

MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

December 7, 2016

BUFFALO SEWER AUTHORITY

December 7, 2016

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

<u>ITEM NO.</u>	<u>CONTENTS</u>	<u>PAGE NO.</u>
	Roll Call	
1	Motion to Adopt the Minutes of October 5, 2016	55779
2	Informative: Temporary Investments	55780-81
3	Informative: Reallocation of Funds	55782
4	Informative: Construction in Progress Transition	55783-84
5	Informative: Report on Fiscal Year 2016-2017 Rates and Charges for Sewer Services	55785
6	Approval of the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2016	55786
7	Claim Against Liability and Casualty Reserve Fund	55787
8	Claim Against Liability and Casualty Reserve Fund	55788
9	Schedule of Board Meetings for Calendar Year 2017	55789
10	Travel Authorization – Albany, New York	55790
11	Travel Authorization – New York, New York	55791
12	Authorization to Dispose of Various Obsolete Inventory Items	55792
13	Change Order No. 2 – Contract No. 81300020	55793-94
14	Change Order No. 1 – Contract No. 81600007	55795-96
15	Certificate of Acceptance and Occupancy - Contract No. 81600007	55797
16	Authorization for Purchase of Restock Pista Grit Parts	55798
17	Authorization for Purchase of Parts for the Muffin Monster	55799

18	Authorization for Purchase of Parts for the Centrifuge	55800
19	Authorization for Purchase of YSI Parts, Probes, Cables and Meters for Aeration	55801
20	Authorization for Purchase from Schwing Bioset	55802
21	Authorization for Purchase Vehicle Under the Onondaga County Bid No. 2017	55803-04
22	Report on Bids Received – Purchase of 2017 Vehicle	55805
23	Report on Bids Received – Purchase of 2017 Vehicles	55806-07
24	Report on Bids Received – Purchase of Kubota Excavator	55808-09
25	Authorization for Publication of Industrial User Violators List	55810
26	Change Order No. 1 – Contract No. 85000014	55811-12
27	Certificate of Acceptance and Occupancy – Contract No. 85000014	55813
28	Change Order No. 1 – Contract No. 81700009	55814-15
29	Change Order No. 2 – Betterment as Part of the Niagara Street Phase II Streetscape Improvements	55816-17
30	Resolution Authorizing Forest Lawn Project Agreement for Scajaquada Creek Restoration Project	55818-20
31	Authorization for Betterment as Part of the Buffalo Riverwalk Shoreline Trail Improvements Project	55821
32	Request for Personal Leave of Absence	55822
33	Amendment to Schedule of Job Classification Plan (“Seasonal” Laborers and Clerks)	55823
34	Amendment to Schedule of Job Classification Plan	55824
35	Amendment to Schedule of Job Classification Plan	55825
36	Amendment to Schedule of Job Classification Plan	55826
37	Confirmation of Appointments	55827-29
38	Tuition Reimbursement	55830
39	Adjournment	55831

ATTACHMENTS

Report on Fiscal Year 2016-2017 Rates and Charges for Sewer Services

Comprehensive Annual Financial Report of the Fiscal Year Ended June 30, 2016

CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole McFoy, P.E.</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Julie Barrett-O'Neill, Esq.</u>	<u>General Counsel</u>
	<u>Scott Steinwald</u>	<u>Intergovernmental Coordinator</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Michael Letina</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Rosaleen Nogle, P.E.</u>	<u>Associate Engineer</u>
	<u>James Skrabacz</u>	<u>Principal Chief Stationary Engineer</u>
	<u>Timothy Blake</u>	<u>Sr. Instrument Technician</u>
	<u>Laura Surdej</u>	<u>Erie County Dept. of Sewerage</u>
Absent:	<u>None</u>	<u></u>

The meeting was called to order at 9:55 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of October 5, 2016

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. PETRUCCI</u>
2 ND BY	<u>MR. KENNEDY</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of December 7, 2016

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of October 31, 2016

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$5,289,185.20	Key FDIC Variable Rate Deposits – Key Bank	0.15%	Municipal Premium
15-Jul-16	16-Nov-16	124	\$443.03	M&T Securities	0.41%	\$20,064.85
21-Sept-16	19-Jan-17	120	\$12,524,811.19	Key Bank Capital	0.96%	\$40,147.20
06-Jun-16	03-Mar-17	270	\$22,531,843.83	M&T Securities	0.90%	\$152,901.00
			<u>\$54,540,742.17</u>			
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		<u>\$1,077,637.00</u>	Key	0.15%	Municipal Premium
OPERATING FUND						
31-Jul-12	Super NOW		<u>\$2,990,652.64</u>	Key	0.15%	Municipal Premium
TRUST & AGENCY FUND						
31-Jul-12	Money Market		<u>\$33,855.91</u>	Key	0.02%	Municipal Premium
SURPLUS FUND (185181898)						
			\$101.67	Wilmington Fund		
29-Aug-16	29-Dec-16	122	\$10,020,475.35	M&T Securities	0.87%	\$29,568.83
			<u>\$10,020,577.02</u>			
NET REVENUE FUND (185316114)						
			\$37.72	J.P. Morgan Investment Account	0.15%	
03-Aug-16	03-Nov-16	92	\$3,004,939.90	Key Bank Capital	0.74%	\$5,682.79
26-Aug-16	30-Nov-16	96	\$5,510,181.04	M&T Securities	0.83%	\$12,199.89
28-Sep-16	29-Dec-16	92	\$10,484,786.00	J.P. Morgan Securities	1.00%	\$26,828.33
26-Oct-16	27-Jan-17	93	\$7,979,678.00	J.P. Morgan Securities	0.95%	\$19,422.22
			<u>\$26,979,622.66</u>			

