations are as follows:

BOD<sub>5</sub> - Over 250 mg/L; TSS - Over 250 mg/L; TPO<sub>4</sub> - Over 15.35 mg/L

This formula shall be applied in computing the Buffalo Industrial Waste Surcharge subsequent to July 1, 2015 and ending June 30, 2016 for all users that discharge sewage or waste exhibiting a strength of sewage or waste greater than normal domestic sewage. In addition, this formula with the above rates will be used to calculate all monthly, quarterly, semiannual, and annual accounts subsequent to July 1, 2016.

(g) Any person who violates the Sewer Regulations of the Authority or the conditions of the permits issued thereunder shall be subject to fines as specified in said regulations.

(h) Whenever sewage or other wastes result in conditions in the Authority sewer system as to cause blockage or a substantial reduction in the flow, charges for the work necessary to eliminate such blockage or reduction in flow may be made, based upon costs incurred by the Authority for labor, materials, equipment hire, insurances, and other overhead, against the owner of the property or premises that caused the discharge of such sewage or other wastes into the Authority sewer system.

(i) Where sewer facilities have been installed to serve improved and unimproved property and have been paid for in whole or in part by the Authority, a charge shall be made based on a proportionate share of the original cost, determined by the foot frontage

of the parcel served, or by the area of such parcels, or by such other method the Authority determines to be equitable, as a condition to a permit for a connection to the Authority's facilities.

(j) An application and inspection fee for sewer connection permits shall be paid as follows at the time said application is filed with the Authority:

<u>Tap Size</u>	<u>Fee (\$)</u>
4 inch	100.00
6 inch	200.00
8 inch	300.00
10 inch	500.00
12 inch	800.00
15 inch	1,200.00
18 inch	1,800.00
21 inch or greater	2,500.00

(k) An application fee of \$50.00 per 2,500 square feet or part thereof of soil disturbance or impervious area being drained, whichever is greater, shall be paid at time of plans and/or calculations are submitted to the Authority for site stormwater management review.

(l) An application fee of \$150.00 plus \$25.00 for every 100 linear feet or part thereof of new sanitary sewer pipe proposed shall be paid at the time that plans and/or calculations are submitted to the Authority for any facility proposing to discharge 2,500 gallons per day or more of additional sanitary and/or industrial flow than existing conditions.

(m) All persons owning or operating a pump truck or other transport vehicle and desiring to discharge wastes, directly or indirectly, into the Authority's facilities shall first secure a valid Truckers Discharge Permit after paying an annual permit fee of \$120.00. In addition to said permit fee, a separate charge shall be billed based upon the quantity and character of the waste discharged and, if applicable, the point of discharge.

The following surcharge rates are hereby charged for such wastehaulers who are located outside the City:

DISCHARGE LOCATION	TOTAL SUSPENDED SOLIDS	BOD <sub>5</sub>	TOTAL PHOSPHATE
Inlet/South Buffalo Pump	\$0.1174/lb	\$0.0611/lb.	\$0.0180/lb.
Mixing Tank	\$0.1052/lb	\$0.0551/lb.	\$0.0180/lb.
Thickener/Digester	\$0.1316/lb	\$0.1100/lb	\$0.0180/lb.

The above surcharge rates, along with costs incurred by the Authority when handling, testing, conveying, and administering each wastehauler, will be used to determine the cost per gallon of each wastestream. The wastehauler user charges for various wastestreams are as follows:

1. Septage and portable toilet wastes - The rate of \$0.04 per gallon discharged will be assigned to all permitted septage and portable toilet wastehaulers.
2. Grease trap wastes - The rate of \$0.08 per gallon discharged will be assigned to all permitted grease trap wastehaulers.
3. Sludge wastes - This rate will vary dependent on strength and volume. Sludge rates will be calculated using the parameter costs for the mixing tank location.
4. Miscellaneous Wastes - This rate will vary dependent on strength of waste, volume and discharge location.

