

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY**

January 4, 2017

BUFFALO SEWER AUTHORITY

January 4, 2017

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Julie Barrett-O'Neill, Esq.</u>	<u>General Counsel</u>
	<u>Gelea James</u>	<u>Director of Human Resources</u>
	<u>Scott Steinwald</u>	<u>Intergovernmental Coordinator</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Michael Letina</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Rosaleen Nogle, P.E.</u>	<u>Associate Engineer</u>
	<u>James Skrabacz</u>	<u>Principal Chief Stationary Engineer</u>
	<u>Timothy Blake</u>	<u>Sr. Instrument Technician</u>
	<u></u>	<u></u>
	<u></u>	<u></u>
Absent:	<u>Eleanor Petrucci</u>	<u>Secretary</u>

The meeting was called to order at 9:00 A.M. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of December 7, 2016

MOTION TO	<u> ADOPT </u>
MADE BY	<u> MR. KENNEDY </u>
2 ND BY	<u> MR. ROOSEVELT </u>
AYES	<u> 3 NOES 0 </u>

Board Meeting of January 4, 2017

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of November 30, 2016

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$3,561,290.43	Key	0.15%	Municipal Premium
			\$443.08	Key FDIC Deposits		
			\$416,020.74	JP Morgan Invest. Acct.		
21-Sept-16	19-Jan-17	120	\$12,532,582.81	Key Banc Capital	0.96%	\$40,147.20
06-Jun-16	03-Mar-17	270	\$22,593,482.41	M&T Securities	0.90%	\$152,901.00
15-Nov-16	13-Nov-17	363	\$13,780,218.00	JP Morgan Securities	1.62%	\$228,060.00
			\$52,884,037.47			
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		\$1,077,791.45	Key	0.15%	Municipal Premium
OPERATING FUND						
31-Jul-12	Super NOW		\$4,594,894.12	Key	0.15%	Municipal Premium
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$33,966.25	Key	0.02%	Municipal Premium
SURPLUS FUND (185181898)						
			\$101.67	Wilmington Fund		
29-Aug-16	29-Dec-16	122	\$10,025,289.27	M&T Securities	0.87%	\$29,568.83
			\$10,025,390.94			
NET REVENUE FUND (185316114)						
			\$14,741.21	Wilmington Fund		
			\$37.72	JP Morgan Invest. Acct.	0.15%	
28-Sep-16	29-Dec-16	92	\$10,496,115.00	J.P. Morgan Securities	1.00%	\$26,828.33
26-Oct-16	27-Jan-17	93	\$7,992,000.00	J.P. Morgan Securities	0.95%	\$19,422.22
03-Nov-16	03-Mar-17	120	\$3,001,382.40	Key Banc Capital	0.90%	\$5,682.79
30-Nov-16	30-Mar-17	120	\$4,487,220.00	Key Banc Capital	0.96%	\$14,400.00
			\$25,991,496.33			

DEBT RESERVE FUND**Series J (1004209)**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
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Series K (1004925)

02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
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Series L (3001357)

12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
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Series M (1039308)

27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
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Series N (1002070)

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
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RECEIVE & FILE

Board Meeting of January 4, 2017

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

11/22/2016	00280105 SWWP Equip Maintenance	-\$7,000.00	00240105 PSED Equipment Maintenance	\$7,000.00
11/28/2016	00380105 INCIN Equipment Maintenance	-\$2,948.00	00260105 PRIM Equipment Maintenance	\$2,948.00
11/28/2016	00270105 GAS Equipment Maintenance	-\$138.00	00470105 WATE Equipment Maintenance	\$138.00
11/29/2016	00220105 SCRE Equipment Maintenance	-\$12,000.00	00510105 LAB Laboratory Supplies	\$12,000.00
12/5/2016	00380107 INCIN Machinery	-\$1,204.00	00510107 MAIN Office Equipment	\$1,204.00
12/21/2016	00520105 MAIN Equipment Maintenance	-\$120.00	00530105 Yard Road and Highway	\$120.00