DEBT RESERVE FUND**Series J (1004209)**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
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Series K (1004925)

02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
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Series L (3001357)

12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
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Series M (1039308)

27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
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Series N (1002070)

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
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RECEIVE & FILE

Board Meeting of December 7, 2016

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

10/06/2016	00380103 INCIN GAS	\$-20,000.00	00200104 PLAN TRAVEL EXPENSES	\$20,000.00
10/21/2016	00240105 PSED Equipment Maintenance	-\$1,200.00	00250105 SECO Equipment Maintenance	\$1,200.00
10/24/2016	00240105 PSED Equipment Maintenance	-\$3,673.00	00260105 PRIM Equipment Maintenance	\$3,673.00
11/10/2016	00520105 MAIN Equipment Maintenance	-\$169.00	00260105 PRIM Equipment Maintenance	\$169.00
11/15/2016	00520105 MAIN Equipment Maintenance	-\$8,578.00	00260105 PRIM Equipment Maintenance	\$8,578.00
11/15/2016	00200107 PLAN Office Equipment	-\$1,320.00	00510107 LAB Office Equipment	\$1,320.00
11/15/2016	00380107 INCIN Machinery	-\$2,468.00	00520107 MAIN Equipment Maintenance	\$2,468.00
11/16/2016	00200105 PLAN Office Supplies	-\$158.00	00510105 Lab Miscellaneous	\$158.00

General Financial Charges

10/18/2016	00800183 Financial Contingency	-\$635.19	00110105 Admin Office Supplies	\$635.19
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Board Meeting of December 7, 2016

ITEM NO. 4

INFORMATIVE: CONSTRUCTION IN PROGRESS TRANSITION

The Buffalo Sewer Authority's Capital Asset Guide states that Construction in Progress reflects project construction costs for buildings and other structures, infrastructure additions, alterations, reconstruction, and installations that are incomplete.

In accordance with the Capital Asset Guide the Board of the Buffalo Sewer Authority shall approve the Certificate of Occupancy, or an informational item indicating that the project is complete.

The date the Certificate of Occupancy or informational item is approved by the Board shall be the date that a project is moved from Construction in Progress to Fixed Asset Infrastructure Inventory for accounting purposes.

As such the attached schedule represents the relative costs which are deemed complete to be assigned to a fixed asset category.

This item is presented to the Board for their information to be acknowledged and received and filed.

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Board Meeting of December 7, 2016

**Buffalo Sewer Authority
Analysis of CIP
Completed Projects as of 11/1/2016**

The following engineering term agreements are deemed by the Engineering Department of the BSA as being complete, and should be added to fixed assets.

<u>Contract #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Sewer System</u>	<u>Treatment Plant</u>
81300015	Erdman Anthony and Associates	123,400.00	123,400.00	0.00
85100020	Wendel WD Architecture & Eng.	318,822.76	214,719.39	104,103.37
85100012	Nussbaumer & Clarke Incorporated	64,737.22	64,737.22	0.00
85100010	Greenman Pedersen Incorporated	250,000.00	175,119.54	74,880.46
84900007	CHA Consulting Incorporated	198,206.77	117,049.63	81,157.14
84800015	Watts Architecture & Engineering	178,833.00	39,388.00	139,445.00
84800014	Greenman Pedersen Incorporated	198,050.23	170,999.23	27,051.00
84800012	Nussbaumer & Clarke Incorporated	135,159.57	87,032.40	48,127.17
84800011	Wendel WD Architecture & Eng.	292,032.72	222,798.32	69,234.40
Total to remove from CIP G/L #08000000-165000		1,759,242.27	1,215,243.73	543,998.54
<u>Add to Fixed Assets:</u>				
Sewer System G/L #08000000-166070			1,215,243.73	
Treatment Plant Improvements G/L #08000000-162010				543,998.54

ITEM NO. 5

INFORMATIVE: REPORT ON FISCAL YEAR 2016-2017 RATES AND CHARGES FOR SEWER SERVICES

Periodically a report on the rates and charges for sewer service is prepared for the Buffalo Sewer Authority. This report presents findings regarding the revenue requirements of the sewer system and the adequacy of the budgeted sewer rates and charges.

The Report on Fiscal Year 2016-2017 Rates and Charges for Sewer Services has been made available to your Honorable Body.

This report has been reviewed by the Audit Committee for the Buffalo Sewer Authority Board and is presented for the Board for their information to be acknowledged and received and filed.

