

MINUTES OF THE REGULAR MEETING

OF THE

BUFFALO SEWER AUTHORITY

February 15, 2017

BUFFALO SEWER AUTHORITY

February 15, 2017

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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CALL OF THE ROLL

Present:	<u>Herbert L. Bellamy, Jr.</u>	<u>Chairman</u>
	<u>John D. Kennedy, Sr.</u>	<u>Vice Chairman</u>
	<u>Christopher Roosevelt</u>	<u>Assistant Vice Chairman</u>
	<u>Eleanor Petrucci</u>	<u>Secretary</u>
	<u>Oluwole A. McFoy, P.E.</u>	<u>General Manager</u>
	<u>Thomas Smith</u>	<u>Secretary to the General Manager</u>
	<u>Ronald Brown</u>	<u>Executive Secretary</u>
	<u>Julie Barrett-O'Neill, Esq.</u>	<u>General Counsel</u>
	<u>Gelea James</u>	<u>Director of Employee Relations</u>
	<u>Scott Steinwald</u>	<u>Intergovernmental Coordinator</u>
	<u>Catherine Knab, P.E.</u>	<u>Principal Sanitary Engineer</u>
	<u>Michael Letina</u>	<u>Treatment Plant Superintendent</u>
	<u>Roberta Gaiek, P.E.</u>	<u>Treatment Plant Administrator</u>
	<u>Rosaleen Nogle, P.E.</u>	<u>Associate Engineer</u>
	<u>James Skrabacz</u>	<u>Principal Chief Stationary Engineer</u>
	<u>Timothy Blake</u>	<u>Sr. Instrument Technician</u>
	<u>Laura Surdej</u>	<u>Erie Co. Dept. of Sewerage</u>
Absent:	<u>none</u>	<u></u>
	<u></u>	<u></u>

The meeting was called to order at 9:05 AM. A quorum was present.

ITEM NO. 1

Motion to Adopt the Minutes of the Meeting of January 4, 2017

MOTION TO	<u>ADOPT</u>
MADE BY	<u>MS. PETRUCCI</u>
2 ND BY	<u>MR. ROOSEVELT</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of February 15, 2017

ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of December 31, 2016

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$1,018,505.67	Key	0.15%	Municipal Premium
			\$443.14	Key FDIC Deposits		
			\$416,111.34	JP Morgan Invest. Acct.		
21-Sept-16	19-Jan-17	120	\$12,541,051.23	Key Banc Capital	0.96%	\$40,147.20
06-Jun-16	03-Mar-17	270	\$22,619,097.97	M&T Securities	0.90%	\$152,901.00
15-Nov-16	13-Nov-17	363	\$13,793,353.00	JP Morgan Securities	1.62%	\$228,060.00
			<u>\$50,388,562.35</u>			
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		<u>\$1,077,928.39</u>	Key	0.15%	Municipal Premium
OPERATING FUND						
31-Jul-12	Super NOW		<u>\$3,991,843.28</u>	Key	0.15%	Municipal Premium
TRUST & AGENCY FUND						
31-Jul-12	Money Market		<u>\$34,064.83</u>	Key	0.02%	Municipal Premium
SURPLUS FUND (185181898)						
			\$204.79	Wilmington Fund		
29-Dec-16	30-Jun-17	183	\$10,015,710.21	M&T Securities	0.87%	\$71,671.95
			<u>\$10,015,915.00</u>			
NET REVENUE FUND (185316114)						
			\$422.10	Wilmington Fund		
26-Oct-16	27-Jan-17	93	\$7,996,720.00	J.P. Morgan Securities	0.95%	\$19,422.22
03-Nov-16	03-Mar-17	120	\$3,004,510.72	Key Banc Capital	0.90%	\$5,682.79
30-Nov-16	30-Mar-17	120	\$4,490,865.00	Key Banc Capital	0.96%	\$14,400.00
29-Dec-16	28-Apr-17	120	\$9,004,997.70	Key Banc Capital	1.10%	\$33,422.10
			<u>\$24,497,515.52</u>			

