

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
May 25, 2011**

53532.....53554

BUFFALO SEWER AUTHORITY

May 25, 2011

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)

May 13, 2011

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CAPITAL IMPROVEMENT FUND						
15-Apr-02	Money Market		\$500,000.00	Chase	0.40%	High Yield
CONSTRUCTION FUND						
08-Apr-02	Money Market		\$35,508,250.78	Chase	0.40%	High Yield
LIABILITY AND CASUALTY RESERVE FUND						
22-Apr-02	Money Market		\$1,006,945.83	Chase	0.40%	High Yield
OPERATING FUND						
08-Apr-02	Money Market		\$3,680,001.46	Chase	0.40%	High Yield
TRUST & AGENCY FUND						
06-May-02	Money Market		\$34,779.58	Chase	0.40%	High Yield
SURPLUS FUND						
			\$252.20	MTB Funds		
25-Feb-11	30-Jun-11	125	\$6,049,585.62	M&T Securities	0.21%	\$4,414.38
			<u>\$6,049,837.82</u>			
NET REVENUE FUND						
			\$512.77	MTB Funds		
25-Feb-11	25-May-11	89	\$2,499,948.88	M&T Securities	0.17%	\$1,051.12
25-Feb-11	30-Jun-11	125	\$2,399,249.27	M&T Securities	0.21%	\$1,750.73
25-Mar-11	30-Jun-11	97	\$4,499,573.92	M&T Securities	0.20%	\$2,426.08
25-Apr-11	30-Jun-11	66	\$5,499,487.23	M&T Securities	0.15%	\$1,512.77
			<u>\$14,898,772.07</u>			

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
DEBT RESERVE FUND						
30-Apr-10	03-Jun-11	399	\$1,007,669.72	Series F FHLB	0.42%	
30-Apr-10	10-Jun-11	406	\$333,570.61	Series F FHLB	0.42%	
01-Aug-08	06-Sep-13	1862	\$8,240,877.50	Series I FHLB	4.00%	
13-Mar-03	15-Apr-32		\$2,825,593.00	Series H SLG	4.35%	
04-Mar-04	15-Nov-33		\$774,061.00	Series J SLG	3.82%	
22-Jul-04	15-Feb-33		\$498,654.00	Series K SLG	4.63%	
27-Jul-06	01-Oct-35		\$952,666.00	Series L SLG	4.52%	

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Board Meeting of May 25, 2011

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

5/2/2011	00380103 Incinerator Utilities	-\$1,300.00	00410103 Hamburg Utilities	\$1,300.00
5/2/2011	00380103 Incinerator Utilities	-\$2,500.00	00490103 Niagara Utilities	\$2,500.00
5/2/2011	00360103 Dewatering Utilities	-\$70.00	00410103 Hamburg Utilities	\$70.00
5/2/2011	00520106 Maintenance Services	-\$3,000.00	00240106 PSED Services	\$3,000.00
5/2/2011	00410105 Hamburg Supplies	-\$300.00	00520105 Maintenance Supplies	\$300.00
5/2/2011	00420105 Amherst Supplies	-\$200.00	00520105 Maintenance Supplies	\$200.00
5/2/2011	00460105 Kelly X Supplies	-\$200.00	00520105 Maintenance Supplies	\$200.00
5/2/2011	00500105 Walden Supplies	-\$1,045.00	00520105 Maintenance Supplies	\$1,045.00
5/4/2011	00220105 Screen Supplies	-\$1,927.66	00380105 Incinerator Supplies	\$1,927.66
05/06/2011	00250105 Secondary Supplies	-\$1,611.19	00200105 Plant Supplies	\$1,611.19
05/06/2011	00520106 Maintenance Services	-\$41.48	00550106 IWS Services	\$41.48
05/06/2011	00520106 Maintenance Services	-\$219.00	00200106 Plant Services	\$219.00
5/10/2011	00520106 Maintenance Services	-\$2,000.00	00380106 Incinerator Services	\$2,000.00
5/10/2011	00260105 Primary Supplies	-\$3,076.00	00240105 PSED Supplies	\$3,076.00
05/11/2011	00200106 Plant Services	-\$35.00	00520106 Maintenance Services	\$35.00
5/11/2011	00230105 Grit Supplies	-\$1,308.00	00380105 Incinerator Supplies	\$1,308.00
5/11/2011	00230105 Grit Supplies	-\$573.44	00380105 Incinerator Supplies	\$573.44
5/12/2011	00200105 Plant Supplies	-\$18.47	00520105 Maintenance Supplies	\$18.47
5/13/2011	00420105 Amherst Supplies	-\$158.20	00400105 South Supplies	\$158.20
5/13/2011	00520106 Maintenance Services	-\$2,500.00	00380105 Incinerator Supplies	\$2,500.00