RECEIVE & FILE

Board Meeting of December 7, 2016

ITEM NO. 6

APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2016

WHEREAS: The Comprehensive Annual Financial Report of the Buffalo Sewer Authority have been made available to your Honorable Body; and

WHEREAS: It is the custom of the Board to adopt this report.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves and adopts the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2016.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 7

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: The Buffalo Sewer Authority is in receipt of a claim from Rosann Marie Meier following an accident that occurred on August 2, 2013, in which her vehicle was struck by a Buffalo Sewer Authority vehicle at the intersection of Amherst St. and Parker Blvd., Buffalo, New York; and

WHEREAS: The City of Buffalo Department of Law worked with the plaintiff's attorneys and negotiated a settlement agreement in the amount of \$325,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Rosann Marie Meier and Cellino & Barnes, PC, as attorneys in the amount of \$325,000.00 as full settlement. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 8

CLAIM AGAINST LIABILITY AND CASUALTY RESERVE FUND

WHEREAS: The Buffalo Sewer Authority is in receipt of a claim from Karen Petko following an accident that occurred on April 13, 2011, in which her vehicle was struck by a Buffalo Sewer Authority vehicle at the intersection of Niagara Street and Robert Rich Way, Buffalo, New York; and

WHEREAS: The City of Buffalo Department of Law worked with the plaintiff's attorneys and negotiated a settlement agreement in the amount of \$550,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Karen Petko and Godwin Hurley & Donoghue LLP as attorneys in the amount of \$550,000.00 as full settlement. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 9

SCHEDULE OF BOARD MEETINGS FOR CALENDAR YEAR 2017

WHEREAS: It is suggested that the new schedule for the calendar year 2017 be approved as follows:

2017

January 4	July 3 (ANNUAL MEETING) and 26
February 15	September 20
March 1	October 4
April 5	November 1
May 10 and 24	December 6
June 14	

All meetings are scheduled for Wednesdays at 9:00 AM at 1038 City Hall except the Annual Meeting scheduled for Monday, July 3, 2017, at 9:00 AM at the Wastewater Treatment Plant, Administration Building.

NOW THEREFORE

BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above Schedule of Board Meetings for the calendar year 2017.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. KENNEDY
AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 10

TRAVEL AUTHORIZATION - ALBANY, NEW YORK

WHEREAS: New York Water and Environment Association Joint Energy Specialty Conference, with the New York Section of American Water Works Association, co-sponsored by New York Department of Environmental Conservation, New York Environmental Facilities Corporation, the New York Department of Health and New York State Energy Research and Development Authority on Wednesday, November 16, 2016, in Albany, New York; and

WHEREAS: The focus of this conference is water reclamation, reuse and achievement of Net-Zero in water resource recovery facilities of which the Authority is proceeding with these innovative processes; and

WHEREAS: The General Manager requests authorization for the General Manager and the Treatment Plant Administrator to attend this conference in Albany, New York; and

WHEREAS: Due to time constraints, the Board was polled on November 10, 2016, and verbally authorized this travel; and

WHEREAS: It is now necessary to formally ratify that authorization.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby formally authorizes travel for the General Manager and the Treatment Plant Administrator to attend Joint Energy Conference in Albany, New York from November 15 – November 16, 2016 at a total cost not to exceed \$900.00. Costs associated with this Conference will be charged to account nos. 00110104-458010, 00110104-458012, 00200104-458010, and 00200104-458012.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

ITEM NO. 11

TRAVEL AUTHORIZATION - NEW YORK, NEW YORK

WHEREAS: The Buffalo Sewer Authority must be up-to-date on current environmental regulations in order to maintain compliance; and

WHEREAS: The 89th Annual Meeting of the New York Water Environment Association, Inc., (NYWEA) will be held in New York from February 5, 2017 – February 10, 2017, covering an overview of environmental requirements and aging infrastructures; and

WHEREAS: The Chairman of the Board, General Manager, Treatment Plant Superintendent, Treatment Plant Administrator, Associate Engineer and Shift Superintendents need to remain current with regulations affecting their respective programs; and

WHEREAS: The General Manager recommends attendance at the 89th Annual Meeting of NYWEA.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Chairman of the Board, General Manager, Treatment Plant Superintendent Treatment Plant Administrator, Associate Engineer and Shift Superintendents to travel to New York City from February 4 – 10, 2017, to attend the 89th Annual Meeting of the New York Water Environment Association, Inc., at a total cost not to exceed \$18,000.00. Account nos. 00110104-458010, 00110104-458012, 00100104-458010, 00100104-458012, 00200104-458010, 00200104-458012, 00600104-458010, 00600104-458012, 00650104-458010 and 00650104-458012 will be utilized for this travel.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MS. PETRUCCI
AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 12

AUTHORIZATION TO DISPOSE OF VARIOUS OBSOLETE INVENTORY ITEMS

- WHEREAS: The Buffalo Sewer Authority conducted an inventory of the stock room; and
- WHEREAS: The Buffalo Sewer Authority has identified miscellaneous inventory items that have been deemed obsolete by the Principal Chief Stationary Engineer due to age, condition or level of service; and
- WHEREAS: The Treatment Plant Superintendent and Staff request permission to auction and/or dispose of various equipment; and
- WHEREAS: The Authority will hold an auction utilizing Erie County Bid No. 216159-002 awarded to Cash Realty and Auctions; and
- WHEREAS: The Board must authorize the disposal of these items.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to auction and/or dispose of these inventory items. If auctioned, a report will be presented to the Board to receive and file.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 13