These rates will be used for all permits effective July 1, 2016.

(n) In the event a person, lot, parcel of land, building or premises threatens to discharge or discharges sewage or waste into or near the Authority's publicly owned treatment works, either directly or indirectly, which in the opinion of the Authority will or is likely to bypass, upset, harm or endanger the facilities of the Authority, then such person or the owner or operator of such lot, parcel of land, building or premises shall pay to the Authority charges for any and all clean up, removal and remediation costs actually incurred by the Authority, including but not limited to labor, materials, equipment, insurances or laboratory services for the (i) containment or attempted containment of such discharge or threatened discharge, (ii) sampling and analysis of such discharge or threatened discharge, (iii) removal or attempted removal of such discharge or threatened discharge, (iv) taking of reasonable measures to prevent or mitigate damage to property, public health, safety or welfare, or (v) remediation, treatment, storage or disposal of such discharge or threatened discharge and all soils, water or structures affected by such discharge.

(o) All industrial users shall pay to the Authority a charge for the actual costs of analysis incurred by the Authority for the annual or other monitoring of any and all discharges of such industrial users.

(p) Any person who is granted a temporary permit to discharge into the facilities of the Authority shall pay a permit fee of \$500.00 to the Authority as a condition of the issuance of such permit.

(q) Except as otherwise defined herein, all terms and phrases used or contained in this schedule of sewer rents shall bear the same meaning and definition as set forth in the Authority's Sewer Use Regulations 21 N.Y.C.R.R. Part 10075 and New York Public Authorities Law Section 1175 *et seq.*

(r) Sewer rents and charges as herein provided shall be payable at the office of the Director of the Treasury for the City at Room 117, City Hall, Buffalo, New York 14202, or at such other location or address as may be set forth on the Authority's invoice, and shall become due and payable as follows:

1. So much of the sewer rents and charges as are based upon water use and the drainage connection service charge covering the respective premises, or such other charges as provided herein shall be due and payable, except as otherwise stated in this schedule or in such invoice, on the same day, one month following the month of the invoice billing date, and such invoice may be billed monthly, quarterly or as otherwise determined by the Authority; and
2. So much of the sewer rents and charges as are based upon the assessed valuation of chargeable real estate shall become due and payable from the first day of July 1938, and each year thereafter, and may be paid without interest on or before September 30th next succeeding.

(s) Such sewer rents and charges that remain unpaid after their respective due dates shall be charged interest, and such interest shall continue to be charged until such sewer rents and charges are paid in full, as follows:

1. Sewer rents based upon water use and drainage connection service charges shall be charged interest at the same rate as unpaid City taxes, to wit: four and one-half percent (4.5%) interest shall be added to amounts unpaid from the first through the thirtieth day after the due date, and thereafter one and one-half percent (1.5%) shall be added to all amounts that remain unpaid for each succeeding month;
2. Sewer rents based upon assessed valuation of chargeable real estate that remain unpaid on October 1 of each year shall be charged interest at the rate of two percent (2%), and such sewer rents that remain unpaid shall be charged two percent (2%) for each month thereafter until paid; and
3. All other sewer rents and charges of the Authority shall be charged interest at the rate of one and one-half percent (1.5%) per month if not paid by the due date stated on the invoice issued by the Authority.

(t) All persons and property served by the Authority shall be subject to paying reasonable costs and expenses, including attorney fees incurred in the collection of sewer rents and charges that remain unpaid, as may be determined by the Board of the Authority. In addition to any other remedy or provision hereof, the Authority reserves the right to engage in such collection activities, as it deems appropriate, for all accounts that remain unpaid after the due date. In consideration of such collection activities and to defray the cost thereof with respect to accounts based on water use and drainage connection service, the person or property served by the Authority may pay an additional charge of twenty-one percent (21%) of the amount of each such delinquent account,

together with interest as provided herein, that remains unpaid for more than (i) one hundred twenty (120) days from the due date for metered accounts, and (ii) two hundred ten (210) days from the due date for non-metered flat rate accounts. Due date, as used herein, means the date that the Authority's sewer rent and other charges are due and payable pursuant to III (q) (1) and III (q) (2), herein, respectively.