Sewer Maintenance Division

5/9/2011	00670105 Sewer Cleaning Supplies	-\$1,000.00	00520105 Maintenance Supplies	\$1,000.00
5/9/2011	00660107 Sewer Repair Capital Outlay	-\$600.00	00650107 Sewer Maintenance Capital Outlay	\$600.00
5/9/2011	00690105 Auto Supplies	-\$1,000.00	00520105 Maintenance Supplies	\$1,000.00

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Board Meeting of May 25, 2011

ITEM NO. 6

AUTHORIZATION FOR RENEWAL OF AGREEMENT FOR SOFTWARE MANAGEMENT SERVICES

WHEREAS: The Buffalo Sewer Authority installed a Supervisory Control and Data Acquisition (SCADA) System for its daily plant operations in 1999. This system monitors and controls plant processes; and

WHEREAS: On June 16, 2010, the Board of the Buffalo Sewer Authority designated ABB, Inc., the original equipment manufacturer of this proprietary system, as a sole source for support of the SCADA system; and

WHEREAS: On May 23, 2011, the Buffalo Sewer Authority received a renewal for the current software agreement, which expires on June 30, 2011. The software management service agreement provides the Buffalo Sewer Authority with the latest software versions to insure continued viability of the SCADA system; and

WHEREAS: The Treatment Plant Superintendent, Computer Systems Coordinator, and staff recommend approval to renew this agreement for the period July 1, 2011 to June 30, 2012 with ABB, Inc., for software management services in the amount of \$38,590.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the agreement with ABB, Inc., for software management services for the period July 1, 2011 to June 30, 2012, in the amount of \$38,590.00. Account no. 00200106-443420 will be charged for this service.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of May 25, 2011

ITEM NO. 7

REPORT ON BIDS RECEIVED - SECURITY GUARD SERVICES

WHEREAS: Formal bids were advertised and solicited for security guard services at the Treatment Plant for the period July 1, 2011 to June 30, 2012, with an option to renew for three (3) one-year periods. The following bids were received and opened by the Buffalo Sewer Authority Purchasing Department on May 2, 2011:

VENDOR	COST PER HOUR	TOTAL ANNUAL COST (17,520 Hrs.)
Salamone Investigations & Protective Services	\$15.73	\$275,589.60
Sentrex Security Systems, Inc.	\$17.32	\$303,446.40
Diamond Detective Agency, Inc.	\$17.94	\$314,308.80
Securitas Security Services USA, Inc.	\$18.09	\$316,936.80
L.B. Security & Investigations, Inc.	\$18.33	\$321,141.60
U.S. Security Associates, Inc.	\$18.98	\$332,529.60
G4S Secure Solutions (USA), Inc.	\$19.17	\$335,858.40
Morris Protective Service, Inc.	\$19.35	\$339,012.00
AlliedBarton Security Services, LLC	\$19.62 \$17.19	\$343,742.40 \$301,168.80
Rivera BCJS Investigations		No Response
PBS Consultants, Inc.		No Response
Liberty Security		No Response

; and

WHEREAS: The Buffalo Sewer Authority has deemed AlliedBarton Security Services, LLC's bid submittal as non-responsive as they provided conflicting terms and submitted two different hourly rates where only one hourly rate was required; and

WHEREAS: Buffalo Sewer Authority staff contacted references provided by Salamone Investigations & Protective Services, the low bidder, and reported receiving positive recommendations; and

WHEREAS: The Treatment Plant Superintendent, Safety Officer, and staff reviewed the bids and recommend awarding a contract to the low bidder, Salamone Investigations & Protective Services, at a cost of \$15.73 per hour for the period July 1, 2011 to June 30, 2012, with an option to renew for three (3) one-year periods at a total cost not to exceed \$275,589.60.