CHANGE ORDER NO. 2 – CONTRACT NO. 81300020

CONTRACTOR:	ORIGINAL CONTRACT COST	\$2,543,506.00
Emerson Process Management	PREVIOUS CHANGE ORDER	\$384,418.40
200 Beta Drive	THIS CHANGE ORDER	<u>\$242,541.00</u>
Pittsburgh, Pennsylvania 15238	ADJUSTED CONTRACT COST	\$3,170,465.40

PROJECT: Distributed Control System (DCS) Installation for Incinerator #3

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Provide hardware and engineering modifications for Rehabilitation of Incinerator #3

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Rehabilitation of Incinerator #3 at WWTP

COST OF CHANGE OR EXTRA WORK:

Item #1 \$270,890.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$242,541.00

The total INCREASE to the contract as a result of this Change Order is \$242,541.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 181 calendar days, making the final completion date June 30, 2017.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.

ITEM NO. 14

CHANGE ORDER NO. 1 – CONTRACT NO. 81600007

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,133,000.00
Hohl Industrial, Inc.	PREVIOUS CHANGE ORDER	n/a
770 Riverview Blvd.	THIS CHANGE ORDER (DEDUCT)	<u>(\$48,603.66)</u>
Tonawanda, New York 14150	ADJUSTED CONTRACT COST	\$1,084,396.34

PROJECT: Installation of Centrifuge #1

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 Deduct for unused contingency allowance
- Item #2 Credit for unused temporary facilities

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 Unused contingency allowance
- Item #2 Credit for unused temporary facilities

COST OF CHANGE OR EXTRA WORK:

- Item #1 (\$46,766.16)
- Item #2 (\$ 1,837.50)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$48,603.66)

The total DECREASE to the contract as a result of this Change Order is \$48,603.66

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81600007 as written in the above Agenda Item, decreasing the contract cost in the amount of \$48,603.66 making the adjusted contract cost \$1,084,396.34.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of December 7, 2016

ITEM NO. 15

CONTRACT NO. 81600007

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

WORK: Installation of Centrifuge #1

BID: \$1,133,000.00

CONTRACTOR: Hohl Industrial, Inc.
770 Riverview Blvd.
Tonawanda, NY 14150

WHEREAS: The Buffalo Sewer Authority project personnel have certified that the Contractor completed the work in accordance with the plans and specifications on October 20, 2016.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of October 20, 2016;
- c. The maintenance period commence on October 20, 2016;
- d. Final payment be made to the Contractor in the amount of \$54,219.82, making the final cost of the contract \$1,084,396.34.

MOTION TO APPROVEMADE BY MR. KENNEDY2ND BY MS. PETRUCCIAYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 18

AUTHORIZATION FOR PURCHASE OF PARTS FOR THE CENTRIFUGE

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated GEA Mechanical Equipment US Inc./GEA Westfalia Separator Division, the original equipment manufacturer, and/or their authorized local representative, as a sole source for all Westfalia brand centrifuge parts, supplies and service; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for centrifuge parts. Upon request, GEA Westfalia Separator Division Inc., submitted a quote in the amount of \$45,166.90 for the parts; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend the purchase for the centrifuge parts; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the GEA Westfalia parts for the centrifuge at a cost of \$45,166.90. This purchase will be charged to account no. 00370105-466107.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 19

AUTHORIZATION FOR PURCHASE OF YSI PARTS, PROBES, CABLES AND METERS FOR AERATION

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated YSI Incorporated, the original equipment manufacturer, and/or their authorized local representative, as a sole source for YSI dissolved oxygen probes, cables and meters located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for YSI brand parts, probes, cables and meters for aeration. Upon request, YSI Incorporated, submitted a quote in the amount of \$40,628.00 for the needed parts, probes, cables and meters; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend the purchase of the parts, probes, cables and meters for aeration; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the necessary YSI parts, probes, cables and meters for aeration for a total cost not to exceed \$40,628.00. These purchases will be charged to account no. 00290105-466107.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 20

AUTHORIZATION FOR PURCHASE FROM SCHWING BIOSET

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Schwing Bioset., the original equipment manufacturer, and/or their local representatives on record, as sole sources for the purchase of Schwing Bioset parts and services; and

WHEREAS: The Treatment Plant Administrator has determined a need for additional parts and service for the new Schwing Bioset Cake Pumping System; and

WHEREAS: A quote was requested and received from Schwing Bioset in the amount of \$39,020.00; and

WHEREAS: The Treatment Plant Administrator and project administration staff have reviewed this quote and recommend this purchase; and

WHEREAS: Board Approval is required on purchases over \$20,000.00

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed parts for the new Schwing Bioset Cake Pumping System from Schwing Bioset at a total cost of \$39,020.00. This purchase will be charged to account no. 02000387-474100.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of December 7, 2016