DEBT RESERVE FUND**Series J (1004209)**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
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Series K (1004925)

02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
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Series L (3001357)

12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
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Series M (1039308)

27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
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Series N (1002070)

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
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BSA – DSF PRIN & INT

\$0.01	Wilmington Fund
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Board Meeting of February 15, 2017

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Wastewater Treatment Plant

12/22/2016	00230105 GRIP Equip Maintenance	-\$8,408.00	00260105 PRIM Equipment Maintenance	\$8,408.00
1/13/2017	00280105 SWWP Equipment Maintenance	-\$12,522.00	00270105 GAS Equipment Maintenance	\$12,522.00
1/17/2017	00200106 PLAN Laundry and Towel	-\$3,500.00	00650106 SWRM Laundry and Towel	\$3,500.00
1/19/2017	00510105 LAB Laboratory Supplies	-\$12,000.00	00510107 LAB Operating Equipment	\$12,000.00

Industrial Waste

12/22/2016	00550107 IWS Cars and Other Vehicle	-\$22,892.00	00690107 Auto Cars and Other Vehicle	\$22,892.00
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Sewer Maintenance Division

1/18/2017	00670105 SWRC Equipment Maintenance	-\$1,500.00	00660105 SWRR Equipment Maintenance	-\$1,500.00
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General Financial Charges

12/30/2016	00800183 Financial Contingency	-\$83,743.00	00660107 SWRR Operating Equipment	\$83,743.00
1/04/2017	00800183 Financial Contingency	-\$485.00	00100104 BOARD Registration Meeting	\$485.00
1/12/2017	00800183 Financial Contingency	-\$1,500.00	00110106 ADMIN Membership Dues	\$1,500.00
1/20/2017	00800183 Financial Contingency	-\$1,338.99	00110107 ADMIN Office Equipment	\$1,338.99

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Board Meeting of February 15, 2017

ITEM NO. 4

INFORMATIVE: REPORT ON THE CONDITION OF THE LIABILITY AND CASUALTY RESERVE FUND

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“The General Manager shall regularly and not less than semi-annually render the Board a detailed report of the operation and condition of the Liability and Casualty Reserve Fund.”

Fund Balance as of June 30, 2016	\$ 1,077,114.63
Interest Earning	\$ 813.76
Transfer from Operating Fund	\$ 0
Claims Paid	<u>\$ 0</u>
Fund Balance as of December 31, 2016	\$ 1,077,928.39

The Resolution that created the Liability and Casualty Reserve Fund provides that:

“When the amount of the Liability and Casualty Reserve Fund reaches the sum of \$1,000,000.00, no further additions shall be made thereto until the Fund has been reduced below \$1,000,000.00”.

During the period of July 1, 2016 – December 31, 2016 the B.S.A. settled five (5) claims; five (5) claims were denied and zero (0) claims were negotiated.

Total Active Claims Pending

Bodily Injury	1
Property Damage	5
Auto B.I. & P.D.	1
Other Liability	<u>0</u>
Total	7

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Board Meeting of February 15, 2017

ITEM NO. 5

CLAIM AGAINST LIABILTIY AND CASUALTY RESERVE FUND

WHEREAS: The Buffalo Sewer Authority is in receipt of a claim from Ashfaq Hussain Malik following an accident that occurred on November 2, 2016, in which his vehicle was struck by a Buffalo Sewer Authority vehicle on Fillmore Avenue, Buffalo, New York; and

WHEREAS: The City of Buffalo Department of Law negotiated a settlement with the plaintiff's attorney, Andrews Bernstein and Maranto, in the amount of \$6,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to make payment to Ashfaq Hussain Malik in the amount of \$6,000.00 as full settlement of this matter. This Claim will be paid out of the Liability and Casualty Reserve Fund.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MR. ROOSEVELT
AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 6

