

**MINUTES OF THE REGULAR MEETING
OF THE
BUFFALO SEWER AUTHORITY
March 1, 2017**

BUFFALO SEWER AUTHORITY

March 1, 2017

REGULAR MEETING

9:00 A.M.

1038 CITY HALL

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ITEM NO. 2

INFORMATIVE: TEMPORARY INVESTMENTS (CERTIFICATES OF DEPOSIT AND TREASURY BILLS)
MARKET VALUE

As of January 31, 2017

ISSUE DATE	MATURITY DATE	TOTAL DAYS	AMOUNT	BANK	RATE	INTEREST AMOUNT
CONSTRUCTION/CAPITAL IMPROVEMENT FUND						
31-Jul-12	Money Market		\$1,355,429.80	Key	0.15%	Municipal Premium
			\$ 0.00	Key FDIC Deposits		
			\$416,111.34	JP Morgan Invest. Acct.		
06-Jun-16	03-Mar-17	270	\$22,637,175.40	M&T Securities	0.90%	\$152,901.00
19-Jan-17	16-Oct-17	270	\$9,506,649.93	M&T Securities	1.35%	\$97,260.37
15-Nov-16	13-Nov-17	363	\$13,793,353.00	JP Morgan Securities	1.62%	\$228,060.00
			<u>\$47,708,719.47</u>			
LIABILITY AND CASUALTY RESERVE FUND						
31-July-12	Money Market		\$202,993.80	Key	0.15%	Municipal Premium
OPERATING FUND						
31-Jul-12	Super NOW		\$4,153,023.73	Key	0.15%	Municipal Premium
TRUST & AGENCY FUND						
31-Jul-12	Money Market		\$32,223.59	Key	0.02%	Municipal Premium
SURPLUS FUND (185181898)						
			\$204.79	Wilmington Fund		
29-Dec-16	30-Jun-17	183	\$10,027,191.15	Key Banc Capital	1.40%	\$71,671.95
			<u>\$10,027,395.94</u>			
NET REVENUE FUND (185316114)						
			\$514.17	Wilmington Fund		
03-Nov-16	03-Mar-17	120	\$3,006,435.84	Key Banc Capital	0.90%	\$5,682.79
30-Nov-16	30-Mar-17	120	\$4,494,780.00	Key Banc Capital	0.96%	\$14,400.00
29-Dec-16	28-Apr-17	120	\$9,014,663.01	Key Banc Capital	1.10%	\$33,422.10
27-Jan-17	28-Apr-17	91	\$7,990,745.79	Key Banc Capital	1.31%	\$26,514.29
			<u>\$24,507,138.81</u>			

DEBT RESERVE FUND**Series J (1004209)**

02-Jul-14	15-Nov-33	7076	\$515,879.00	UST State/Local Govt	2.70%
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Series K (1004925)

02-Jul-14	15-Feb-33	6803	\$361,415.00	UST State/Local Govt	2.70%
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Series L (3001357)

12-Nov-15	01-Oct-35	7263	\$689,547.00	UST State/Local Govt	2.44%
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Series M (1039308)

27-Jun-14	01-May-44	10901	\$595,613.00	US State/Local Govt	2.70%
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Series N (1002070)

15-Nov-12	15-Apr-32	7091	\$2,167,157.00	UST State/Local Govt	2.42%
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BSA – DSF PRIN & INT

\$0.01	Wilmington Fund
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Board Meeting of March 1, 2017

ITEM NO. 3

INFORMATIVE: REALLOCATION OF FUNDS

The following budgetary transfers have been made to cover unforeseen shortages. These transfers do not change the total amount of the Buffalo Sewer Authority's operating budget.

Sewer Maintenance Division

2/1/2017	00670106 SWRM Maintenance Contract	-\$9,000.00	00690106 Auto Automotive Repairs-E	\$9,000.00
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General Financial Charges

2/3/2017	00800183 Financial Contingency	-\$1,197.00	00110107 SWRR Operating Equipment	\$1,197.00
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Board Meeting of March 1, 2017

**BUFFALO SEWER AUTHORITY
REVENUE ESTIMATE
2017-2018 PRELIMINARY BUDGET**

Revenue	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Budget
Assessment Sewer Rents	\$12,254,685	\$12,247,660	12,082,600	12,082,600
Water Use Sewer Rents	27,065,019	27,177,999	25,800,000	26,100,000
Outside City-Sewer Connection	14,993,203	11,049,188	12,000,000	12,000,000
Industrial Waste	2,081,615	2,425,996	2,477,000	2,021,000
Interest Income	1,180,717	1,499,243	1,105,000	1,765,000
Miscellaneous	1,594,037	1,347,984	935,400	981,400
Total Revenues	<u>\$59,169,276</u>	<u>55,748,070</u>	<u>\$54,400,000</u>	<u>\$54,950,000</u>