ITEM NO. 21

AUTHORIZATION TO PURCHASE VEHICLE UNDER THE ONONDAGA COUNTY BID NO. 2017

WHEREAS: In 2006-2007 the Buffalo Sewer Authority implemented a vehicle replacement plan in order to update its current fleet and budget responsibly; and

WHEREAS: As part of this plan, the Head Motor Equipment Mechanic requests approval to purchase the following vehicle, with additional options, available under Onondaga County Contract to add to the existing fleet:

County Contract	Vendor	Vehicle	Cost
Bid No. 2017 Award No. 7974	Van Bortel Ford	One (1) 2017 Ford F-550 XL Super Cab 4x4 168 WB, Oxford White	\$36,634.13
		6.7L Powerstroke Diesel V-8 Engine:	\$ 7,636.50
		Dual extra heavy-duty alternator, heater, engine block std. in NYS,	
		axle, limited slip 4.10 ratio (6.7L)	\$ 324.00
		Snow plow package	\$ 76.50
		Power equip group on XL (reg. & super cabs)	\$ 823.50
		Operator commanded regeneration (OCR)	\$ 225.00
		Cruise control	\$ 211.50
		11FT select pro body model #S132-M-DW-F master lock rear bumper grab handles led light package with amber flashers in rear compartment rear compartment with re-enforced for a crane cargo tie downs led mini beacon light bar roof mounted western 8'-6 MVP-3 plow snow deflector	\$22,850.00
		Cobra crane 5500 installed on rear compartment two manual out riggers	\$22,000.00
		Delivery to region 1 (Onondaga Bid 2014)	\$ 160.00
		Term is net 15 days A.R.V. delivery from factory to dealer is estimated at 16-20 weeks. This quote expires in 60 days or final order date, whichever comes first.	
Total Vehicle Cost:	\$90,941.13		

; and

WHEREAS: The Head Motor Equipment Mechanic recommends the purchase of the above vehicle at the total cost of \$90,941.13.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority authorizes the General Manager to purchase the above vehicle and additional options indicated from Van Bortel Ford, at a total cost of \$90,941.13. This purchase will be charged to account no. 00520107-474200.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 23

REPORT ON BIDS RECEIVED - PURCHASE OF TWO (2) 2017 FORD EXPLORERS, ONE (1) 2017 FORD ESCAPE SE, AND ONE (1) 2017 FORD TRANSIT XL

WHEREAS: Mini-bids were advertised and solicited for the purchase of two (2) 2017 Ford Explorers, one (1) 2017 Ford Escape SE, and one (1) 2017 Ford Transit XL vehicles located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on November 9, 2016:

Mini -Bid #	Contractor	Contract #	Model Year	Make	Model	Total # of Vehicles	Total NYS Contract Price for mini bid
16110002	Delacy Ford Inc.	PC66774	2017	Ford	Explorer	1	\$26,448.56
16110002	Webster Ford Inc DBA Henderson Ford	PC66744	2017	Ford	Explorer Base	1	\$27,334.81
16110002	NYE Automotive Group	PC67318	2017	Ford	Explorer	1	\$27,400.84
16110002	Van Bortel Ford, Inc.	PC66688	2017	Ford	Explorer	1	\$27,551.21
16110004	Delacy Ford Inc	PC66774	2017	Ford	Explorer	1	\$26,448.56
16110004	Webster Ford Inc DBA Henderson Ford	PC66744	2017	Ford	Explorer Base	1	\$27,334.81
16110004	NYE Automotive Group	PC67318	2017	Ford	Explorer	1	\$27,400.84
16110004	Van Bortel Ford, Inc.	PC66688	2017	Ford	Explorer	1	\$27,551.21
16110006	Delacy Ford Inc	PC66774	2017	Ford	Escape SE	1	\$21,363.65
16110006	NYE Automotive Group	PC67318	2017	Ford	Escape	1	\$21,738.21
16110006	Webster Ford Inc. DBA Henderson Ford	PC66744	2017	Ford	Escape SE	1	\$21,779.83
16110006	Van Bortel Ford, Inc.	PC66688	2017	Ford	Escape SE	1	\$21,853.70
16110008	Webster Ford Inc. DBA Henderson Ford	PC66744	2017	Ford	Transit 150 LR Van	1	\$22,891.21
16110008	NYE Automotive Group	PC67318	2017	Ford	Transit XL, Low, Extended	1	\$25,363.01
16110008	Delacy Ford Inc	PC66774	2017	Ford	Transit XL	1	\$25,691.33
16110008	Van Bortel Ford, Inc.	PC66688	2017	Ford	Transit Van 150	1	\$26,064.23

; and

WHEREAS: The Treatment Plant Superintendent, Head Motor Equipment Mechanic and staff reviewed the bids received and recommend awards to the lowest responsible bidders, Delacy Ford, Inc., for two (2) 2017 Ford Explorers and one (1) Ford Escape SE, and to Webster Ford (DBA) Henderson Ford for one (1) 2017 Ford Transit at a total cost not to exceed \$97,151.98.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute contracts with Delacy Ford and Webster Ford (DBA) Henderson Ford for the purchase of the above vehicles at total cost not to exceed \$97,151.98. Expenses for this contract will be charged to account nos. 00520107-474200 and 00690107-474200.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 24