General Financial Charges

11/29/2016	00800183 Financial Contingency	-\$500.00	00110106 Admin Maint. Contract	\$500.00
12/07/2016	00800183 Financial Contingency	-\$4,248.00	00820102 FR State Retirement	\$4,248.00

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Board Meeting of January 4, 2017

ITEM NO. 4

**RESOLUTION FOR COMPLIANCE WITH THE NEW YORK PUBLIC AUTHORITIES
ACCOUNTABILTIY ACT**

WHEREAS: The Buffalo Sewer Authority (the “Authority”) is a body corporate and politic, constituting a public benefit corporation created, organized and existing pursuant to New York State Public Authorities Laws section 1175 *et seq.* (the “Authority Act”); and

WHEREAS: The New York State Public Authorities Accountability Act of 2005, as amended (the “Authorities Accountability Act”) requires the Authority to establish certain policies and procedures with respect to the operations of the Authority, in accordance with the Authorities Accountability Act; and

WHEREAS: The Authority has considered its operations and various policies and procedures applicable to the operations of the Authority and the requirements of the Authorities Accountability Act.

NOW THEREFORE
BE IT RESOLVED: The Authority does hereby adopt as its Bylaws, the Bylaws that are attached hereto as exhibit A, and supersedes all prior Bylaws adopted by the Board.

BE IT FURTHER
RESOLVED: The Authority does hereby adopt as its Code of Ethics the Code of Ethics of the City of Buffalo as set forth in Chapter 12 of the Code of the City of Buffalo and as such Code may be amended from time to time, attached hereto as Exhibit B.

BE IT FURTHER
RESOLVED: The Authority does hereby adopt the Conflict of Interest Policy, attached hereto as Exhibit C.

BE IT FINALLY
RESOLVED: This resolution shall take effect immediately.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	3	NOES _____ 0

CERTIFICATION

I, Oluwole A. McFoy, P.E., General Manager of the Buffalo Sewer Authority in the County of Erie, State of New York, HEREBY CERTIFY that the foregoing resolution, entitled “Resolution of the Buffalo Sewer Authority for compliance with the New York Public Authorities Accountability Act” was duly adopted by the Buffalo Sewer Authority and the Members thereof at a meeting thereof duly called and held on January 4, 2017, at which a quorum was present and acting throughout, and that the foregoing resolution has been compared by me with the original thereof as amended as officially recorded in my office in the records of said Buffalo Sewer Authority and is a true, complete and correct copy therefrom and of the whole of said original, and that said resolution has not otherwise been amended or repealed but is in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of January, 2017.

Oluwole A. McFoy, P.E.
General Manager

ITEM NO. 5

CHANGE ORDER NO. 1 - CONTRACT NO. 81400005

CONTRACTOR:	ORIGINAL CONTRACT COST	\$298,860.00
AECOM	PREVIOUS CHANGE ORDER	n/a
257 West Genesee Street Suite 400	THIS CHANGE ORDER	<u>28,000.00</u>
Buffalo, New York 14213	ADJUSTED CONTRACT COST	\$326,860.00

PROJECT: Incinerator Ash Handling System Project

WHEREAS: At the December 4, 2014, Meeting of the Board of the Buffalo Sewer Authority, AECOM was authorized to provide engineering services for the Incinerator Ash Handling System Upgrades for the Bird Island Wastewater Treatment Plant; and

WHEREAS: Additional time and equipment is needed for proper completion of this contract to provide the BSA with an effective ash handling system; and

WHEREAS: AECOM has provided a scope of work for additional construction administration and inspection services for completion and acceptance of the Incinerator Ash Handling System Project; and

WHEREAS: The Treatment Plant Administrator and staff have reviewed this scope of work for additional services and recommend approval of Change Order No. 1 to Contract No. 81400005 in the amount of \$28,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes Change Order No. 1 to Contract No. 81400005 in the amount of \$28,000.00, making the adjusted contract cost not to exceed \$326,860.00. Expenses for this contract will be funded from account no. 02000357-432004.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. KENNEDY</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>3</u> NOES <u>0</u>