**BUFFALO SEWER AUTHORITY
APPROPRIATIONS BY DIVISION
2017-2018 PRELIMINARY BUDGET**

Division	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Budget
General Offices	1,148,367	1,246,161	\$1,589,019	\$1,885,371
Wastewater Treatment Facility	17,015,818	16,698,109	23,935,000	22,470,534
Industrial Waste	428,252	426,198	586,820	600,490
Engineering	888,776	1,145,216	1,295,963	1,480,162
Sewer Maintenance	2,870,723	3,124,741	4,104,071	4,874,955
Miscellaneous Financial Chgs	4,500,706	4,138,690	6,889,690	6,849,690
Fringe Benefits	8,601,974	8,564,882	10,125,250	10,940,315
Debt Service & Reserve	3,546,969	4,244,553	5,874,187	5,848,483
Total Appropriations	<u>\$39,001,585</u>	<u>39,588,550</u>	<u>\$54,400,000</u>	<u>\$54,950,000</u>

**BUFFALO SEWER AUTHORITY
CAPITAL PROJECTS
2017 - 2018 PRELIMINARY BUDGET**

<u>PROJECT TITLE:</u>	ESTIMATED COST
<u>TREATMENT PLANT:</u>	
REPLACE AHU'S CHEMICAL HANDLING, BLOWER, AND FE BUILDING, 7-14	\$500,000
DE-AERATOR REPLACEMENT	750,000
TURBO BLOWERS	5,400,000
DIGESTER #3 CLEANING AND PLANT-WIDE GRIT REMOVAL	580,000
INTERIOR LIGHTING-PHASE II	400,000
RWW PUMP AND MOTOR REHABILITATION	750,000
LOCKER ROOM IMPROVEMENTS THROUGHOUT PLANT	150,000
ENGINEERING TERM CONTRACTS	1,000,000
TERM PLANT CONTRACTS (IN-PLANT SERVICE)	1,500,000
WASTE HAULER MUFFIN MONSTER	1,000,000
WASTE HEAT RECOVERY BOILERS	<u>1,000,000</u>
TREATMENT PLANT TOTAL	\$13,030,000
<u>COLLECTION SYSTEM:</u>	
CLEANING AND TV INSPECTION OF EAST FERRY	350,000
ENGINEERING TERM CONTRACTS	1,000,000
HAZLEWOOD RTC	1,895,000
BIRD UNDERFLOW CONSTRUCTION	1,500,000
NORTH DISTRICT RTC	472,000
SCAJAQUADA DISTRICT RTC	452,000
SOUTH-CENTRAL DISTRICT RTC	<u>451,000</u>
COLLECTION SYSTEM TOTAL	\$6,120,000
<u>GRAND TOTAL</u>	<u>\$19,150,000</u>

ITEM NO. 5

CHANGE ORDER NO. 1 – CONTRACT NO. 81700012

CONTRACTOR:	ORIGINAL CONTRACT COST	\$500,000.00
O’Connell Electric	PREVIOUS CHANGE ORDER	n/a
830 Phillips Road	THIS CHANGE ORDER	<u>250,000.00</u>
Victor, New York 14564	ADJUSTED CONTRACT COST	\$750,000.00

CONTRACT: In-Plant Electrical Maintenance Services

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Additional electrical modification upgrades and repairs to existing equipment

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Daily corrective maintenance, and safety related repairs as required by the infra red camera survey during the term of the contract throughout the Wastewater Treatment Plant and Outlying Stations and recommended work per plant wide evaluation performed by Eramosa.

COST OF CHANGE OR EXTRA WORK:

Item #1 \$250,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$250,000.00

The total INCREASE to the contract as a result of this Change Order is \$250,000.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements remains unchanged.
2. Any additional work to be performed under this contract supplement shall be carried out in compliance with the specifications included in the preceding description of changes involved with the supplemental contract drawings designated none and under the provisions of the original contract, including compliance with applicable equipment specifications, general specifications, and project specifications for the same type of work.