REPORT ON BIDS RECEIVED - PURCHASE OF ONE (1) NEW AND UNUSED KUBOTA EXCAVATOR AND ONE (1) NEW AND UNUSED TOWMASTER DROP-DECK TRAILER

WHEREAS: Formal bids were advertised and solicited for the purchase of one (1) new and unused Kubota Compact Excavator and one (1) new and unused Towmaster Drop-Deck Trailer or equivalent. The following bids were received and opened by the Buffalo Sewer Authority Purchasing Department on October 18, 2016:

Vendor	Kubota Compact Excavator Model KX057-4 or Equivalent	Towmaster T-18D Drop Deck Trailer of Equivalent	Warranty	Total Cost
Bobcat of Buffalo	Mfg: Bobcat Model: E55 ** includes various options	Mfg: Towmaster Model: T-18D	No warranty Quoted	\$86,695.40
Bobcat of Buffalo	Mfg: Bobcat Model: E55 ** without options	Mfg: Towmaster Model: T-18D	No warranty Quoted	\$79,576.30
Liftech Equipment	Mfg: JCB Model: 57C-1	Mfg: Towmaster Model: T-18D	1yr:\$1,445.00 2yr:\$3,174.00	\$76,335.00 \$78,064.00
Tracey Road Equipment	No Bid	Mfg: Felling Model: FT120-1	No Warranty Quoted	\$10,239.00 *Drop Deck Trailer Only
George & Swede	Mfg: Hyundai Model: R55-9A	Mfg: Towmaster Model: T-18D	1yr: \$0.00 2yr:\$3,600.00	\$76,437.58 \$80,037.58
Admar Supply Co.	Mfg: Kubota Model: KX057-4	Mfg: Towmaster Model: T-18D	1yr:\$1,976.00 2yr:\$3,624.00	\$88,751.00 \$90,399.00
Vantage Equipment	No Reply	No Reply	No Reply	No Reply
Milton Cat	No Bid	No Bid	No Bid	No Bid

; and

WHEREAS: The alternate bids were rejected as equivalent based on significantly lower bucket breakout forces and over-side lifting capacity; and

WHEREAS: The Associate Engineer and Assistant Superintendent of Sewer Maintenance recommend accepting the proposal of Admar Supply Co. for the purchase of the Kubota Compact Excavator Model KX057-4 and Towmaster T-18D Drop-Deck Trailer with a 2 year warranty extension for a total cost of \$90,399.00.

ITEM NO. 25

AUTHORIZATION FOR PUBLICATION OF INDUSTRIAL USER VIOLATORS LIST

WHEREAS: The Environmental Protection Agency's General Pretreatment Regulations, 40 CFR Section 403.8(f)(2)(viii), requires the Buffalo Sewer Authority (BSA) to publish at least annually in the largest daily newspaper in the City of Buffalo, a list of the users which, during the previous twelve (12) months, met with one or more of the following criteria:

- User was in significant non-compliance with applicable pretreatment standards and requirements;
- User received fines;
- User had violations that were unique or warrant special attention; and

WHEREAS: In accordance with this requirement the following violator met the above criteria for the BSA'S Industrial Pretreatment Program reporting year of May 1, 2015-April 30, 2016:

Deluxe Anodizing Inc.
588 Michigan Avenue
Buffalo, NY 14220

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to publish the aforementioned violator in The Buffalo News.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 26

CHANGE ORDER NO. 1 – CONTRACT NO. 85000014

CONTRACTOR:	ORIGINAL CONTRACT COST	\$15,203,000.00
Man O'Trees		
C/O The Hanover Insurance Co.	PREVIOUS CHANGE ORDER	N/A
440 Lincoln Street	THIS CHANGE ORDER	(\$914,960.72)
Worcester, MA 01653	ADJUSTED CONTRACT COST	\$14,288,039.28

PROJECT: Hamburg Drain Floatables Control Facility

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Liquidated Damages

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Settlement Agreement dated February 11, 2015 between Buffalo Sewer Authority and The Hanover Insurance Company as surety to Man O' Trees, Inc.

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$914,960.72)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$914,960.72)

The total DECREASE to the contract as a result of this Change Order is \$914,960.72

CONTRACT SUPPLEMENT CONDITIONS:

- The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 854 calendar days, making the final completion date February 14, 2014.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 85000014 as written in the above Agenda Item, decreasing the contract cost in the amount of \$914,960.72, making the adjusted contract cost \$14,288,039.28.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of December 7, 2016

ITEM NO. 27

CONTRACT NO. 85000014

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

WORK: Hamburg Drain Floatables Control Facility

BID: \$15,203,000.00

CONTRACTOR: The Hanover Insurance Co.
440 Lincoln Street
Worcester, MA 01653

As Surety to:
Man O'Trees, Inc.
1500 Union Road, Suite 201
West Seneca, NY 14224

WHEREAS: The Principal Sanitary Engineer of the Buffalo Sewer Authority has certified that the Contractor completed the work in accordance with the plans and specifications on February 11, 2015.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of February 11, 2015;
- c. The maintenance period commence on February 11, 2015;
- d. Final payment be made to the Contractor in the amount of \$275,000.00, making the final cost of the contract \$14,288,039.28.