(u) Invoice statements shall be mailed or delivered to the address of the owner or user, as the case may be, as such address appears on the Authority's records. Such mailing or delivery is a matter of convenience. Failure of an owner or user to receive an invoice statement shall not release such owner or user from the obligation to pay such invoice statement, together with any other charges and interest which may accrue on unpaid amounts.

(v) All invoices shall be paid in United States dollars and may be paid by cash, check or MasterCard and Visa at Room 117, City Hall, Buffalo, New York or such other location or address as may be provided on such invoice, by internet, or by telephone as set forth on the invoice. All persons who pay by credit or debit card made through the City of Buffalo Website shall pay the Authority a charge of the greater of two percent (2%) of the amount paid, or two dollars (\$2.00) for each credit card payment transaction as a handling charge. Also, all persons who pay by debit or check cards shall pay the Authority a two dollar (\$2.00) charge for each such transaction as a convenience fee. Multiple payments in the same transaction will be charged the convenience fee only once. The convenience fee will be added automatically to each transaction.

#### IV. LIEN OF SEWER RENT

From and after the due date thereof, such sewer rents and charges, together with any interest and collection costs shall constitute a lien upon the real property served by the facilities. Such lien shall have the same priority and superiority as the lien of the general tax of the City.

#### V. EFFECTIVE DATE OF THIS SCHEDULE

This schedule of sewer rents and other charges shall become effective July 1, 2016; provided, however, that the sewer rents and other charges herein set forth, applicable to water use, shall become effective on all billings on and after August 1, 2016, excepting only monthly metered accounts for July 2016, and Section "W" of the quarterly metered accounts for the period May, June, and July 2016, which shall be billed according to the schedule of rents in effect prior to July 1, 2016.

Stories High:	1	1 ½	2	2 ½	3	4	5
Under 25 ft	21.65	24.38	29.76	35.17	37.84	40.57	45.97
From 25 ft to 30 ft	24.38	29.76	35.17	37.84	40.57	45.97	51.35
From 31 ft to 35 ft	29.76	35.17	37.84	40.57	45.97	51.35	56.74
From 36 ft to 40 ft	35.17	37.84	40.57	45.97	51.35	56.74	59.44
From 41 ft to 45 ft	37.84	40.57	45.97	51.35	56.74	59.44	62.12
From 46 ft to 50 ft	40.57	45.97	51.35	56.74	59.44	62.12	67.56

The Following Rates Apply To More Than One Family Homes or Housekeeping:

1 Family	21.65
2 Families	43.29
3 Families	64.94
4 Families	86.58
5 Families	108.03
6 Families	129.87

Bathtubs & Showers \*Bathtubs with attached showers are charged for only bathtubs

1 Bathtub	5.45
2 Bathtubs	10.91
3 Bathtubs	16.36
4 Bathtubs	21.81
5 Bathtubs	27.27
6 Bathtubs	32.72
7 Bathtubs	38.17
8 Bathtubs	43.63
9 Bathtubs	49.08

Toilets:	1 Family	2 Family	3 Family	4 Family	5 Family	6 Family
1 Toilet	10.86					
2 Toilets	19.15	21.73				
3 Toilets	27.43	30.01	32.59			
4 Toilets	35.72	38.30	40.88	43.46		
5 Toilets	44.00	46.58	49.16	51.74	54.32	
6 Toilets	52.29	54.87	57.45	60.03	62.61	65.19
7 Toilets	60.57	63.15	65.73	68.31	70.89	73.47
8 Toilets	68.86	71.44	74.02	76.60	79.18	81.76
9 Toilets	77.14	79.72	82.30	84.88	87.46	90.04
Each Additional Toilet	8.28					