ITEM NO. 6

CHANGE ORDER NO. 2 – CONTRACT NO. 8160014

CONTRACTOR:	ORIGINAL CONTRACT COST	\$51,310.00
Incinerator Rx Corporation	PREVIOUS CHANGE ORDER	8,960.00
140 Bow Lane	THIS CHANGE ORDER	<u>9,270.00</u>
Indianapolis, IN 46220	ADJUSTED CONTRACT COST	\$69,540.00

PROJECT: On-Site MACT 129 Emission Compliance Testing Assistance

DESCRIPTION OF CHANGE OR EXTRA WORK:

Item #1 Re-test of emissions from Incinerator #2 for MACT 129 Emission Compliance

REASON FOR CHANGE OR EXTRA WORK:

Item #1 Operational and test management assistance for on-site MACT 129 Emission Compliance Testing for Incinerator #2

COST OF CHANGE OR EXTRA WORK:

Item #1 \$9,270.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$9,270.00

The total increase to the contract as a result of this Change Order is \$9,270.00

CONTRACT SUPPLEMENT CONDITIONS:

1. The contract completion date established in the original contract or as modified by previous contract supplements is hereby changed by 0 calendar days, making the final completion date unchanged.

ITEM NO. 7

EXTENSION OF THE CONTRACT FOR ANALYTICAL SERVICES

WHEREAS: On April 3, 2013, the Board of the Buffalo Sewer Authority awarded a contract to IsleChem, LLC for analytical services for the period July 1, 2013 to June 30, 2014, with an option to renew for four (4) one-year periods, at an estimated cost not to exceed \$44,009.25; and

WHEREAS: On March 19, 2014, the Board authorized the extension of this contract for the period July 1, 2014 to June 30, 2015; and

WHEREAS: On March 4, 2015, the Board authorized the extension of this contract for the period July 1, 2015 to June 30, 2016; and

WHEREAS: On August 1, 2015, Alpha Analytical, Inc., entered into a contract agreement to purchase IsleChem, LLC; and

WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and

WHEREAS: Alpha Analytical, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2017-2018; and

WHEREAS: The Treatment Plant Superintendent, Industrial Waste Administrator, Laboratory Director and staff recommend this extension at a total cost not to exceed \$44,009.25

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Alpha Analytical, Inc., to provide analytical services for the period July 1, 2017 to June 30, 2018, at a total cost not to exceed \$44,009.25. Expenses for this contract will be charged to account no. 00550106-432004.

MOTION TO APPROVE

MADE BY MR. KENNEDY

2ND BY MS. PETRUCCI

AYES 4 NOES 0

Board Meeting of March 1, 2017

ITEM NO. 8

EXTENSION OF THE CONTRACT FOR THE PURCHASE OF SODIUM HYPOCHLORITE

WHEREAS: On April 2, 2014, the Board of the Buffalo Sewer Authority awarded a contract to Bison Laboratories for the purchase of sodium hypochlorite for the Bird Island Wastewater Treatment Plant at a cost of \$0.545/per gallon for a one-year period, July 1, 2014 to June 30, 2015, with an option to renew for four (4) one-year periods at total cost not to exceed \$545,000.00; and

WHEREAS: On March 4, 2015, the Board authorized the extension of this contract for the period July 1, 2015 to June 30, 2016; and

WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and

WHEREAS: Bison Laboratories has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2017-2018; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$545,000.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Bison Laboratories for the purchase of sodium hypochlorite at a cost of \$0.545/per gallon for use at the Bird Island Wastewater Treatment Plant for the period July 1, 2017 to June 30, 2018, at a cost not to exceed \$545,000.00. Expenses for this contract will be charged to account no. 00330105-467044.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of March 1, 2017

ITEM NO. 9

EXTENSION OF THE CONTRACT FOR INDUCED DRAFT (ID) FAN INSPECTION, MAINTENANCE AND REPAIR SERVICE

WHEREAS: On May 7, 2014, the Board of the Buffalo Sewer Authority awarded a contract to Mollenberg Betz Contracting, LLC dba Custom Sheet Metal Contracting, LLC for induced draft (ID) fan inspection, preventive maintenance & repair services for the Bird Island Wastewater Treatment Plant for a one year period, July 1, 2014 to June 30, 2015, with an option to renew for four (4) one-year periods, at an estimated cost not to exceed \$54,440.00; and

WHEREAS: On March 4, 2015, the Board authorized the extension of this contract for the period July 1, 2015 to June 30, 2016; and

WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and

WHEREAS: Mollenberg Betz Contracting, LLC dba Custom Sheet Metal Contracting, LLC has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2017-2018; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$54,440.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Mollenberg Betz Contracting, LLC dba Custom Sheet Metal Contracting, LLC for induced draft (ID) fan inspection, maintenance and repair services for the period July 1, 2017 to June 30, 2018, at a total cost not to exceed \$54,440.00. Expenses for this contract will be charged to account no. 00380106-443421.