ITEM NO. 9

REPORT ON BIDS RECEIVED - PURCHASE AND INSTALLATION OF ONE (1) NEW AND UNUSED TUTTNAUER MODEL 4472 HORIZONTAL GRAVITY STEAM STERILIZER OR EQUIVALENT AND AUTHORIZATION TO TRADE IN EXISTING UNIT

WHEREAS: Formal bids were advertised and solicited for the purchase of one (1) new and unused Tuttnauer Model 4472 Horizontal Gravity Steam Sterilizer or equivalent with trade-in allowance for the Authority's Getinge Model 3522 unit which is uneconomical to service; with optional installation and optional on-site training; and

WHEREAS: The following bids were received and opened by the Buffalo Sewer Authority Purchase Department on May 16, 2011:

Vendor	Model and cost	Trade-in Allowance	Total unit cost	Installation option	On-site Training option	Total bid
CONSOLIDATED STERILIZER SYSTEMS	Mfg. CONSOLIDATED STERILIZER SYSTEMS Model: SSR-3A-ADVPLUS \$ 25,528.76	-250.00	\$25,278.76	\$3,700.00	Included in installation cost	\$28,978.76
TUTTNAUER USA CO., LTD	Mfg. TUTTNAUER Model: 4472 SCP \$ 26,925.00	-500.00	\$26,425.00	Includes Full Training \$3,500.00	\$500.00 (2 hr training only)	\$29,925.00
GETINGE USA, INC	Mfg. GETINGE 422LS Model: 4ASGUMLRCAAA \$ 28,978.00	-1,000.00	\$27,978.00	\$3,765.00 + \$587.00 (Freight) \$4,352.00 - TOTAL	Included	\$32,330.00

; and

WHEREAS: The Treatment Plant Superintendent, Laboratory Director, and staff reviewed the bids received and recommend awarding the purchase and installation with training and trade-in allowance to Consolidated Sterilizer Systems for their sterilizer Model SSR-3A-ADVPLUS for a total cost of \$28,978.76; and

WHEREAS: Board approval is required on purchases over \$10,000.00.

ITEM NO. 10

AMENDMENT TO SOLE SOURCE LISTING FOR SELECTED INSTRUMENTATION, MAINTENANCE, LABORATORY, AND OFFICE EQUIPMENT FOR FISCAL YEAR 2010-2011 AND AUTHORIZATION FOR SERVICE FROM SIEMENS INDUSTRY, INC.

WHEREAS: On June 16, 2010, the Board of the Buffalo Sewer Authority designated Siemens Building Technologies, Inc., the original equipment manufacturer, and/or their authorized local service representative as a sole source for replacement parts, supplies, and service for Siemens brand pneumatic control systems and also designated Siemens Industry, Inc., the OEM, for Milltronics brand ultrasonic level analyzers and instrumentation equipment, and Siemens Energy & Automation, the OEM, for Robicon/Ansaldo Ross Hill products at the Treatment Plant; and

WHEREAS: Siemens Industry, Inc., has recently merged with Siemens Building Technologies and Siemens Energy & Automation; and

WHEREAS: The June 16, 2010, sole source listing needs to be amended to read as follows:

Siemens Industry, Inc.	Siemens brand pneumatic control system; Robicon/Ansaldo Ross Hill products; Milltronics brand ultrasonic level analyzers & instrumentation equipment
------------------------	--

; and

WHEREAS: A quote was requested and received from Siemens Industry, Inc., for maintenance and repairs of the Siemens/Powers pneumatic control systems and direct digital control systems in various buildings at the Treatment Plant at a total cost not to exceed \$9,975.00; and

WHEREAS: The Treatment Plant Superintendent and Principal Chief Stationary Engineer recommend the amendment to the sole source listing and further recommend authorization for this service; and

WHEREAS: To date \$19,902.71 has been expended to Siemens Industry, Inc., for fiscal year 2010-2011. This service will bring total monies payable to Siemens Industry, Inc., to \$29,877.71; and

WHEREAS: Board authorization is required on services over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the amendment to the June 16, 2010, sole source listing and authorizes the General Manager to utilize the services of Siemens Industry, Inc., for the maintenance and repairs needed at a total cost not to exceed \$9,975.00, bringing the total authorized expenditures for fiscal year 2010-2011 to \$29,877.71. Account no. 00520106-443301 will be charged for this service.

MOTION TO APPROVE

MADE BY MS. WILSON-DIVINCENZO

2ND BY MR. KENNEDY, SR.