## Boarder or Roomer

1	4.13
2	8.26
3	12.38
4	16.51

Office with Water: 21.65

Office without Water: 10.86

## Hot Water Heating Billed in November &amp; February:

1	10.84
2	21.67
3	32.51
4	43.35
5	54.18
6	65.02
7	75.86
8	86.69

## Car in Garage:

1 Car  
2 Cars  
3 Cars  
4 Cars  
5 Cars  
6 Cars  
7 Cars  
8 Cars

## Garage w/out Water

10.84  
21.67  
32.51  
43.35  
54.18  
65.02  
75.86  
86.69

## Garage w/Water

21.66  
43.32  
64.98  
86.69  
108.30  
129.96  
151.62  
173.28



## ITEM NO. 7

**ADDITION OF DESIGNATED SINGLE SOURCE VENDOR**

WHEREAS: A Single Source procurement, in accordance with New York State Procurement Guidelines, is one in which two or more vendors can supply the commodity, technology and/or perform the services required by an agency; however, the agency selects one vendor over the others for reasons such as expertise or previous experience with similar contracts; and

WHEREAS: On November 7, 2012, the Board of the Buffalo Sewer Authority designated various vendors as single sources. The Buffalo Sewer Authority has a need to classify the following as an additional vendor as a single source and has supporting documentation for this designation:

<b>VENDOR</b>	<b>PRODUCT/SERVICE</b>
Cypress North	Stormwater Management Inspection Application for Vacant Lots

WHEREAS: The General Manager and staff have reviewed all documentation and recommend the addition of Cypress North as a single source for the specifically listed commodities, technology and/or services only.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby declares Cypress North as a single source for the specifically listed commodities, technology and/or services only.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. KENNEDY

AYES 3 NOES 0

Board Meeting of May 11, 2016



## ITEM NO. 9

**AUTHORIZATION TO INCREASE PURCHASE ORDER NO. 21600720 FOR EMISSION TESTING ON ONE MULTHEARTH INCINERATOR AND TWO AUXILIARY BOILERS**

WHEREAS: On December 2, 2015, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute a contract with Gammie Air Monitoring, LLC for the Emission Testing of One (1) Multi-Hearth Incinerator and Two (2) Auxiliary Boilers at the Bird Island Wastewater Treatment Plant for a maximum amount of \$35,500.00; and

WHEREAS: Purchase Order No. 21600720 was established for this service for fiscal year 2015-2016; and

WHEREAS: Emission Testing was conducted on Multi-Hearth Furnace #1 and Auxiliary Boilers 1 and 3 on February 23<sup>rd</sup> and 24<sup>th</sup>, 2016; and

WHEREAS: Multi-Hearth Furnace #1 and Auxiliary Boiler 1 and 3 passed on all emission parameters with the exception of lead, cadmium, and HCl for Multi-Hearth Furnace #1; and

WHEREAS: Multi-Hearth Furnace #1 must be retested in order to be available for service at the Bird Island Facility; and

WHEREAS: The Treatment Plant Administrator and staff reviewed the cost proposal for the additional services and recommend an increase to Purchase Order No. 21600720 of \$28,290.50, from \$35,500.00 to \$63,790.50.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to increase Purchase Order No. 21600720 by \$28,290.50, to \$63,790.50. Funds for this change order will be charged to account no. 00380106-432004.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 <sup>ND</sup> BY	_____	MS. PETRUCCI	_____
AYES	_____	3	NOES _____ 0

Board Meeting of May 11, 2016

## ITEM NO. 10

CONTRACT NO. 81600009

**CERTIFICATE OF ACCEPTANCE AND OCCUPANCY**

WORK: Door Replacement Phase III

BID: \$236,700.00

CONTRACTOR: All State General Contracting, Inc.  
31 Ransier Drive  
West Seneca, New York, 14224

WHEREAS: The Project Administration Staff of the Buffalo Sewer Authority Wastewater Treatment Plant has certified that the Contractor completed the work in accordance with the plans and specifications on March 31, 2016.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of March 31, 2016;
- c. The maintenance period commence on March 31, 2016;
- d. Change orders in this contract resulted in a net increase of \$8,015.50;
- e. Final payment be made to the Contractor in the amount of \$12,235.77, making the final cost of the contract \$244,715.50.