TRAVEL AUTHORIZATION - ROCHESTER, NY

WHEREAS: The 2017 American Public Works Association (APWA) New York State Chapter Annual Conference is being held in Rochester, NY from March 22 – 24, 2017; and

WHEREAS: The Principal Sanitary Engineer is an active member of the Western branch of the New York State Chapter of APWA and needs to remain current on state-of-the-art practices and the latest regulatory issues; and

WHEREAS: The General Manager recommends that the Principal Sanitary Engineer attend the 2017 Annual State Conference.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the Principal Sanitary Engineer to travel to Rochester, NY from March 22-24, 2017, to attend the 2017 American Public Works Association New York State Chapter Annual Conference at a total cost not to exceed \$650.00. Account nos. 00600104-458010 and 00600104-458012 will be utilized for this travel.

MOTION TO	<u>APPROVE</u>	
MADE BY	<u>MS. PETRUCCI</u>	
2 ND BY	<u>MR. ROOSEVELT</u>	
AYES	<u>4</u>	NOES <u>0</u>

Board Meeting of February 15, 2017

ITEM NO. 7

ADDITION OF DESIGNATED SINGLE SOURCE VENDOR

WHEREAS: A Single Source procurement, in accordance with New York State Procurement Guidelines, is one in which two or more vendors can supply the commodity, technology, and/or perform the services required by an agency, but the agency selects one vendor over the others for reasons such as expertise or previous experience with similar contracts; and

WHEREAS: On November 7, 2012, the Board of the Buffalo Sewer Authority designated various vendors as Single Sources; and

WHEREAS: The Buffalo Sewer Authority has a need to classify the following as an additional vendor as a Single Source and has supporting documentation for this designation:

VENDOR	PRODUCT/SERVICE
19 Ideas, Inc.	Graphic design and website design

; and

WHEREAS: The General Manager and General Counsel (BSA) have reviewed all documentation and recommend the addition of 19 Ideas, Inc. as a Single Source for the specifically listed commodities, technology, and/or services only.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority declares 19 Ideas, Inc. as a Single Source for the specifically listed commodities, technology, and/or services only.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 8

AUTHORIZATION TO AMEND BOARD RESOLUTION NO. 5 OF THE BOARD MEETING OF JANUARY 4, 2017 - CHANGE ORDER NO. 1 - CONTRACT NO. 81400005

WHEREAS: On January 4, 2017, the Board of the Buffalo Sewer Authority authorized Change Order No. 1 to Contract No. 81400005 for the Incinerator Ash Handling System Project; and

WHEREAS: This resolution states the contractor for this project is AECOM; and

WHEREAS: URS Corporation – New York is a subsidiary of AECOM; and

WHEREAS: This contract was originally signed by URS Corporation – New York, and therefore, the contractor should remain the same.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes Resolution No. 5 – Change Order No. 1 – Contract No. 81400005, of the Board Meeting of January 4, 2017, to be amended as follows:

CHANGE ORDER NO. 1 - CONTRACT NO. 81400005

CONTRACTOR:	ORIGINAL CONTRACT COST	\$298,860.00
URS Corporation – New York	PREVIOUS CHANGE ORDER	n/a
257 West Genesee Street Suite 400	THIS CHANGE ORDER	<u>28,000.00</u>
Buffalo, New York 14213	ADJUSTED CONTRACT COST	\$326,860.00

PROJECT: Incinerator Ash Handling System Project

WHEREAS: At the December 4, 2014, Meeting of the Board of the Buffalo Sewer Authority, **URS Corporation – New York** was authorized to provide engineering services for the Incinerator Ash Handling System Upgrades for the Bird Island Wastewater Treatment Plant; and

WHEREAS: Additional time and equipment is needed for proper completion of this contract to provide the BSA with an effective ash handling system; and

WHEREAS: **URS Corporation – New York** has provided a scope of work for additional construction administration and inspection services for completion and acceptance of the Incinerator Ash Handling System Project; and