MOTION TO	<u>APPROVE</u>
MADE BY	<u>MR. KENNEDY</u>
2 ND BY	<u>MS. PETRUCCI</u>
AYES	<u>4</u> NOES <u>0</u>

Board Meeting of March 1, 2017

ITEM NO. 10

EXTENSION OF THE CONTRACT FOR PREVENTIVE MAINTENANCE OF OVERHEAD DOORS

WHEREAS: On September 11, 2013, the Board of the Buffalo Sewer Authority awarded a contract to Legacy Overhead & Entry Door Co., LLC for the preventive maintenance of overhead doors for a one-year period, July 1, 2013 through June 30, 2014, with an option to renew for four (4) one-year periods, at total cost not to exceed \$48,120.00; and

WHEREAS: On February 12, 2014, the Board authorized the extension of this contract for the period July 1, 2014 to June 30, 2015; and

WHEREAS: On March 4, 2015, the Board authorized the extension of this contract for the period July 1, 2015 to June 30, 2016; and

WHEREAS: On March 2, 2016; the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and

WHEREAS: Legacy Overhead & Entry Door Co., LLC has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2017-2018; and

WHEREAS: The Treatment Plant Superintendent, Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$48,120.00.

NOW THEREFORE
BE IT RESOLVED: That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Legacy Overhead & Entry Door Co., LLC for the preventive maintenance of overhead doors for the period July 1, 2017 to June 30, 2018, at a cost not to exceed \$48,120.00. Expenses for this contract will be charged to account nos. 00520106-443421 and 00650106-443421.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MS. PETRUCCI	_____
2 ND BY	_____	MR. ROOSEVELT	_____
AYES	_____	4	NOES _____ 0

Board Meeting of March 1, 2017

ITEM NO. 12

EXTENSION OF THE CONTRACT FOR REMOVAL AND DISPOSAL OF INCINERATOR ASH

WHEREAS: On July 1, 2015, the Board of the Buffalo Sewer Authority awarded a contract to Modern Disposal Services, Inc., for the removal and disposal of incinerator ash at the Bird Island Wastewater Treatment Plant for a one-year period, July 1, 2015 to June 30, 2016, with an option to renew for four (4) one-year periods, at a cost of \$50.93/ton, with annual quantity costs not to exceed \$356,510.00; and

WHEREAS: On March 2, 2016, the Board authorized the extension of this contract for the period July 1, 2016 to June 30, 2017; and

WHEREAS: Modern Disposal Services, Inc., has agreed to extend this contract for one (1) additional year under the same terms and conditions for fiscal year 2017-2018; and

WHEREAS: The Treatment Plant Superintendent, Treatment Plant Administrator, Principal Chief Stationary Engineer and staff recommend this extension at a total cost not to exceed \$356,510.00.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to renew the contract with Modern Disposal Services, Inc., for the removal and disposal of incinerator ash for the period July 1, 2017 to June 30, 2018, at a total cost not to exceed \$356,510.00. Expenses for this contract will be charged to account no. 00380106-442100.

MOTION TO	_____	APPROVE	_____
MADE BY	_____	MR. KENNEDY	_____
2 ND BY	_____	MS. PETRUCCI	_____
AYES	_____	4	NOES _____ 0

Board Meeting of March 1, 2017

ITEM NO. 16

AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR EMISSIONS TESTING ON MULTI-HEARTH INCINERATORS AND AUXILIARY BOILERS AT THE BIRD ISLAND WASTEWATER TREATMENT PLANT

WHEREAS: The Buffalo Sewer Authority solicited a Request For Proposals (RFP) from air testing firms for emissions testing of multi-hearth incinerators and auxiliary boilers located at the Bird Island Wastewater Treatment Plant; and

WHEREAS: The Buffalo Sewer Authority requires testing of these units to meet new regulatory requirements for air emissions; and

WHEREAS: Emissions testing proposals were received and opened on February 10, 2017, from the following firms:

Vendor	Bid
Gammie Air Monitoring, LLC	\$215,275.00
Montrose Air Quality Services	\$236,380.00

; and

WHEREAS: Gammie Air Monitoring, LLC holds extensive experience in the air monitoring and testing field, specifically for multi-hearth incinerators; and

WHEREAS: Gammie Air Monitoring, LLC has previous experience with emissions testing from Buffalo Sewer Authority's multi-hearth incinerators and auxiliary boilers; and

WHEREAS: The Treatment Plant Administrator and staff have reviewed the scope of the proposals and recommend retaining Gammie Air Monitoring, LLC for emissions testing services through June 30, 2019, as outlined in the RFP.