MOTION TO APPROVEMADE BY MS. PETRUCCI2<sup>ND</sup> BY MR. KENNEDYAYES 3 NOES 0

Board Meeting of May 11, 2016

## ITEM NO. 11

**CHANGE ORDER NO. 1 – CONTRACT NO. 81500025**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$498,000.00
O'Connor Mechanical, Inc.	PREVIOUS CHANGE ORDER	\$0.00
203 Fisher Road	THIS CHANGE ORDER	<u>(58,265.00)</u>
Lackawanna, NY 14218	ADJUSTED CONTRACT COST	\$439,735.00

WORK: AHU Replacement in Sewer Maintenance and Plant Maintenance Buildings

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

- Item #1 Unused Allowance
- Item #2 Not providing rigid conduit in the Sewer Maintenance Building and Plant Maintenance Building

**REASON FOR CHANGE OR EXTRA WORK:**

- Item #1 Unused Allowance
- Item #2 Not providing rigid conduit in the Sewer Maintenance Building and Plant Maintenance Building

**COST OF CHANGE OR EXTRA WORK:**

- Item #1 (\$50,000.00)
- Item #2 (\$8,265.00)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$58,265.00)

The total decrease to the contract as a result of this Change Order is \$58,265.00

**CONTRACT SUPPLEMENT CONDITIONS:**

- The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.





## ITEM NO. 13

**CHANGE ORDER NO. 1 – CONTRACT NO. 81600014**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$51,310.00
Incinerator Rx Corporation	PREVIOUS CHANGE ORDER	0.00
140 Bow Lane	THIS CHANGE ORDER	<u>8,960.00</u>
Indianapolis, IN 46220	ADJUSTED CONTRACT COST	\$60,270.00

WORK: On-Site MACT 129 Emission Compliance Testing Assistance

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Re-Test of Emissions from Incinerator #1 for MACT 129 Emission Compliance

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Operational and test management assistance for on-site MACT 129 Emission Compliance Testing for Incinerator #1

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$8,960.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$8,960.00

The total increase to the contract as a result of this Change Order is \$8,960.00

**CONTRACT SUPPLEMENT CONDITIONS:**

- The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.



## ITEM NO. 14

**CHANGE ORDER NO. 1 – CONTRACT NO 81600017**

CONTRACTOR:	ORIGINAL CONTRACT COST	\$326,900.00
Hohl Industrial Inc.	PREVIOUS CHANGE ORDER	N/A
770 Riverview Blvd # 1,	THIS CHANGE ORDER	<u>351,578.00</u>
Tonawanda, New York 14150	ADJUSTED CONTRACT COST	\$678,478.00

WORK: Settled Wastewater Pump & Motor #6 Rehabilitation Project

**DESCRIPTION OF CHANGE OR EXTRA WORK:**

Item #1 Complete rewind and repair of Settled Wastewater Pump Motor #6

**REASON FOR CHANGE OR EXTRA WORK:**

Item #1 Upon inspection it has been determined that a complete rewind and repair of Settled Wastewater Pump Motor #6 will be necessary. Although this is a costly change order it is far less expensive than a replacement motor.

**COST OF CHANGE OR EXTRA WORK:**

Item #1 \$351,578.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$351,578.00

The total INCREASE to the contract as a result of this Change Order is \$351,578.00

**CONTRACT SUPPLEMENT CONDITIONS:**

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.