WHEREAS: The Treatment Plant Administrator and staff have reviewed this scope of work for additional services and recommend approval of Change Order No. 1 to Contract No. 81400005 in the amount of \$28,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes Change Order No. 1 to Contract No. 81400005 in the amount of \$28,000.00, making the adjusted contract cost not to exceed \$326,860.00. Expenses for this contract will be funded from account no. 02000357-432004.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 9

AUTHORIZATION FOR CHANGE ORDER TO BLANKET PURCHASE ORDER NO. 21700160

WHEREAS: On March 2, 2016, the Board of the Buffalo Sewer Authority authorized the General Manager to renew the contract with Allied Waste Niagara Falls Landfill LLC, for the removal and disposal of sewage screenings for the period July 1, 2016 to June 30, 2017, at a total cost not to exceed \$25,558.50; and

WHEREAS: Blanket Purchase Order No. 21700160 was established for the removal and disposal of sewage screenings; and

WHEREAS: Additional grit has been generated due to cleaning of aeration influent channels and the East Ferry Street sewer line. As these solids will be disposed of through this contract, it is necessary to increase the maximum amount allowed for these services by \$20,000.00, making the total not to exceed cost \$45,558.50 for fiscal year ending June 30, 2017.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes a change order in the amount of \$20,000.00 to Blanket Order No. 21700160 for the contract with Allied Waste Niagara Falls Landfill LLC, for the removal and disposal of sewage screenings for the period July 1, 2016 to June 30, 2017, making the total not to exceed cost \$45,558.50. Expenses for this contract will be charged to account no. 00230106-442100.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 10

CHANGE ORDER NO. 2 – CONTRACT NO. 81600011

CONTRACTOR:	ORIGINAL CONTRACT COST	\$1,539,570.00
CIR Electrical Construction	PREVIOUS CHANGE ORDER	\$18,468.42
400 Ingham Ave.	THIS CHANGE ORDER	<u>\$6,300.00</u>
Buffalo, New York 14218	ADJUSTED CONTRACT COST	\$1,564,338.42

PROJECT: Indoor Lighting Project at the Bird Island Wastewater Treatment Plant

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Additional electrical wiring installation

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Additional electrical wiring installation necessary to accommodate Schwing Bioset upgrades

COST OF CHANGE OR EXTRA WORK:

Item #1 \$6,300.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$6,300.00

The total INCREASE to the contract as a result of this Change Order is \$6,300.00

CONTRACT SUPPLEMENT CONDITIONS:

- The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

ITEM NO. 11

AUTHORIZATION TO ENTER INTO AGREEMENT WITH AECOM FOR ENVIRONMENTAL AND ENGINEERING SERVICES

WHEREAS: The Buffalo Sewer Authority (BSA) operates the Bird Island Wastewater Treatment Plant under a Title V Air Permit. The New York State Department of Environmental Conservation (NYSDEC) requires the BSA to submit an Annual Emission Statement for the permit by April 15, 2017. The Annual Emission Statement documents the BSA's air emissions over the calendar year 2016, and is based on plant operating data, calculations, and other related information; and

WHEREAS: The report is required to comply with Title V permit and NYSDEC regulatory requirements. AECOM has been providing this professional service based upon their experience and knowledge of the BSA's Title V permit; and

WHEREAS: Upon request, AECOM submitted a proposal to prepare the 2016 Annual Emission Statement in the amount of \$5,000.00; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, and staff have reviewed this proposal and recommend retaining AECOM to perform environmental and engineering services as outlined in their proposal dated January 9, 2017.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute an agreement with AECOM to prepare the 2016 Annual Emission Statement, in an amount not to exceed \$5,000.00. These services will be charged to account no. 00200106-432004.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 12