Board Meeting of January 4, 2017

ITEM NO. 6

CHANGE ORDER NO. 1 – CONTRACT NO. 81600013

CONTRACTOR:	ORIGINAL CONTRACT COST	\$372,330.00
National Vacuum Inc.	PREVIOUS CHANGE ORDER	N/A
408 47 th Street,	THIS CHANGE ORDER (DEDUCT)	<u>(73,383.04)</u>
Niagara Falls, New York 14304	ADJUSTED CONTRACT COST	\$298,946.96

PROJECT: Digester # 5 Cleaning

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Deduction for unused transportation and disposal of contents of Digester #5

Item #2 Deduction for unused allowance

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Deduction for unused transportation and disposal of contents of Digester #5

Item #2 Deduction for unused allowance

COST OF CHANGE OR EXTRA WORK:

Item #1 (\$42,583.04)

Item #2 (\$30,800.00)

THE TOTAL COST OF THE CHANGE OR EXTRA WORK (\$73,383.04)

The total decrease to the contract as a result of this Change Order is \$73,383.04

CONTRACT SUPPLEMENT CONDITIONS:

- The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.
3. This contract supplement unless otherwise provided herein does not relieve the Contractor from strict compliance with the guarantee provisions of the original contract, particularly those pertaining to performance and operation of equipment.
4. The Contractor expressly agrees that he will place under coverage of his performance and payment bonds and Contractor's Insurance all work covered by this contract supplement. The Contractor will furnish to the Owner evidence of increased coverage of his performance and payment bonds for the accrued value of all contract supplements that exceeds the original contract price by twenty percent (20%).
5. The costs established under this contract supplement are acknowledged as including any and all costs associated with the work described herein and including any and all costs associated with any and all work performed or to be performed by the Contractor that may be affected in any manner by the work described herein.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves Change Order No. 1 to Contract No. 81600013 as written in the above Agenda Item, decreasing the contract cost in the amount of \$73,383.04, making the adjusted contract cost \$298,946.96.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MR. KENNEDY
AYES 3 NOES 0

Board Meeting of January 4, 2017

ITEM NO. 7

CONTRACT NO. 81600013

CERTIFICATE OF ACCEPTANCE AND OCCUPANCY

PROJECT: Digester #5 Cleaning

BID: \$372,330.00

CONTRACTOR: National Vacuum, Inc.

WHEREAS: The project administration staff of the Buffalo Sewer Authority has certified that the Contractor completed the work in accordance with the plans and specifications on September 20, 2016.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby finds and determines that:

- a. The work to be performed under the terms of the Contract has been complete and is accepted;
- b. The date of entrance and occupancy be fixed as of September 20, 2016;
- c. The maintenance period commence on September 20, 2016;
- d. Changes under this contract resulted in a net decrease of \$73,383.04;
- e. Final payment to be made to the Contractor in the amount of \$14,947.35, making the final cost of the contract \$298,946.96.

MOTION TO APPROVEMADE BY MR. KENNEDY2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of January 4, 2017

ITEM NO. 8

REPORT ON BIDS RECEIVED - ABSORPTION CHILLER #2 REPLACEMENT & CHILLER #3 REMOVAL PROJECT

WHEREAS: Formal bids were advertised and solicited for the Absorption Chiller #2 Replacement & Chiller #3 Removal Project at the Bird Island Wastewater Treatment Plant. The following bids were received and opened on December 20, 2016:

Quackenbush Co., Inc.	\$ 795,500.00
Mollenberg Betz	\$ 797,800.00
MLP Corp.	\$ 864,700.00
John W. Danforth Company	\$ 977,700.00
Call Assistance	\$1,391,595.00

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Treatment Plant Administrator and staff reviewed the bids and recommend awarding the contract to the lowest bidder, Quackenbush Co., Inc., at a cost not to exceed \$795,500.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Quackenbush Co., Inc., at a cost not to exceed \$795,500.00. Expenses for this contract will be funded from account no. 02000427-490740.