## ITEM NO. 15

**REPORT ON BIDS RECEIVED - PURCHASE OF BOILER FEEDWATER CHEMICALS AND SERVICE**

WHEREAS: Formal Bids were advertised and solicited for the purchase of boiler feedwater chemicals and service located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on April 5, 2016:

DESCRIPTION	ESTIMATED QUANTITY	CLARITYCHEM, INC.		BUFFALO INDUSTRIAL		MIS OF AMERICA	
		UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
<b>Annual Supply</b>							
Primary boiler water scale inhibitor	1,600 lbs	\$0.94	\$1,504.00	\$1.98	\$3,168.00	\$2.64	\$4,224.00
Pre-boiler & boiler system oxygen scavenger	3,600 lbs	\$1.60	\$5,760.00	\$1.85	\$6,660.00	\$2.49	\$8,964.00
Primary boiler water dispersant for calcium Phosphate sludges & iron oxide deposits	550 gals.	\$16.38	\$9,009.00	\$14.88	\$8,184.00	\$21.90	\$12,045.00
Condensate neutralizing amine	330 gals.	\$13.94	\$4,600.20	\$13.18	\$4,349.40	\$24.98	\$8,243.40
<b>Weekly Service Visits with On-site Service Report</b>	52 ea.	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$1,560.00
<b>Annual Training Program for all (3) Shifts with Safety Training</b>	1 ea. (3 sessions)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Quarterly Laboratory Water Analysis</b>	4 ea.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Quarterly On-site Studies</b>	4 ea.	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$400.00
<b>Cash Discount if Paid Within 15 days from Invoice</b>		0.00%		0.00%		0.00%	
<b>TOTAL ANNUAL COST</b>		<b>\$20,873.20</b>		<b>\$22,361.40</b>		<b>\$35,436.40</b>	

Amerex Chemical Co., Inc.	Did not respond
Connection Chemical	No Bid

; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff reviewed the bids received and recommend an award to the lowest responsible bidder, ClarityChem, Inc., at a total cost not to exceed \$20,873.20.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manger to enter into and execute a contract with ClarityChem, Inc., for the purchase of boiler feedwater chemicals and service at the Bird Island Wastewater Treatment Plant at a total cost not to exceed \$20,873.20. Expenses for this contract will be charged to account no. 00380105-467044.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of May 11, 2016





## ITEM NO. 18

**AUTHORIZATION TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICES AGREEMENT FOR THE KAY REAL TIME CONTROL IN-LINE STORAGE PROJECT**

- WHEREAS: The Buffalo Sewer Authority has negotiated with the United States Environmental Protection Agency, the United States Department of Justice, and the New York State Department of Environmental Conservation to address sewer system improvements to comply with the Federal Clean Water Act through the Combined Sewer Overflow Long-Term Control Plan (LTCP) which was approved by the agencies on March 18, 2014; and
- WHEREAS: As part of the approved LTCP, the Authority committed to the installation of up to sixteen Real Time Control (RTC) projects; and
- WHEREAS: The Authority issued a request for proposals (RFP) on March 3, 2016, for professional engineering services for the design of the Kay RTC In-Line storage structure; and
- WHEREAS: The received properly submitted responses from Arcadis, CHA Consulting, Inc. (CHA), GHD Consulting Services, Inc. (GHD), Greenman-Pederson, Inc. (GPI), O'Brien & Gere, Inc. (OBG), and Wendel WD Architecture, Engineering, Surveying, & Landscape Architecture, PC (Wendel); and
- WHEREAS: A Consultant Selection Committee, consisting of the General Manager, Principal Sanitary Engineer, Associate Engineer, and Junior Sanitary Engineer, reviewed and ranked the proposals received; and
- WHEREAS: Based upon the proposal review, the Consultant Selection Committee recommended retaining CHA for the professional engineering services associated with the Kay RTC Project; and
- WHEREAS: Upon request, CHA has submitted a letter proposal to complete applicable tasks at a cost not to exceed \$159,813.00.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to execute an agreement with CHA, at a cost not-to-exceed \$159,813.00 to complete the professional engineering services defined in the letter proposal dated April 26, 2016. The cost of this contract will be funded from account no. 02000422-432004.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2<sup>ND</sup> BY MS. PETRUCCI