REPORT ON BIDS RECEIVED - AUXILIARY BOILER #3 BURNER REHABILITATION PROJECT

WHEREAS: Formal bids were advertised and solicited for the Auxiliary Boiler #3 Burner Rehabilitation Project at the Bird Island Wastewater Treatment Plant. The following bids were received and opened by the Buffalo Sewer Authority on January 31, 2017:

Contractor	Bid
Mollenberg Betz, Inc.	\$445,197.00
Colgate	\$694,980.00

; and

WHEREAS: The bids were received and the contract will be awarded on the basis of lump sum prices. The bids reflect the true amount of the contract; and

WHEREAS: The Buffalo Sewer Authority's staff reviewed the bids and recommend awarding the contract to the lowest bidder, Mollenberg Betz, Inc., at a cost not to exceed \$445,197.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Mollenberg Betz, Inc., for the Auxiliary Boiler #3 Burner Rehabilitation Project. Expenses for this contract will be charged to account no. 02000435-490740.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 13

AUTHORIZATION FOR PURCHASE OF ROYAL PURPLE PARTS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Royal Purple, Inc., the original equipment manufacturer, and/or their authorized local representative, as a sole source for synfilm GT 32 oil for use in the Dresser Root blowers located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for Royal Purple synfilm GT 32 oil. Upon request, Calkins Technical Products, Inc., the authorized local representative, submitted a quote in the amount of \$14,671.20 for the synfilm GT 32 oil; and

WHEREAS: Monies payable to date to Calkins Technical Products, Inc., in fiscal year 2016-2017 for synfilm GT 32 oil are \$14,771.20. This purchase will bring the total monies payable for purchase to \$29,442.40; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend the purchase of the Royal Purple, Inc., synfilm GT 32 oil; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Royal Purple Inc., synfilm GT 32 oil for a total cost of \$14,671.20. The Board further authorizes total monies payable to Calkins Technical Products Inc., of \$29,442.40 for fiscal year 2016-2017. This purchase will be charged to account no. 00300105-462600.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND BY	_____	MS. PETRUCCI	_____
AYES	_____	4	NOES _____ 0

Board Meeting of February 15, 2017

ITEM NO. 14

AUTHORIZATION FOR PURCHASE OF BLACKMER PUMP PARTS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Blackmer Division of Dover Energy Inc., the original equipment manufacturer, and/or their authorized local representative, as a sole source for Blackmer brand pumps located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for a Blackmer 4x4 suction cover. Upon request, Corrosion Products & Equipment Inc., the authorized local representative, submitted a quote in the amount of \$15,490.00 for the 4x4 suction cover; and

WHEREAS: Monies payable to date to Corrosion Products and Equipment, Inc., in fiscal year 2016-2017 for Blackmer Pump parts are \$11,850.00. These purchases will bring the total monies payable for purchases to \$27,340.00; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend the purchase of the Blackmer 4x4 suction cover; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed Blackmer 4x4 suction cover for a total cost of \$15,490.00. The Board further authorizes total monies payable to Corrosion Products and Equipment, Inc., of \$27,340.00 for fiscal year 2016-2017. These purchases will be charged to account no. 00350105-466107.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of February 15, 2017

ITEM NO. 15

AUTHORIZATION FOR PURCHASE OF RESTOCK MOYNO PARTS

WHEREAS: On July 29, 2015, the Board of the Buffalo Sewer Authority designated Moyno, Inc., the original equipment manufacturer, and/or their authorized local representative, as a sole source for the purchase of Moyno brand pumps and parts for the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Principal Chief Stationary Engineer has determined a need for additional restock of Moyno brand parts. A quote was requested and received from Corrosion Products and Equipment, the authorized local representative, in the amount of \$24,019.00; and

WHEREAS: Monies payable to date to Corrosion Products and Equipment, in fiscal year 2016-2017 are \$10,368.76. This purchase will bring the total monies payable for purchase to \$34,387.76; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff reviewed the quote received and recommend restock of these additional Moyno brand parts; and

WHEREAS: Board approval is required on purchases over \$20,000.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to purchase the needed restock Moyno brand pump parts for a total cost of \$24,019.00. The Board further authorizes total monies payable to Corrosion Products and Equipment of \$34,387.76 for fiscal year 2016-2017. This purchase will be charged to account nos. 00240105-466107 and 00340105-466107.