MOTION TO APPROVE
MADE BY MR. ROOSEVELT
2ND BY MR. KENNEDY
AYES 3 NOES 0

Board Meeting of January 4, 2017

ITEM NO. 9

AUTHORIZATION TO DISPOSE OF VARIOUS OBSOLETE VEHICLES AND EQUIPMENT

WHEREAS: The Buffalo Sewer Authority's current inventory of fixed assets contains equipment and vehicles that are obsolete; and

WHEREAS: The Head Motor Equipment Mechanic and Associate Engineer recommend disposing of the following vehicles and equipment:

BSA#	Description	Vin#
Vehicles		
231-D	1998 Ford Super Sucker	1FDZS96B4WVA07281
248-D	2003 Ford Explorer	1FMZU72K43UB51399
259-S	New Holland Back Hoe -LB75B	31055026
284-D	2008 Ford F550 4x4 Utility Body	1FDAX57R08ED63510
285-S	2008 Ford F-550 4x4	1FDAX57R28ED63511
Equipment		
85 KR	85 OKR-152/9871U Generator	E780327062
P185WIR/ 2001	Warner Utility Body	

; and

WHEREAS: The Authority will first hold an auction utilizing Erie County bid No. 216159-002 awarded to Cash Realty and Auctions; and

WHEREAS: Any vehicle and/or equipment remaining after the auction will then be scrapped utilizing the City of Buffalo Informal Price Agreement; and

WHEREAS: The results of the auction and scrapping of the vehicles and equipment will be presented to the Board for their information.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to dispose of the above listed vehicles and equipment by auction with the remaining unsold items disposed of under the City of Buffalo's scrap contract.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 4, 2017

ITEM NO. 10

SUPPLEMENTAL AUTHORIZATION TO THREE-YEAR ENGINEERING SERVICES AGREEMENT WITH ERDMAN ANTHONY & ASSOCIATES, INC.

WHEREAS: On September 24, 2014, following a formal Request for Qualification process in which sixteen firms submitted proposals, the Board of the Buffalo Sewer Authority authorized utilizing Erdman Anthony & Associates, Inc., for professional engineering services for small to medium-sized capital improvement projects in an amount not to exceed \$100,000.00; and

WHEREAS: On July 1, 2015, the Board of the Buffalo Sewer Authority authorized Change Order No. 1 to Contract No. 81500008 with Erdman Anthony & Associates, Inc., increasing the amount by \$32,760.00, making the total adjusted contract cost \$132,760.00; and

WHEREAS: On June 15, 2016, the Board of the Buffalo Sewer Authority authorized Change Order No. 2 to the Contract 81500008 in the amount of \$23,000.00, making the total adjusted contract cost \$155,760.00; and

WHEREAS: There is a need to increase this amount; and

WHEREAS: The Principal Sanitary Engineer recommends increasing the amount for this agreement in the amount of \$25,000.000.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves an increase of \$25,000.00, making the total cost not to exceed \$180,760.00, for the three-year Engineering Services Agreement between the Buffalo Sewer Authority and Erdman Anthony & Associates, Inc. Account no. 02000375-432004 will be utilized for these services.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	3	NOES _____ 0

Board Meeting of January 4, 2017

ITEM NO. 11

AMENDMENT TO SCHEDULE OF JOB CLASSIFICATION PLAN

WHEREAS: There is a need to modify the Job Classification Plan.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority approves the addition of the following position to Job Classification Plan:

One (1) Clerk 00110121 411001

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. KENNEDY

AYES 3 NOES 0

Board Meeting of January 4, 2017

ITEM NO. 12

CONFIRMATION OF APPOINTMENTS

LABORER I (PERMANENT)
SEWAGE TREATMENT PLANT
\$18.10 PER HOUR
EFFECTIVE: DECEMBER 9, 2016

NICHOLAS MAES
11 TRAYMORE
BUFFALO, NY

ASSISTANT SEWER MAINTENANCE SUPERINTENDENT
(PERMANENT)
SEWAGE TREATMENT PLANT
\$61,725 PER ANNUM
EFFECTIVE: DECEMBER 19, 2016