AYES 3 NOES 0

Board Meeting of May 11, 2016

## ITEM NO. 19

**AUTHORIZATION FOR THE BUFFALO SEWER AUTHORITY TO SERVE AS LEAD AGENCY FOR THE SCAJAQUADA CREEK RESTORATION PROJECT UNDER SEQRA**

- WHEREAS: The Buffalo Sewer Authority (Authority) is a public benefit corporation created, in part, to relieve the Niagara River, Buffalo River and Lake Erie from pollution by the sewage and waste of the City; and
- WHEREAS: Stormwater and combined sewer flows into Scajaquada Creek contribute to erosion, sedimentation, trash, algae and odor issues that undermine the full use and enjoyment of the creek; and
- WHEREAS: The Authority was afforded a \$1,815,000 New York State Environmental Facilities Corporation (EFC) Green Innovations Grant Program Award to partner with the City of Buffalo and Forest Lawn Cemetery to implement a Scajaquada Creek shoreline and wetland restoration project between Main Street and Elmwood Avenue in the City of Buffalo to filter and retain stormwater and reduce erosion, sedimentation, stagnation, algae growth, trash accumulation and odors within two of the City's most treasured historic landscapes.
- WHEREAS: The Authority authorized and appropriated a minimum of 10% local match as required by the Green Innovation Grant Program for the Scajaquada Creek Shoreline Restoration Project between Main Street and Elmwood Avenue; and
- WHEREAS: Pursuant to Article 8 of the Environmental Conservation Law, Chapter 43-B of the Consolidated Laws of New York, as amended, the State Environmental Quality Review Act, and the regulations adopted pursuant thereto by the New York State Department of Environmental Conservation 6 NYCRR Part 617 as amended (collectively, "SEQRA") the Authority is required to make a determination whether the project to be undertaken may have a significant adverse impact to the environment; and
- WHEREAS: In order to aid the Authority in determining whether undertaking the Project may have a significant environmental impact on the environment, the United States Army Corps of Engineers has prepared a Full Environmental Assessment Form – Part I (the "EAF") with respect to the Project, a copy of which is attached here as Exhibit A; and
- WHEREAS: The Authority has examined the EAF in order to classify the Project in accordance with the requirement of SEQRA; and

WHEREAS: The SEQRA provides for the designation of a Lead Agency to undertake a coordinated review of the Project and the EAF with other public agencies that may be involved or interested in the environmental impacts of the Project; and

WHEREAS: The Authority is prepared to serve as the Lead Agency with respect to the Project and has identified various public agencies that may be involved in the review, approval and/or funding of the Project or interested in such approval, funding and the Authority's undertaking of the Project.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby constitutes the Scajaquada Creek Restoration Project as a Type I Action (as defined by SEQRA) and designated the BSA to serve as Lead Agency for coordinated SEQRA review.

BE IT FURTHER  
RESOLVED: That the BSA shall maintain copies of the EAF in the main office of the Authority at 1038 Buffalo City Hall, in a file that will be readily available to the public.

BE IT FINALLY  
RESOLVED: That the Authority's General Manager is hereby authorized to sign and distribute the Notice of Lead Agency designation, the EAF, the Coastal Assessment Form for and behalf of the Authority , and is hereby further authorized to take such actions as deemed necessary and/or appropriate, upon advice of the Authority's legal counsel, to otherwise assist the Authority in fulfilling the requirements of SEQRA and other applicable laws with respect to the Scajaquada Creek Restoration Project. This resolution shall take effect immediately.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. KENNEDY

AYES 3 NOES 0

Board Meeting of May 11, 2016.