NOW THEREFORE
BE IT RESOLVED:

That the Board of the Buffalo Sewer Authority hereby authorizes the General Manager to enter into and execute a contract with Gammie Air Monitoring, LLC for professional services outlined for the emissions testing of multi-hearth incinerators and auxiliary boilers at the Bird Island Wastewater Treatment Plant at a cost not to exceed \$215,275.00. Funds for this contract will be charged to account no. 00380106-432004.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. KENNEDY

AYES 4 NOES 0

Board Meeting of March 1, 2017

ITEM NO. 17

CHANGE ORDER NO. 2 – SHORELINE CLEAN UP, DOWNSPOUT DISCONNECTION AND GREEN INFRASTRUCTURE SUPPORT

CONTRACTOR:	ORIGINAL CONTRACT COST	\$150,000.00
Buffalo Niagara RIVERKEEPER	PREVIOUS CHANGE ORDER	\$0
721 Main Street	THIS CHANGE ORDER	<u>\$10,000.00</u>
Buffalo, New York 14203	ADJUSTED CONTRACT COST	\$160,000.00

PROJECT: Shoreline Clean Up, Downspout Disconnection and Green Infrastructure Support

DESCRIPTION OF CHANGE OR EXTRA WORK:

- Item #1 Time extension
- Item #2 Budget amendment

REASON FOR CHANGE OR EXTRA WORK:

- Item #1 To extend the stormwater program objectives through fiscal year 2017
- Item #2 To support the direct costs of facilitating public education and engagement regarding combined sewer outfalls and their relationship to water quality at a minimum of 13 public water access sites adjacent to combined sewer outfall locations in April 2017.

COST OF CHANGE OR EXTRA WORK:

- Item #1 \$0.00
- Item #2 \$10,000.00

THE TOTAL COST OF THE CHANGE OR EXTRA WORK \$10,000.00

The total INCREASE to the contract as a result of this Change Order is \$10,000.00
;and

ITEM NO. 18

CONFIRMATION OF APPOINTMENTS

CLERK (PERMANENT)
\$36,045 PER ANNUM
EFFECTIVE: DECEMBER 22, 2016

MORGAN HAROLD-MAYNARD
121 SHOSHONE ST. (UPPER)
BUFFALO, NY

CLERK (PERMANENT)
\$37,118 PER ANNUM
EFFECTIVE: JANUARY 30, 2017

JANIECE SIMS
107 CUNARD (UPPER)
BUFFALO, NY

MAINTENANCE ASSISTANT (SEWER CLEANING)
(PROVISIONAL)
SEWAGE TREATMENT PLANT
\$20.97 PER HOUR
EFFECTIVE: JANUARY 30, 2017

MICHAEL LICATA
33 TRAYMORE
BUFFALO, NY

ASSISTANT PRINCIPAL ENGINEER (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$91,585 PER ANNUM
EFFECTIVE: FEBRUARY 6, 2017

ROSALEEN NOGLE
100 BAYNES
BUFFALO, NY

EQUIPMENT OPERATOR (TEMPORARY)
SEWAGE TREATMENT PLANT
\$23.68 PER HOUR
EFFECTIVE: FEBRUARY 13, 2017

SHAWN ESFORD
16 SHENANDOAH ROAD
BUFFALO, NY

MAINTENANCE ASSISTANT (SEWER CLEANING) (PROVISIONAL)
SEWAGE TREATMENT PLANT
\$19.81 PER HOUR
EFFECTIVE: FEBRUARY 13, 2017

ANDRE B. BROWN
27 ROEBLING AVENUE
BUFFALO, NY

WHEREAS: The preceding appointments were made by the General Manger since the last Board Meeting; and

WHEREAS: The General Manager requests confirmation of each appointment.

NOW THEREFORE
BE IT RESOLVED: That the preceding appointments are hereby confirmed by the Board of the Buffalo Sewer Authority.

MOTION TO APPROVE

MADE BY MS. PETRUCCI

2ND BY MR. ROOSEVELT

AYES 4 NOES 0

Board Meeting of March 1, 2017

ITEM NO. 20

ADJOURNMENT OF MEETINGMOTION TO APPROVEMADE BY MR. ROOSEVELT2ND BY MR. KENNEDYAYES 4 NOES 0

Board Meeting of March 1, 2017