VINCENT K. VULLO
34 FULLER STREET
BUFFALO, NY

1ST CLASS STATIONARY ENGINEER (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$22.76 PER HOUR
EFFECTIVE: DECEMBER 19, 2016

DAVID JONES JR.
47 AMSTERDAM
BUFFALO, NY

1ST CLASS STATIONARY ENGINEER (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$22.76 PER HOUR
EFFECTIVE: DECEMBER 19, 2016

TYLER SMITH
169 DUNDEE
BUFFALO, NY

EQUIPMENT OPERATOR (TEMPORARY)
SEWAGE TREATMENT PLANT
\$22.23 PER HOUR
EFFECTIVE: DECEMBER 19, 2016

EDWARD BYRNE
174 LOCKWOOD
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manger since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 4, 2017

ITEM NO. 13

AGREEMENT BETWEEN BUFFALO SEWER AUTHORITY AND CIVIL SERVICE EMPLOYEES ASSOCIATION, AFSCME, BSA UNIT LOCAL NO. 815

WHEREAS: Negotiations have concluded and an Agreement has been reached for a four (4) year contract retroactive to July 1, 2014, and ending June 30, 2018; and

WHEREAS: Changes from the expired contract include the following increases in wages:

Effective 7/1/14 -2%
 Effective 7/1/15 -2%
 Effective 7/1/16 -2%
 Effective 7/1/17 -2%; and

WHEREAS: In addition, upon successful ratification of the contract, each active employed CSEA bargaining unit employee shall receive a one-time, non-cumulative bonus of one thousand dollars (\$1,000.00); and

WHEREAS: Other changes are detailed in a Tentative Agreement, including those relating to Recognition and Fair Practices, Hours of Employment, Medical Coverage, Worker's Compensation, Weather Emergencies, Sick Leave, Personal Leave, Vacation Accrual, Sick Bank and Emergency Absence; and

WHEREAS: Due to the necessity to expedite this Agreement, the Board was polled and verbally authorized this Agreement on December 8, 2016.

NOW THEREFORE
 BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby formally authorizes the General Manager to execute, on behalf of the Buffalo Sewer Authority, this Agreement with the Civil Service Employees Association, AFSCME, BSA Local 815, for the four (4) year period ending June 20, 2018.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. ROOSEVELT	_____
2 ND BY	_____	MR. KENNEDY	_____
AYES	_____	3	NOES _____ 0

Board Meeting of January 4, 2017

ITEM NO. 14

COMPENSATION: EXEMPT EMPLOYEES

NOW THEREFORE
BE IT RESOLVED:

That the modifications and provisions contained in the Agreement between the Buffalo Sewer Authority and Civil Service Employees Association, AFSCME, BSA Local 815, for the period of July 1, 2014 to June 30, 2018, are hereby directed to also apply to those positions which are designated Exempt.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. KENNEDY

AYES 3 NOES 0

Board Meeting of January 4, 2017

ITEM NO. 15

COMPENSATION: CONFIDENTIAL AND MANAGERIAL EMPLOYEES

NOW THEREFORE
BE IT RESOLVED:

That the modifications and provisions contained in the Agreement between the Buffalo Sewer Authority and Civil Service Employees Association, AFSCME, BSA Local 815, for the period of July 1, 2014 to June 30, 2018, are hereby directed to also apply to those positions which are designated Managerial or Confidential.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 3 NOES 0

Board Meeting of January 4, 2017

ITEM NO. 16

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Mark Lewandowski	Buffalo State College	Activated Sludge	100%	\$526.10
Mark Lewandowski	Buffalo State College	Grade 3 Supervision	100%	\$564.00
Rosaleen Nogle	Indiana University	SPEA-V 502 Public Management	90%	\$3,126.82

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$4,216.92. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. KENNEDY

AYES 3 NOES 0

Board Meeting of January 4, 2017

ITEM NO. 17

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MR. KENNEDY2ND BY MR. ROOSEVELTAYES 3 NOES 0

Board Meeting of January 4, 2017