AYES 4 NOES 0

Board Meeting of May 25, 2011

ITEM NO. 11

AUTHORIZATION TO INCREASE BLANKET PURCHASE ORDER NO. 21100086 FOR THE PURCHASE OF CEMS SPECIALTY GASES

WHEREAS: The Buffalo Sewer Authority is required under its Title V permit to operate and record information received from its Continuous Emissions Monitoring System CEMS unit for the Environmental Protection Agency's regulatory compliance, CFR 40 Part 503; and

WHEREAS: Blanket Purchase Order No. 21100086 was established in the current amount of \$9,997.30 for the purchase of specialty gases and rental of the tanks for the CEMS unit under an informal price agreement between the Authority and Strate Welding Supply; and

WHEREAS: Current needs for testing necessitate an increase to Blanket Purchase Order No. 21100086 of \$2,242.98, from \$9,997.30 to \$12,240.28; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer, and staff recommend this increase; and

WHEREAS: Board authorization is required on purchases over \$10,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to increase Blanket Purchase Order No. 21100086 in the amount of \$2,242.98, from \$9,997.30 to \$12,240.28, for the purchase of CEMS Specialty Gases from Strate Welding for fiscal year 2010-2011. Funds for this change order will be charged to account no. 00380105-467044 and 00380106-444255.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. ROOSEVELT</u>
2 ND BY	<u>MS. WILSON-DIVINCENZO</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of May 25, 2011

ITEM NO. 12

AUTHORIZATION TO PURCHASE PARTS FOR SETTLED WASTEWATER PUMP NO. 5

WHEREAS: On June 16, 2010, the Board of the Buffalo Sewer Authority designated Allis Chalmers/ITT, the original equipment manufacturer, as a sole source for Allis Chalmers brand Wastewater, Process Water and Sump pumps installed throughout the BSA facilities; and

WHEREAS: The function of the Authority's Allis Chalmers Settled Wastewater Pump No. 5 is critical to the operation of the Buffalo Sewer Authority's sewer system. The Authority is currently in litigation with the bonding company for Kohl Construction, Inc., as this pump failed during the warranty period while under contract and the warranty is not being honored; and

WHEREAS: On April 6, 2011, the Board authorized the General Manager to utilize the services of Corrosion Products for the emergency repair of SWWP No. 5; and

WHEREAS: A quote was requested and received from Fluid Kinetics, the authorized local representative, in the amount of \$115,557.00 for parts needed for the emergency repair of this pump; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer, and staff reviewed the quote received and recommend the purchase of these parts; and

WHEREAS: Board approval is required on purchases over \$10,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed parts for the repair of SWWP No. 5 from Fluid Kinetics at a total cost of \$115,557.00. This purchase will be charged to account no. 02000272-490740.

MOTION TO APPROVE

MADE BY MR. KENNEDY, SR.

2ND BY MS. WILSON-DIVINCENZO

AYES 4 NOES 0

Board Meeting of May 25, 2011

ITEM NO. 14

CHANGE ORDER NO. 1 – CONTRACT NO. 85000020

CONTRACTOR:	ORIGINAL CONTRACT COST	\$ 300,000.00
URS Corporation	THIS CHANGE ORDER	\$ 10,000.00
77 Goodell Street	ADJUSTED CONTRACT COST	\$ 310,000.00
Buffalo, NY 14203		

WORK: CSO Outfall No. 060 Sewer Separation Project

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 Retain the Buffalo Niagara RIVERKEEPER to assist with community relations.
- Item #2 Add two (2) additional streets to be designed for green infrastructure.

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 The Buffalo Niagara RIVERKEEPER will perform the following tasks:
- Community-Based Site Selection: Ensuring that the specific streets chosen for treatment have the support of the residents;
 - Project Design: Working as the interface between the technician complexities of the engineering aspects of the project and the aesthetic and practical concerns of the neighbor hooding and the City of Buffalo Department of Public Works.
 - Public Education Campaign: RIVERKEEPER will develop and distribute educational materials to ensure that residents and business owners understand the technology and the associated long-term maintenance needs.
- Item #2 New Rain Gardens and Pervious Pavement Strips added to project in order to better understand the impact of green infrastructure for future projects.

COST OF CHANGE OR EXTRA WORK:

- Item #1 \$10,000.00
- Item #2 No extra cost – change to be paid for with funds from unused tasks in original agreement

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$10,000.00

The total Increase to the contract as a result of this Change Order is \$10,000.00

ITEM NO. 17

ADJOURNMENT OF MEETINGMOTION TO ADJOURNMENTMADE BY MS. WILSON-DIVINCENZO2ND BY MR. ROOSEVELTAYES 4 NOES 0

Board Meeting of May 25, 2011