**CERTIFICATE**

I, Eleanor C. Petrucci, Secretary of the Buffalo Sewer Authority in the County of Erie, State of New York, HEREBY CERTIFY that the foregoing attached extract from the Minutes of a meeting of the Board of Directors of said Authority, duly called and held on May 11, 2016, and at which a quorum was present and acting throughout and the resolution contained therein is a true and complete copy of the resolution thereupon adopted on May 11, 2016, and recorded in the Minutes of said Authority and that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Authority and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract, and that said resolution has not been amended or repealed but is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Authority this 11th day of May, 2016.

(SEAL)

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Eleanor Petrucci  
Secretary

## ITEM NO. 20

**REQUEST FOR EXTENSION OF AN UNPAID MEDICAL LEAVE OF ABSENCE**

WHEREAS: We have received a request from Lance E. Parker, a permanent Laborer II, for an extension of his unpaid medical leave of absence beginning March 25, 2016. Mr. Parker's physician has provided required supporting documentation; and

WHEREAS: The General Manager has reviewed this request and recommends approving the request for an extension of his unpaid medical leave of absence for a period of five (5) months.

NOW THEREFORE  
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Lance E. Parker an extension of his unpaid medical leave of absence beginning April 25, 2016, and extending until September 25, 2016.

MOTION TO	<u>APPROVE</u>		
MADE BY	<u>MR. KENNEDY</u>		
2 <sup>ND</sup> BY	<u>MS. PETRUCCI</u>		
AYES	<u>3</u>	NOES	<u>0</u>

Board Meeting of May 11, 2016

## ITEM NO. 21

**AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN**

WHEREAS:                    There is a need to modify the Job Classification Plan.

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

Two (2) Laborer I	00670161 411001
Two (2) Laborer I	00530161 411001
One (1) Laborer II	00380161 411001
One (1) Field Technician (WPC)	00550161 411001

MOTION TO                                      APPROVE                  

MADE BY                                        MS. PETRUCCI                  

2<sup>ND</sup> BY                                          MR. KENNEDY                  

AYES                                   3           NOES                              0          

Board Meeting of May 11, 2016

## ITEM NO. 22

**CONFIRMATION OF APPOINTMENTS**

MOTOR EQUIPMENT MECHANIC (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$19.42 PER HOUR  
EFFECTIVE: MARCH 28, 2016

CARL E. JONES  
28 A CAMELOT COURT  
BUFFALO, NY

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WASTE WATER TREATMENT PLANT OPERATOR I (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$18.28 PER HOUR  
EFFECTIVE: APRIL 4, 2016

JACEN TOTARO  
642 KENMORE AVE.  
BUFFALO, NY

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WASTE WATER TREATMENT PLANT OPERATOR I (PERMANENT)  
SEWAGE TREATMENT PLANT  
\$18.28 PER HOUR  
EFFECTIVE: APRIL 4, 2016

ASHLEY ROSSNEY  
33 GARNER AVE.  
BUFFALO, NY

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FIELD TECHNICIAN (WPC) (PROVISIONAL)  
SEWAGE TREATMENT PLANT  
\$44,133 PER ANNUM  
EFFECTIVE: APRIL 25, 2016

CLAYTON MAYNARD  
121 SHOSHONE (UPPER)  
BUFFALO, NY 14214

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## ITEM NO. 23

**TUITION REIMBURSEMENT**

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Louis J. Czech	California State University Office of Water Programs	Effective Utility Leadership Practices	100%	\$99.00

NOW THEREFORE  
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Reimbursement totaling \$99.00. This Reimbursement will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2<sup>ND</sup> BY MR. KENNEDY

AYES 3 NOES 0

Board Meeting of May 11, 2016

ITEM NO. 24

**ADJOURNMENT OF MEETING**MOTION TO                     APPROVE                    MADE BY                     MR. KENNEDY                    2<sup>ND</sup> BY                     MS. PETRUCCI                    AYES           3           NOES           0          

Board Meeting of May 11, 2016