MOTION TO APPROVE _____

MADE BY MR. KENNEDY _____

2ND BY MR. ROOSEVELT _____

AYES 4 NOES 0 _____

Board Meeting of December 7, 2016

ITEM NO. 28

CHANGE ORDER NO. 1 – CONTRACT NO. 81700009

CONTRACTOR:	ORIGINAL CONTRACT COST	\$2,070,380.00
Mark Cerrone	PREVIOUS CHANGE ORDER	n/a
2368 Maryland Ave. P.O. Box 3009	THIS CHANGE ORDER	<u>\$796,155.00</u>
Niagara Falls, NY 14304	ADJUSTED CONTRACT COST	\$ 2,866,535.00

PROJECT: Scajaquada Creek Shoreline Buffer and Wetland Restoration

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 Exercising Bid Alternative Items #49 and #50 involving the dredging of sediment at Mirror Lake adjacent to the project
- Item #2 Exercising Bid Alternative Items # 51-58 involving the construction of permanent public access pathways

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 Forest Lawn Cemetery has secured and will provide the financial resources necessary for these items unavailable at the time of original contract award.
- Item #2 Forest Lawn Cemetery has secured and will provide the financial resources necessary for these items unavailable at the time of original contract award.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$469,000.00

Item #2 \$327,155.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$796,155.00

The total INCREASE to the contract as a result of this Change Order is \$ 796,155.00

CONTRACT SUPPLEMENT CONDITIONS:

- The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81700009 as written in the above Agenda Item, increasing the contract cost in the amount of \$796,155.00, making the adjusted contract cost \$ 2,866,535.00.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND BY	_____	MS. PETRUCCI	_____
AYES	_____	4	NOES _____ 0

Board Meeting of December 7, 2016

ITEM NO. 29

CHANGE ORDER NO. 2 – BETTERMENT AS PART OF THE NIAGARA STREET PHASE II STREETScape IMPROVEMENTS

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,151,987.49
Mark Cerrone, Inc.	PREVIOUS CHANGE ORDER	\$11,656.08
2368 Maryland Avenue	THIS CHANGE ORDER	<u>\$524,174.54</u>
Niagara Falls, NY 14304	ADJUSTED CONTRACT COST	\$1,687,818.11

WORK: Betterment as Part of the Niagara Street Phase II Streetscape Improvements

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 Jersey Street sewer replacement redesign
- Item #2 Revisions to green infrastructure elements in the Hudson to Pennsylvania block

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 Previously dug test pits at the Niagara Street and Jersey Street intersection revealed that the Jersey Street sewer could not be reconstructed as originally designed. The subsequent redesign resulted in an increase in cost for this work to be completed.
- Item #2 The green infrastructure (GI) elements (permeable aggregate, structure soil, drainage structures) were installed in the Hudson to Pennsylvania block. Upon testing the system by flooding with water, it was discovered that the water was infiltrating into the brick sewer located below the aggregate thereby drastically reducing the effectiveness of the GI and compromising the structural integrity of the sewer. It was concluded that permeable aggregate GI would not be installed within 10 feet of an existing sewer line for this block and the remainder of the project. The previously installed GI on this block needed to be removed and replaced.

COST OF CHANGE OR EXTRA WORK:

- Item #1 \$477,541.00
- Item #2 \$46,633.54

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$524,174.54

The total INCREASE to the contract as a result of this Change Order is \$524,174.54

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 2 to the Betterment as Part of the Niagara Street Phase II Streetscape Improvements in the amount of \$524,174.54, making the adjusted contract cost \$1,687,818.11. Expenses for this Contract will be funded from account no. 02000398-490740.

MOTION TO APPROVE
MADE BY MS. PETRUCCI
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 30

**RESOLUTION AUTHORIZING FOREST LAWN PROJECT AGREEMENT FOR
SCAJAQUADA CREEK RESTORATION PROJECT**

- WHEREAS: The Buffalo Sewer Authority was awarded a \$1,815,000 grant from the NYS Environmental Facilities Corporation Green Innovation Grant to implement a Scajaquada Creek Restoration Project between Main Street and Elmwood Avenue in the City of Buffalo requiring a 10% local match; and
- WHEREAS: The Buffalo Sewer Authority advertised and solicited formal bids for Scajaquada Creek Restoration and the bids were received and opened by the Authority on Wednesday, July 20, 2016; and
- WHEREAS: On July 27, 2016, the Board of the Buffalo Sewer Authority authorized the General Manager to enter into and execute a contract for the Base Bid and Alternative Item 44 with Mark Cerrone, Inc.; and
- WHEREAS: Among the original bid items that were included in the apparent low bid, but excluded from the contract with Cerrone due to funding limitations, were items associated with the dredging of Mirror Lake and construction of permanent pathways and bridges to facilitate public access to the project within Forest Lawn Cemetery; and
- WHEREAS: The Forest Lawn Board of Trustees met on October 25, 2016, and has authorized its fiscal agent, Forest Lawn Heritage Foundation, Inc., to pay \$796,155.00 to the Buffalo Sewer Authority to support the execution of bid alternatives 49 through 58, plus \$100,000.00 towards the required EFC local match.