MOTION TO APPROVE
MADE BY MR. KENNEDY
2ND BY MS. PETRUCCI
AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 16

AUTHORIZATION FOR BETTERMENT AS PART OF THE DANA ROAD WATER DISTRIBUTION SYSTEM IMPROVEMENTS AND SEWER IMPROVEMENTS

WHEREAS: The City of Buffalo/Buffalo Water has gone out to bid for water distribution system and sewer improvements on Dana Road; and

WHEREAS: Nova Site Company, LLC has submitted a betterment bid for sewer improvements in the amount of \$591,679.28; and

WHEREAS: The Buffalo Sewer Authority has allocated money in their construction fund for this betterment; and

WHEREAS: The City of Buffalo/Buffalo Water and the Principal Sanitary Engineer recommend awarding this contract to Nova Site Company, LLC.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the awarding of the contract for Dana Road Water Distribution System Improvement and Sewer Improvements to Nova Site Company, LLC at a cost to the Buffalo Sewer Authority not to exceed the amount of \$591,679.28. The cost of this contract will be funded from account no. 02000448-490740.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 17

CONFIRMATION OF APPOINTMENTS

DIRECTOR OF EMPLOYEE RELATIONS (EXEMPT)
ADMINISTRATION
\$93,213 PER ANNUM
EFFECTIVE: JANUARY 3, 2017

GELEA JAMES
221 SANDERS ROAD
BUFFALO, NY

EQUIPMENT OPERATOR (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$20.73 PER HOUR
EFFECTIVE: JANUARY 9, 2017

DEBRA LABORGNE
25 ROYAL
BUFFALO, NY

SR. 1ST CLASS STATIONARY ENGINEER (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$22.76 PER HOUR
EFFECTIVE: JANUARY 9, 2017

MARK BYRNE
62 ALTRURIA ST.
BUFFALO, NY

SUPERVISOR OF GROUNDS I (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$68,547 PER ANNUM
EFFECTIVE: JANUARY 16, 2017

THOMAS LOTEMPIO
277 PARAMOUNT PKWY.
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manager since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 18

TUITION ASSISTANCE

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employee has applied for Tuition Assistance:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>SEMESTER</u>	<u>TUITION</u>
Rosaleen B. Nogle	Indiana University	SPEAV-506: Statistical Analysis for Effective Decision Making	Spring 2017	\$3,506.74

WHEREAS: No Funds will be expended at this time.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby approves the above application for Tuition Assistance.

MOTION TO APPROVE
 MADE BY MR. KENNEDY
 2ND BY MR. ROOSEVELT
 AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 19

TUITION REIMBURSEMENT

WHEREAS: In accordance with the Agreements between the Buffalo Sewer Authority and CSEA Local 815 and the Communications Workers of America, the following Buffalo Sewer Authority employees have applied for Tuition Reimbursement:

<u>EMPLOYEE</u>	<u>SCHOOL</u>	<u>COURSE</u>	<u>TUITION%</u>	<u>REIMBURSEMENT TOTAL</u>
Perry Pope	Buffalo State College	Workforce Diversity	90%	\$1,125.00
Perry Pope	Buffalo State College	Marketing Management	90%	\$1,125.00
Louis J. Czech	NYWEA	Mathematics for Water and Wastewater Operators	100%	\$60.00

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby approves the above applications for Tuition Reimbursement totaling \$ 2,310.00. These Reimbursements will be charged to account no. 00820102-421026.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of February 15, 2017

ITEM NO. 20

ADJOURNMENT OF MEETING

MOTION TO APPROVE

MADE BY MR. ROOSEVELT

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of February 15, 2017