CERTIFICATE

I, Eleanor C. Petrucci, Secretary of the Buffalo Sewer Authority in the County of Erie, State of New York, HEREBY CERTIFY that the foregoing attached extract from the Minutes of a meeting of the Board of Directors of said Authority, duly called and held on December 7, 2016, and at which a quorum was present and acting throughout and the resolution contained therein is a true and complete copy of the resolution thereupon adopted on December 7, 2016, and recorded in the Minutes of said Authority and that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Authority and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract, and that said resolution has not been amended or repealed but is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Authority this 7th day of December, 2016.

(SEAL)

Eleanor Petrucci
Secretary, Buffalo Sewer Authority Board

ITEM NO. 31

AUTHORIZATION FOR BETTERMENT AS PART OF THE BUFFALO RIVERWALK SHORELINE TRAIL IMPROVEMENTS PROJECT

WHEREAS: The City of Buffalo Department of Public Works, Parks, and Streets will be awarding a contract to Edbauer Construction as the responsible low bidder for infrastructure improvements as part of the Buffalo Riverwalk Shoreline Trail Improvements Project; and

WHEREAS: Edbauer Construction has submitted a betterment bid for repair of a Buffalo Sewer Authority outflow pipe adjacent to the shoreline trail in the amount of \$31,524.00; and

WHEREAS: The Buffalo Sewer Authority has allocated money in their construction fund for this betterment; and

WHEREAS: The City of Buffalo Department of Public Works, Parks, and Streets and the Principal Sanitary Engineer recommend awarding this contract to Edbauer Construction at a cost not to exceed \$31,524.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the awarding of the contract for the Buffalo Riverwalk Shoreline Trail Improvements Project to Edbauer Construction for a not to exceed amount of \$31,524.00. Expenses for this contract will be charged to account no. 02000447-490740.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 32

REQUEST FOR PERSONAL LEAVE OF ABSENCE

WHEREAS: On November 18, 2016, Denine Jackson, a permanent Laboratory Assistant, requested an unpaid personal leave of absence for the period December 2, 2016 through June 2, 2017, to pursue a position with New York State Department of Environmental Conservation; and

WHEREAS: The General Manager has reviewed this request and recommends approval.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby grants Denine Jackson an unpaid personal leave of absence without pay beginning December 2, 2016 and extending until June 2, 2017.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 34

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority approves the addition of the following position to Job Classification Plan:

One (1) Assistant Principal Engineer

00600131 411001

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 35

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority approves the addition of the following positions to the Job Classification Plan:

One (1) Principal Clerk	00110121 411001
One (1) Principal Clerk	00200121 411001

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of December 7, 2016

ITEM NO. 37

CONFIRMATION OF APPOINTMENTS

LABORER II (PERMANENT)
SEWAGE TREATMENT PLANT
\$19.65 PER HOUR
EFFECTIVE: OCTOBER 31, 2016

JASON AUSTIN
8 WINCHESTER AVENUE
BUFFALO, NY

MAINTENANCE ASSISTANT (SEWER CLEANING) (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$19.20 PER HOUR
EFFECTIVE: OCTOBER 31, 2016

ANTHONY FORTINI
25 HOLLYWOOD (RIGHT)
BUFFALO, NY

MAINTENANCE ASSISTANT (SEWER CLEANING) (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$19.20 PER HOUR
EFFECTIVE: OCTOBER 31, 2016

MATTHEW SUPPA
35 TACOMA
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$18.10 PER HOUR
EFFECTIVE: OCTOBER 24, 2016

JAMES CRUMP
2042 NIAGARA STREET
BUFFALO, NY

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$18.10 PER HOUR
EFFECTIVE: OCTOBER 31, 2016

STEPHEN BRUCATO
47 AVERY STREET
BUFFALO, NY

LABORER I (SEASONAL)
SEWAGE TREATMENT PLANT
\$105.00 PER DAY
EFFECTIVE: NOVEMBER 14, 2016

JULIUS LEWIS
208 HASTINGS
BUFFALO, NY

MILLWRIGHT HELPER (PERMANENT)
SEWAGE TREATMENT PLANT
\$21.85 PER HOUR
EFFECTIVE: NOVEMBER 28, 2016

RONALD CHRISTOPHER II
800 GRANT STREET
BUFFALO, NY

PRINCIPAL CLERK (PERMANENT)
ADMINISTRATION
\$55,839 PER ANNUM
EFFECTIVE: NOVEMBER 28, 2016

LORI SCALETTA
35 LINCOLN BOULEVARD
KENMORE, NY

ITEM NO. 39

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MR. KENNEDY2ND BY MS. PETRUCCIAYES 4 NOES 0

Board Meeting of December 7, 2016